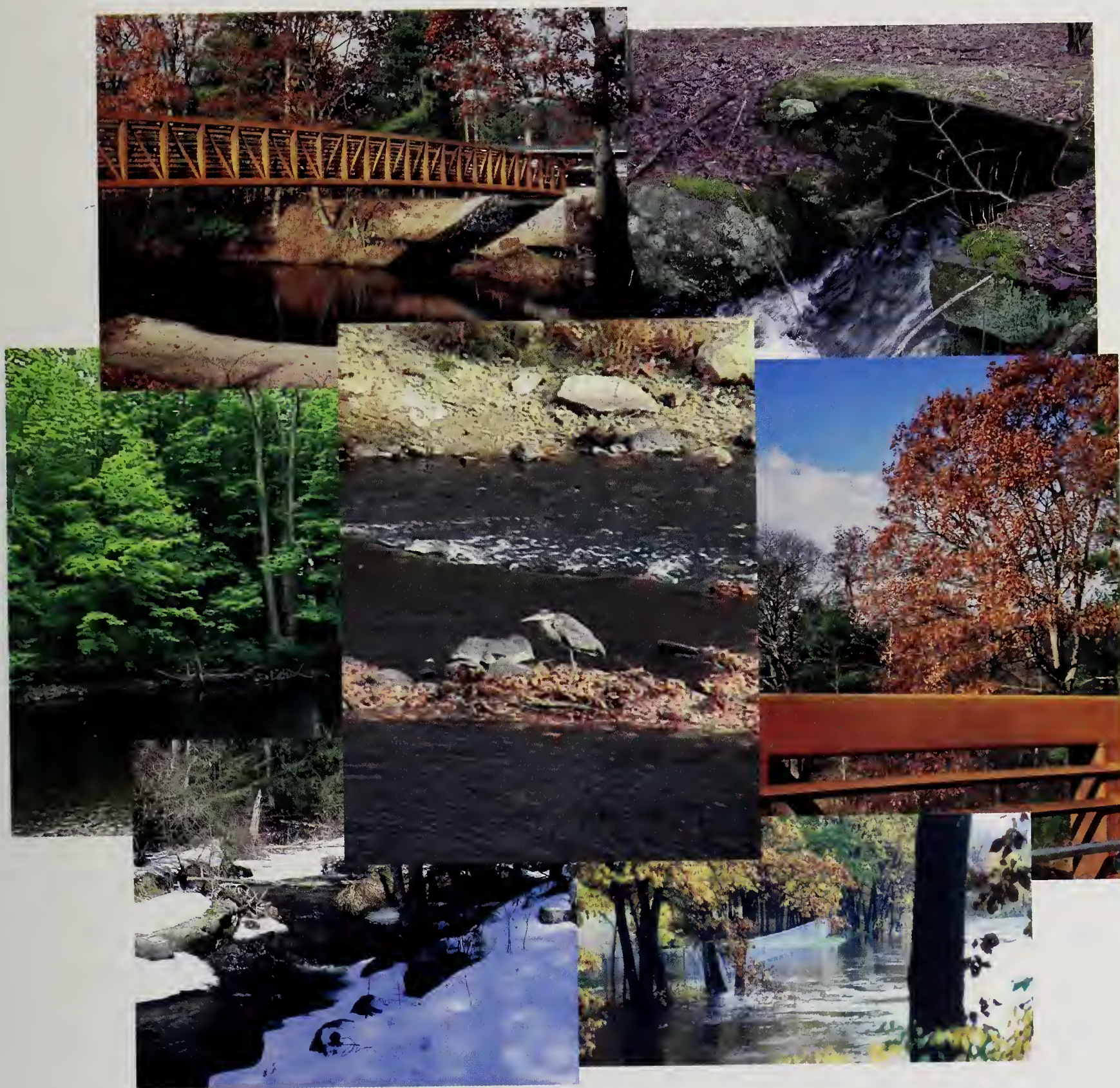


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TOWN REPORT

MILFORD, NEW HAMPSHIRE — 2004



working to keep our town waterways unspoiled

Cover Photographs by (clockwise from upper left corner):

Gregg Pedestrian Bridge – anonymous
Stone Culvert, Compressor Brook, Rotch Wildlife Preserve – Diane Fitzpatrick
Gregg Pedestrian Bridge – anonymous
Keyes Field/Souhegan Flood of 1996 – John Thunberg
Mitchell Brook – Chris Costantino
Souhegan River – Diane Fitzpatrick
Heron on Souhegan River, below McLane Dam – Diane Fitzpatrick (center)

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~ Town of Milford 2004 Annual Report ~

~About the Cover~

As citizens of the Town of Milford, you can contribute to keeping the Town's waterways clean and unspoiled. We want future generations to be able to enjoy a clean environment and have the opportunity to take the same type of pictures in the future as seen on the cover of the 2004 Town Report.

Rainfall and/or snow melt moving over and through the ground cause non-point source pollution. As the runoff moves, it picks up and carries away natural and human-made pollutants. Eventually these pollutants get deposited into lakes, rivers, and wet lands. As citizens, you should know that non-point source pollution is the leading cause of water quality issues.

Milford residents can play an important role in minimizing pollutants from entering the Town's waterways, preserving the natural beauty for future generations to enjoy. You can help by applying lawn and garden chemicals sparingly and according to the packaging directions. Keep litter, pet wastes, leaves, and debris out of the street gutters and storm drains. These drain directly to rivers, streams, and waterways. Dispose of used oil, antifreeze, paints, and other household chemicals properly, not into storm drains.


Waste oil that is free of contaminants can be brought to the Town's Transfer Station. Other waste such as antifreeze, paint thinner, and pesticides can be brought to household hazardous waste collection events, typically held in Nashua. You can also help by calling the Department of Public Works at 673-1662 if you witness anyone dumping oil or other substances into storm drains.

The Town of Milford is required by the U.S. Environmental Protection Agency to implement over a five-year period a Storm Water Management Program. The plan consists of six minimum control measures.

- Public education and outreach program
- Public involvement and participation
- Illicit discharge detection and elimination measures
- Construction site storm water run off control
- Post-construction storm water management
- Pollution prevention, good housekeeping in municipal operations

During the spring and summer of 2005, the Town will be seeking volunteers to participate in the Storm Water Management Program to conduct activities such as roadside clean ups, river shore clean ups, and storm water drain stenciling. Anyone wishing to volunteer should call the Human Resources Office at 673-4987 or Public Works at 673-1662. The Town welcomes your ideas on how we can keep the waterways clean and unspoiled. For additional information and Town contacts, please visit the Town's web page at www.milford.nh.gov. Go to the Town Departments header and click on Conservation, then under Other News click on Stormwater.

Working together, we can keep the Town's waterways clean and unspoiled for the current and future residents of the Town of Milford.



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~VOLUNTEER APPLICATION~

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on / with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

Boards, Commissions, & Committees

- _____ Any Position as needed
- _____ Budget Committee – School / Town (circle one)
- _____ Conservation Commission
- _____ Facilities Planning Committee
- _____ Heritage Commission
- _____ Planning Board – Regular / Alternate (circle)
- _____ Recreation Commission
- _____ Recycling Committee
- _____ Volunteer Committee
- _____ Zoning Board–Regular / Alternate (circle)

Other Opportunities

- _____ Any other opportunity (please specify)
- _____ Emergency Management
- _____ Volunteer Coordination
- _____ Web Site

Attach a brief statement as to why you feel qualified to serve as indicated above.

EMAIL TO: rbolduc@milford.nh.gov

or

MAIL TO: Human Resources
Town Hall
1 Union Square
Milford. NH 03055-4240

~TOWN OF MILFORD, NH~

~MUNICIPAL SERVICES~

Ambulance (Business)	673-1087	Recreation	672-1067
Assessing	672-0525	Selectmen's Office	673-2257
Building/Health	673-7964	Tax Collector	673-3403
Conservation Commission	672-1070	Town Administrator	673-2257
Data Operations Technician	300-6259	Town Clerk	673-3514
Finance	672-1061	Transfer Station	673-8939
Fire (Business)	673-3136	Wastewater Facility	673-9441
Host Homes	672-1069	Welfare Office	673-3735
Human Resources	673-4987	Zoning Board	673-7964
Library	673-2408	<u>Schools</u>	
Mediation	672-2711	Supt.'s Office	673-2202
Planning/Economic Devlp.	673-7964	High School	673-2401
Police (Business)	673-7717	Middle School	673-5221
Public Works	673-1662	Elementary Schools	673-1811

~EMERGENCY NUMBERS~

Ambulance /Fire/ Police	911
Emergency Management	673-0635
Poison Control	1-800-562-8236

~TOWN OFFICE HOURS~

Town Clerk/Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

~MILFORD RECYCLING CENTER HOURS~

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM

CLOSED: Sundays, Mondays & Holidays

~WADLEIGH MEMORIAL LIBRARY HOURS~

Monday, Tuesday, Wednesday	9:30 AM to 8:30 PM
Thursday	9:30 AM to 5:00 PM
Friday, Saturday	9:30 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

Visit us on our web site at: www.milford.nh.gov

~~~2004 MILFORD, NH TOWN OFFICERS~~~

~BOARD OF SELECTMEN~

Cynthia A. Herman, Chairman
Gary L. Daniels, Vice-Chairman
Noreen A. O'Connell
Leonard D. Mannino
Lawrence D. Pickett

Term Expires 2005
Term Expires 2006
Term Expires 2005
Term Expires 2006
Term Expires 2007

~CEMETERY ADVISORY BOARD~

Leonard Harten
Richard Medlyn
Rosario Ricciardi

Term Expires 2005
Term Expires 2007
Term Expires 2006

~CHECKLIST SUPERVISORS~

Ernest L. Barrett, Jr.
Elaine Farrington
Herbert Harding, Jr.

Term Expires 2008
Term Expires 2006
Term Expires 2010

~MODERATOR~

Nancy A. Amato

Term Expires 2007

~TOWN CLERK~

Margaret A. Langell

Term Expires 2007

~TOWN TREASURER~

Wilfred A. Leduc

Term Expires 2007

~TRUSTEES OF THE TRUST FUNDS~

Paul Amato
Janet Spaulding
Marie L. Tule

Term Expires 2005
Term Expires 2007
Term Expires 2006

~TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY~

Timothy Barr
Bert Becker
Chris Costantino
Mary Burdett, Treasurer
Sandra Hardy, Chairman
Michael Tule, Secretary
Kelly Richey, Secretary

Term Expires 2006
Term Expires 2005
Term Expires 2007
Term Expires 2007
Term Expires 2006
Term Expires 2005
Term Expires 2006



~~~2004 MILFORD, NH TOWN DIRECTORS~~~

~TOWN ADMINISTRATOR~

Katherine E. L. Chambers

~ASSESSOR~

Gregory A. Heyn

~AMBULANCE SERVICE DIRECTOR~

Eric P. Schelberg

~BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER/HEALTH OFFICER~

Kevin A. Lynch

~DIRECTOR OF EMERGENCY MANAGEMENT~

Steven L. Rougeau

~FINANCE DIRECTOR ~

Rosemarie Evans

~FIRE CHIEF~

Richard J. Pauley, Jr.

~LIBRARY DIRECTOR~

Arthur L. Bryan

~DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT~

William G. Parker

~CHIEF OF POLICE~

Frederick G. Douglas, Jr.

~DIRECTOR OF PUBLIC WELFARE~

Maria O. Brown

~DIRECTOR OF PUBLIC WORKS~

William F. Ruoff

~RECREATION DIRECTOR~

Nicole Banks

~TAX COLLECTOR~

Margaret A. Langell

~2004 MILFORD, NH TOWN BOARDS & COMMISSIONS ~

~CONSERVATION COMMISSION~

Diane Fitzpatrick, Chairman	Term Expires 2007
Hub Seward, Co-Vice-Chairman	Term Expires 2007
Pierce Rigrod, Co-Vice-Chairman	Term Expires 2006
Jennifer Cote	Term Expires 2005
Rodney DellaFelice	Term Expires 2005
Wayne Hardy	Term Expires 2005
Chris Costantino, Alternate	Term Expires 2006
Bob Walsh, Alternate	Term Expires 2006
Audrey Fraizer	Term Expires 2007
Chris Guida, Alternate	Term Expires 2007
Rita Carroll, Conservation Coordinator	
Leonard Mannino, Selectmen's Representative	

~HERITAGE COMMISSION~

Polly Cote, Chairman	Term Expires 2007
Joan Jones	Term Expires 2005
JerriAnne Boggis	Term Expires 2006
Judy Parker	Term Expires 2006
Charles Worcester	Term Expires 2006
Noreen O'Connell, Board of Selectmen's Representative	

~PLANNING BOARD~

Paul Amato, Chairman	Term Expires 2005
Steven Sareault, Vice-Chairman	Term Expires 2007
James Dannis	Term Expires 2005
Elizabeth Dishong, Alternate	Term Expires 2006
Walker Fitch	Term Expires 2006
Thomas Sloan	Term Expires 2007
Dick D'Amato	Term Expires 2007
Holleigh Tlapa, Alternate	Term Expires 2007
Noreen O'Connell, Board of Selectmen's Representative	

~ RECREATION COMMISSION ~

Timothy Finan, Chairman	Term Expires 2005
Mary Albina, Secretary	Term Expires 2006
Skip Gautier	Term Expires 2005
Walter Smith	Term Expires 2006
Joan Dargie	Term Expires 2007
Scott Hembrow	Term Expires 2007
Noreen O'Connell & Lawrence Pickett, Board of Selectmen's Representatives	

~ZONING BOARD OF ADJUSTMENT~

Leonard Harten, Chairman	Term Expires 2006
Richard Westergren, Vice-Chairman	Term Expires 2005
Kevin Taylor, alternate	Term Expires 2005
Katherine Bauer	Term Expires 2006
Heather Nelson, alternate	Term Expires 2006
Harry Tong, alternate	Term Expires 2006
Robert Levenson	Term Expires 2007
Kathleen Maher	Term Expires 2007

~2004 MILFORD, NH TOWN STANDING COMMITTEES ~

~ BUDGET ADVISORY COMMITTEE ~

**Therese Oriani-Muller, Chairman
Bill Fitzpatrick, Vice Chairman
Michael Roske, Secretary
Gil Archambault**

**Donald Caisse
Deanna Carter
Robert Courage
Joseph Stella**

~CAPITAL IMPROVEMENTS PLAN~ ~CITIZEN'S ADVISORY COMMITTEE~

**Jeremy Berger
Rose Evans (advisory)
Bill Parker (advisory)
Rodney Richey**

**Michael Roske
Charles Sweeney
Susan Taylor**

~ FACILITIES PLANNING COMMITTEE ~

**Donna Barr, Chairman
Mary Albina
Gil Archambault
Paul Bagley
Kathy Bauer
Kent Chappell
Lincoln Daley
Geri Dickerman
Jerry Dussault**

**Tim Finan
Shane Hooker
Denise Long
Peter Leishman
Liz Michaud
Russ Monbleau
Mervin Newton
Leighton White**

~PUBLIC ACCESS TELEVISION COMMITTEE~

**Timothy Finan, Chairman
Joe Kasper, Vice-chairman
Terry Toland, Secretary
Gary Daniels, Board of Selectmen's Representative
Rosie Deloge**

**Shane Hooker
John Leslie
Joe Pellitteri
Wharton Sanders**

~RECYCLING COMMITTEE~

**Celeste Barr
Bertram Becker
Gary Daniels, Board of Selectmen's Representative
Ruth Heden**

**Paul Kerouac
Kathy Parker
Bill Ruoff
Tammy Scott**

~2004 MILFORD, NH TOWN PROVISIONAL COMMITTEES ~

~ALTERNATE FISCAL YEAR STUDY COMMITTEE~

**Peter Bragdon, Chairman
Katie Chambers
Gary Daniels, Board of Selectmen's Representative
Rose Evans**

**Rodny Richey
Michael Roske
Charles Sweeney**

~ALTERNATE FORMS OF GOVERNMENT STUDY COMMITTEE~

**Paul Bagley, Chairman
Ernie Barrett, Vice Chairman
Peter Bragdon, Secretary
George Carvill
Craig Frye
Ray Green
Wayne Hardy**

**Mark Hauntsman
Bob Howard
Lawrence McCabe
Merv Newton
Margaret Price
Gerald S. Reilly**

~2004 MILFORD, NH TOWN PROVISIONAL COMMITTEES (continued) ~

~AMBULANCE STUDY COMMITTEE~

Peter Leishman, Chairman
Gil Archambault
Kevin Federico
Denise Long
Mervin Newton
Larry Pickett, Board of Selectmen's Representative

Peggy Seward
Dick Tortorelli
Frank Zielinski

~FLETCHER CAP COMMITTEE~

Katie Chambers, Chairman
Celeste Barr
Polly Cote
Rod DellaFelice
Jerry Guthrie
Jessica Hejtmanek
Tom Neforas

Noreen O'Connell,
Board of Selectmen's
Representative
Bill Parker (advisory)
Barbara Parry
Bill Ruoff

~POLICE FACILITIES BUILDING COMMITTEE~

Joe Stella, Chairman
Mary Albina, Vice-Chair
Jessica Hejtmanek, Secretary
Geri Dickerman, Alternate Secretary
Katie Chambers (advisory)
Kent Chappell

Gary Daniels,
Board of Selectmen's
Representative
Bill Kokko
Fred Douglas
Steve Sareault

~REGIONAL WATER DISTRICT COMMITTEE~

Cynthia Herman, Board of Selectmen's Representative
Noreen O'Connell, Board of Selectmen's Representative

~WATER & SEWER VILLAGE DISTRICT STUDY COMMITTEE~

Merv Newton, Chairman
Cynthia Herman, Board of Selectmen's Representative

Terry Parker
Judy Plant

~~~2004 MILFORD, NH ASSOCIATED COMMITTEES~~~

~DOWNTOWN ONGOING IMPROVEMENT TEAM (DO-IT)~

Gemma M. Dreher, President
Kent Chappell, Treasurer
Terry Allen, Secretary
JerriAnne Boggis
Mark Constable
Jessica Hejtmanek, Executive Director
Noreen O'Connell and Len Mannino, Board of Selectmen's Representatives

Ed Killam
William Parker
John "Jack" Ruonala
Janet L. Spalding
Chuck Worcester
Alan Woolfson

~MILFORD INDUSTRIAL DEVELOPMENT CORPORATION (M.I.D.C.) ~

Paul Amato, President
Stephen Boucher, Vice-President
Alvin Hicks
Michael Monks
Noreen O'Connell and Gary Daniels, Board of Selectmen's Representatives

William Parker
Mel Reeve
John "Jack" Ruonala
Robert Sager

~NASHUA REGIONAL PLANNING COMMISSION REPRESENTATIVES~

Cynthia A. Herman

Pierce Rigrod

William Parker



Town Of Milford

OFFICE OF THE SELECTMEN

~ 2004 SELECTMEN'S REPORT ~

2004 has been a year of rolling up our sleeves and pulling out the magnifying glasses. Although many projects have been undertaken and completed in 2004, this was predominantly a year of study and preparation for change.

Based on growth, taxpayer and voter requests, various study committees' reports, consultants' recommendations, and staff meetings, necessary changes have been identified and departments have been prepared for implementing these changes. 2005 will see vast improvements in the operating infrastructure of Milford's government and the creation of more refined development strategies as we progress in the 21st century.

The first project undertaken by the 2004 Board of Selectmen was to establish goals for the year. The goals included creating an Operations Manual for the Town, improving communication to and from the public and staff with the Board of Selectmen, establishing a Volunteer Program and improving the budget process with the assistance of the Budget Advisory Committee.

The Operations Manual is completed in draft form, ready to be fine-tuned by the 2005 Board.

Improvement in communication is best exemplified by the Selectmen's 'Granite Town Quarterly Newsletter', now sent to each Milford address at no charge to the taxpayers. Staff communication is improving with bi-weekly reports from Department Heads to the Board of Selectmen.

The Volunteer Program is an effort to augment some staffing needs with the skills and work residents have offered to donate. The Town continues to benefit from thousands of volunteer hours invested each year. The current goal is to organize the volunteers through a Volunteer Committee. However, organizing volunteers within the constraints of privacy concerns and over-site regulations is arduous. Creative minds that would like to brainstorm and implement strategies are still needed.

Selectmen worked to keep the Budget Advisory Committee current on information as the budget process unfolded. The Committee was excellent, having members attend Selectmen's budget work sessions. Joint meetings afforded both the Committee and the Board the opportunity to clarify and address concerns with first hand information. Committee members were diligent in their research and articulating their concerns. The Selectmen extend a special "Thank You" to Budget Advisory Committee Chairman, Therese Oriani Mueller, whose leadership was a wonderful example of cooperation.

Other committees embarked on new missions in 2004 including the Form of Government Committee, the Water and Wastewater Village District Study Committee, the Ambulance Study Committee and the Police Station Facility Committee. These

hardworking groups each charged forward to provide the Town with research, and ultimately, recommendations for improvements.

The Form of Government Committee determined Milford's current structure of a five member Board of Selectmen will serve the town best as we move forward in the 21st Century.

The Water and Wastewater Village District Study Committee is supporting a Warrant Article to establish separate Water/Waste Water Commissioners providing the opportunity for more focus on those particular departments.

The Ambulance Study Committee recommended allowing the voters to decide if the Town should continue with the current ambulance service or move to a private provider.

The Police Station Facility Committee has worked with architects, planners and vendors to establish final plans for the New Police Facility passed by the voters. Included in the architecture are granite pieces from the Garden Street School which was destroyed by fire just hours before the community was to head to the polls to determine its fate.

Changes that actually occurred in 2004 include the addition of the Gregg's Crossing Footbridge, which crosses the Souhegan River between the future home of the Boys and Girls Club of the Souhegan Valley and Keyes Field. Other changes were the addition of angled parking and sidewalks on West Street, completion of Union Street paving, and the streetlight upgrades. Communications equipment was purchased for use at MACC Base and a contract was signed to have a new emergency communication tower constructed. The industrial portion of the BROX Property was listed with Vear Realty, the process of clean up of the Savage Well progressed and the Traffic Safety Committee was established.

Through the efforts of Finance Director Rose Evans, the Finance Department reduced its number of full-time staff by one, combining and redistributing workflow. (Rose continues to be a terrific asset to the Town in her capacity as Finance Director.) The number of Daytime Call Firefighters positions was increased by five in an effort to stave off the need for more full-time crew and the three Fire Wards positions ended in March following last years vote to dissolve them.

New in 2005 will be the reorganization of the Town Clerk and Tax Collector's office. The change reduces the number of clerks by one and drove the decision to rearrange the offices in Town Hall to better accommodate you, our customers. The rewiring of Town Hall's technology network will also be completed. Technology improvements will not only be limited to Town Hall, the Public/Education/Government (PEG) Cable Access Channels will go live in 2005 as well as "swipe cards" for pool passes through the Recreation Department.

Also, the Board would like to extend a special thank you to the many people and organizations which have made direct contributions to the Town. Although we are sure to miss some, thank you to: the Arthur L. Keyes Memorial Trust Fund for \$8,300.00 toward the Keyes Field Pool House Expansion; The Estate of Geraldine Marchesi for \$2,000 to the Milford Police Department for the care of Zed and to carry out the duties of the Canine Unit; Coca Cola for \$683.00 toward a Fire Department Defibrillator; Thomas Hoose for

\$200.00 for Milford Mediation; and a local donation of \$1,025.00 for use by the Facilities Planning Committee.

Finally, the Board would like to recognize the staff of the Recycling Center which set a high example of teamwork while they were without their Supervisor Tammy Scott. The Town continues to thrive because of those who care about it.

Respectfully.

The Milford Board of Selectmen

Cynthia Herman, Chairman

Gary Daniels, Vice Chairman

Noreen O'Connell

Leonard Mannino

Lawrence Pickett





MILFORD AMBULANCE SERVICE

1 UNION SQUARE • TOWN HALL • MILFORD, NH 03055

PHONE (603) 673-1087 • FAX (603) 673-2273

~ 2004 REPORT ~

Milford Ambulance Service continued its important charge of providing emergency ambulance coverage to the Town of Milford in a proud and professional manner during 2004.

Activity: Milford Ambulance Service responded to a total of 1,104 calls, an increase of 113 calls compared to 2003, or an 11.4% increase in call volume. Patient contacts increased by 10.4% per request compared to 2003. Of the 1,222 patients evaluated and/or treated, 881 patients were transported to the hospital of their choice with 341 patients refusing transport. The surrounding communities of Amherst, Brookline and Wilton provided mutual aid ambulance coverage to Milford on 21 occasions when both of the Service's ambulances were unavailable due to either rendering assistance or being out of service for maintenance.

Education: 2004 was a banner year for Service involvement in community education programs, staff training and development, and participation in the development of future State of New Hampshire and national EMS initiatives. MAS training and community education programs totaled 446 hours and reached over 2,400 individuals and students during 2004.

Community Education - MAS continued to expand its community education program with the graduation of two employees from a National Highway and Traffic Safety Administration (NHTSA) sponsored pilot program entitled Enhanced EMS. The program was the first of its kind in the country and was developed by Dr. Joe Sabato and administered in conjunction with Keene State College. EMS providers are on the front line of the emergency care system and have an intimate knowledge of the issues associated with traumatic injury. Using this information base, the program's objective is to incorporate prevention activities into the role of pre-hospital healthcare providers with the goal of reducing injury, death, pain and suffering and overall health care system costs due to trauma. Seminars included methods on how to develop effective Prevention Education programs through coalition building and using various sources of information including problem identification, injury cause and associated factors analysis and demographics to name a few. Other seminars included use of evaluation tools such as pre and post-surveys, questionnaires and statistical analysis to gauge education effectiveness.

Armed with the knowledge obtained from this program, MAS built a coalition of partners including the Milford High School chapter of Students Against Destructive Decisions (SADD), Milford Fire and Police Departments and local business, that designed and implemented a campaign using accepted methods to modify behavior through education, enforcement and incentive to increase the perceived low seatbelt use of the high school student driving population.

Pre-education campaign observation studies revealed a 51.6% use rate by males and a 60% use rate by females. Post-education campaign observation studies revealed a 58.9% use rate by males and a 77% use rate by females. The result of this campaign, demonstrated an 11% overall increase in the use of seatbelts by the high school student driving population thereby validating the methods and techniques used in this campaign. More importantly however, an increase seat belt utilization rate will help reduce injury and death associated with motor vehicle crashes. By restraining occupants within a car, drivers are less likely to lose control of the vehicle in emergency avoidance situations and occupants will not strike interior portions of the vehicle or be ejected.

The results of this Seatbelt Use Education program demonstrate the effectiveness of community education programs to modify behavior that will pay dividends through the reduction of injury, death, and health care system costs.

Additionally, the Service taught a 110-hour National Registry EMT-Basic course, from which one student was recruited by the Service. The Basic course is a combination of lecture and skills instruction covering human anatomy and physiology, medical emergencies, sudden illness, bleeding control, splinting, childbirth, pediatric emergencies, cardio-pulmonary function, CPR, emergency driving and response and more.

The Service taught several Cardio-Pulmonary Resuscitation (CPR) courses during the year. Many citizens including the Milford High School - Students Against Destructive Decisions (SADD) chapter took advantage of this life-saving training.

The Service participated in several public education and relation programs with the schools and general public designed to enlighten the public on the capabilities of the Service and how to respond to a medical emergency.

Training - Four members of the Service upgraded their certification level to EMT-Intermediate by completing an 88-hour National Registry approved course. The course provided increased knowledge in the areas of cardio-vascular function and pathophysiology of shock. Particular emphasis was placed on skill sets to be used in the field including IV catheterization and the administration of IV fluids, limited medication administration for the treatment of hypoglycemia (low blood sugar), asthma, and cardiac arrest.

A continued emphasis was placed on expanding the delivery of in-house training to staff through web-based applications. MAS maintains a web page for access by attendants to complete various in-house generated training programs for continuing education and Field Training of new members.

Milford Ambulance Service was selected by the NH Bureau of EMS (NHBEMS) as one of five sites in the State to conduct a pilot EMT refresher training program entitled Alternative Refresher Training Program (ARTP). Every licensed Emergency Medical Technician (EMT) at either the Basic or Intermediate level must take a 24-hour refresher course every two years in order to re-certify as an EMT. Currently, an attendant will take a 24-hour refresher usually taught over a three-day span. The ARTP is designed to teach the required curriculum in blocks over the entire two-year re-certification cycle. As 65% of EMS in the State is provided by volunteers, this method of refreshing should make it easier for volunteer attendants to obtain their required refresher training while reinforcing the attendant's skill set and knowledge base.

MAS expanded its role in the area of education with three members of the Service joining four other individuals to become NHBEMS Instructor Trainers to train fellow EMS educators in Trauma Triage and Trauma Documentation.

The Trauma Triage portion of the course is designed to highlight the importance of quickly and accurately assessing a patient's injuries and triaging these patients so that they will be transported to hospitals capable of addressing their immediate needs. Further, students are reminded of the importance of air-medical transport as a viable component in the EMS system. Trauma Documentation stresses the importance of accurate completion of the Patient Care Report (PCR). From the PCR, injury severity can be determined to better understand patient outcomes based on time and what type and when treatment interventions were initiated.

Additionally, these same individuals will be participating in the Bureau's rollout and training on the use of the upcoming electronic Patient Care Report program. The two programs are part of an overall program designed to enhance data collection to scientifically evaluate the effectiveness of trauma care. Through data collection, pre-hospital care can be adapted, as needed, to change in response to a better understanding of the human body and interventions that improve patient outcome and those that do not.

Development - MAS participated in the development of the State of NH response to a National Scope of Practice Model by providing input on a draft version of the document. The final document will be submitted to a National committee for consideration of the input provided. The Scope of Practice document is intended to define the future of EMS and how EMS will be delivered over the next twenty years.

Based on the Service's reputation within the State, MAS was asked to send a representative to be a member of the Medical Control Board Protocol Sub-committee Review Panel. The Committee consisted of individuals representing the entire spectrum of providers in the EMS community including Emergency Department physicians, hospital EMS coordinators and field providers. This Committee met once a month during 2004 with the goal of comprehensively reviewing the protocols used by field providers of all certifications levels in the State. During the year, the Medical Control Board, whose responsibility is the oversight of EMS care in the State, reviewed and approved the changes recommended by the Committee. Within the next month, the entire protocol document will have been reviewed and approved for use by field providers.

Membership: Volunteers, encompassing National Registered Emergency Medical Technicians at the Basic, Intermediate and Paramedic levels, continue to be the backbone of the Service. During 2004, the volunteer staff covered over 22,464 hours of call shift time in a professional and compassionate manner. Additionally, mandatory continuing education exceeded 1,400 hours. Continuing education covered such topics as patient assessment, cardiac care, airway control, cervical spine immobilization and more.

In 2004, the Service recruited six new members to offset the loss of eight members. The new attendants completed, or are in the process of completing, a Field Training Program (FTP). The FTP is a Service initiated program designed to orient new members to Milford Ambulance Service operations and assisting the trainee in applying their EMT skills in the field. Efforts continue toward recruitment and retention.

Awards - MAS recognized several members for their individual contributions to the Service throughout the year.

Two volunteer members were honored as Member of the Year. The co-recipients each provided assistance above and beyond their regular duties. Additionally, these members promoted a spirit of team and provided selfless dedication to the Service and the citizens of Milford.

One member was nominated for the NHBEMS Instructor of the Year. While this individual ultimately was not selected for this award, this individual's contribution to the Service in the area of training was worthy of nomination.

Five volunteer members were recognized for their contribution of time for shift coverage. These members provided over 1,000 hours of shift coverage with two individuals providing over 1,700 hours.

These deserved awards emphasize the value of the individuals who contribute to the Service on a daily basis, which makes the Service second to none in the State. The citizens of Milford can be proud to have these individuals protecting them and available at a moments notice.

Ambulance Study Committee: In mid-2004, the Board of Selectmen appointed a committee to analyze various alternatives for the provision of EMS to the town. Throughout this process, the Service provided input and additional information to the Committee when requested. For financial reasons, the Committee recommended that you, the citizen, decide whether to retain ambulance operations and assets, or to privatize.

The decision that will be placed before the citizens is not an easy one. Voters will be faced with deciding to retain direct, local control of ambulances and associated assets or to contract for a private service to provide EMS coverage.

Billing and Revenue: Of \$471,187 in generated revenue, the Service collected \$255,356 through December 31, 2004. These funds were deposited in the general fund, offsetting the overall cost of providing ambulance coverage to the taxpayer. The net budget impact for 2005 is estimated to be approximately \$340,000.

To the personnel of the Milford Ambulance Service – Thank you for the dedication, professionalism, and quality pre-hospital emergency healthcare that you consistently provide and practice. It is these attributes that make Milford Ambulance Service a high quality ambulance service of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2004. The Service will continue to provide quality emergency pre-hospital care while continuing to earn your respect, trust and support in 2005.

Respectfully submitted,

Eric Schelberg

Director

Request for Medical Aid Monthly Analysis - 2004

During 2004, Milford Ambulance Service responded to 1104 of 1079 requests for medical aid in Milford. The 21 requests that the Service was unable to respond to were responded to by mutual aid ambulance services. Additionally, Milford Ambulance Service provided mutual aid ambulance coverage to the other communities on 25 occasions.

The following graphic is a monthly breakdown of said requests:

<u>Month</u>	<u>Monthly Total</u>	<u>Mutual Aid to Milford</u>	<u>Mutual Aid Requests by Other Towns</u>	
January	80(1)	*	Amherst/Mont Vernon:	11
February	75(1)	1	Brookline:	0
March	108(4)	1	Wilton/Lyndeborough:	14
April	76(1)	0	Total	25
May	101(4)	3		
June	87(2)	2	Number of Individuals	1,222
July	84(1)	0	Transported:	881
August	108(1)	0	Number of individuals that	
September	95(1)	2	Refused Transport:	341
October	102(8)	2	Total Patient Contacts:	2,444
November	68(0)	1		
December	120(1)	5	Total requests for medical aid in	
Total:	1,104(25)	21	Milford in 2004:	1,079

* The number in parenthesis is included in the monthly total and indicates the number of mutual aid assists by Milford Ambulance Service to other communities.

The following graphic is a monthly breakdown of said requests:

Complaint Analysis - 2004

Cardiac	85
Cardiac Arrest	7
Respiratory	121
CVA	17
Seizure	23
Diabetic	25
Abdominal	54
Syncope	27
OD (Drugs/Alcohol)	22
Fractures	13
Bleeding/Shock	42
Head Injury	57
Burns	5
Psychological	24
Unresponsive	14
General Weakness	24
Generalized Pain	203
Other	129
No Transport	341
Total:	1,222

Location Analysis - 2004

Home/Residence	470
Elderly Housing	54
Physicians Office	20
Milford Medical Center	25
Commercial/Industrial	35
School	14
Nursing Home	89
Hospital	2
Motor Vehicle Accident	112
Other	340
Total:	1222



Town Of Milford

ASSESSING DEPARTMENT

~ 2004 REPORT ~

The final values were given to the Department of Revenue Administration in early September and the Selectmen accepted the appraisal of our community. A tax rate was set on October 7th and the final tax bills went out on October 29, 2004.

The Selectmen have certified the new assessment and sales information for the 2004 Equalization Municipal Sheets Certificate mandated by the Department of Revenue Administration. A true measure of the assessments has not been determined by the DRA and will not be known prior to the printing of this report.

Cole-Layer-Trumble (CLT) conducted a full revaluation on behalf of the Town in tax year 2000. However, the Board of Tax and Land Appeals found that CLT had failed to address the BTLA's concerns regarding the reassessment, and concluded that CLT failed to perform a satisfactory reassessment.

The BTLA issued an Order on May 16, 2003. In this Order, the Board ordered the Town to proceed with a four-year reassessment plan to be completed for tax year 2006. The Town was ordered by the BTLA to raise and appropriate funds to acquire a new CAMA system and enter into a contract with another appraisal company to assist the Town with the 2006 reassessment. The Town appropriated \$217,000 and contracted Vision Appraisal Company. The new CAMA system is Vision 6 and will replace the existing CAMA system in 2006.

The current status of the revaluation is that data collection is 70% completed and data in-pur into the new CAMA system is 35% completed. The total parcel count inspected as of today is 3,627 parcels. The Town of Milford as of 4/1/2004 had a total parcel count of 5,252. We are ahead of schedule regarding the data collection and data entry for the order revaluation.

Gregory A. Heyn, Assessor

The following statistics were the basis of the 2004 property taxes:

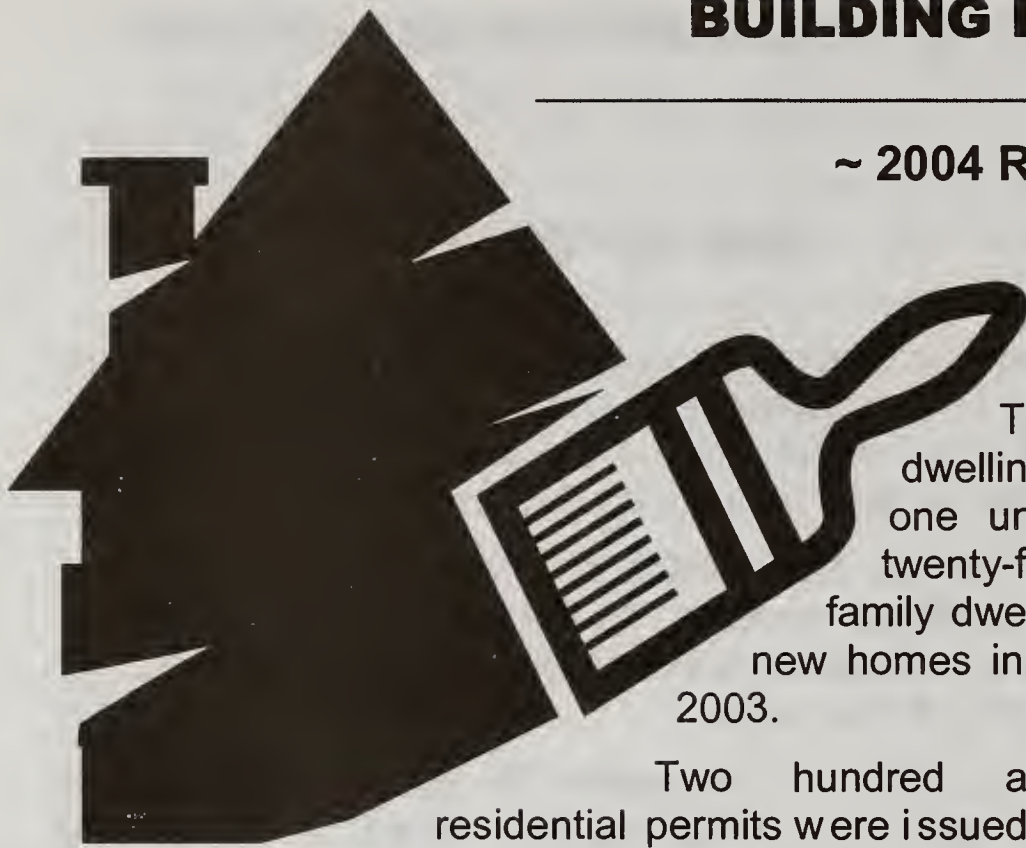
Total Property Taxes Assessed	\$ 25,674,838
Less: War Service Credits	\$ (65,050)
Total Property Tax Commitment	\$ 25,609,788

Net Town Valuation with Utilities (for local rate calculation)	\$794,609,350
Net Town Valuation without Utilities (for state education tax calculation)	\$780,614,150

Tax Assessed	Net Valuation	Rate
\$ 3,491,168 ÷	\$ 780,614,150 =	\$ 4.47 per thousand, state education tax
\$ 22,183,670 ÷	\$ 794,609,350 =	\$ 27.92 per thousand, local property taxes
\$ 24,463,911		\$ 32.39

BUILDING DEPARTMENT

~ 2004 REPORT ~



In 2004, the number of issued permits for residential dwelling units was higher than in 2003.

The largest increase was for dwelling units for elderly housing. Ninety-one units were permitted compared to twenty-five units in 2003. Regular single-family dwellings were down with seventy-one new homes in 2004 compared to eighty-eight in 2003.

Two hundred and twenty-eight miscellaneous residential permits were issued in 2004, which was slightly down from the two hundred and thirty one permits issued in 2003, but still very active. These permits varied from pools to additions.

In 2004, there was very little building permit activity for regular multi-family units, with only one conversion of a two-family dwelling into a four unit building, which as of this date, is still under construction.

As for new commercial and industrial construction in 2004, nine permits were issued compared to seven in 2003. Self-storage buildings totaled fifty-one units and four buildings. All self-storage units were built at Woodland Heights and Laurel Hill apartments and were for tenant use only. Granite State Boat Works, formerly located next to Blue Seal Feeds, has built a new facility and has relocated to the corner of Elm Street and Westchester Drive, as their growth required their need to expand. Another commercial project recently approved was a 16,000 square foot two-story office building located in the rear of St. Joseph's Hospital off Nashua Street. The new building will be an office complex for medical professionals. One other project under construction this past year was the Richmond site located across from the Lorden Plaza. No building permits were issued, but the Planning Board agreed to allow the site work to begin, as it was complex. The Stop & Shop grocery chain finally announced in May 2004 that they would be the tenants for the site. Plus there is also a smaller building proposed in the front of the site, for which no tenant has been announced.

Over the past year, my office has been asked on many occasions if residents could convert or add an in-law apartment for their aging parents. Another term used for this type of apartment is an accessory dwelling unit. Presently, the Town of Milford Zoning Regulations prohibits in-law apartments as an accessory dwelling unit. They would be classified as a two-family dwelling only. This means they need to meet the zoning requirements for the area where they reside. Due to the number of inquiries, I would ask you to contact the Planning Board, as will I, to ask if the Planning Board would review the regulations and possibly submit for Town vote an ordinance to allow and regulate accessory dwelling units in Milford.

In closing, I would like to thank the Building and Planning Department staff and the citizens of Milford for their understanding and cooperation. 2004 was a good year and I hope that 2005 will be the same.

Respectfully submitted,

Kevin Lynch

Code Enforcement and Health Official

2004 BUILDING PERMITS ISSUED

	New Construction	Miscellaneous Additions, Remodels, & Renovations
Single family	71	228
Single family (over 55)	12	0
Multi-family (over 55)	54	0
Multi-family (Elderly/Subsidized)	25	0
Manufactured housing	7	0
Commercial/Industrial buildings	9	41
Totals	178	269

OTHER PERMITS ISSUED

Driveway permits	70
Electrical permits	266
Plumbing permits	145
Mechanical permits	286
Permanent signs	25
Temporary signs	19

REVENUES COLLECTED

(UNAUDITED)

Building permit fees	\$ 105,703.00
Re-inspection fees	1,010.00
Driveway fees	945.00
Electrical fees	2,790.00
Plumbing fees	1,310.00
Sign permit fees	1,250.00
Water connections	4,125.00
Sewer connections	7,675.00
Mechanical permit fees	7,590.00

Total construction fees collected \$ 132,398.00

Water impact fees	\$ 59,255.52
Sewer impact fees	75,851.20
Police impact fees	5,028.20
Library impact fees	2,596.62

Total impact fees collected \$ 142,731.54



TOWN OF MILFORD

DEPARTMENT OF EMERGENCY MANAGEMENT

~ 2004 REPORT ~

The year 2004 has brought Milford Emergency Management closer to achieving its goals. Voluntary membership has increased and preparations for upgrades in emergency communications and readiness have been made.

The emergency communications vehicle has been outfitted with a wide range of equipment, which will allow communication to take place between all Town, State, and Federal agencies responding to an emergency, should we have one.

The Emergency Operations Center (EOC) at the Town Hall has had a television and video system installed and the Center is nearly completed. These vital upgrades will allow emergency broadcasts to be monitored, should the need arise. Additionally, a new portable generator and power transfer switch were installed, which will allow the Town Hall to function should there be a prolonged power outage. The funding for the generator and switch were acquired through a Federal and State-funded grant.

Secured communication conduits have also been installed in the Town Hall to assure a redundant means of emergency communication throughout the community during a weather-related or other emergency event.

Emergency Management has also established an emergency notification system for use by the public and emergency responders. Instructions for the use of this system will be forthcoming in the near future.

Our goal for 2005 will be to increase volunteer membership and to be readily available to assist the community by whatever means and resources available, should we be called upon. If you are interested in volunteering, please call the Human Resources Office at 673-4987 or the Department of Emergency Management at 673-0635.

Respectfully submitted,
Steve Rougeau
Emergency Management Director





MILFORD FIRE DEPARTMENT

~2004 REPORT~

Richard J. Pauley
Fire Chief

Once again is it my privilege to submit the Annual Report of the Milford Fire Department. As in the past, the report for 2004 will outline where your Fire Department has been successful and present areas that need attention.

ACTIVITY LEVEL

The Fire Department responded to total of 1,070 requests for assistance in 2004. This was an increase of 63 calls, or 6.25%, as compared to 2003. As anticipated, this increase in activity level is attributed to the continued growth of the Town and we must now take the necessary steps to prepare this Department for this impact to best serve you and meet your needs. In 2004, we performed more than 4,819 hours of activity in supporting emergency and non-emergency requests for assistance.

The most notable incident of 2004 occurred on March 8th with the fire at the Garden Street School. At 12:43 AM the Milford Area Communications Center received a fire alarm activation via Master Box 413. The standard dispatch consisted of three engines and the ladder company and upon arrival fire personnel found a heavy smoke condition with fire already spreading rapidly in concealed wall and ceiling spaces. Fire Department personnel aggressively fought the fire inside the building for over an hour but were ordered out of the building due to deteriorating conditions and a partial ceiling collapse. At that time, we had to abandon our offensive attack and turn to defensive operations utilizing four ladder pipes and a deck gun to extinguish the fire bringing the incident under control at 4:51 AM. This incident went to a third alarm assignment bringing mutual aid from six communities and special calls for an additional tower ladder unit and two more engine companies. A subsequent investigation under the direction of the State Fire Marshal's Office determined the fire to be intentionally set and the investigation to determine the individual(s) responsible for this crime continues at this time.

During the summer and fall of this past year, the Department underwent a complete survey by the Insurance Services Office (ISO) to review the fire suppression capabilities of the community. This process was very detailed and included evaluation of three major public protection components: fire alarm and communication system (dispatching), fire department capabilities, and water supply system.

With respect to the Fire Department capabilities, areas reviewed included apparatus (condition and maintenance of our four engines and ladder truck), type of equipment carried on each truck, pumping capacity, and department staffing and training. The major insurers use this information obtained through this evaluation to underwrite and calculate premiums for residential, commercial, and industrial properties. Each

community is rated on a scale from 1 to 10, with a class 1 representing superior fire protection and a class 10 indicating that the area does not meet minimum recognition criteria. Communities are rated approximately every 10 years to determine if their fire suppression services are keeping pace with the demands of a changing environment. The survey resulted in Milford receiving a Class 4/9 rating. This rating is split due to the fact that the entire community is not protected by the municipal water system (fire hydrants) and this split, with a 9 in the non-hydrant areas, is very common in this type of situation.

Overall, our Class 4 rating is very good and better than many communities in New England with similar size and larger fire departments in terms of full-time staffing levels. In fact, as a Class 4 community we are in the top 10% when compared to the total evaluation of all other communities across the United States. The results of this survey provided excellent self-assessment information to serve as a benchmark for future improvements for this department and should provide for very competitive fire insurance premiums for building owners in the Town.

PERSONNEL

At the present time the Department is made up of four (4) full-time employees (the Chief, Fire Prevention Officer, Training Officer and Administrative Assistant) and 42 very dedicated and well trained on-call personnel. The full-time personnel are responsible for the administrative, fire prevention, training and preventative maintenance issues that need to be addressed on a daily basis as well responding to emergency calls. Milford continues to be the largest community in the State served by a predominantly "on-call" fire department, saving the taxpayers well over \$800,000.00 annually in associated full-time payroll expenses.

The 2005 Department operating budget reflects an effort to increase our daytime coverage by adding five on-call firefighter positions. We are at a point where our ability to handle weekday calls is significantly hampered due to the inability of most of our members to respond as a result of their employment obligations. The five daytime positions have the same parameters as our current 42 on-call members except for the fact they will be able to commit to weekday coverage. This is an effort to delay the immediate request for full-time personnel.

This past year we saw the retirement of Captain Alan Locicero, our Fire Prevention Officer, who had more than 22 years of service to the Town of Milford. "Albe" served the Department and his community with great distinction and dedication starting as a on-call firefighter and eventually becoming our first full-time Fire Prevention Officer. He was instrumental in establishing our much acclaimed and recognized fire and safety education programs in the school system and became a friend to all. We wish Albe the best in his retirement while enjoying a much warmer climate.

Captain Jason Smedick was hired as our new Fire Prevention Officer in October and is working out exceptionally well. Jason was previously the Fire Inspector for the Town of Amherst, and has several years experience in code compliance and related fire prevention activities and brings a wealth of knowledge and expertise to the Department.

Finally, I must recognize call Firefighter Chad Hutton who is on active duty in Iraq serving his country. Chad was called to active duty last February as a member of the

New Hampshire Army National Guard and is serving as a military police officer. We are eagerly awaiting his safe return home and our thoughts are always with him.

TRAINING

All Department members are required to obtain State Firefighter Level I and be rescue certified within one year of joining the Department. In addition, each member is required to make a minimum of two training sessions monthly. In 2004, five members earned their State Firefighter Level I certification and two members earned their State Firefighter Level II certifications. In addition, one member earned his New Hampshire certified Fire Officer I & II designations and three members became driver/operator qualified. Overall, the members of this Department participated in over 5,425 hours of training in 2004 ranging from introductory fire fighting techniques to large-scale incident management.

FIRE PREVENTION

The Fire Prevention Division continues to be very busy as the growth of the Town continues. Major residential projects the Department reviewed (site plan, in progress construction, and final certificates of occupancy) include The Belmont, The Stone House, expansion of the Mill Apartments, and, continued work on Badger Hill, Federal Pointe, Ledgewood Estates and Patch Hill. Major commercial or business projects included Granite State Boat Works, Milford Veterinary Clinic and upgrades or expansion of Hampshire Hills Sports and Fitness Club and The Mile Away Restaurant.

As outlined in the past, new construction and renovation projects (including single-family residences) require significant inspection activity for initial site work, underground tanks, mechanical equipment, fire alarm and suppression systems and final certificates of occupancy. A significant amount of time is required for initial inspections and in many cases re-inspection of these occupancies as well as existing buildings and occupancies for ongoing life safety and fire prevention compliance.

Overall, this Department issued 270 alarm system permits, 12 assembly permits, 18 blasting permits, 691 brush and outdoor burning permits, 271 mechanical permits (furnace, boiler or hot water heater), 51 underground LP-gas tank permits and 20 other or miscellaneous permits. Other inspectional activities included 80 gas-piping inspections, 27 fire protection system (fire alarm, sprinkler system, etc) inspections, and 52 miscellaneous inspections. Additional fire prevention activities included 19 consultations, 25 plan reviews, 18 investigations, and 41 fire or lockdown drills.

We continue to be recognized by our peers and the State of New Hampshire for our outstanding fire prevention efforts and programs in the schools. These programs include the "Learn Not to Burn" and "Risk Watch" curriculums in the elementary and middle school levels. I am extremely proud of the excellent working relationship and partnership that has been developed between this Fire Department and the Milford School System. The support and dedication of the teachers and administrative staff in implementing these programs has been exceptional and their efforts in educating our youth in fire safety and other risk prevention activities has without a doubt had a significant positive impact on our kids.

EQUIPMENT

We were able to purchase 46 sets of new structural firefighting protective clothing (lightweight turnout coats, pants and boots) for our personnel, new gear storage racks, and a heavy-duty washing machine through a FEMA Fire Act grant in the amount of \$82,500.00. This new gear provides the best in thermal and heat protection for our personnel in fire situations. The overall grant award saved the Town over \$74,000.00 by not having to pay for this needed equipment through the regular budget process.

In addition, the Town received just over \$31,000.00 in Homeland Security Grant money, which has allowed us to purchase hazardous materials response equipment inclusive of combustible gas meters, chemical resistant protective clothing, and decontamination equipment.

APPARATUS AND FACILITY

Engine 2: I regret to inform you that we have had significant reoccurring problems with Engine 2, our newest piece of fire apparatus, a 2003 Pierce Dash. These problems are quite significant in nature and are inclusive of transmission, transfer case, and the fire pump itself. The manufacturer has attempted to correct these problems under warranty with no real success. The truck has been out of service in excess of 160 days over a two-year period and recently failed during a fire. We no longer have confidence in this truck and it is the position of both the leadership of the Town and this Department that it should be taken out of service and replaced immediately. We are currently working with Pierce Manufacturing to attempt to find a mutually agreeable solution to this issue; however, the actual disposition of this matter may take an extended period of time if we are not able to negotiate a solution that is in the best interest of the Town.

Engine 3: The condition of Engine 3, our 1982 Mack pumper continues to deteriorate due to corrosion and rust of the frame, chassis and cab body. We intended to replace this engine in 2005, but, as a result of the seriousness of the problems we are encountering with Engine 2 we will attempt to extend the life of Engine 3 one more year so that we can focus on Engine 2's replacement. However, it is imperative that we are able to replace Engine 3 in 2006, as at that time the truck will have had 24 years of service and its reliability will be even more in question.

Fire Station: As has been outlined since 1997, we need to address the space needs of this Department. We have outgrown the existing Fire Station. The lack of sufficient area for the parking and maintenance of apparatus/vehicles, administrative/fire prevention offices, training areas (especially cramped when more than one company meets on the same night) living quarters and storage space is clearly evident as this Department continues to provide for the needs of a growing community.

In addition, we have safety and security concerns with the need for the general public to pass through the apparatus bays to access the office area. While the existing Fire Station is in very good condition, it is simply too small for our needs and it is clear that we must prepare to expand the building. We will be working with the Town Facilities Committee in the next year to propose a solution for your consideration in the very near future.

The present station was built in 1974 and was projected to meet the needs of the community for 25 years. We are now into year 32 and must enlarge this facility.

Substation & Training Area: The Town is also in need of a substation at the west-end of the community with the most logical location on Heron Pond Road. Our response times to this section of Town are in excess of 12 minutes, which is not acceptable in an emergency. This substation has been in the Town's master plan for well over 10 years and we must make this a reality to better protect the residents and businesses in the area. In addition, this location would be ideal for a small training facility that would greatly enhance our ability to provide basic and specialized training.

The overall facilities needs of this Department must be addressed at this time as the situation hampers our ability to operate in the most efficient and effective manner. We need to expand the existing Fire Station as it provides excellent coverage and response capabilities to the downtown district and high-risk occupancies (nursing homes, elderly housing facilities, and the larger multi-family occupancies) and construct a substation at the west end of Town to better protect that section of the community.

SUMMARY

I am pleased to report that, despite our existing facility issues and the challenges we have faced with one piece of fire apparatus this past year, the overall state of your Fire Department is excellent. The Milford Fire Department has an excellent reputation throughout the State, and New England for that matter, as a progressive, responsive well-trained and equipped organization. This reputation has been well earned by the members of this Department, but you as the taxpayers have played a major role in helping us to achieve this recognition. Your continuous and solid support of our requests has provided the resources we need to best serve you and that is very much appreciated.

I would also like to thank the Board of Selectmen, the Town Administrator, Budget Advisory Committee, and my fellow department heads for their assistance this past year. As citizens of the Town you should take great satisfaction in knowing that we have a very dedicated and competent group of individuals who work for you and truly put their best foot forward every day.

Finally, above all I need to recognize the hard work and dedication of the members of this Fire Department who are the backbone of the organization. Our firefighters make themselves available 24 hours a day, 7 days a week, at significant personal sacrifice. At a moments notice they will respond to a pager activation to any request for assistance, without hesitation, putting their personal needs last. Their dedication is unsurpassed and I am exceptionally proud of every member of this Department. On behalf of the Milford Fire Department, have a happy and safe 2005.

Respectfully submitted,

Richard J. Pauley, Jr., Fire Chief

2004 Incident Reports

<u>Fire – All Types</u>	<u>Total</u>	<u>False Alarm calls</u>	<u>Total</u>
Building fires	14	Alarm sounded/malfunction	86
Chimney fires	6	Alarm activation/smoke removal	60
Cooking fire/confined	2	Unintentional alarm transmission	48
Oil burner/boiler malfunction	6	Malicious false alarm	9
Vehicle fires	6	Carbon monoxide alarm/false	8
Brush/woodland/outside fire	9	Alarm sounded/no fire found	26
Dumpster/rubbish fire	7	False alarm/all other	22
Illegal/non permit fire	14	Sprinkler activation/no fire	3
Fire/other miscellaneous	12		
Fireworks	1	<u>Public Assistance/Water problem</u>	
Authorized/control burn	13	Smoke/odor removal	32
Mutual aid given/building/brush /station coverage	8	Water problem/evacuation	33
		Person in distress	1
		Police assist	3
<u>Rescue & EMS Calls</u>		Public service assist	11
Medical/ambulance assist	44	Animal rescue	1
Motor vehicle accident/injuries	26	Citizen complaint	2
Motor vehicle accident/extrication	13	Service calls/assist public/ non-emergency	359
Vehicle accident/general cleanup	53		
Rescue/other	3		
		<u>Severe Weather</u>	
<u>Hazardous Condition Calls</u>		Lightning strike	6
Flammable/combustible liquid spill	14	Flood assessment	1
Gas leak natural or LP-G	9		
Carbon monoxide incident	6	Total calls for 2004	1,070
Arcing equipment/electrical problem/light ballast	14		
Power lines down	17		
Building Collapse	1		
Hazardous condition/other	8		
		<u>Increase of 63 calls in 2004 compared to year 2003</u>	
<u>Good Intent calls</u>			
Dispatched/cancelled in route	4		
Steam/vapor mistaken for smoke/ smoke scare	10		
Hazardous materials investigation	4		
Good Intent call/other	35		



~ 2004 REPORT ~

In 2004, the Milford Health Department received normal complaints. There was no single complaint or issue that was unusual. There were many inquiries and complaints about mold. Investigations and methods to correct the mold problems were simple once the source of the moisture was located. To find out more about mold and how to remedy it, call the New Hampshire Department of



Environmental Services, Board of Environmental & Occupational Health Services at 271-3911 or on the web go to www.des.state.nh.us/EOH. They have helpful information on how to detect mold and what corrective actions can be taken to solve mold problems in your home.

Radon has been a problem in the northern part of Milford. There is an area within the boundary of Milford where a high concentration of radon has been found. Presently, there are no mandatory regulations or laws that require mitigation of radon in new or existing home once radon has been detected. It is recommended that the level of radon should not be above 4 Pico curies per liter (pCi/L) measured in the lowest portion of a home (a certified and/or qualified person should conduct testing). There are simple methods of mediating radon problems if they are detected. The New Hampshire Department of Environmental Services has information on radon available and they can be contacted at 271-4764 or on the web at www.des.state.nh.us/EOH/Radon.



As you are aware, over the past three years, West Nile Virus has been a public health concern. West Nile Virus is a seasonal problem that only occurs when mosquitoes are active. In 2004, we received very few calls related to West Nile Virus. There has been no change in the method of protection; bug repellent with DEET is the best precaution. West Nile Virus is now part of life in New Hampshire and normal precautions need to be followed. If in 2005 the testing of birds by the State starts up again, the Health Department will collect the birds and test them as is appropriate.

In closing, I would like to thank the residents of Milford for their understanding and cooperation. Hopefully 2005 will be a healthy year for you.

Kevin Lynch, Health Officer

Host Homes Program of Milford

Milford Town Hall, 1 Union Square, Milford, NH 03055 - 4240

(603) 672 - 1069

~2004 REPORT~

The Host Home Program provides respite, intervention, and referrals to the adolescents of Milford. This is the eighth year we have been providing such services. Once again, we exceeded our projection figure by about forty percent. We provided service to 98 adolescents during the past year.

Respite care (placement) was provided to four adolescents for a total of 201 days in 2004. The adolescents continued in school, their jobs, friendships etc., uninterrupted. They and their families were referred to Milford Area Mediation and Hillsborough County Family Intervention. The Host Home Program provides 24 – hour a day response and support to the Host Home guests, families and referral agencies. Host Home families feel comfortable calling at any time, day, or night if the need occurs. The program addresses their concerns immediately.

More and more, we receive referrals from teens that do not wish to be placed but either they or their families realize they need help. We are able to assess their concerns and offer them help within the community. Our referrals include Bridges, the Teen Clinic, the Youth Council, Community Council, Alcoholics Anonymous, the Transitional Living Program, Milford Mediation, and Hillsborough County Family Intervention Services. The local churches continue to be supportive as well. Placement always remains an option and all parties seem comfortable knowing that.

When an adolescent leaves a Host Home, we continue to stay involved with them and their families. Host Homes has helped with summer plans including job placements and volunteer work. Recently Host Homes and Milford Mediation collaborated with Bridges, The Milford Schools, and the Pony Farm to offer area teens an opportunity to ride horses (groom, tack-up etc.) and be educated on healthy relationships. This was a huge success in the spring of 2004 and was offered again in fall of 2004. It is our intent to get it going again this spring. Horses have such a peaceful and therapeutic effect on us all.



The Host Home Program works in conjunction with many agencies. Once again, it is a privilege working with The Milford High School, The Milford Middle School, and the Milford Police Department. Our sincere appreciation also extends to the Kaley Foundation for their support of Host Homes.

We are grateful to the Town of Milford for their continued support of the Host Home Program. We also wish to thank The Wadleigh Public Library for the wonderful space they offer us. Clients feel comfortable under difficult circumstances in this warm and cheerful building.

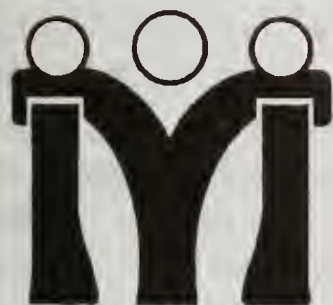
During the year 2004, we welcomed two new host homes to the program. Both are exceptional in their kindness towards teens and the strengths they bring to the program. Thank you so very much for what you have done for the youth of your community. We give our continued gratitude to our wonderful existing homes. You are very special people.

If you feel you would like to be part of The Host Home Program or know of a child in need of help, please call 672-1069 and we will be there to respond to your need.

Thank you again for allowing this unique program to be part of your community.

Respectfully Submitted

Mary Pat Jackson, Host Home Program Coordinator



MILFORD AREA MEDIATION PROGRAM

~2004 REPORT~

The Milford Area Mediation Program offers mediation services to residents of the greater Milford area. This area includes Milford and the towns and villages just west and north of town. The funding for this program is provided by the New Hampshire Department of Health and Human Services in partnership with Hillsborough County 6% Incentive Fund Program and surrounding participating towns. Milford residents are the largest dollar and in-kind donators to the program. During this year, funding sources have also included unsolicited donations from individuals and a grant from the Kaley Fund. The program has been in existence for thirteen years.



Mediation helps solve conflicts in ways that fit the needs and values of each party in the mediation. By uncovering the causes of conflicts, mediation can reduce family stress, improve family relations and increase positive communication among family members, reduce juvenile court involvement, and encourage high school completion by teenagers. Examples of areas of conflict that families have turned to Milford Area Mediation for help in

successfully solving include: general family disagreements, adolescent runaways, parenting, school related concerns, adjustments to changes in families, pre-delinquent behavior, teenage independence, responsibility, and truancy.

The program primarily provides family mediation, but also provides other types of mediation such as divorce mediation on request. The volunteer mediators in the program have completed at least 45 hours of training and are supervised by a Master's level mediator. The mediators are offered in-service workshops and conferences throughout the year.

During the grant year 2003 - 2004 volunteers provided mediation services to two hundred and five residents living in Amherst, Frankestown, Greenfield, Greenville, Hillsborough, Milford, New Ipswich, Peterborough and Temple. Of those served, one hundred and thirty two were juveniles from 61 families. 12 divorce cases were also mediated. Referrals to the program came from six police departments, four school districts, one district court, and several human services agencies.

Additionally, the program coordinator worked to aggressively refer and match clients with secondary agencies, schools, and providers in the area. As a result of this intensive work, some unique services have been offered to adolescents. We have obtained funding and grants for therapeutic horseback riding classes, scholarships for classes and sliding scale rates for counseling services. No charge consultation for the program continues to be provided by a Nashua based licensed social worker.

Without the support and belief in our work from the agencies, police departments, individuals and taxpayers, Milford Area Mediation would not be able to continue to offer mediation services to area residents. I am thankful for the generosity of the individuals and groups who continue with their enthusiastic support of Milford Area Mediation. I encourage that continued support.

Respectfully submitted,
Kathleen E. Fitzpatrick, MS
Program Coordinator
Milford Area Mediation





TOWN OF MILFORD

PLANNING AND COMMUNITY DEVELOPMENT

~ 2004 REPORT ~

Maintaining and enhancing Milford's attractiveness, as a place to live and conduct business, requires the daily regulatory oversight of land development activities, as well as the implementation of long-range community development efforts. Providing services that assist these purposes is the function of the Department of Planning and Community Development.

This Department provides assistance to the general public, as well as technical support to Town boards and commissions. This assistance includes guidance to property owners, boards, and commissions on land use regulations, maintenance of land records associated with development review, and master planning and long-range planning. The staffing of the office includes the Director of Planning and Community Development, a staff Planner, and an Administrative Assistant.

Development review is a major focus of the Department. Twenty-three subdivision proposals (ranging from simple lot line adjustments to complex multi-lot residential developments) were reviewed by the Department, which created a total of twenty-nine new building lots. The Department also reviewed twenty-nine non-residential site plan applications, which ranged from modest commercial additions and changes of building use to several major projects, including restaurants, churches, retail facilities, and industrial expansions.

This Department also provided continued technical support for the Planning Board and the Board of Selectmen, including the reviewing and rewriting of sections of the zoning, subdivision, site plan and other regulations; establishing and assessing impact fees; managing special projects such as the new pedestrian bridge over the Souhegan River; analyzing traffic and transportation, housing, economic development, town facility issues; and growth management. Additionally, in 2004 the Department supported such groups as the Capital Improvements Plan Citizen's Advisory Committee and the Facilities Master Plan Committee. As the Planning Board moves forward on growth management, the Department will focus on developing tools for the Town to implement the growth management initiatives – such as building permit phasing and limitations, rezonings, and regulatory changes.

The Department of Planning and Community Development is dedicated to serving the community by providing assistance in land-use related matters. As always, this Department strives to be open and customer service focused. Please feel free to communicate with us to have questions answered or concerns addressed by using the Town website at www.milford.nh.gov, by phone at 673-7964, or visiting the office in Town Hall.

Respectfully submitted,
Bill Parker
Director of Planning and Community Development



MILFORD POLICE DEPARTMENT

589 Elm Street, Milford, NH 03055-4304



FRED G. DOUGLAS
CHIEF OF POLICE

603-673-7742
FAX 603-672-6025

~ 2004 TOWN REPORT ~

Again, as in previous years, the Milford Police Department served the citizens of Milford with one goal: to serve and protect while maintaining a high professional standard and a continued partnership with our community.

Personnel: In April of this year two of our officers from the Patrol Division left our agency to seek employment in the private sector. We also lost another officer from the Detective's Division to another state agency in October. On a positive note, Officer Craig Frye applied to return to full-time to the Department from the private sector. In October Officer Craig Frye was hired full-time and we all were very pleased with his return to his "second family".

In November, Crossing Guard Celia Waterman resigned from our agency taking up residency in North Carolina with her husband in their new home. We will all miss her and wish the both of them the very best.

Our hiring process to fill the open Patrol Division positions continued through the year. Our agency maintains a high standard for employment. As a result of this high standard, coupled with the Iraq war, we have found that our applicants in most cases do not fit our criteria. This situation is the same throughout the state and law enforcement profession.

Administration / Clerical: The make-up of support personnel in this area is comprised of two full-time clerical people, one thirty hour per week clerical person who is dedicated to prosecution and five part-time personnel to cover weekend and all holiday hours. The part-time clerical position is an area that we must review in the future because of coverage issues that seem to continue. The main reason for this issue points to people not wanting to be hired to dedicate themselves to the hours on weekends and holidays.

In October, after moving back into the area, Mary Dickson rejoined our staff in a part-time capacity. Our current staff is very dedicated to the "mission" of our agency and is second to none in the area.

Patrol Division: In reading this report, you as citizens will note that the Patrol Division was extremely busy this year. The "Patrol Division" has always been thought of and known as the "back-bone" of the Milford Police Department. A new format for the statistics of the calls for service has been implemented. Please find the previous years statistics and percentages included for your review, as compared to this year.

In general, criminal arrests were up by 17%. Drug violations were up by 35%; Fraud cases were up by 15%; Stolen Vehicles were up by 46%; while the number of sexual assaults were the same as in year 2003 with 29 crimes being investigated.

In August, Officer Sean Plumer was presented with a Life Saving Award and Commendation, for removing a suicidal subject from a burning building. Officer Michael

Dowd was presented a Meritorious Award and Commendation for searching a burning building for occupants during this same incident.

TOTAL CALLS FOR SERVICE/OFFICER ACTIVITY: 33,191

	<u>2003</u>	<u>2004</u>	<u>% Difference</u>
<i>Criminal</i>			
Arson	4	7	75.00%
Arrests	370	436	17.84%
Assaults	148	126	-14.86%
Burglary	29	24	-17.24%
Disorderly Conduct	96	76	-20.83%
Drug Violations	87	118	35.63%
Domestic Violence	120	125	4.17%
Forgery	22	19	-13.64%
Fraud	118	136	15.25%
Homicide	1	0	-100.00%
Kidnapping	4	2	-50.00%
Robbery	4	3	-25.00%
Thefts (All)	177	218	23.16%
Sexual Assaults	29	29	0.00%
Stolen Vehicles	15	22	46.67%
Vandalism	250	272	8.80%
Weapons Violations	9	5	-44.44%
<i>Non-Criminal</i>			
Animal Complaints	229	238	3.93%
Accident (reportable)	322	324	0.62%
Alarm	374	440	17.65%
Citizen Assists	84	243	189.29%
Directed/Radar Patrols	2,794	2,931	4.90%
Escorts/Civil Standby	500	541	8.20%
Fire Assists	106	113	6.60%
Medical Assists	187	178	-4.81%
Missing Persons	23	20	-13.04%
Mutual Aid	84	64	-23.81%
Runaway Juveniles	27	22	-18.52%
Suicide/Attempted Suicide	12	16	33.33%
Business Checks	13,598	17,298	27.21%
Miscellaneous	4,333	5,133	18.46%
<i>Motor Vehicle Statistics</i>			
Summons	641	478	-25.43%
Warnings	3,012	3,130	3.92%
Fatal Accidents	1	2	100.00%
Parking Tickets	248	402	62.10%

Detective Division: As indicated in prior reports, this Division is a support role to the Patrol Division. It should be noted that the Detectives also took calls for service in order to assist the Patrol Division throughout the year. Sex crimes continue to absorb the majority of this Division's investigative time, as they are the largest of Felony level investigations.

Several significant major criminal investigations were undertaken this year. They were the kidnapping and rape of a young woman on New Year's Eve 2003; the attempted kidnapping of another young woman near the High School the following week; a very large Child Pornography case; and the Garden Street School arson. Guilty convictions were secured in the kidnapping and rape case and the Child Pornography cases as a result of professional and dedicated investigations by all employees involved.

TOTAL INVESTIGATIONS: 275

Murders(Assist other agency)	1	Pre-Employment Investigations	8
Robbery	1	Sex Offenders (registration req.)	19
Kidnapping	1	Sexual Assault	27
Untimely/Unattended Deaths	5	Burglary	8
Arson	3	Theft/Fraud	24
Assault (all)	4	Missing Persons	5
Forgery	5	Criminal Mischief	4
Drug Cases	6	Domestic Cases	2
Witness Tampering	1	Child Custody/Abuse	3
Fugitive From Justice	0	Child Pornography	4
Juvenile Cases	7	Prostitution	1
Indecent Exposure	2	Other Cases	23
Backgrounds(other agencies)	99		
		Arrests	12

Prosecution Division: The increase of arrests by the Patrol Division (17% higher) has a direct impact on the Prosecutor of this agency and the clerical support. The total number of juvenile petitions filed by our agency increased by 9%. The Milford Police Department accounted for 44% of the total petitions filed with the Milford District Court.

PROSECUTION TRIALS/APPEARANCE TOTALS: 1,193

Arraignments (1,878 charges filed)	491	O/T Hours	594
Trials/PC Hearings/Misc. Hearings	619	O/T Paid Out	\$18,145
Juvenile Case Hearings	83		
		Total Events	1193
Total Arrests	434		

In addition to the regular caseload, the Prosecutor handled the following cases:

Assault	1	Criminal Threatening	2
Paperwork Service	70	Obstructing Report of Crime	1
Child Abuse	2	Sexual Assault	1
Harassment	1	Violation Protective Order	7
Indecent Exposure	1	Total	94
Arrests/Assist	7		

K-9 Unit: This specialized unit continues to be a valuable asset to our agency and community. Officer Dean Hardwick and K-9 Zed were certified in drug detection and have proved to be a deterrent to the criminal element in our community. They both continue to train each month.

In August, Officer Hardwick and K-9 Zed were presented a Life Saving Award and Commendation for their quick responsiveness to aid Brookline Police in a search for a

suicidal female who had injured herself and fled into a wooded area. Officer Hardwick and K-9 Zed promptly located the unconscious female, after which she was transported to a local hospital and survived her injuries.

DEPLOYMENT/TRAINING TOTALS:

Building Searches (Alarms/Open Doors)	56
Field Searches (Criminal Suspects/Fugitives /Missing Persons)	8
Security/ Search Warrant Assists	14
Public Demonstrations	8
Total	86

Total Training Hours

96

School Resource Officer: This School Resource Officer position continues to play an important role. The School Resource Officer handled a large amount of cases, which assisted the Patrol Division. The SRO Officer now assumes the task of fingerprinting all employees within the school district who are required to be fingerprinted, which allows the Patrol Division to remain focused on their patrol duties throughout the day.

SCHOOL RESOURCE OFFICER STATISTICS: 309

Assault	9	Sexual Assault (all)	2
Child Abuse	2	Indecent Exposure	3
Arson	1	Illegal Drugs	8
Safe School Zone Violation	9	Criminal Mischief	14
Theft/Fraud	13	Reckless Conduct	1
Alcohol (minors)	0	False Public Alarms	2
Disorderly Conduct	24	Harassment	4
Tobacco (minors)	5	Criminal Threatening	4
Criminal Trespass	8	False Fire Alarm	0
Runaway	1	Burglary	5
Bomb Threat	3	Alarms	6
Weapons/Explosives Violation	2	Accidents/Conduct After	7
Domestic Cases	6	Fireworks	1
Mutual Aid	2	Medical Assist	4
Town Ordinances	3	Property Cases	2
Fingerprinting	101	Resisting Arrest	1
Other	45	Arrests/Assist	16

Fleet: Our fleet maintenance budget for this year was expensive mostly due to maintaining vehicles that have high mileages on them. In addition to our cruiser fleet, this past year we have added a Police Motorcycle, which was acquired in part through a Federal grant. We started utilizing this unit on patrol and it has been a very effective tool in traffic enforcement, which has been a constant problem in many areas of town. Our agency has invested in the training of Officer Kevin Furlong as a Police Motorcycle Instructor who attended Northwestern University Motorcycle Instructor School for a three-week period and will instruct other officers assigned to this unit. Citizens should see this Police Motorcycle and Patrol Officers out on a regular basis starting the spring and summer of 2005.

Closing Remarks: As this year came to a close my attention was drawn back to all the accomplishments made by the employees, both civilian and sworn officers. They have made many sacrifices throughout the year, such as being away from their families during special times (holidays, birthdays of their loved ones) while conducting long hours of work and late shifts that others never have to do.

Yes, it is said by some that we elected to get into this profession, so it “goes with the turf”. As Chief of Police I want to thank each and every employee for your unselfish dedication to your profession; a big thank you for protecting your “turf”, the citizens of Milford and the community as a whole.

Thank you for giving all of us the opportunity to serve you.

Respectfully submitted,

Frederick G. Douglas Jr., Chief of Police



MILFORD PUBLIC WORKS

289 SOUTH STREET
MILFORD, NEW HAMPSHIRE 03055
(603) 673-1662

CEMETERIES / PARKS
HIGHWAY DEPARTMENT
RECYCLING / TRANSFER CENTER
TOWN BUILDINGS
WATER DEPARTMENT
WASTEWATER TREATMENT FACILITY



~ 2004 REPORT ~

Respectfully Submitted By: William F. Ruoff, Director

REGULAR APPROPRIATIONS

CEMETERIES - We continued to update the cemetery software program and all the old cemetery records were moved from Town Hall to the DPW office at 289 South Street. This move will enable us to provide better service and allows us easier access to the files. In addition to the routine maintenance of the Town's five cemeteries which includes mowing, fertilizing where necessary, and watering, the following projects were attended to:

- **RIVERSIDE CEMETERY** – We continued with our annual maintenance program, which included the fertilizing and seeding of various sections of Riverside. In addition to routine maintenance, we continued to fill in the lower part of Section J in order to create future 2 and 4-grave lots. The fencing around the tool house was completed as well.
- **WEST STREET CEMETERY** – We continued with our ongoing annual maintenance and made miscellaneous repairs to fencing and other structures. There was one interment at West Street Cemetery this year.
- **NORTH YARD CEMETERY AND UNION STREET CEMETERY** – We continued with our ongoing annual maintenance and made miscellaneous repairs to fencing and other structures. There were two interments at North Yard Cemetery this year.

We continued to work with the cemetery software program which when completed will accurately organize all interments, locations, names, and dates. The old record-keeping system of lot cards was inaccurate and, for the most part, information was incomplete. The new program will ensure accurate up-to-date records. The Cemetery Department encourages all lot owners and their heirs to contact the cemetery department to verify this information. To-date 1,998 lots and over 4,339 interments have been clarified, corrected, and updated in the new software system.

In addition to annual maintenance of the cemeteries, other activities that took place are as follows:

Thirty-one cemetery lots were sold:		Concrete foundations installed for monuments	17
Cremation Lots	6	Military markers placed on veterans graves	7
Single Grave Lots	0	Eighty-nine interments were attended to:	
Two Grave Lots	21	Full Interments	49
Four Grave Lots	4	Cremations	40
	31		89

Cemetery Trustees:

Richard Medlyn, Chairman
Leonard Harten
Rosario Ricciardi

CEMETERY
PERPETUAL CARE
PAID IN 2004

Harold Webster	\$ 400.00
Clement Labelle & Tina Parsons	37.50
Carolyn Goodwill	200.00
Lucille Canavan	400.00
Kelli Carter	37.50
John & Virginia Kirby	400.00
Michael Sullivan	400.00
Nancy Tawfik	200.00
Ralph & Betty Schult	400.00
Shirley Leor & Randolph Rush	200.00
Alfred & Yvette Guillette	200.00
Kelly Harmon	37.50
Kelley Hayward-Condra	75.00
Patricia Gay	37.50
Michael & Sheryl Homola	600.00
Samuel Kaymen	100.00
Charles & Joanna Willette	400.00
Michael & Staci Therrien	400.00
Hazel Hadley	200.00
Charles & Alice Smith	200.00
Philip & Patricia Gendron	200.00
(UNAUDITED)	TOTAL \$ 5,125.00

CEMETERY
FLOWER FUND –
2004

Marilyn Ciardelli	\$ 350.00
TOTAL	\$ 350.00

RIVERSIDE CEMETERY LOT FUND

Cash Balance, January 1, 2004	29,153.44
Income:	
Sale of Lots	11,762.50
Greens/Device	1,470.00
Tent	2,545.00
Interest	156.46
Vaults	1,890.00
TOTAL	17,823.96
	46,977.40
Expenses:	
Vaults	1,367.70
Tent & Greens	1,969.52
Moving 2 monuments	100.00
Buxton Lot Refund	400.00
Computer Software	821.00
TOTAL	4,658.22
Cash Balance, December 31, 2004	42,319.18
(UNAUDITED)	

PUBLIC WORKS ADMINISTRATION - This appropriation defrays cost of salaries and the other operating expenses of the office.

Records maintained by the Department of Public Works/Administration include cemetery, solid waste and recycling, accounts payables, payroll, water/sewer billings, and accounts receivables. Purchasing, planning, and scheduling are basic daily functions handled by the staff.

The department continues to work closely with the State's Department of Transportation in a number of areas including their plans to upgrade railroad crossings at South Street and Union Street.

The department continued to provide inspection services on a number of new roads being constructed as part of sub-division projects. No new roads were accepted in 2004. In addition, 30 street opening permits and 60 driveway permits were issued and accepted.

The department participated in a number of community projects including the Household Hazardous Waste Collection Program, Kaley Park planning, and Downtown Ongoing Improvement Team (Do-It) programs and events.

Your Director wishes to thank the Board of Selectmen, other town departments, boards, and commissions, public works employees, and especially the residents for their continued cooperation and support.

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**HIGHWAY DRAIN MAINTENANCE** - All 921 catch basins in the town's storm drain system were cleaned (an outside contractor performs this task annually).

During 2004, we made repairs to and rebuilt 15 catch basins in the town drainage system. These catch basins were located on Briarcliff Drive, Millbrook Drive, Alpine Street, Cherry Street, Valhalla Drive, and Crosby Street.

In the spring of 2004, we cleared a blockage and made repairs to the drainage system on Valhalla Drive.

**HIGHWAY SUMMER MAINTENANCE** - Routine maintenance items that include street sweeping, grading of gravel roads, road ditching, roadside mowing, line painting, and equipment maintenance were carried out as scheduled.

As has been done over the last couple of years, excavated asphalt pavement stockpiled from gas, water, and sewer excavations was crushed into a uniform product referred to as RAP (recycled asphalt pavement). This recycled material meets our standard specifications for crushed gravel and the cost is less than the price of processed crushed gravel. In 2004, this material was used for parking, road, and sidewalk construction on Franklin Street and Union Street, as well as gravel road maintenance, sidewalks, and on road shoulders.

|                 |                  |
|-----------------|------------------|
| Franklin Street | 275 lft curbing  |
| Franklin Street | 325 lft sidewalk |
| Union Street    | 350 lft curbing  |
| Union Street    | 400 lft sidewalk |

A considerable amount of pavement resurfacing was accomplished in 2004.

**The following roads were re-paved  
with the stone chip seal process:**

|                   |           |
|-------------------|-----------|
| Walmsly Circle    | 620 lft   |
| Ball Hill         | 1,200 lft |
| Boulder Drive     | 2,700 lft |
| Brookview Court   | 1,450 lft |
| Brookview Drive   | 1,720 lft |
| Chappell Drive    | 2,930 lft |
| Kasey Drive       | 925 lft   |
| Lorden Drive      | 1,010 lft |
| Tucker Brook Road | 390 lft   |

**The following roads were re-paved  
with a 1" overlay**

|                   |           |
|-------------------|-----------|
| Alpine Street     | 1,320 lft |
| Berry Court       | 875 lft   |
| Briarcliff Drive  | 1,720 lft |
| Cherry Street     | 400 lft   |
| Millbrook Drive   | 1,570 lft |
| Ponemah Hill Road | 532 lft   |
| Woodward Drive    | 1,105 lft |

Various locations received pavement crack sealing (hot rubberized asphalt material). This maintenance process prolongs the life of the road surfaces.

**FRANKLIN STREET AND UNION STREET SIDEWALK PROJECTS** - The sidewalk projects for Franklin Street and Union Street were started in the fall. The projects were constructed with Highway Department personnel and subcontractors were utilized for curbing work. The projects consisted of rebuilding 325 lineal feet of sidewalk along Franklin Street from Nashua Street to High Street, and 400 lineal feet along Union Street at various locations. The sidewalk projects were completed in October.

**HIGHWAY WINTER MAINTENANCE** – The snowfall accumulation for calendar year 2004 was 32.8 inches. The department responded to ten (10) snow and ice storms as well as numerous call-outs for black ice and slippery conditions.

Approximately 79.76 miles of roads are plowed with thirteen town-owned and one hired piece of equipment. Approximately 10 miles of sidewalk are plowed with the town's two sidewalk plows. The department's six trucks and one hired truck handle sand/salt applications.

This department continues to emphasize the use of a sand/salt mix (9-1 ratio) with the exceptions of a few selected roads, which are treated with salt at the beginning of a snowstorm. Main roads during the storms are normally treated with 50/50 mix of sand/salt. To complement the sand/salt treatment, the department has begun using the non-corrosive deicing agent IceBan®. Following storms, windrows of snow pushed against the curb by street plows must be removed in order not to minimize the capabilities of the sidewalk plow. Extra trucks are hired and used to facilitate this operation and performed at night to minimize disruption of traffic.

Snowfall measured in inches and tenths, in monthly totals:

|                       |                        |                     |                        |                        |
|-----------------------|------------------------|---------------------|------------------------|------------------------|
| <b><u>JANUARY</u></b> | <b><u>FEBRUARY</u></b> | <b><u>MARCH</u></b> | <b><u>NOVEMBER</u></b> | <b><u>DECEMBER</u></b> |
| 8.1                   | 6.6                    | 10.9                | 1.0                    | 6.2                    |
| <b>YEARLY TOTAL:</b>  |                        | <b>32.8</b>         |                        |                        |

Robert & Jeanne Walsh, National Weather Service Co-operative Observers

**HIGHWAY STREET LIGHTING** - Currently there are 417 streetlights rented on a monthly basis from Public Service of New Hampshire.



**HYDRANT RENTALS/MILFORD** - This is the annual standby fire protection charge to the town by the Water Department. The charge has been \$250 per hydrant since 1989.

**HYDRANT RENTALS/WILTON** - In the Pine Valley section of Milford, close to the Wilton town line, the Wilton Water Works also provides fire protection with seven hydrants located on Wilton Road, Maple, and Pine Valley Street. Wilton's hydrant rental charge is \$220 per hydrant.

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PARK MAINTENANCE - This department currently maintains 14 parks that vary in size. In addition, we also maintain the grounds at the Police Station, Library, Historical Society, Mullen Road property (Conservation Commission), and at the DPW Highway complex.

Town of Milford Parks

- | | |
|-----------------------------------|--|
| Adams Field - Osgood Road | MCAA Field - North River Road |
| Bicentennial Park - South Street | Memorial Park - Union Street at Union Square |
| Burns Park - Old Brookline Road | O. Burns Park - Souhegan Street |
| Emerson Park - Mont Vernon Street | Osgood Pond/Hazel Adams Burns Park - Osgood Road |
| Hartshorn Pond -- Route 13 | The Oval - Union Square |
| Keyes Field - Elm Street | Ricciardi/Hartshorn Park - Union Street |
| Korean War Memorial - Elm Street | Shepard Park - Nashua Street |

During 2004, the following projects were completed:

KALEY PARK – There was no DPW activity at this park in 2004.

KEYES FIELD – The major project for 2004 was the upgrades made to the pool, pool house and associated facilities. The pool house addition was completed and new grills were installed. A new chlorination system was added to Keyes Pool and the new pedestrian bridge, named the Gregg Crossing Bridge, joining Keyes Field and the Boy's and Girl's Club future site was installed.

The DPW assisted the Recreation Department with various events throughout the summer. The department also assisted the Recreation Department and volunteers with the refurbishing of benches and various pieces of playground equipment.

Numerous acts of vandalism and malicious mischief occurred at Keyes Field as in the past and required the attention of the department.

OVAL – We continued our ongoing annual maintenance and made miscellaneous repairs. The tree grates were taken up, re-welded, and stone was added underneath to prevent the grates from breaking. Two new trees were planted to replace two deceased ones. All the trees on the Oval were pruned.

EMERSON PARK – We continued our ongoing annual maintenance and made miscellaneous repairs. The electrical system for the pathway lights was completely replaced.

ELM STREET (KOREAN MEMORIAL) – We continued our ongoing annual maintenance and made miscellaneous repairs. Two maple trees were planted to replace two deceased ones.

SHEPARD PARK - We continued our ongoing annual maintenance and made miscellaneous repairs. A new sprinkler system was installed in addition to having new fencing added that will expand the range of activities that can take place there.

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**TOWN HALL** – New doors were installed for the lower entrances from Middle Street. Inside the Town Hall, various halls, entranceways, and part of the ceiling in the auditorium were painted. All the stairs were stained.

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During the annual town-wide spring clean-up collection in April, 48 truckloads of yard waste and brush, which was required to be less than 5” in diameter and 6’ in length, were picked up and disposed of at the Solid Waste Transfer Station.

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**RECYCLING CENTER** - A total of 3,298.69 tons of trash was disposed of at this facility in 2004. The trash was delivered to Wheelabrator’s Concord facility, which is located in Penacook, NH, a waste-to-energy plant under contract with Waste Management and the Town of Milford. There was also 1,277.11 tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was disposed of at private landfill sites in Londonderry and Salem under a contract with Waste Management. The cost savings for our first full year in our new contract with Waste Management was approximately \$105,289.00. This is based on 3268.69 tons of mixed solid waste trash and 1277.11 tons of demolition and bulky items.

The department’s recycling effort from January through December removed a total of 1486.55 tons of recyclable materials from the waste stream. These figures do not include two Salvation Army containers and one SHARE container, which residents place donations in for the less fortunate, further reducing materials that may have otherwise have been thrown out. Also, we added a Planet Aid box for useable clothing and toys. This year, 110 tons of clothing, shoes, and useable items from the SHARE container were delivered to SHARE located at St. Patrick’s Church in Milford.

The Town started a new pilot program in September 2004 where we have the residents voluntarily separate waste glass and from their other recyclables and dump them directly into hoppers next to the Recycling Building. The glass is then hauled to Goffstown, NH, and ground up for use as road bedding though a pilot program with the NHRRA.

Since September, we have shipped 108.02 tons of glass bottles to Goffstown. This pilot glass program is projected to save money as we move forward and fully implement the program (at this time, the saving has not been fully quantified). Please reference the table for 2004 tonnage of various recyclable materials.



**Town of Milford NH**  
**Recycling Center**  
**Total Tons of Materials Recycled**

| MONTH     | Trash Disposal (tons) | PAPER (tons) |           |                                 | GLASS (tons) |             |             | CANS (lbs) |               | PLASTIC (baled/tons) |             |                      | MISCELLANEOUS |        |       |         |            |                      |
|-----------|-----------------------|--------------|-----------|---------------------------------|--------------|-------------|-------------|------------|---------------|----------------------|-------------|----------------------|---------------|--------|-------|---------|------------|----------------------|
|           |                       | Magazines    | Newsprint | Cardboard & Brown Paper (baled) | Glass AMBER  | Glass GREEN | Glass CLEAR | Cans Tin   | Cans Aluminum | Plastic HDPE Clear   | Plastic PET | Plastic HDPE Colored | Batteries     | Metal  | Tires | Demo    | Mattresses | # of bales Cardboard |
| January   | 267.45                | 0.00         | 42.90     | 9.21                            | 5.87         |             | 9.31        | 2.00       | 2.00          | 13.89                | 1.74        | 2.69                 |               | 62.51  | 4.37  | 43.07   |            | 36.00                |
| February  | 237.83                |              | 40.67     | 13.53                           | 5.81         | 10.03       |             | 4.07       | 2.00          | 1.03                 | 2.02        | 1.15                 | 1.00          | 26.26  |       | 37.16   |            | 48.00                |
| March     | 280.11                |              | 33.49     | 9.05                            | 6.08         |             | 8.57        | 2.16       | 1.50          | 1.11                 | 3.94        | 1.17                 |               | 20.24  | 2.50  | 66.47   |            | 36.00                |
| April     | 297.04                |              | 46.68     | 8.31                            | 5.87         | 8.01        | 7.30        | 2.55       | 2.00          | 1.32                 | 1.65        | 1.03                 |               | 30.00  | 2.14  | 119.47  |            | 36.00                |
| May       | 266.14                |              | 31.94     | 9.01                            | 7.21         |             | 8.90        | 1.72       | 2.00          | 1.44                 | 1.55        |                      |               | 66.40  |       | 119.10  |            | 36.00                |
| June      | 315.32                |              | 32.20     | 13.85                           | 13.76        | 9.46        | 8.75        | 1.72       | 2.00          | 1.08                 | 3.75        | 1.48                 | 1.50          | 39.58  | 4.57  | 126.87  |            | 48.00                |
| July      | 293.78                |              | 39.72     | 9.06                            |              |             | 6.79        | 2.00       | 2.40          | 1.15                 | 2.00        | 1.17                 | 3.13          | 12.88  |       | 120.52  |            | 36.00                |
| August    | 237.04                |              | 35.42     | 9.56                            | 7.03         | 8.28        |             | 1.36       | 2.00          | 1.00                 | 2.00        | 1.00                 | 1.00          | 42.26  | 3.00  | 119.61  |            | 36.00                |
| September | 282.57                |              | 43.45     | 9.05                            |              |             |             | 1.50       | 2.00          |                      | 3.22        | 1.00                 | 1.00          | 79.39  |       | 131.59  |            | 36.00                |
| October   | 275.55                |              | 39.86     | 27.04                           |              |             |             | 2.58       | 3.00          | 1.37                 | 2.89        | 1.27                 | 1.00          | 37.80  | 13.15 | 168.74  |            | 48.00                |
| November  | 274.10                |              | 42.99     | 8.87                            |              |             |             | 2.14       | 2.50          | 2.51                 | 1.53        |                      | 1.00          | 37.20  |       | 144.12  |            | 24.00                |
| December  | 271.76                |              | 38.53     | 13.28                           |              |             |             | 2.71       | 2.00          | 2.40                 | 2.00        | 1.50                 | 2.00          | 15.99  |       | 80.39   |            | 32.00                |
| TOTALS    | 3298.69               | 0.00         | 467.85    | 139.82                          | 51.63        | 35.78       | 49.62       | 26.51      | 25.40         | 28.30                | 28.29       | 13.46                | 11.63         | 470.51 | 29.73 | 1277.11 | 0.00       | 452.00               |

(Tons or #)

Approximately 540 cubic yards of yard and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about a year, it has decomposed into an excellent product that can be used as a soil amendment and is free to residents. This department would like to thank all the Milford residents for their continued efforts to empty out all bags of leaves out into the leaf pile.

In September of 2002, the Town of Milford implemented a recycling recovery program, which includes the removal of paper recyclables (residential mixed paper). The Newark Group, Inc. Recycled Fiber Division, a New Jersey corporation provides a two cubic yard compactor and a 40 cubic yard roll off container at no charge to the town. The roll-off container is now picked up on site every week and is replaced with an empty one. As of December 2004, 467.85 tons of mixed paper was taken out of the waste stream. The cost savings that is realized by removing the mixed paper from the waste stream is approximately \$35,580/year. In 2005, we will be renegotiating for a new mixed paper contract in the hope of realizing an even greater cost savings.

**40% Of Our Trash Can Now Be Recycled**  
**MIXED PAPER RECYCLING BEGAN**  
**SEPTEMBER 1<sup>st</sup>, 2002**

WHEN YOU RECYCLE, PLEASE PUT ONLY THE "ACCEPTABLE" PAPER LISTED BELOW IN THE MIXED PAPER CONTAINER. PLACING UNACCEPTABLE PAPER IN THE MIXED PAPER CONTAINER WILL "CONTAMINATE" THE PAPER AND END OUR ARRANGEMENT WITH THE NORTH SHORE PAPER MILL.

| ACCEPTABLE PAPER                              | NOT ACCEPTABLE PAPER                                                                                   |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------|
| COMPUTER PAPER                                | CARBON PAPER                                                                                           |
| PAPER BAGS                                    | SELF SEALING ENVELOPES                                                                                 |
| MAGAZINES                                     | MYLAR                                                                                                  |
| CATALOGS                                      | TYVEK                                                                                                  |
| WHITE/COLORED OFFICE PAPER                    | FOIL PAPER                                                                                             |
| FAX PAPER                                     | JUICE BOXES (FOIL INSIDE)                                                                              |
| ENVELOPES (WITH OR WITHOUT WINDOWS)           | PAPER WITH ANY METALS (BESIDES PAPER CLIPS & STAPLES)                                                  |
| TAB CARDS                                     | BLUE PRINTS                                                                                            |
| NEWSPAPERS (AND GLOSSY INSERTS)               | PLASTIC COATED PAPER                                                                                   |
| MANILA FOLDERS                                | TISSUE PAPER                                                                                           |
| TELEPHONE BOOKS                               | PAPER TOWELS                                                                                           |
| STAPLED & PAPER CLIPPED PAPER                 | NAPKINS                                                                                                |
| CARDBOARD                                     | PAPER CUPS & PLATES                                                                                    |
| CHIPBOARD (CEREAL BOXES, TISSUES BOXES, ETC.) | ANY PAPER SOILED (WITH FOOD, OILS, ETC.)                                                               |
| PAPERBACK BOOKS                               | WAX CARDBOARD                                                                                          |
| JUNK MAIL (PLASTIC WINDOWS OK)                | PLASTIC LAMINATED PAPER                                                                                |
| MIXED OFFICE PAPER                            | It costs our Town \$89.22 per ton for trash disposal; it costs our Town \$0.00 to recycle mixed paper. |
| NOTEBOOK PAPER                                |                                                                                                        |
| DRAWING PAD PAPER                             |                                                                                                        |

The Milford Transfer Station continues to utilize as many community workers as possible throughout the year. We work with the prosecutors and the court system from the local area to help young people and adults who may be in trouble with the law and who are required to do community service with the Town. This year we had 147 community workers at various times.

We would like to thank the Board of Selectmen for their continued interest and support in our very busy recycling operation and special gratitude goes out to the Milford residents for their continued support and cooperation in our recycling efforts.

We would also like to thank special businesses in our community who have thought of us during the year. They include Broad Oak who donated a locust shade tree for the Transfer Station so the employees could have some shade during the summer and Foodee's Pizza and John Bowman for the delicious pizza and cold drinks; they were greatly appreciated. Our gratitude goes out to Noreen and Tim O'Connell for donating flowers every year to help beautify the Transfer Station. Thank you for all the help planting and weeding this summer. The gardens looked great and everyone enjoyed the vegetables.

We would like to offer a special thanks to all the volunteers who spend their days helping the community at the Transfer Station by donating their time and energy at the Still Good Shed and the Demo Area and for assisting Milford residents during our peak hours.



**TOWN OF MILFORD**  
**DEPARTMENT OF PUBLIC WORKS**  
**INCOME & EXPENSE STATEMENT**

AS OF 12/31/04

(unaudited)

|                        | BUDGET            | ACTUAL YTD        | REMAINING          |
|------------------------|-------------------|-------------------|--------------------|
| <b>REVENUES:</b>       |                   |                   |                    |
| TOWN BUILDINGS         | \$ 700            | \$ 625            | \$ 75              |
| CEMETERIES             | 11,000            | 19,804            | (8,804)            |
| HIGHWAYS & STREETS     | 265,206           | 266,452           | (1,246)            |
| SOLID WASTE DISPOSAL   | 124,500           | 140,031           | (15,531)           |
| <b>TOTAL REVENUES:</b> | <b>\$ 401,406</b> | <b>\$ 426,912</b> | <b>\$ (25,506)</b> |

|                        | BUDGET              | ACTUAL YTD          | REMAINING         |
|------------------------|---------------------|---------------------|-------------------|
| <b>EXPENSES:</b>       |                     |                     |                   |
| TOWN BUILDINGS         | \$ 170,338          | \$ 177,859          | \$ (7,521)        |
| CEMETERIES             | 146,285             | 128,678             | 17,607            |
| ADMINISTRATION         | 82,624              | 77,610              | 5,014             |
| HIGHWAYS & STREETS     | 897,140             | 826,110             | 71,030            |
| STREET LIGHTING        | 60,400              | 68,773              | (8,373)           |
| SOLID WASTE DISPOSAL   | 713,435             | 686,157             | 27,278            |
| PARKS MAINTENANCE      | 132,212             | 115,482             | 16,730            |
| <b>TOTAL EXPENSES:</b> | <b>\$ 2,202,434</b> | <b>\$ 2,080,669</b> | <b>\$ 121,765</b> |

**\*NOTE: THERE MAY BE EXPENSES/ENCUMBRANCES OUTSTANDING**





## **- WATER DEPARTMENT -**

**SOURCE OF SUPPLY** - The Town of Milford obtains its drinking water supply from the two Curtis Wells that have a combined yield of approximately 1,100 GPM. A connection with the Pennichuck Water Works can provide up to an additional 2.0 million gallons per day. The Pennichuck connection is typically utilized three days per week for three hours on a routine basis or additionally when one or both the Curtis Wells need routine or emergency repairs.

Of the 361.84 MG pumped during 2004, approximately 12.95% of the volume was received from Pennichuck Water Works.

The pump motor was replaced in Curtis Well #2 in September 2004. In October of 2004 the pump motor was replaced, a new check valve, and pump repairs were made to Curtis Well #1. Water Department Capital Reserve Funds were expended to do repairs on both Curtis Wells.

Water sampling and analysis was completed as required for all municipal water sources under the Federal Safe Drinking Water Act, which is administered by the New Hampshire Department of Environmental Services.

The Town of Milford incorporates a corrosion control program that includes the addition of zinc orthophosphate and sodium hydroxide to comply with the Environmental Protection Agency Copper/Lead Rule. The Town also adds sodium hypochlorite as a disinfectant.

**DISTRIBUTION SYSTEM** – The water distribution system is flushed twice per year during the spring and fall to minimize sediment build-up.

During 2004, 3470 lineal feet of 8" water main was installed in the new Patch Hill Development. Also, there was 1,180 lineal feet of 8" water main installed in the Lee An Drive Development.

There are three water storage tanks located in the Town; the Dram Cup Hill Tank, located in west Milford; the Prospect Hill Tank, located in south Milford; and the Mayflower Tank, located in north Milford. The total water storage capacity of all three tanks is approximately 1.25 million gallons.

Prior to July 1, 2004, we issued our fifth Water System Newsletter in

accordance with the federal requirements for an annual consumer confidence report. The newsletter is distributed to all of Milford's water customers to increase public awareness about safe drinking water.



**WATER SERVICES** – During 2004, 113 new water services were added to the Town's water system. The majority of services were added with the continued building start-ups associated with the Ledgewood Development. The additional services were associated with the Stone House Condominiums, small developments, and single services throughout the Town.

**WATER DEPARTMENT STATISTICS – 2004**

|                                            |           |
|--------------------------------------------|-----------|
| Average Minimum Day - Total gallons pumped | 720,000   |
| Average Maximum Day - Total gallons pumped | 1,270,000 |
| Average gallons pumped per day             | 999,000   |
| Days - Pumping over one million gallons    | 138       |
| New water main added - 8"                  | 4650      |
| Services replaced (Main to property line)  | 0         |
| Water main breaks repaired                 | 5         |
| Meter removals and installations           | 233       |
| Hydrants replaced                          | 2         |
| New water services added                   | 113       |
| Number of services in system 12/31/04      | 3,200     |

**MILLIONS OF GALLONS PUMPED**

| <b><u>Month</u></b> | <b><u>2001</u></b> | <b><u>2002</u></b> | <b><u>2003</u></b> | <b><u>2004</u></b> |
|---------------------|--------------------|--------------------|--------------------|--------------------|
| January             | 31,133,000         | 29,217,000         | 31,698,000         | 28,760,000         |
| February            | 28,420,000         | 25,563,000         | 28,097,000         | 26,033,000         |
| March               | 31,678,000         | 27,473,000         | 30,361,000         | 28,681,000         |
| April               | 31,428,000         | 30,110,000         | 29,778,000         | 27,158,000         |
| May                 | 42,637,000         | 35,019,000         | 33,715,000         | 32,961,000         |
| June                | 41,641,000         | 33,029,000         | 35,453,000         | 37,062,000         |
| July                | 40,272,000         | 41,562,000         | 43,400,000         | 35,126,000         |
| August              | 42,181,000         | 43,203,000         | 35,781,000         | 31,155,000         |
| September           | 35,401,000         | 34,655,000         | 32,261,000         | 31,051,000         |
| October             | 32,555,000         | 31,356,000         | 30,200,000         | 30,276,000         |
| November            | 29,026,000         | 28,752,000         | 27,732,000         | 26,664,000         |
| December            | 28,814,000         | 30,009,000         | 29,208,000         | 26,913,000         |
| TOTAL               | 416,186,000        | 389,948,000        | 387,684,000        | 361,846,000        |



**TOWN OF MILFORD  
WATER FUND  
CASH BALANCES  
AS OF 12/31/04  
(unaudited)**

CASH BALANCES AS OF 12/31/04:

|                          |                          |
|--------------------------|--------------------------|
| UNDESIGNATED:            | \$ 363,501.58            |
| CAPITAL RESERVE          | 294,539.96               |
| CAPITAL PROJECT RESERVE: | 12,858.14                |
| <br>TOTAL:               | <br><u>\$ 670,899.68</u> |

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**TOWN OF MILFORD
WATER FUND
STATEMENT OF CUSTOMERS' ACCOUNTS
AS OF 12/31/04
(unaudited)**

ACCOUNTS RECEIVABLE AS OF JANUARY 1, 2004	\$ 40,872.26
 PLUS CHARGES:	
WATER USER FEES	855,117.59
OTHER SALES	22,559.73
REFUNDS	2,385.84
ADJUSTMENTS	88.02
	<u>880,151.18</u>
 LESS:	
COLLECTIONS ON RECEIVABLES	(848,255.72)
ABATEMENTS	(258.30)
	<u>(848,514.02)</u>
 ACCOUNTS RECEIVABLE AS OF DECEMBER 31, 2004	 <u>\$ 72,509.42</u>

***NOTE: THERE MAY BE EXPENSES/ENCUMBRANCES OUTSTANDING**



MILFORD WASTEWATER TREATMENT FACILITY
c/o Town Hall • 1 Union Square
Milford, NH 03055

~ 2004 REPORT ~

Wastewater Treatment Facility

The Milford Wastewater Treatment Facility has been in operation since 1982. It is a Grade IV activated sludge facility. Our facility is designed and permitted to treat up to a daily average of 2,150,000 gallons of wastewater (2.15 MGD), and serves more than 2,500 customers within the Milford and Wilton area. The total wastewater treated in 2004 was 471.9 million gallons (an average of 1.29 MGD), 13.5 % of this was contributed by Wilton. The Wastewater Facility also treats septage from homes outside the sewer collection system; the amount of septage received and treated in 2004 was 952,000 gallons.

The Town of Milford is permitted, through its NPDES Discharge Permit issued by the US EPA and the State of NH DES, to discharge treated effluent into the Souhegan River. Every five years our permit must be renewed, and accordingly an application has been submitted and Milford's new permit should be issued by March 2005. In addition to the standard permit, in 2003 the US EPA issued an Administrative Order to the Town of Milford that requires the Town to monitor and report the level of Copper in the effluent. This Order states that should Milford exceed 20 parts per billion of Copper during a predetermined period of time, the Town must submit a detailed Copper Optimization Engineering Report. Milford exceeded the 20 ppb Copper limit late in 2004 and therefore the town will now proceed with the actions required within the Order.

The NH DES requires wastewater treatment operators to be certified by the State in order to assure that the operators are suitably qualified and have sufficient knowledge and ability to properly operate and maintain such facilities. Wastewater treatment plant operators operate mechanical equipment in treatment facilities in order to remove harmful waste products from water and to render it environmentally acceptable. They are required to maintain pumps, piping, valves, and processing equipment to move wastewater through collection systems and through various treatment processes. They must read and interpret meters and gauges. They also operate chemical-feed devices, perform laboratory analyses, operate computer programs and keep records of their work. They must be "Jacks of all trades" and be familiar with electricity, mechanics, chemistry, microbiology, hydraulics, and a host of other disciplines. The Town of Milford is fortunate to have employees with almost 100 collective years of working experience in the wastewater field, and many, many hours of training credits, which are required to maintain their State certification status.

Employee Since		Wastewater Certification Level	Drinking Water Treatment Level	Drinking Water Distribution Level	Collection System Certification Level	Laboratory Analyst Certification Level
07/09/84	Larry Anderson	IV	II	II	III	
01/01/04	Tony Ballance	II				
07/05/95	Dave Boucher	IV	II	II	III	II
03/22/99	Carl Couture	III	II	II	I	I
03/23/98	Jim Dargie	II	II	II	II	
09/18/01	Shawn Leston				II	
05/31/88	Tom Neforas	IV	II	II	II	II
01/01/04	Paul Perky				I	
09/08/99	Susan Snyder	II				I
09/05/89	Brad Whitfield	II	I	II	III	

Most of Milford Wastewater Operators are also cross-trained and certified in drinking water treatment and distribution. This ensures that the Milford Water Department gets the proper support that is required to professionally operate and maintain our Grade II Drinking Water System.

Come and see what we are doing to keep your environment clean. The Wastewater staff welcomes visitors, just call ahead or stop in at the office and we would be glad to give you a tour.

Thank you for your continued support,

Larry Anderson, Water & Wastewater Superintendent

Wastewater Collection System

2004 was a busy year for the Collection System crew, along with their routine tasks, they were kept quite busy with a diverse list of other accomplishments.

The Collection System crew cleaned and inspected 35,000 feet of sewer main in the north section of town and inspected approximately 200 manhole structures for needed maintenance. They also assisted with the video inspection of 4,000 feet of sewer main, working with a subcontractor in anticipation of needed sewer main repairs and/or replacement in 2005.

The crew responded to 9 sewer service backups this year, 5 of which required updates to the services to meet current standards. Our records as of June 2004 indicated that there were 2,480 sewer service connections on our system. In 2004 there were 75 residential and 3 commercial permits issued bringing the total sewer service connections to 2,558 (a 3% increase over 2003). New developments have also added approximately 11,400 feet of sewer main to our system. Milford's Collection System is primarily a gravity type system; this means that the pipes collecting the wastewater are designed to allow the sewer to flow by gravity to the treatment facility. In 2004, a new housing development, known as Patch Hill, was constructed in town. It is situated in an area that requires the wastewater to be pumped into the town's gravity sewer. This

development is the location of the first remote pump station that will be owned, operated and maintained by the Collection System operators.

We continue to work towards the removal of all ground water infiltration within the Town's sewer system. It stands to reason that every gallon of clean water entering the wastewater facility must go through the complete treatment process, this ends up costing money to treat clean water and also uses up the facilities permitted capacity. Therefore we are continuing to prioritize a list of sewer main repairs based on the condition of the sewer system, and with the coordination with other department programs such as paving schedules, water main replacements and other development, we will continue to bring our collection system up to current standards.

The following are the sewer main replacement projects that were completed in 2004:

- 180 feet of 8" on Merrill Court
- 170-feet of 6" on Franklin Street
- 290 feet of 8" on Olive Street
- *50 feet of 8" on Beech Street (will be completed in 2005)

Thank you for your continued support,

Larry Anderson
Water & Wastewater Superintendent



TOWN OF MILFORD

SEWER FUND

CASH BALANCES

AS OF 12/31/04

(unaudited)

CASH BALANCES AS OF 12/31/04:

UNDESIGNATED:	\$	49,958.31
CAPITAL RESERVE		395,369.81
TOTAL:	\$	<u>445,328.12</u>

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**TOWN OF MILFORD**

**SEWER FUND**

**STATEMENT OF CUSTOMERS' ACCOUNTS**

AS OF 12/31/04

(unaudited)

|                                             |                |    |                       |
|---------------------------------------------|----------------|----|-----------------------|
| ACCOUNTS RECEIVABLE AS OF JANUARY 1, 2004   |                | \$ | 62,919.68             |
| PLUS CHARGES:                               |                |    |                       |
| SEWER USER FEES                             | 1,160,128.83   |    |                       |
| OTHER SALES                                 | 62,856.80      |    |                       |
| REFUNDS                                     | 120.84         |    |                       |
|                                             |                |    | <u>1,223,106.47</u>   |
| LESS:                                       |                |    |                       |
| COLLECTIONS ON RECEIVABLES                  | (1,164,013.27) |    |                       |
| ABATEMENTS                                  | (3,968.46)     |    |                       |
| ADJUSTMENTS                                 | (88.07)        |    |                       |
|                                             |                |    | <u>(1,168,069.80)</u> |
| ACCOUNTS RECEIVABLE AS OF DECEMBER 31, 2004 |                | \$ | <u>117,956.35</u>     |

**\*NOTE: THERE MAY BE EXPENSES/ENCUMBRANCES OUTSTANDING**



**TOWN OF MILFORD**  
**SEWER FUND**  
**INCOME & EXPENSE STATEMENT**  
 AS OF 12/31/04  
 (unaudited)

|                           | <b>BUDGET</b>       | <b>ACTUAL YTD</b>   | <b>REMAINING</b>  |
|---------------------------|---------------------|---------------------|-------------------|
| <b>REVENUES:</b>          |                     |                     |                   |
| SEWER USER FEES           | \$ 1,250,000        | \$ 1,160,129        | \$ 89,871         |
| LESS: ABATEMENTS          | -                   | (3,968)             | 3,968             |
| TOWN OF WILTON            | 125,000             | 130,477             | (5,477)           |
| SEPTAGE CHARGES           | 75,000              | 77,083              | (2,083)           |
| INDUSTRIAL PRETREATMENT   | 6,500               | 5,262               | 1,238             |
| SEWER CONNECTION FEES     | 2,500               | 11,338              | (8,838)           |
| CONTRIBUTIONS-STATE       | 11,801              | 7,704               | 4,097             |
| INTEREST INCOME           | 3,000               | 727                 | 2,273             |
| INTEREST ON LATE PAYMENTS | 1,500               | 2,798               | (1,298)           |
| MISCELLANEOUS OTHER       | 89,724              | 6,685               | 83,039            |
| <b>TOTAL REVENUES:</b>    | <b>\$ 1,565,025</b> | <b>\$ 1,398,235</b> | <b>\$ 166,790</b> |
|                           | <b>BUDGET</b>       | <b>ACTUAL YTD</b>   | <b>REMAINING</b>  |
| <b>EXPENSES:</b>          |                     |                     |                   |
| ADMINISTRATION            | \$ 609,770          | \$ 565,796          | \$ 43,974         |
| EMPLOYEE BENEFITS         | 184,867             | 150,686             | 34,181            |
| LABORATORY                | 35,102              | 27,054              | 8,048             |
| OPERATIONS & MAINTENANCE  | 264,653             | 246,612             | 18,041            |
| PROCESSING                | 84,600              | 61,318              | 23,282            |
| COLLECTION                | 215,283             | 211,278             | 4,005             |
| PRETREATMENT              | 13,300              | 7,654               | 5,646             |
| DEBT SERVICE              | 157,450             | 157,446             | 4                 |
| <b>TOTAL EXPENSES:</b>    | <b>\$ 1,565,025</b> | <b>\$ 1,427,844</b> | <b>\$ 137,181</b> |

**\*NOTE: THERE MAY BE EXPENSES/ENCUMBRANCES OUTSTANDING**



## **~ RECREATION DEPARTMENT & COMMISSION~**

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### **~ 2004 REPORT ~**

The mission of the Milford Recreation Commission is to serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Providing a forum for communication and coordination of recreation programs and issues.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Providing recommendations for long-range community recreation capital improvements.

**SUMMARY** - 2004 completes the eighth year of operation of the Recreation Department, and with it brings to a close another successful year of swimming, ice-skating, fireworks, music, sports, drama, and a variety of other activities for children, seniors and everyone in between.

Milford is a diverse town with a vast array of interests. With the hiring of Nicole Banks as the new Recreation Director, the Recreation Commission hopes to assist the department in providing even more programs and events that satisfy the leisure and recreational interests of the residents of Milford.

The year 2004 saw many accomplishments for the Recreation Department and Commission. A new ice skating rink at Shepard Park provided family fun for all, and the reintroduction of family games and activities at our annual July 4th celebration was a welcome addition. During this year's Pumpkin Festival, the Recreation Commission also co-sponsored a Family Hike at the Beaver Brook Trails. Facilities improvements for 2004 included the completion of the Keyes pool house addition, as well as new fencing, irrigation, and safety improvements at Shepard Park. In 2005 the Commission hopes to add to these improvements a new pavilion at Keyes Field and the resurfacing of the 60' baseball diamonds at Shepard Park and Keyes Field.

**LOOKING FORWARD** - One of the goals of the commission for 2005 is to increase the number and variety of programs for all age groups. Most importantly however the commission believes funding for the programs and activities should not come from taxes, but be self-funded or paid for through user fees, grants and donations.

The 1995 purchase of Kaley Park behind Milford Medical Center will greatly relieve scheduling pressures on town fields. The new park will also provide a nice assortment of recreation activities, including a canoe launch, horseshoe pits, walking trails and a picnic area. However, more work is needed before this facility is usable. In 2005, the Recreation



Commission hopes to work toward improving this site, specifically providing access to the park and doing basic site work to level an area suitable for recreational activities.

Another new addition in 2005 will be the opening of a poolside concession stand, providing residents with refreshments while also helping to defray the costs of running the pool.

**DEPARTMENT GOALS** - To provide and enhance a full spectrum of community-based recreation activities for all ages, including youth, adult and senior programming.

- Organize and improve the administrative side of recreation planning.
- Focus on communication with existing program leaders and build relationships with other organizations with a stake in Milford recreation.
- Enhance existing programs and seek community input on new program offerings to better support the future needs of the Milford community.
- To form a close working relationship with the Recreation Commission, relying on them to provide public representation, information gathering, collaboration with interested parties, and direct guidance and support for the Recreation Director.
- Rely on the Recreation Commission for history and background on the operations of the Recreation Department and facility use and management.
- Designate Commission members an area of expertise and representation to include critical areas such as senior, adult, youth, fundraising, etc.
- To plan for future community needs by maintaining and updating facilities and expanding and evaluating programs.
- Form a history of program attendance and revenue to base future planning decisions upon.
- Evaluate programs with regard to success or failure of planning, implementation, and budgeting.
- Develop funding sources to supplement program costs including grants, donations, and fundraising efforts.

**SPECIAL THANKS** - The Recreation Commission and Department wish to recognize all of the community organizations, merchants, industries, businesses, and individuals for their continued support of recreation and sport activities within the Town. The Commission and Director also plan to work more closely with the multitude of town departments, organizations, and businesses to improve and better schedule events and activities.

We also sincerely thank the scores of volunteers who donated their time and services. Milford's recreational endeavors are reliant upon volunteers and would not exist without them.

Respectfully submitted,

Recreation Commission and Nicole Banks, Recreation Director







# **TOWN OF MILFORD**

## **TOWN CLERK / TAX COLLECTOR**

### **~ 2004 REPORT ~**

Here we are at the end of 2004 and with the New Year of 2005 already upon us; it seems like only yesterday we were reporting on 2003!

In April, we implemented a new program of motor vehicle registration renewals by mail, which many citizens have already taken advantage of and hopefully even more will do so in 2005. Also, this year we hope to implement a new program called E-Reg, which would allow citizens to renew their motor vehicle registrations online. Last year we issued 17,989 motor vehicle registrations.

In addition to annual Town elections, 2004 was a Federal Election year, which always keeps us on our toes. January 27 was the Presidential Primary, with 2,942 ballots cast. The Deliberative Session was held in the Town Hall Auditorium, a new venture, on Saturday, January 27, 2004, with 146 registered voters in attendance. The annual Town Election was held on March 9, 2004, with 2,268 ballots cast and we welcomed Larry Pickett to the Board of Selectmen and Nancy Amato as our new Moderator. September 14, 2004, we had the State Primary with a poor turnout with only 1,583 ballots cast, but then came November 2, 2004, the Presidential Election, and 6,893 ballots were cast which was a record turn out! Election Day alone we had 1,058 residents register to vote. The Supervisors of the Checklist did a wonderful job of keeping up with them. We had no problems during the Election and everything went very smoothly. Town Moderator Nancy Amato and I are very grateful for all the dedicated help given to us by the poll workers.

We have been steady with the percentage of property taxes collected over the past few years. Our 2004 property tax warrant totaled \$25,617,096.74 and as of year end, 94% of that warrant has been collected, which is the same percentage as last year. Given that we now have 5,252 parcels in Milford, this is an excellent rate.

Every year we see the growth in the community, but even with that, Milford still has a little of the small town atmosphere which I believe is important to the residents, which we will always strive to maintain.

As always, I would like to thank my co-workers, Deputy Town Clerk Barbara Pendleton, and Account Clerk Joyce Moncrief, for their support and dedication this past year as I know this upcoming year will be a challenge.

Respectfully submitted,

Margaret A. Langell

Town Clerk/Tax Collector



Town of Milford, NH – Tax Collectors Report – MS-61 – December 31, 2004

|                                            | 2004                 | 2003                | TOTAL                |
|--------------------------------------------|----------------------|---------------------|----------------------|
| -DR-                                       | ----                 | ----                | -----                |
| Uncollected taxes January 1, 2003          |                      |                     |                      |
| Property Taxes                             |                      | 1,412,264.02        | 1,412,264.02         |
| Yield Taxes                                |                      | -                   | -                    |
| Land use change                            |                      | -                   | -                    |
| Gravel Tax                                 |                      | -                   | -                    |
| Elderly tax lien                           |                      | -                   | -                    |
| Added Prop                                 |                      | 887.78              | 887.78               |
| Over Short Adjustment                      |                      | 6.97                | 6.97                 |
| Taxes Committed to Collector:              |                      |                     |                      |
| Property Taxes                             | 25,617,096.74        |                     | 25,617,096.74        |
| Yield Taxes                                | 19,798.31            |                     | 19,798.31            |
| Land use change taxes                      | 221,456.00           |                     | 221,456.00           |
| Gravel Yield Tax                           | 386.10               |                     | 386.10               |
| Added Property Tax                         | -                    |                     | -                    |
| Overpayments applied to 2004 bill          |                      | 6,855.58            | 6,855.58             |
| Payments in Lieu of Taxes                  | 15,762.53            |                     | 15,762.53            |
| Interest and penalties on Delinquent Taxes | 21,708.18            | 101,252.97          | 122,961.15           |
|                                            | <u>25,896,207.86</u> | <u>1,521,267.32</u> | <u>27,417,475.18</u> |
| -CR-                                       |                      |                     |                      |
| Remittances to Treasurer                   |                      |                     |                      |
| Property Taxes                             | 24,153,508.07        | 845,563.81          | 24,999,071.88        |
| Yield Taxes                                | 19,798.31            | -                   | 19,798.31            |
| Land use change taxes                      | 175,476.00           | -                   | 175,476.00           |
| Interest and Penalties                     | 21,708.18            | 101,252.97          | 122,961.15           |
| Gravel Yield Tax                           | 386.10               | -                   | 386.10               |
| Overpayments in 2003                       | 6,855.58             |                     | 6,855.58             |
| Added Property                             |                      |                     | -                    |
| Payment in Lieu of taxes                   | 15,762.53            |                     | 15,762.53            |
| Abatements                                 |                      |                     |                      |
| Property Taxes                             | 17,487.36            | 39,226.77           | 56,714.13            |
| Yield Taxes                                | -                    | -                   | -                    |
| Land use change taxes                      | -                    | -                   | -                    |
| Gravel Taxes                               | -                    | -                   | -                    |
| Overpayments                               |                      |                     |                      |
| Uncollected taxes-December 31, 2004        |                      |                     |                      |
| Property Taxes                             | 1,439,245.73         | (11,159.74)         | 1,428,085.99         |
| Yield Taxes                                | 0.00                 |                     | 0.00                 |
| Land use change tax                        | 45,980.00            |                     | 45,980.00            |
| Elderly tax lien                           | -                    |                     | -                    |
| Added Taxes                                | -                    |                     | -                    |
| Gravel Taxes                               | -                    |                     | -                    |
| Liens                                      |                      | 546,383.51          | 546,383.51           |
|                                            | <u>25,896,207.86</u> | <u>1,521,267.32</u> | <u>27,417,475.18</u> |

UNAUDITED

**Town of Milford  
Tax Collector's Report  
December 31, 2004  
SUMMARY OF TAX LIENS**

|                                                 | 2003             | 2002             | 2001             | Prior            | Total             |
|-------------------------------------------------|------------------|------------------|------------------|------------------|-------------------|
| -DR-                                            |                  |                  |                  |                  |                   |
| Unredeemed Ppty Taxes January 1, 2004           | 0.00             | 362959.13        | 133918.17        | 348187.64        | 845064.94         |
| Unredeemed Yield Taxes January 1, 2004          | 0.00             |                  |                  |                  | 0.00              |
| Over/Short                                      |                  | 0.02             |                  |                  | 0.02              |
| <br>Tax Liens July 20, 2004                     | <br>602639.16    |                  |                  |                  | <br>602639.16     |
| <br>Interest Collected After Lien-Pty Taxes     | <br>12040.10     | <br>46988.82     | <br>35346.52     | <br>118263.01    | <br>212638.45     |
| Interest Collected Redemption C Use / Yield Tax |                  |                  |                  |                  | 0.00              |
| <br>Redemption Costs - Ppty Taxes               | <br>2094.00      | <br>1414.64      | <br>699.50       | <br>4560.43      | <br>8768.57       |
|                                                 | <u>616773.26</u> | <u>411362.61</u> | <u>169964.19</u> | <u>471011.08</u> | <u>1669111.14</u> |

|                                         |                  |                  |                  |                  |                   |
|-----------------------------------------|------------------|------------------|------------------|------------------|-------------------|
| -CR-                                    | 602639.16        |                  |                  |                  |                   |
| Remittances to Treasurer:               |                  |                  |                  |                  |                   |
| Redemptions-Pty Taxes                   | 238847.56        | 249784.98        | 90552.32         | 49596.16         | 628781.02         |
| Interest and costs after lien-Pty Taxes | 14134.10         | 48403.46         | 36046.02         | 122823.44        | 221407.02         |
| <br>Abatements                          | <br>645.07       | <br>150.47       | <br>114.80       |                  | <br>910.34        |
| <br>Unredeemed Ppty Taxes 12/31/2004    | <br>363146.53    | <br>113023.70    | <br>43251.05     | <br>298591.48    | <br>818012.76     |
|                                         | <u>616773.26</u> | <u>411362.61</u> | <u>169964.19</u> | <u>471011.08</u> | <u>1669111.14</u> |

**UNAUDITED**

**REPORT OF THE TOWN CLERK  
YEAR ENDING DECEMBER 31, 2004**

|                                 |              |
|---------------------------------|--------------|
| Auto Registrations              | 2,099,309.50 |
| Municipal Agent Fees            | 24,939.50    |
| Titles                          | 7,600.00     |
| Dog License                     | 5,671.73     |
| Vital Statistics                | 6,091.00     |
| Uniform Commercial Code Filings | 5,102.00     |
| Miscellaneous Income            | 1,469.24     |

|                      |                     |
|----------------------|---------------------|
| Total Fees Collected | <u>2,150,182.97</u> |
| (UNAUDITED)          |                     |



# *Wadleigh Memorial Library*

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49 Nashua Street Milford, NH 03055-3753

Website: [www.wadleigh.lib.nh.us](http://www.wadleigh.lib.nh.us)

Phone # 603-673-2408

Fax # 603-672-6064

Email: [wadleigh@wadleigh.lib.nh.us](mailto:wadleigh@wadleigh.lib.nh.us)

## **~ 2004 TRUSTEES REPORT ~**

Our Library enjoyed another exciting and busy year in 2004.

### **Library Systems and Building**

The GMILCS software upgrade implemented and mostly debugged in 2003 was further fine-tuned in 2004. Upgrading some hardware finally made the system perform well. New 'Library Insight' software was introduced and patrons are now able to do many new things online, including checking meeting room availability, updating reading records for the ever popular Summer Reading programs, and reserving museum passes.

The front door, problematic for years, was finally restored. While many patrons don't use the front door, a stylized picture of the door is an often-used symbol for our Library and we are pleased that it now looks wonderful. We were able to re-carpet badly worn areas of the main floor. In addition to new carpet in the Childrens' Room, we also saw a redecoration of the room with new and fantastic colors very suitable to the room's patrons. An ongoing outside building maintenance program was begun and a new fire alarm panel was installed. The aging heating and cooling systems and the flat roof continued to present interesting problems, all of which have been corrected as well as possible; the Trustees are reluctant to invest funds to correct these problems at this time as we continue to look toward an expansion in several years. Replacement heating and cooling will be required at that time and a permanent fix to the roof should be possible within the scope of that project.

### **Programs and Services**

As in past years, we saw an increase in the number of patrons using Library services and computers. Circulation was up about 5% from the prior year, continuing the healthy increase we've experienced in the last few years. The summer reading program enjoyed another successful partnership with the Milford schools and saw the participation of over 500 children and adult summer reading program was popular as well. The Acoustic Café is now in its sixth season and continues to attract many patrons and persons from surrounding communities with each show.

A user survey was mailed to all town residents in 2004. The response was quite good and the feedback invaluable in planning to meet the needs of the town in coming years. While many responders expressed satisfaction with Library facilities and services, a significant number expressed their desire for more Library hours and the need for additional resources and associated space. Accordingly, the Trustees have approved a warrant article to allow for an increase in expenditure to cover four additional hours of service each week, which will go before the town voters in March.



## **Property**

The 39 Nashua Street building continues to house the Milford Mediation Program, Welfare, and Host Homes. The two apartment building at 91 Nashua Street has been rented all year so that we continue to enjoy a very good return on investment due to the rental income from the apartment units. We set that income aside for future Library expansion, as in past years.

## **People**

We congratulated Art Bryan upon his completion of twenty years as Library Director. Debra Spratt was promoted to Assistant Library Director from Head of Reference and Adult Services. Joel Trafford joined us as Custodian, Library pages Janice Matthews, Jennifer Lamy, and Brendan Hamberger replaced departing pages Jared Davison, Jared Bieschke, and Nate Fredrickson, and part-time Reference Librarian Beth Pollock joined the staff late in the year.

## **Conclusion**

We will spend the coming year focusing on plans for building expansion. This is your Library - we welcome any and all participants in the planning process so that we can continue to offer residents of Milford access to one of the best Libraries in the state.

Respectfully submitted,

Sandra Hardy, Chair





# *Wadleigh Memorial Library*

---

49 Nashua Street Milford, NH 03055-3753

Website: [www.wadleigh.lib.nh.us](http://www.wadleigh.lib.nh.us)

Phone # 603-673-2408

Fax # 603-672-6064

Email: [wadleigh@wadleigh.lib.nh.us](mailto:wadleigh@wadleigh.lib.nh.us)

## **~ Director's Report 2004~**

2004 was an eventful year at the Wadleigh Memorial Library. Circulation increased by more than 5% and the number of people physically coming into the library increased by more than 11%. Use of online resources provided through the library's website increased dramatically.

Eighteen years after the "new addition" was opened the building is crowded and was showing signs of heavy use. The Children's Room got new carpet and a vivid new multicolor coat of paint. The Reference, Circulation, and office areas also received new carpet and there is a plan to gradually repaint much of the interior of the building. Scraping and painting of the exterior trim also started on the front of the building. The old front door was repaired and refinished and the safety crash bar was replaced. A large panel of the Palladian window that had fogged up was replaced. The Master Fire Alarm control panel was replaced. The library was also able to replace the circuit breaker panel serving the main floor of the building. The ongoing saga of leaking roofs and failing parts of the heating and air conditioning systems continues.

The library tried a bold and, thus far, very successful experiment with the 'Library Insight' suite of computer software that provides an online calendar of events; room scheduling; museum pass booking, and the organization and tracking for all levels of reading programs. The Summer Reading Program was the guinea pig trial for this approach and after a few initial bumps it worked quite well. Along with presenting many other programs, the library had another successful season of the Acoustic Café, drawing from 70 to 90 people to each show. After a very rocky and difficult first year using the Dynix Horizon library software as part of the GMILCS, Inc. consortium, things smoothed out and worked very well, largely thanks to Eric Graham, the GMILCS, Inc. Technology Librarian who fixed most of the problems and prevented many others from occurring.

The library started offering "24/7" Reference service during 2004 as part of a consortium effort through GMILCS, Inc. in affiliation with a nationwide group of libraries. This enables our patrons to directly contact a Reference librarian via the web at any hour of the day or night, every day of the year. We in turn help to provide answers and information to patrons of other participating libraries by helping to staff the 24/7 service one hour per week.

During the summer of 2004, the Library Trustees mailed user surveys to every household and business in town, trying to assess current services and the need for similar or different services in the future. Results were overwhelmingly positive and gave clear indications that the community liked the service it was getting, but wanted more hours of service and some expansion of the types of services offered. In response the Library Trustees are supporting a warrant article for the 2005 Town Meeting to restore four of the eight hours of public service that were cut as a result of the default budget in 2002.

Staff changes saw Debra Spratt promoted to Assistant Library Director from Head of Reference and Adult Services. Joel Trafford succeeded Mark Davis as the Library's Custodian. Library Pages Jared Davison, Jared Bieschke and Nate Fredrickson departed and were replaced by Janice Matthews, Jennifer Lamy and Brendan Hamberger. Beth Pollock joined the staff as a part-time Reference Librarian in December. Art Bryan completed twenty years as Library Director.

Respectfully submitted,

Arthur L. Bryan

Director Wadleigh Memorial Library

**Wadleigh Memorial Library 2004 Circulation Statistics**

|                          |                |                          |         |
|--------------------------|----------------|--------------------------|---------|
| Books-Adult              | 53,240         | Interlibrary Loan        |         |
| Books-Young Adult        | 4,738          | Borrowed                 | 1,351   |
| Books-Juvenile           | 63,374         | Loaned                   | 2,596   |
| Periodicals              | 4,713          |                          |         |
| Audio Books              | 10,481         | Total Interlibrary loan  | 3,947   |
| Juvenile Cassettes       | 1,164          |                          |         |
| Kits                     | 1,596          | Registered patrons       | 5,098   |
| Videos                   | 30,229         |                          |         |
| Compact Discs            | 3,921          | Patron visits to library | 157,652 |
| Other                    | 37             |                          |         |
| Museum Passes            | 183            |                          |         |
| <b>Total Circulation</b> | <b>173,676</b> |                          |         |

|                         |        |              |              |
|-------------------------|--------|--------------|--------------|
| Programming             | Events | Participants |              |
| Adult                   | 113    |              | 1,398        |
| Young Adult             | 32     |              | 315          |
| Juvenile                | 244    |              | 8,009        |
| <b>Total attendance</b> |        |              | <b>9,722</b> |

**Wadleigh Memorial Library Holdings December 31, 2004**

|                    |               |
|--------------------|---------------|
| Adult Books        | 42,306        |
| Juvenile Books     | 23,142        |
| Reference Books    | 3,757         |
| <b>Total Books</b> | <b>69,205</b> |

|                                      |        |
|--------------------------------------|--------|
| Magazines & Newspapers Subscriptions | 199    |
| Back issues                          | 10,145 |

**Audio Visual Holdings 12/31/2004**

|                    |       |              | Titles    | Volumes    | Units        |
|--------------------|-------|--------------|-----------|------------|--------------|
| Music CDs          | 1,608 | Microforms   |           |            |              |
| Audio Books        | 1,817 | Microfilm    | 15        | 204        | 908          |
| Video Cassettes    | 2,370 | Microfiche   | 3         | 115        | 5,234        |
| DVDs               | 464   | <b>Total</b> | <b>18</b> | <b>319</b> | <b>6,142</b> |
| Kits               | 261   |              |           |            |              |
| Juvenile Cassettes | 221   |              |           |            |              |



Wadleigh Memorial Library  
Treasurer's Report  
2004

Library Revenue:

Town Appropriation

\$ 564,588.00

Generated Income

Non Resident Cards \$ 2,797.30

Book Sale 1,046.00

Contributions & Gifts 128.00

Interest on Checking A/C 16.03

Keyes Fund Gift 600.00

Rental Income 5,244.00

Miscellaneous 1,912.63

11,743.96

Contribution from Trust Fund Income

5,544.35

Total Available

\$ 581,876.31

Library Expenses

Personnel Costs \$ 379,582.15

Professional and Technical Services 25,987.62

Property Services 48,766.82

Other Services 6,453.64

Supplies 104,763.12

Capital Outlay 16,322.96

581,876.31

Ending Balance as of 12/31/03

\$ 0.00

Balance of 2004 Trust Fund Income Held by Trustees on 12/31/04

\$ 14,455.65

UNAUDITED



Other Library Funds - 2004  
Special Fund

|                    |    |                         |
|--------------------|----|-------------------------|
| Balance 1/1/2004   | \$ | 22,391.85               |
| Receipts           |    | 13,311.73               |
| Interest           |    | 48.65                   |
| Disbursements      |    | <u>15,805.26</u>        |
| Balance 12/31/2004 | \$ | <u><u>19,946.97</u></u> |

Tarbell Fund

|                    |    |                        |
|--------------------|----|------------------------|
| Balance 1/1/ 2004  | \$ | 1,975.49               |
| Receipts           |    | 300.00                 |
| Interest           |    | 4.72                   |
| Disbursements      |    | <u>193.00</u>          |
| Balance 12/31/2004 | \$ | <u><u>2,087.21</u></u> |
|                    |    | 1,975.49               |

Copy Fund

|                    |    |                        |
|--------------------|----|------------------------|
| Balance 1/1/2004   | \$ | 3,844.39               |
| Receipts           |    | 3,816.25               |
| Interest           |    | 11.92                  |
| Disbursements      |    | <u>2,078.36</u>        |
| Balance 12/31/2004 | \$ | <u><u>5,594.20</u></u> |
|                    | \$ | 3,844.39               |

Trustee's Account

|                              |    |               |
|------------------------------|----|---------------|
| Checking Acct Balance 1/1 04 | \$ | 38,915.95     |
| Receipts                     |    | 44,109.40     |
| Interest                     |    | <u>102.86</u> |
|                              | \$ | 83,128.21     |

|                    |    |                  |
|--------------------|----|------------------|
| Transfer to NHPDIP | \$ | 30,500.00        |
| Disbursements      |    | <u>21,250.29</u> |
|                    | \$ | 51,750.29        |

|                  |    |                         |
|------------------|----|-------------------------|
| Balance 12/31/04 | \$ | <u><u>31,377.92</u></u> |
|------------------|----|-------------------------|

|                        |    |                         |
|------------------------|----|-------------------------|
| NHPDIP Balance 1/1/04  | \$ | 29,353.85               |
| Transfer from checking |    | 30,500.00               |
| Interest               |    | <u>350.46</u>           |
|                        | \$ | <u><u>60,204.31</u></u> |

NHPDIP Balance 12/31/04

|                                      |    |           |
|--------------------------------------|----|-----------|
| Total Trustee Account<br>(UNAUDITED) | \$ | 91,582.23 |
|--------------------------------------|----|-----------|



# **Welfare Department**

---

## **~2004 REPORT~**

In New Hampshire, each town has a welfare office that is governed by State Statute (RSA 165), which reads, "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there." As with all towns, Milford is legally obligated to assist those who qualify, regardless of funds budgeted.

The process of receiving town welfare is not a quick or easy one. Many questions are asked to determine if the applicant qualifies for assistance, and the burden is on the applicant to provide all of the required documentation. No money is ever given to the client; it goes to a valid landlord, utility company, or in some cases, a pharmacy. Any client found guilty of fraudulently accepting town funds may be prosecuted for a crime.

Considering a population of over 14,500 in Milford, only about 3% of the residents apply for, and qualify for, town assistance. The welfare budget is approximately 2% of the entire town budget. Although the overall number of clients remained about the same as last year, there was an increase in the amount spent on rent, for which the majority of financial assistance is provided.

By working with other agencies, I am able to refer a number of Milford residents to other services. I am also involved in the Nashua Area Continuum of Care and am proud to say we are working on a plan to end homelessness by focusing on prevention, rapidly re-housing when it cannot be avoided, and providing services. Ongoing training and communication with welfare officials throughout the state helps to ensure that Milford is properly issuing town assistance.

I would like to thank Erin Carter and Shirley Carl, both of whom provided assistance in the office. Also, my appreciation goes to my co-workers at Town Hall, SHARE, Katie Chambers, and the Selectmen for their continued support.

### **Statistics**

The amount of assistance provided is tracked by the number of cases, or "clients" that are seen. A client is the household being represented - it could be an individual or a family. Approximately 30% of the clients are assisted only one time, while 70% are assisted multiple times.

|                                                                      |     |
|----------------------------------------------------------------------|-----|
| <u>Client Meetings</u> – Met with clients at scheduled appointments. | 330 |
|----------------------------------------------------------------------|-----|

This figure is made up of 200 clients, of which 10% were denied.

|                                                                         |     |
|-------------------------------------------------------------------------|-----|
| <u>No Shows</u> – Scheduled appointments, but clients failed to appear. | 116 |
|-------------------------------------------------------------------------|-----|

|                                                                                                                 |     |
|-----------------------------------------------------------------------------------------------------------------|-----|
| <u>Contacts</u> – Via telephone or "drop in." No financial assistance provided, but referred to other agencies. | 146 |
|-----------------------------------------------------------------------------------------------------------------|-----|

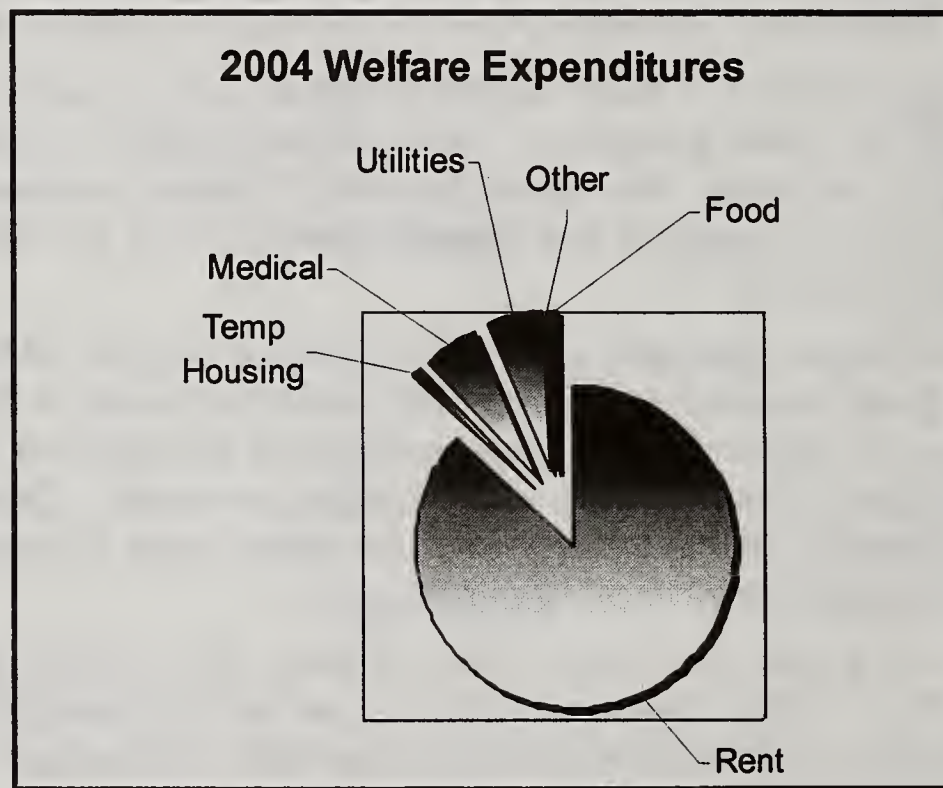
|                                   |                            |
|-----------------------------------|----------------------------|
| <u>Quantity of Known Homeless</u> | 7 clients (18 individuals) |
|-----------------------------------|----------------------------|

## Welfare Expenditures

|                   |                                  |
|-------------------|----------------------------------|
| Rent              | \$174,272                        |
| Temporary Housing | \$ 2,302 (motels or shelters)    |
| Medical           | \$ 11,419                        |
| Utilities*        | \$ 11,597                        |
| Other             | \$ 333 (burials, vehicles, etc.) |
| Food*             | <u>\$ 1,116</u>                  |

|                                     |           |
|-------------------------------------|-----------|
| Total \$ expended for Direct Relief | \$201,040 |
| Budgeted Amount for Direct Relief   | \$176,500 |
| Percentage over-budget              | 14%       |

\* The dollar amounts for both Utilities and Food could potentially be higher, but a significant amount of clients are assisted via Southern NH Services and SHARE, rather than the town.



## Reimbursements

|                                                                                               |                    |
|-----------------------------------------------------------------------------------------------|--------------------|
| Social Security Interim Assistance                                                            | \$ 1,711.55        |
| Cash Reimbursements                                                                           | \$ 1,223.28        |
| Liens                                                                                         | \$18,726.21        |
| Welfare to Work (client works and amount earned is credited to assistance they have received) | <u>\$ 217.00</u>   |
| Total                                                                                         | <u>\$21,878.04</u> |

Respectfully Submitted,

Maria Brown

Welfare Director





# MILFORD CONSERVATION COMMISSION

## ~ 2004 REPORT ~

Land protection and public trails took front and center in 2004. The Commission's town-wide open space plan will be incorporated into the Town's Master plan update in 2005. Our vision for the future of Milford, we call it "Neighborhoods to Wilderness", connects the downtown to neighborhoods and on to large tracts of open space, using sidewalks, greenways and protected open space. The plan not only includes trail corridors but also land we feel is in the interest of the Town to own. Fortunately, the most significant area identified by the Commission has become available for purchase. On this year's warrant, we will be asking the voters to approve the purchase of about 455 acres at the end of Mile Slip Road. The addition of this property with its miles of trails, streams, and a mountaintop will greatly benefit the Town in many ways. See the Commission's web site for more details including a locator map and photographs. You will also find more details and maps about our "Neighborhoods to Wilderness" plan on the web once the Master Plan has been completed and accepted by the Planning Board.

In line with our focus on public access and trails this year, we have assembled a group of volunteers who have experience and have shown an interest in assisting us with the trail system. Several years ago, a trails committee was created. They formulated the concept of using the downtown as a hub for the town-wide system, instituted an Adopt-a-Trail program and did major repairs on the Granite Town Rail-Trail. This new group will continue on from where the first committee left off. The decision has been made that the first order of business will be to complete the construction of the Souhegan River Trail. The easements are almost in place for the entire distance from Emerson Park to the State Fish Hatchery land, but there is no trail at this time. If you would like to help and join a work crew for a day or more during the year, please contact the Commission's office in Town Hall (see below). Please be aware, the trail is not in place yet; so do not head out along the river until you see the announcement that we are having a grand opening hike. It is a huge job, with several bridges needed. We hope to be finished by the fall but that may be a bit ambitious. Feel free to check with us on the status of the trail construction.

The Commission was instrumental in reactivating the Souhegan Valley Land Trust with two members acting as officers until the land trust is up and running again. Started in the 1970's the land trust was successful in the area with a few land protection projects in Milford and Mont Vernon. We hope the land trust again becomes a force for land protection and a resource for area towns. The land trust is looking for members, both active and supporting. If you have any interest or questions, please contact us.

Additionally, our Conservation Commission meetings over the past year have included the usual Dredge and Fill applications, which we review for the state. Also on the agenda have been subdivision and site plan reviews for the Planning Board. We look at wetland disturbances, stormwater management, and open space design.

Ways to contact the Conservation Commission:

Web site - <http://www.milford.nh.gov/~conservation> or email [conservation@milford.nh.gov](mailto:conservation@milford.nh.gov)

Or give us a call 672-1070 (office is staffed part-time).

Submitted by Diane Fitzpatrick, Chair Milford Conservation Commission





## ***Milford DO – IT / Main Street Program***

### **~TOWN REPORT 2004~**

Milford Downtown Ongoing Improvement Team, a New Hampshire Main Street Program, is a public-private partnership working to promote, revitalize, and enhance the historic, natural, social and economic vitality of downtown Milford. Our mission is to involve the whole community through education and concentrated efforts, which are structured around the National Main Street Program's four-point approach: design, organization, promotion, and economic restructuring. We are a 501(c)3 non-profit organization made up of a volunteer Board of Directors, four committees and a paid full-time Executive Director. In 2002, Milford was honored by the National Main Street Center with its Great American Main Street Award.

Specific projects and programs of Milford DO-IT come directly from the community and are based on Milford's inherent assets. An open public work session in January helped formulate our agenda. In keeping with the idea of using a comprehensive approach, these projects and programs are all focused in one of four key areas: design, economic restructuring, promotion, and organization. Many towns across the state recognize the value of having either an economic development officer or downtown coordinator and have hired town employees for this position. In Milford, DO-IT has taken on this role and has been able to produce notable results at a cost which is significantly less than if the Town were to handle these activities in-house. Milford DO-IT is funded in part by the community via a warrant article amount of \$15,000 and primarily through fundraising and private donations. All monies are directly re-invested to benefit the Town.

Throughout the course of the year, DO-IT volunteers and staff worked to improve and support the health and vitality of the downtown area. Whether it was by collaborating with the Garden Club on the plantings around the Oval, hanging the seasonal banners and holiday decorations, providing information about the Town to residents, business and visitors, coordinating our own events, or participating with other local organizations on events in downtown such as the Harriet Wilson tribute lecture with Henry Louis Gates, the Teen Resource Conference and subsequent Teen Council Rock Off, or having an active voice on various town committees such as the Police Facility Building Design Committee, we played an important role in improving the quality of life in downtown and in Milford as a whole.

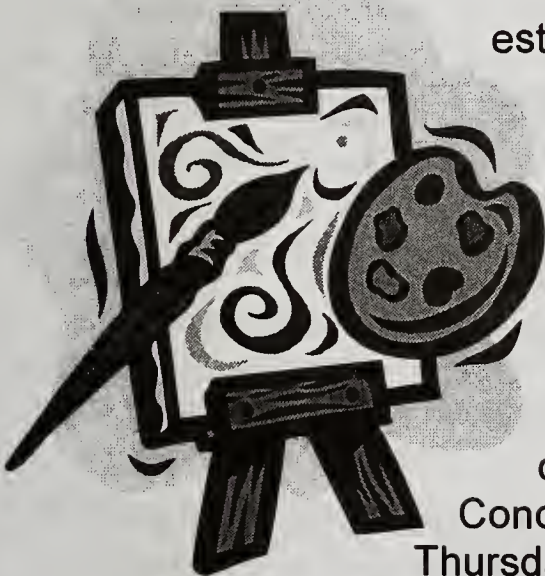
One of DO-IT's proudest accomplishments for this year is its successful application for grants to preserve the bandstand for the town of Milford. Grant funds in the amount of \$9,570 and \$4,930 were awarded from the NH State Council on the Arts Cultural Conservation Fund and the Milford Marchesi Foundation, providing for a funding package of \$14,500. The grants provide funds to carry out the restoration work, which frees up DPW personnel and Town funding for other projects. Grant money from the NH State Council on the Arts is generated through the voluntary purchase of 'Moose Plate' license plates. We thank all who have opted to purchase them.



At time of compilation the complete project scope has not yet been finalized but it is anticipated that restoration of the Milford Bandstand will include repairs to the eight support column bases, top and bottom rails, matched millwork and decorative panes, replacement of missing wood on spindle panels, ceiling batting, eave moldings, building and installing new flower boxes, washing, scraping and repainting of entire structure, cleaning the roof, and replacement of electrical/light fixtures. Work will begin in spring 2005 and will be completed in time for Milford's Memorial Day activities. The Bandstand has served as a community gathering place and cultural center for the past 110 years and DO-IT is thrilled that we are able to ensure that it will continue to be at the heart of the Milford Oval for many years to come.

Over the past year, the Milford DO-IT design team has been formulating a plan for making improvements to the South Street corridor. A designer was hired to come up with a conceptual plan that meets the overall goal of improving traffic flow, safety, aesthetics, and parking. The design team has also been collaborating with the Harriet Wilson Project to coordinate these improvements with their plans for the creation of a Harriet Wilson monument in Bicentennial Park and landscaping of that park. The design team also continued its tradition of fostering downtown improvements through small matching grants. This year, we provided a grant to K. D. Crumbles Fine Cookie Merchants for their excellent improvements to the exterior of their Union Square location.

In an effort to keep tabs on the economic health of the downtown, the Economic Restructuring Committee collaborated with the Milford High School marketing class and the Nashua Regional Planning Commission on conducting a downtown business inventory and establishing a Geographic Information System database for tracking and mapping business trends. In 2005, we would like to turn this into a downtown market analysis.



Over the course of the past decade, Milford DO-IT has established a set of popular seasonal events and these continued to be successful in 2004. In the spring, Milford DO-IT once again collaborated with the Keyes Art Group to bring the Keyes Art Show, complete with entertainment and kids activities, to the Community House Lawn. The Milford Farmers Market held each Saturday morning throughout the summer in the Bank of New Hampshire parking lot, is a popular venue for customers to purchase fresh produce, breads and flowers. In summer, we celebrated our seventh season of the Summertime Lunch Concert series bringing great music and fun to the downtown on Thursday afternoons in July.

Perhaps the best known and certainly the best-attended event organized by Milford DO-IT with the assistance of Souhegan Home and Hospice Care is the Milford Great Pumpkin Festival. This year was the Festival's 15th anniversary, the many dedicated volunteers and supporters, and the terrific turnout showed that this event remains an important part of Milford's annual traditions. Supporters should know that 100% of the proceeds from this event go directly back into programs that improve the quality of life in Milford.



Winter is Milford is especially charming and this year was no exception. By working in conjunction with the Lions Club, we once again were able to deck the Oval with the finest of holiday decorations including the Christmas tree. A new event this year was the tree decorating and lighting and community caroling in early December, replete with hot cocoa, popcorn, and cookies.

The past year's activities have proceeded smoothly thanks to the continued dedication of all of our supporters. Hundreds of individuals, businesses, and organizations joined us demonstrating their belief in the importance of the downtown, donating their time, energy, and financial resources to the program. As always, we are most grateful for this support.

We continue to be honored to serve the community of Milford and look forward to a successful 2005. As always, we welcome and encourage all to get involved by calling 672-4567.

Respectfully submitted on behalf of the Board of the Milford Main Street Program DO-IT,

Alan Woolfson

President

Board of Directors

Jessica Hejtmanek

Executive Director

# Thank you!



**Milford • New Hampshire**

## ***Milford Great Pumpkin Festival***

The 2004 Milford Great Pumpkin Festival

October, 8,9,10

A Traditional Event for Milford

Many, many thanks to all those who made this year's Pumpkin Festival a great success!

Over the past 15 years, the Milford Great Pumpkin Festival has grown to be a local and regional tradition. Originally begun to raise funds to restore the Town Hall Auditorium, Milford's Pumpkin Festival is today organized on behalf of the Town of Milford by the Milford Main Street Program Downtown Ongoing Improvement Team (DO-IT) and Souhegan Home & Hospice Care (SHHC) with the purpose of enhancing the quality of life in Milford, building community, and providing a place for residents and visitors to simply have fun. The Festival also serves the purpose of raising funds and awareness for these programs.



The Benefits of the Festival - Besides the obvious enjoyment derived from the weekend, this Festival has been a tremendous benefit to the town. The Festival generates valuable positive public relations, provides an attraction for bringing new customers to our local businesses and visitors to town, an opportunity for Milford non-profits organizations to raise money for their causes, and a venue for performances by local talent. Perhaps most importantly, the Festival provides residents a chance to gather together with their friends and neighbors to see the community in a more festive light.

As a fundraiser, the Festival has allowed the organizers the opportunity to accomplish a great deal for our community. Through the efforts of the Town Hall Auditorium Restoration Committee (THARC), the Auditorium was restored and the air conditioning system work completed. Once that was accomplished, Milford Main Street Program/DO-IT has used the funds generated to help coordinate renovations to the Oval area, such as installing new lighting, adding benches, bike racks, and trash barrels, planting gardens, hanging banners and holiday decorations, and promoting the downtown as the heart of our community by planning popular events and activities. SHHC has used their dollars raised to fund free necessary home health care service to Milford residents as well as care clinics. In 15 years, over \$330,000 has been raised, 100% of which has been reinvested back into the Milford community by these organizations.

Overview of the 2004 Festival - This year's Pumpkin Festival was a terrific success, thanks in part to three beautiful days of sun! Together we ran a safe and enjoyable weekend of family activities centered on the unique fall culture of New England.

The 2004 Festival included many of the events that had proven popular and successful in past years. The Festival began Friday with the traditional opening ceremony, which included the pumpkin runner and town hall lighting. This was followed by a musical performance by Tattoo, the haunted trail, and two Friday night shows. This year's show organizers were pleased to welcome STITCH, the very funny comedy stunt performer to the Town Hall Auditorium and also the three hilarious comedians from the North Shore Comedy Club to the Boys and Girls Club (former American Stage Festival). Saturday and Sunday's activities included favorites such as the great pumpkin weigh-in, pumpkin painting, pumpkin carving demonstrations, pumpkin sales, arts & crafts fair and bake sale, scarecrow making, haunted trail, face painting and other children's activities, food vendors, waffle breakfast, chili round-up and much, much more.

The performance line up for 2004 once again included a fantastic mix of regional artists who provide Festival attendees with three days of high-quality acts. In addition to the above-mentioned performers, the line-up also included: The Peacock Players Strutters; Seth Connely; MC & Herb Archer; Steve Lechner; PB&J; Basil Harris; The Spicket River Bluegrass Band; Sloppy Joe; Rob Oxford; Ben Rudnick; Fuzzy Logic; Mike McGowan; Familiar Echoes; Amy Conley; Rob Kordas; Wildlife Refugees; Roberta Woolfson; The Flying Irish Dance Troupe; Uncle George; Rahel; and Melodies and Memories. It was a weekend packed full of great performances and fun for all ages.

The Value of Support - The Milford Great Pumpkin Festival would not be possible were it not for the support of the hundreds of volunteers who dedicated countless hours to ensuring that the event was a success. Their dedication, spirit and energy are all greatly appreciated. Invaluable support also comes from the Festival sponsors Ocean National Bank and Kokko Realty, and to individual event sponsors Alene Candles, St. Joseph



Healthcare, Contemporary Chrysler/Dodge, BAE Systems, and Kowloon Wasabi Restaurant.

Each year, Milford police, ambulance, fire, and public works departments do a tremendous job of ensuring the success of the Festival by providing outstanding support services throughout the entire weekend. Their involvement in the Festival is made possible by funding that was approved by Milford voters in March 2004. We thank all residents who supported that article and encourage you to keep the spirit of the Pumpkin Festival and the spirit of Milford alive by voting to approve Town financial support of the Festival again this year.

On behalf of the Boards, staff and volunteers of the Milford Main Street Program DO-IT and Souhegan Home and Hospice Care, we are proud to be able to continue to offer this event to the community and look forward to seeing you at the 2005 Festival.

Respectfully Submitted,

On behalf of Milford DO-IT/Main Street Program and Souhegan Home & Hospice Care,

Alan Woolfson

President, Board of Directors, DO-IT/Main Street Program

Jessica Hejtmanek

Executive Director, DO-IT/Main Street Program

Henri LeBlanc

President, Board of Directors, Souhegan Home & Hospice Care

Dennis Van Zilen

Community Relations Manager, Souhegan Home & Hospice Care





# **Milford Area Communications Center**

**1 Union Square, Town Hall, 4<sup>th</sup> Floor, Milford, NH 03055**

## **~2004 REPORT~**

2004 was another eventful year for the Milford Area Communications Center. Following the departure of the towns of Amherst and Lyndeborough, the towns of Milford, Mont Vernon, and Wilton, committed to the concept of a centralized dispatch center.

With the help and support of the Town of Milford, we closed 2004 with a much-needed upgrade to the radio consoles, voting system, and voice logger. As we look into 2005, we are planning for the implementation of mobile data for field units, giving emergency personnel the tools needed to assist them in the performance their duties.

On behalf of the Milford Area Communication Center, I would like to extend our sincere thanks to the many agencies with whom we work, for their cooperation and assistance offered to us over the past year. I would also like to thank the thousands of citizens with whom we interact each year for their patience, understanding, assistance, and support.

Respectfully submitted,

Nelson Taylor, Director





# **FY 2004 ANNUAL REPORT**

## **of the**

## **NASHUA REGIONAL PLANNING COMMISSION**

## **for the**

## **THE TOWN OF MILFORD**

The Nashua Regional Planning Commission (NRPC) provides transportation, land use, environmental, mapping and data planning services to twelve communities in the greater Nashua area. NRPC stands ready to assist its member communities with any issue of concern. We at the NRPC are grateful for the participation of Milford's NRPC Commissioners: Bill Parker and Cynthia Herman. The following is a summary of our accomplishments for the period encompassing July 1, 2003 to June 30, 2004. More detailed information about these projects and NRPC's activities can also be found at [www.nashuarpc.org](http://www.nashuarpc.org).

### **Land Use and Environmental Planning**

- Worked with Milford Planning Department to conduct a Watershed Audit of the Town's land use regulations.
- Completed an analysis of the water interconnections in the Nashua Region.
- Began work on developing a Souhegan River Watershed Management Plan.
- Conducted the first meeting of the Pennichuck Brook Watershed Water Quality Monitoring Project.
- Organized five Household Hazardous Waste Collection Events.
- Organized a Souhegan River Exposition – State of the Watershed Event in Milford on May 26, 2004.
- Representing communities in the Souhegan River Watershed at Instream Flow Committee meetings until 2006.
- Reviewed and summarized the changes to the Pennichuck Watershed Buffer rules for communities in the watershed.
- Organized the yearly Land Use Planning Workshop for Planning Boards, Conservation Commission, and Departments of Public Works in May 2004.
- Held quarterly luncheons for professional Planning Staff in the Region.
- Conducted a Regional Housing Needs Assessment.
- Continued to provide ongoing assistance with planning related questions.
- Reviewed the Falcon Ridge subdivision for potential regional impacts and provided comments to the Milford Planning Board.
- Attended a Conservation Commission meeting to discuss the Regional Environmental Planning Program.



- Conducted several meetings of the Regional Resource Conservation Committee.
- Continued to provide technical assistance to the Souhegan River Local Advisory Committee.

### **Transportation**

NRPC as the designated Metropolitan Planning Organization (MPO) for the region is responsible for developing and maintaining the region's transportation planning program. This includes soliciting, prioritizing, and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

- Completed the Transit Plan for the Nashua Region that identifies service needs for the town.
- Provided a report to the town with traffic count data from the past few years, and updated the NRPC website to provide historic and frequently updated traffic count data.
- Conducted an on-board survey of passengers along Bus Route 9 between Nashua and Milford and provided the findings to the Board of Selectmen.
- Calibrated the updated regional traffic model for use in analyzing future regional and community-specific projects.
- Completed a road inventory of all accessible public and private roads.
- Coordinated the Transportation and Community and Systems Preservation (TCSP) pilot program for the town. This project will result in plans to improve the transportation-land use interface throughout the town of Milford, including access management, site development guidelines, and safety planning. In this program, NRPC will also prepare pedestrian, bicycle and transit plans, as well as a traffic study of priority intersections in the Town of Milford.
- Conducted traffic counts as part of NHDOT HPMS traffic counting program.
- Conducted bi-monthly meetings of the Phase II Stormwater Coalitions.

### **Geographic Information Systems (GIS)**

The GIS Staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.

- Provided technical assistance to the Milford GIS Committee. Assisted the committee in carrying out an assessment of town GIS needs and priorities. Advised staff on cost effective methods for meeting the town's GIS needs.
- Provided technical and graphic assistance to the Milford Main Street DO-IT program to carry out a business inventory.



- Mapped and analyzed trends relative to real estate transactions for the year to maintain a tool for monitoring sales trends.
- Prepared and/or disseminated Census 2000 data in GIS format for local or regional reports
- Addressed numerous mapping needs from the town officials and the public
- Initiated a process for conducting an update to the Regional Housing Needs Assessment
- Continued to update and expand the regional annotation layers for improved clarity, accuracy and detail in mapping tasks,
- Developed a series of maps for the Conservation Commission defining regional water, soils and open space issues on the community.
- Completed a Build-Out Analysis of the Pennichuck Brook Watershed including an impervious surface analysis.
- Completed regular maintenance tasks and performed updates to the regional GIS data, including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use and other baseline data for each community
- Began work on street index map based on 2004 Road Inventory data.
- Provided mapping support for Transit Plan for the Nashua Region.

Submitted by,  
Steve Williams,  
Executive Director







# PLANNING BOARD

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## ~ 2004 REPORT ~

The Milford Planning Board had a busy and challenging year, as it continued to struggle with the growth rate of residential development in town. Residents feel the impact of growth in many ways, not only in higher taxes but also in the effects that the increased development has on our entire town and school services and even the amount of traffic we all endure driving throughout the town. There are currently approximately 190 new single-family home lots that have received approval for building in town, as of the end of 2004. The Planning Board is recommending to the voters at the March 2005 ballot casting that we institute a one-year moratorium on new residential subdivisions while we have the time to continue to study the effects of growth and make a presentation to the town for vote in the 2006 town meeting on a long-term growth management ordinance. To be clear, we are not talking about limiting the amount of growth, but only the rate it takes place from year to year. This way the town and school can do a better job predicting the needs for additional services and present those services and their costs to the voters in a more planned way.

In the past year, we have had 18 new applications for subdivisions that would create the potential of an additional 263 lots. Also, we have had 13 new major site plans to review. The largest new application for subdivision in 2004 was for the first new condominium project that the town has seen in many years. The Hampshire Hills / Stabile Project would put 73 new single-family condos on the property behind Hampshire Hills. This project would also provide much needed town water and sewer up Ponemah Hill Road and along Emerson Road.

Some of the site plans approved in 2004 included a new Boys and Girls Club Facility on the old American Stage Festival property; a three acre dome at Hampshire Hills for indoor soccer and a running track; the new Methodist Church building on North River Road; and a new restaurant from Giorgio's at the site of the former White Horse Inn on Nashua Street.

The planning staff spent much of 2004 working to implement a new GIS system in town that allows much greater flexibility in planning subdivisions, water and sewer needs, and notes their effect on the town.

The Planning Board would like to thank the dedicated team that we are lucky to have working for the town in the Planning and Building Department. Without their hard work and dedication to the town of Milford, we as a volunteer Planning Board would not be able to be effective in implementing the goals of the Master Plan and seeing that the zoning ordinances are upheld.

If anyone is interested in serving on the Planning Board or serving on a committee supporting the efforts of the Board please call the Planning Office at 673-7964. We can always use new volunteers and the time commitment can be manageable.

Respectfully, Milford Planning Board



# TOWN OF MILFORD

## ZONING BOARD OF ADJUSTMENT

### ~ 2004 REPORT ~

The goal of this Board is to interpret Milford's zoning ordinance to the best of its ability, granting relief where appropriate, while taking into consideration the protection of the town and the interests of its residents.

This year, 30 applicants came before the ZBA seeking relief under the zoning ordinance: sixteen for special exception, with fourteen granted, and fourteen for variance, with seven granted.

Many thanks to Board members Rick Westergren - Vice Chairman, Kathy Bauer, Bob Levenson, Kathi Maher, and to Alternates Kevin Taylor and Harry Tong. Our appreciation is also extended to Shirley Carl who serves our Board as Secretary.

The Zoning Board is currently in need of Alternates to serve when regular members are unable to attend. Any Milford citizen with a desire to assist their community in this capacity is encouraged to contact the Planning and Building Department at 673-7964.



Respectfully Submitted,

Len Harten, Chairman





## Notable Mentions

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### In Memoriam

### ~2004 REPORT~



The Town of Milford Board of Selectmen would like to give it sympathies to all of its residents who lost a loved-one in 2004.

**Stu Horne** Stu Horne was a 40-year plus resident of the Town of Milford. Stu served his Town in varying capacities such as a member of the Budget Advisory Committee, Salary Study Committee, assisting at polls, School Board member for 15 years and many other various Town and School committees including the establishment of the Vocational/Technical program at Milford High School. He rarely, if ever, said no when asked for help. Through his leadership at the local Lions Club, he initiated the proposal for the skateboard Park at Keyes Field for the youth of Milford. Stu was always there, always concerned, and always ready to help. He will be sorely missed.

**Ruth W. Richardson** Ruth W. Richardson (Mrs. Clarence) passed away at the age of 89. She served the town well as Children's Librarian and Assistant Librarian at the Wadleigh Memorial Library for a span of 33 years, from 1948 to 1981. For several generations of Milford children, Ruth personified the library. She pioneered story hours and reading groups in town and was actively involved in many community groups and organizations. In 1960 she became Assistant Librarian in addition to her duties as Children's Librarian and continued in that capacity until her retirement in 1981. She is remembered fondly by many Milford residents who grew up loving books and reading thanks to her encouragement and guidance.

**Charles Sullivan** Charles F. Sullivan (1922 – 2004) Charlie Sullivan was the Electrolux Man of Milford for thirty years. Having moved to Town in 1957, he became a Charter Member of the Milford Lions Club and was always active in local politics. He served as a Selectman for six years from 1965 to 1971. His smile matched his wit. As the man with the vacuum on his van, when asked "How's it going Charlie?", his response was always, "Things are picking up!"

**George Salisbury** George Salisbury was born in Mont Vernon and lived most of his adult life in Milford. He was married for 53 years, predeceased by his wife, Phyllis, and survived by two daughters, two sons, nine grandchildren, and four great-grandchildren. George served and fought in the 303<sup>rd</sup> Infantry Unit in World War II.

George was very active in the Mason's Benevolent Lodge #7, Milford and was a member for over 40 years. He was also active in the Order of the Eastern Star, DeMolay for boys and the Rainbow for Girls, all in Milford. George was also Deputy Grand Master of the Grand Lodge of NH and belonged to many Masonic organizations. George also worked for Lorden Lumber Company in Milford until it closed.

While George was a DeMolay Dad in the early 1970's, one of the boys, John Rougeau, was injured in a skiing accident, severing his spine. George started a John Rougeau Fund to help with medical bills and to equip a handicapped van. Over \$25,000.00 was raised in the Milford Community.



George was loved and respected by his family and many friends, and is greatly missed.

**Louie Aveni** Louie Aveni rented a space in the Town Hall for 20 years during the 60's and 70's. During the 40's and 50's he ran a fruit and vegetable business – a familiar sight in his red truck supplying produce to area households. He made the trip to Boston's Quincy Market, leaving in the early morning and returning for a full day of door-to-door selling. He also purchased produce from local farmers during the growing season.

His store was called "Louie's Variety" and featured model cars, penny candy, and records and was a favorite of kids heading home from school. He also made grinders, popular at lunchtime with town employees and many area businesses.

**Leo P. Saraceno** In a time when it's not unusual to hold many jobs over a lifetime, Leonardo Paulino Saraceno was different. From his days as a printer's devil to printing superintendent, he was a key member of the Cabinet Press staff for better than 60 years. It was a labor of love.

Leo was shop superintendent and head bookkeeper. He oversaw the printing of town reports, catalogs, tickets, genealogies, circulars, wedding invitations, school yearbooks and "cow books."

During World War II, he served the newspaper by day and the aircraft observation post by night.

A lifelong pleasure was playing cribbage with his friends. He enjoyed the support of his three daughters, and the company of his friendly white dogs.





# **Independent Auditor's Report**

**TOWN OF MILFORD, NEW HAMPSHIRE**

**Financial Statements**

**December 31, 2003**

**and**

**Independent Auditor's Report**

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**FINANCIAL STATEMENTS**  
December 31, 2003

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# Vachon, Clukay & Co., PC

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*Certified Public Accountants*

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

## INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen  
Town of Milford, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Milford, New Hampshire, as of and for the year ended December 31, 2003, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Milford, New Hampshire's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with accounting principles generally accepted in the United States of America. The amount that should be recorded in the General Fixed Asset Account Group is not known.

As described in Note 1, the Town has recognized tax revenues of \$1,328,052 in its General Fund which were not received in cash within sixty days of year end as required by generally accepted accounting principles (GASB Interpretation 3). Town officials believe, and we concur, that the application of this accounting principle, which would result in a decrease in the General Fund balance from \$1,842,107 to \$514,055, would give a misleading impression of the Town's ability to meet its current and future obligations.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the third paragraph, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Town of Milford, New Hampshire as of December 31, 2003, and the results of its operations and the cash flows of its proprietary fund types and non-expendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining financial statement and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Milford, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Wachon, Chubb & Co., PC*

April 8, 2004



EXHIBIT A  
TOWN OF MILFORD, NEW HAMPSHIRE  
Combined Balance Sheet - All Fund Types and Account Groups  
December 31, 2003

| ASSETS                                                                |                     |                   |                     |                     |  |  |  |  |  |
|-----------------------------------------------------------------------|---------------------|-------------------|---------------------|---------------------|--|--|--|--|--|
| Cash                                                                  | \$10,235,686        | \$ 97,071         | \$ 33,398           | \$10,366,155        |  |  |  |  |  |
| Investments                                                           |                     | 29,354            | 3,564,509           | 3,593,863           |  |  |  |  |  |
| Taxes receivable, net                                                 | 2,207,329           |                   |                     | 2,207,329           |  |  |  |  |  |
| Accounts receivable, net                                              | 102,934             | 7,155             | \$ 103,792          | 213,881             |  |  |  |  |  |
| Unbilled receivable                                                   |                     |                   | 418,882             | 418,882             |  |  |  |  |  |
| Due from other governments                                            | 416,314             | 39,582            | 12,648              | 468,544             |  |  |  |  |  |
| Prepaid expenses                                                      | 68,124              |                   |                     | 68,124              |  |  |  |  |  |
| Inventory                                                             |                     |                   | 104,739             | 104,739             |  |  |  |  |  |
| Due from other funds                                                  |                     | 512,698           | 1,170,080           | 1,682,778           |  |  |  |  |  |
| Restricted assets                                                     | 333,118             |                   |                     | 333,118             |  |  |  |  |  |
| Property, plant and equipment, net                                    |                     |                   |                     |                     |  |  |  |  |  |
| Amount to be provided for retirement of general long-term obligations |                     |                   |                     |                     |  |  |  |  |  |
| Total Assets                                                          | <u>\$13,363,505</u> | <u>\$ 685,860</u> | <u>\$22,263,244</u> | <u>\$ 3,752,887</u> |  |  |  |  |  |
|                                                                       |                     |                   | <u>\$ 3,597,907</u> | <u>\$3,752,887</u>  |  |  |  |  |  |
| LIABILITIES AND FUND BALANCES                                         |                     |                   |                     |                     |  |  |  |  |  |
| Liabilities:                                                          |                     |                   |                     |                     |  |  |  |  |  |
| Accounts payable                                                      | \$ 199,332          | \$ 14,316         | \$ 189,600          | \$ 403,248          |  |  |  |  |  |
| Accrued liabilities                                                   | 169,946             | 1,572             | 46,921              | 218,439             |  |  |  |  |  |
| Retainage payable                                                     |                     |                   | 48,901              | 48,901              |  |  |  |  |  |
| Deposits                                                              | 333,118             |                   |                     | 333,118             |  |  |  |  |  |
| Due to other funds                                                    | 1,549,776           | 117,510           |                     | 1,682,778           |  |  |  |  |  |
| Due to other governments                                              | 8,815,279           | 22,406            |                     | 8,837,685           |  |  |  |  |  |
| Deferred revenue                                                      | 397,947             | 221,924           |                     | 619,871             |  |  |  |  |  |
| Capital lease obligations payable                                     |                     |                   | 69,075              | 565,739             |  |  |  |  |  |
| General obligation debt payable                                       |                     |                   | 1,162,500           | 4,307,500           |  |  |  |  |  |
| Accrued compensated absences payable                                  |                     |                   | 30,709              | 197,932             |  |  |  |  |  |
| Total Liabilities                                                     | <u>11,521,398</u>   | <u>377,728</u>    | <u>1,547,706</u>    | <u>17,215,211</u>   |  |  |  |  |  |
| Fund Equity:                                                          |                     |                   |                     |                     |  |  |  |  |  |
| Contributed Capital                                                   |                     |                   | 14,733,004          | 14,733,004          |  |  |  |  |  |
| Appropriated retained earnings                                        |                     |                   | 53,756              | 53,756              |  |  |  |  |  |
| Retained earnings                                                     |                     |                   | 5,928,778           | 5,928,778           |  |  |  |  |  |
| Fund Balances:                                                        |                     |                   |                     |                     |  |  |  |  |  |
| Reserved for endowments                                               |                     |                   |                     |                     |  |  |  |  |  |
| Reserved for encumbrances                                             | 110,043             | 29,040            |                     | 2,772,094           |  |  |  |  |  |
| Unreserved:                                                           |                     |                   |                     | 139,083             |  |  |  |  |  |
| Designated                                                            | 130,761             | 113,590           |                     | 918,561             |  |  |  |  |  |
| Undesignated                                                          | 1,601,303           | 165,502           |                     | 1,902,916           |  |  |  |  |  |
| Total Fund Equity                                                     | <u>1,842,107</u>    | <u>308,132</u>    | <u>20,715,538</u>   | <u>26,448,192</u>   |  |  |  |  |  |
| Total Liabilities and Fund Equity                                     | <u>\$13,363,505</u> | <u>\$ 685,860</u> | <u>\$22,263,244</u> | <u>\$43,663,403</u> |  |  |  |  |  |

See notes to financial statements

## EXHIBIT B

## TOWN OF MILFORD, NEW HAMPSHIRE

## Combined Statement of Revenues, Expenditures and Changes in Fund Balances

## All Governmental and Similar Trust Fund Types

For the Year Ended December 31, 2003

|                                                                                     | Governmental Fund Types |                    | Fiduciary<br>Fund Type    | Totals               |
|-------------------------------------------------------------------------------------|-------------------------|--------------------|---------------------------|----------------------|
|                                                                                     | General                 | Special<br>Revenue | Expendable<br>Trust Funds | (Memorandum<br>Only) |
| Revenues:                                                                           |                         |                    |                           |                      |
| Taxes                                                                               | \$ 5,481,992            |                    |                           | \$ 5,481,992         |
| Licenses and permits                                                                | 2,239,283               | \$ 17,291          |                           | 2,256,574            |
| Intergovernmental revenues                                                          | 1,126,277               | 212,884            |                           | 1,339,161            |
| Charges for service                                                                 | 475,899                 | 149,551            | \$ 11,223                 | 636,673              |
| Miscellaneous revenues                                                              | 251,338                 | 381,180            | 77,716                    | 710,234              |
| Total Revenues                                                                      | <u>9,574,789</u>        | <u>760,906</u>     | <u>88,939</u>             | <u>10,424,634</u>    |
| Expenditures:                                                                       |                         |                    |                           |                      |
| Current:                                                                            |                         |                    |                           |                      |
| General government                                                                  | 2,937,115               | 111,721            | 5,161                     | 3,053,997            |
| Public safety                                                                       | 2,736,315               | 307,039            |                           | 3,043,354            |
| Highways and streets                                                                | 909,317                 | 23,669             |                           | 932,986              |
| Sanitation                                                                          | 740,860                 | 40                 |                           | 740,900              |
| Health and welfare                                                                  | 227,701                 | 51,887             |                           | 279,588              |
| Culture and recreation                                                              | 147,975                 | 688,213            | 14,016                    | 850,204              |
| Capital outlay                                                                      | 691,545                 | 31,420             | 821                       | 723,786              |
| Debt service                                                                        | 916,808                 |                    |                           | 916,808              |
| Total Expenditures                                                                  | <u>9,307,636</u>        | <u>1,213,989</u>   | <u>19,998</u>             | <u>10,541,623</u>    |
| Excess of Revenues Over<br>(Under) Expenditures                                     | <u>267,153</u>          | <u>(453,083)</u>   | <u>68,941</u>             | <u>(116,989)</u>     |
| Other Financing Sources (Uses):                                                     |                         |                    |                           |                      |
| Proceeds of capital leases                                                          | 115,142                 |                    |                           | 115,142              |
| Operating transfers in                                                              | 169,480                 | 631,112            |                           | 800,592              |
| Operating transfers out                                                             | (631,112)               | (46,610)           | (139,000)                 | (816,722)            |
| Total Other Financing<br>Sources (Uses)-Net                                         | <u>(346,490)</u>        | <u>584,502</u>     | <u>(139,000)</u>          | <u>99,012</u>        |
| Excess of Revenues and Other<br>Sources Over (Under)<br>Expenditures and Other Uses | <u>(79,337)</u>         | <u>131,419</u>     | <u>(70,059)</u>           | <u>(17,977)</u>      |
| Fund Balances - January 1, as restated                                              | <u>1,921,444</u>        | <u>176,713</u>     | <u>744,269</u>            | <u>2,842,426</u>     |
| Fund Balances - December 31                                                         | <u>\$ 1,842,107</u>     | <u>\$ 308,132</u>  | <u>\$ 674,210</u>         | <u>\$ 2,824,449</u>  |

See notes to financial statements



EXHIBIT C

TOWN OF MILFORD, NEW HAMPSHIRE

Statement of Revenues, Expenditures and Changes in Fund Balance

Budget and Actual - Budgetary Basis - General Fund

For the Year Ended December 31, 2003

|                                                                                     | <u>Budget</u>       | <u>Actual</u>       | Variance<br>Favorable<br>(Unfavorable) |
|-------------------------------------------------------------------------------------|---------------------|---------------------|----------------------------------------|
| Revenues:                                                                           |                     |                     |                                        |
| Taxes                                                                               | \$ 5,551,107        | \$ 5,481,992        | \$ (69,115)                            |
| Licenses and permits                                                                | 2,135,350           | 2,239,283           | 103,933                                |
| Intergovernmental revenues                                                          | 1,190,358           | 1,126,277           | (64,081)                               |
| Charges for service                                                                 | 500,000             | 475,899             | (24,101)                               |
| Miscellaneous revenues                                                              | 202,863             | 251,338             | 48,475                                 |
| Total Revenues                                                                      | <u>9,579,678</u>    | <u>9,574,789</u>    | <u>(4,889)</u>                         |
| Expenditures:                                                                       |                     |                     |                                        |
| Current:                                                                            |                     |                     |                                        |
| General government                                                                  | 2,993,536           | 2,931,829           | 61,707                                 |
| Public safety                                                                       | 2,823,772           | 2,737,254           | 86,518                                 |
| Highways and streets                                                                | 939,344             | 910,338             | 29,006                                 |
| Health and welfare                                                                  | 196,681             | 227,701             | (31,020)                               |
| Sanitation                                                                          | 816,289             | 755,542             | 60,747                                 |
| Culture and recreation                                                              | 193,906             | 150,015             | 43,891                                 |
| Capital outlay                                                                      | 852,259             | 744,453             | 107,806                                |
| Debt Service                                                                        | 819,372             | 801,666             | 17,706                                 |
| Total Expenditures                                                                  | <u>9,635,159</u>    | <u>9,258,798</u>    | <u>376,361</u>                         |
| Excess of Revenues Over<br>(Under) Expenditures                                     | <u>(55,481)</u>     | <u>315,991</u>      | <u>371,472</u>                         |
| Other Financing Sources (Uses):                                                     |                     |                     |                                        |
| Operating transfers in                                                              | 139,000             | 169,480             | 30,480                                 |
| Operating transfers out                                                             | <u>(614,442)</u>    | <u>(631,112)</u>    | <u>(16,670)</u>                        |
| Total Other Financing<br>Sources (Uses)-Net                                         | <u>(475,442)</u>    | <u>(461,632)</u>    | <u>13,810</u>                          |
| Excess of Revenues and Other<br>Sources Over (Under)<br>Expenditures and Other Uses | <u>(530,923)</u>    | <u>(145,641)</u>    | <u>385,282</u>                         |
| Fund Balance - January 1                                                            | <u>1,877,705</u>    | <u>1,877,705</u>    | -                                      |
| Fund Balance - December 31                                                          | <u>\$ 1,346,782</u> | <u>\$ 1,732,064</u> | <u>\$ 385,282</u>                      |

See notes to financial statements

## EXHIBIT D

## TOWN OF MILFORD, NEW HAMPSHIRE

## Combined Statement of Revenues, Expenses and Changes in Retained Earnings/Fund Balances

## All Proprietary Fund Types and Similar Trust Funds

For the Year Ended December 31, 2003

|                                                                                                                                           | Proprietary Fund Types |                     |                     | Fiduciary<br>Fund Types           | Totals               |
|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------|---------------------|-----------------------------------|----------------------|
|                                                                                                                                           |                        |                     |                     | Non-<br>Expendable<br>Trust Funds | (Memorandum<br>Only) |
|                                                                                                                                           | Water Fund             | Sewer Fund          | Total               |                                   |                      |
| Operating Revenues:                                                                                                                       |                        |                     |                     |                                   |                      |
| Intergovernmental revenues                                                                                                                |                        | \$ 136,750          | \$ 136,750          |                                   | \$ 136,750           |
| Charges for service                                                                                                                       | \$ 945,599             | 1,167,360           | 2,112,959           |                                   | 2,112,959            |
| Miscellaneous revenue                                                                                                                     | 11,402                 | 2,692               | 14,094              |                                   | 14,094               |
| Investment income                                                                                                                         |                        |                     |                     | \$ 353,881                        | 353,881              |
| Total Operating Revenues                                                                                                                  | <u>957,001</u>         | <u>1,306,802</u>    | <u>2,263,803</u>    | <u>353,881</u>                    | <u>2,617,684</u>     |
| Operating Expenses:                                                                                                                       |                        |                     |                     |                                   |                      |
| Personal services                                                                                                                         | 245,487                | 610,555             | 856,042             |                                   | 856,042              |
| Contractual services                                                                                                                      | 303,440                | 289,417             | 592,857             | 81,208                            | 674,065              |
| Supplies                                                                                                                                  | 88,914                 | 158,819             | 247,733             |                                   | 247,733              |
| Depreciation                                                                                                                              | 154,674                | 525,365             | 680,039             |                                   | 680,039              |
| Miscellaneous                                                                                                                             | <u>5,222</u>           | <u>7,313</u>        | <u>12,535</u>       |                                   | <u>12,535</u>        |
| Total Operating Expenses                                                                                                                  | <u>797,737</u>         | <u>1,591,469</u>    | <u>2,389,206</u>    | <u>81,208</u>                     | <u>2,470,414</u>     |
| Net Operating Income (Loss)                                                                                                               | <u>159,264</u>         | <u>(284,667)</u>    | <u>(125,403)</u>    | <u>272,673</u>                    | <u>147,270</u>       |
| Non-Operating Revenues (Expenses):                                                                                                        |                        |                     |                     |                                   |                      |
| Interest, net                                                                                                                             | (31,459)               | (36,460)            | (67,919)            |                                   | (67,919)             |
| Bequests                                                                                                                                  |                        |                     | -                   | 6,969                             | 6,969                |
| Loss on disposition of assets                                                                                                             |                        | (575)               | (575)               |                                   | (575)                |
| Total Non-Operating<br>Revenues (Expenses)                                                                                                | <u>(31,459)</u>        | <u>(37,035)</u>     | <u>(68,494)</u>     | <u>6,969</u>                      | <u>(61,525)</u>      |
| Income (loss) before operating transfers                                                                                                  | <u>127,805</u>         | <u>(321,702)</u>    | <u>(193,897)</u>    | <u>279,642</u>                    | <u>85,745</u>        |
| Operating Transfers:                                                                                                                      |                        |                     |                     |                                   |                      |
| Operating transfer in                                                                                                                     | <u>16,130</u>          |                     | <u>16,130</u>       |                                   | <u>16,130</u>        |
| Total Operating Transfers                                                                                                                 | <u>16,130</u>          | <u>-</u>            | <u>16,130</u>       | <u>-</u>                          | <u>16,130</u>        |
| Net Income (Loss)                                                                                                                         | <u>143,935</u>         | <u>(321,702)</u>    | <u>(177,767)</u>    | <u>279,642</u>                    | <u>101,875</u>       |
| Add depreciation on plant assets acquired<br>by grants externally restricted for capital<br>acquisitions that reduces contributed capital | <u>46,402</u>          | <u>403,551</u>      | <u>449,953</u>      |                                   | <u>449,953</u>       |
| Increase in Retained<br>Earnings/ Fund Balance                                                                                            | <u>190,337</u>         | <u>81,849</u>       | <u>272,186</u>      | <u>279,642</u>                    | <u>551,828</u>       |
| Retained Earnings/Fund Balances<br>January 1, as restated                                                                                 | <u>2,337,321</u>       | <u>3,373,027</u>    | <u>5,710,348</u>    | <u>2,628,563</u>                  | <u>8,338,911</u>     |
| Retained Earnings/Fund Balances<br>December 31                                                                                            | <u>\$ 2,527,658</u>    | <u>\$ 3,454,876</u> | <u>\$ 5,982,534</u> | <u>\$ 2,908,205</u>               | <u>\$ 8,890,739</u>  |

See notes to financial statements



EXHIBIT E  
**TOWN OF MILFORD, NEW HAMPSHIRE**  
 Combined Statement of Cash Flows  
 All Proprietary Fund Types and Similar Trust Funds  
 For the Year Ended December 31, 2003

|                                                                         | <u>Proprietary Fund Types</u> |                   |                     | <u>Fiduciary<br/>Fund Types</u>            | <u>Totals</u>                |
|-------------------------------------------------------------------------|-------------------------------|-------------------|---------------------|--------------------------------------------|------------------------------|
|                                                                         | <u>Water Fund</u>             | <u>Sewer Fund</u> | <u>Total</u>        | <u>Non-<br/>Expendable<br/>Trust Funds</u> | <u>(Memorandum<br/>Only)</u> |
| Cash Flows from Operating Activities:                                   |                               |                   |                     |                                            |                              |
| Cash received from services                                             | \$ 966,042                    | \$ 1,163,859      | \$ 2,129,901        |                                            | \$ 2,129,901                 |
| Cash received from other governments                                    |                               | 138,367           | 138,367             |                                            | 138,367                      |
| Cash received on trust investments                                      |                               |                   | -                   | \$ 70,189                                  | 70,189                       |
| Cash paid to suppliers and employees                                    | (669,767)                     | (1,068,504)       | (1,738,271)         | (82,547)                                   | (1,820,818)                  |
| Net Cash Provided (Used) by Operating Activities                        | <u>296,275</u>                | <u>233,722</u>    | <u>529,997</u>      | <u>(12,358)</u>                            | <u>517,639</u>               |
| Cash Flows from Noncapital Financing Activities:                        |                               |                   |                     |                                            |                              |
| Cash from other funds (net)                                             | <u>16,130</u>                 |                   | <u>16,130</u>       |                                            | <u>16,130</u>                |
| Net Cash Provided by Noncapital<br>Financing Activities                 | <u>16,130</u>                 | <u>-</u>          | <u>16,130</u>       | <u>-</u>                                   | <u>16,130</u>                |
| Cash Flows from Capital and Related<br>Financing Activities:            |                               |                   |                     |                                            |                              |
| Proceeds of long-term debt                                              | 13,215                        |                   | 13,215              |                                            | 13,215                       |
| Principal paid on long-term debt                                        | (69,521)                      | (153,808)         | (223,329)           |                                            | (223,329)                    |
| Interest paid on long-term debt                                         | (33,223)                      | (42,956)          | (76,179)            |                                            | (76,179)                     |
| Acquisition of fixed assets                                             | (338,218)                     | (730,624)         | (1,068,842)         |                                            | (1,068,842)                  |
| Capital contributions                                                   | 63,250                        | 144,276           | 207,526             |                                            | 207,526                      |
| Bequests                                                                |                               |                   | -                   | 6,969                                      | 6,969                        |
| Net Cash Provided (Used) by Capital and Related<br>Financing Activities | <u>(364,497)</u>              | <u>(783,112)</u>  | <u>(1,147,609)</u>  | <u>6,969</u>                               | <u>(1,140,640)</u>           |
| Cash Flows from Investing Activities:                                   |                               |                   |                     |                                            |                              |
| Net decrease in investment securities                                   |                               |                   |                     | (52,233)                                   | (52,233)                     |
| Interest on investments                                                 | <u>723</u>                    | <u>2,236</u>      | <u>2,959</u>        |                                            | <u>2,959</u>                 |
| Net Cash Provided (Used) by Investing Activities                        | <u>723</u>                    | <u>2,236</u>      | <u>2,959</u>        | <u>(52,233)</u>                            | <u>(49,274)</u>              |
| Net (Decrease) in Cash and<br>Cash Equivalents                          | (51,369)                      | (547,154)         | (598,523)           | (57,622)                                   | (656,145)                    |
| Cash and Cash Equivalents, January 1                                    | <u>575,756</u>                | <u>1,192,847</u>  | <u>1,768,603</u>    | <u>251,378</u>                             | <u>2,019,981</u>             |
| Cash and Cash Equivalents, December 31                                  | <u>\$ 524,387</u>             | <u>\$ 645,693</u> | <u>\$ 1,170,080</u> | <u>\$ 193,756</u>                          | <u>\$ 1,363,836</u>          |

See notes to financial statements

## EXHIBIT E

## TOWN OF MILFORD, NEW HAMPSHIRE

## Combined Statement of Cash Flows

## All Proprietary Fund Types and Similar Trust Funds (Continued)

For the Year Ended December 31, 2003

|                                                                                                       | <u>Proprietary Fund Types</u> |                   |                   | <u>Fiduciary<br/>Fund Types</u>            | <u>Totals</u>                |
|-------------------------------------------------------------------------------------------------------|-------------------------------|-------------------|-------------------|--------------------------------------------|------------------------------|
|                                                                                                       | <u>Water Fund</u>             | <u>Sewer Fund</u> | <u>Total</u>      | <u>Non-<br/>Expendable<br/>Trust Funds</u> | <u>(Memorandum<br/>Only)</u> |
| Reconciliation of Net Operating Income (Loss) to<br>Net Cash Provided by Operating Activities:        |                               |                   |                   |                                            |                              |
| Net Operating Income (Loss)                                                                           | \$ 159,264                    | \$ (284,667)      | \$ (125,403)      | \$ 272,673                                 | \$ 147,270                   |
| Adjustments to Reconcile Net Operating Income (Loss)<br>to Net Cash Provided by Operating Activities: |                               |                   |                   |                                            |                              |
| Depreciation                                                                                          | 154,674                       | 525,365           | 680,039           |                                            | 680,039                      |
| Unrealized gain on investments                                                                        |                               |                   |                   | (283,692)                                  | (283,692)                    |
| Change in assets and liabilities:                                                                     |                               |                   |                   |                                            |                              |
| Decrease (increase) in accounts receivable                                                            | 12,128                        | 4,488             | 16,616            |                                            | 16,616                       |
| (Increase) in unbilled receivables                                                                    | (3,087)                       | (10,681)          | (13,768)          |                                            | (13,768)                     |
| Decrease in due from other governments                                                                |                               | 8,754             | 8,754             |                                            | 8,754                        |
| Decrease (increase) in prepaid expenses                                                               | 315                           | -                 | 315               |                                            | 315                          |
| (Increase) decrease in inventory                                                                      | (27,533)                      | (2,641)           | (30,174)          |                                            | (30,174)                     |
| Decrease in accounts payable                                                                          | (2,818)                       | 4,219             | 1,401             |                                            | 1,401                        |
| Increase (decrease) in accrued liabilities                                                            | 1,943                         | 923               | 2,866             |                                            | 2,866                        |
| Increase in due to other funds                                                                        |                               |                   | -                 | (1,339)                                    | (1,339)                      |
| Increase (decrease) in due to other governments                                                       |                               | (7,137)           | (7,137)           |                                            | (7,137)                      |
| Increase in accrued compensated<br>absences payable                                                   | 1,389                         | (4,901)           | (3,512)           |                                            | (3,512)                      |
| Net Cash Provided (Used) by Operating Activities                                                      | <u>\$ 296,275</u>             | <u>\$ 233,722</u> | <u>\$ 529,997</u> | <u>\$ (12,358)</u>                         | <u>\$ 517,639</u>            |
| Noncash Transactions Affecting Financial Position:                                                    |                               |                   |                   |                                            |                              |
| Net increase in fair value of investments                                                             |                               |                   |                   | \$ 283,692                                 | \$ 283,692                   |
| Amortization of contributions in aid                                                                  | <u>\$ 46,402</u>              | <u>\$ 403,551</u> | <u>\$ 449,953</u> | <u>-</u>                                   | <u>449,953</u>               |
| Total Noncash Transactions Affecting<br>Financial Position                                            | <u>\$ 46,402</u>              | <u>\$ 403,551</u> | <u>\$ 449,953</u> | <u>\$ 283,692</u>                          | <u>\$ 733,645</u>            |

See notes to financial statements



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS**  
December 31, 2003

**NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Milford, New Hampshire conform to accounting principles generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

***Financial Reporting Entity***

The Town of Milford, New Hampshire (the "Town") was incorporated in 1794. The Town operates under the Town Meeting/Board of Selectmen form of government and provides local governmental functions as authorized by State law.

The accompanying financial statements of the Town present the financial position of the various fund types and account groups, the results of operations of the various fund types, and the cash flows of the proprietary fund types and similar trust fund types.

The financial statements include those of the various departments governed by the Board of Selectmen and other officials with financial responsibilities. The Town has no organizational units that meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board.

***Basis of Presentation - Fund Accounting***

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/retained earnings, revenues, and expenditures/expenses. Accordingly, interfund receivables and payables have not been eliminated.

Individual funds and account groups summarized in the accompanying financial statements are classified as follows:

**Governmental Fund Types**

Governmental funds are those through which most governmental functions of the Town are financed. The following are the Town's governmental funds:

*General Fund* - is the general operating fund of the Town. It is used to account for all revenues and expenditures that are not accounted for in other funds or as account groups.

*Special Revenue Funds* - used to account for specific restricted revenues and expenditures for various purposes. The Conservation Commission, Wadleigh Memorial Library, Fire Alarm Fund, Recreation Fund, Heritage Commission, Impact Fees Fund and the Special Purpose Funds are accounted for as Special Revenue Funds.

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

**Proprietary Fund Types**

Proprietary Funds are used to account for the Town's ongoing activities, which are similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position and cash flows.

*Enterprise Funds* - These funds account for the operations of the Town's Water and Sewer Departments, which provide service on a user charge basis. The Town has the option of choosing whether or not to follow the FASB pronouncements issued subsequent to November 30, 1989 in accounting and reporting for its proprietary operations and has elected not to do so.

**Fiduciary Funds**

These funds are used to account for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, and other governmental units, and/or other funds. Receipts and expenditures of each fund are governed by statutes, local law, or the terms of the gift.

*Trust Funds* - include non-expendable and expendable funds. Non-expendable funds are accounted for and reported as proprietary type funds since capital maintenance is critical. Expendable trust funds (Capital Reserve Funds, Wadleigh Memorial Library Expendable Trust, School Expendable Trusts, and Riverside Lot Fund) are accounted for in essentially the same manner as governmental fund types.

**Account Groups**

Account groups are not funds; they do not reflect available financial resources and related liabilities, but are accounting records of general fixed assets and general long-term obligations. The following is a description of the account groups of the Town.

*General Fixed Asset Account Group* - The Town does not record the acquisition of fixed assets in the General Fixed Asset Account Group as required by accounting principles generally accepted in the United States of America. Fixed assets acquired or constructed for general government services are recorded as expenditures in the fund making the expenditures. Funds used to acquire general fixed assets and/or debt service payments on borrowings in connection therewith are accounted for as expenditures in the year payments are made. Public domain (infrastructure) general fixed assets consisting of roads and bridges are also not capitalized.

*General Long-Term Debt Account Group* - This group of accounts is used to account for all outstanding long-term obligations of the Town.

**Basis of Accounting**

Governmental funds utilize the modified accrual basis whereby revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of revenues. In one, monies must be expended on the specific purpose of the project before any amounts will be paid to the Town; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

Licenses and permits, charges for service and miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are measurable and available. (See Property Taxes for property tax accrual policy.)

The accrual basis is used for all proprietary fund types and non-expendable trust funds. The measurement focus of these funds is determination of net income, financial position and cash flows ("capital maintenance" focus).

During the course of normal operations, the Town has numerous transactions between funds, including expenditures and transfers of resources to provide services, construct assets, and service debt. The accompanying governmental fund and enterprise fund financial statements reflect such transactions as transfers. Non-expendable trust funds reflect these transactions as revenues and expenses.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Significant estimates include the allowance for uncollectible receivables.

***Total Columns on Combined Financial Statements***

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with accounting principles generally accepted in the United States of America.

***Budget***

The Town budget represents departmental appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories, as they deem necessary. The Town adopts its budget under regulations of the New Hampshire Department of Revenue Administration that differ somewhat from accounting principles generally accepted in the United States of America in that the emphasis is on the entire governmental unit rather than on the basis of fund type. Special revenue budgets are adopted only to the extent they interact with the general fund. Budgetary information has only been presented for the general fund, as it is not meaningful for the other funds.

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

Following is a reconciliation between the budget presented for reporting purposes and the adopted budget:

|                                                     |                      |
|-----------------------------------------------------|----------------------|
| Total appropriations at March 11, 2003 Town Meeting | \$ 12,866,717        |
| Perspective Differences:                            |                      |
| Water and Sewer                                     | (2,700,038)          |
| Timing Differences:                                 |                      |
| Continuing appropriations, January 1, 2003          | 213,683              |
| Continuing appropriations, December 31, 2003        | (130,761)            |
|                                                     | <u>\$ 10,249,601</u> |

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended December 31, 2003, the Town applied \$575,000 of its unappropriated fund balance to reduce taxes.

***Encumbrance Accounting***

Encumbrance accounting, under which purchase orders and other commitments for the expenditure of monies are recorded in order to reserve a portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental funds. Encumbrances outstanding at year end are reported as a component of fund balance since they do not constitute expenditures or liabilities. Encumbrances outstanding at December 31, 2003 are detailed by function as follows:

|                        | <u>General Fund</u> | <u>Special Revenue Fund</u> |
|------------------------|---------------------|-----------------------------|
| General government     | \$ 3,035            |                             |
| Public safety          | 4,124               | \$ 29,040                   |
| Highways and streets   | 1,021               |                             |
| Sanitation             | 14,682              |                             |
| Culture and recreation | 2,040               |                             |
| Capital outlay         | 85,141              |                             |
|                        | <u>\$ 110,043</u>   | <u>\$ 29,040</u>            |

***Reconciliation of Exhibit C to Exhibit B***

Amounts recorded as budgetary amounts in the Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Budgetary Basis - General Fund (Exhibit C) are reported on the basis of documents submitted to the New Hampshire Department of Revenue Administration. General Fund revenues were adjusted for capital lease proceeds of \$115,142 and expenditures were adjusted as follows:

|                                        |                     |
|----------------------------------------|---------------------|
| Expenditures and Transfers (Exhibit B) | \$ 9,938,748        |
| Encumbrances, December 31, 2003        | 110,043             |
| Encumbrances, December 31, 2002        | (43,739)            |
| Capital leases                         | (115,142)           |
| Expenditures and Transfers (Exhibit C) | <u>\$ 9,889,910</u> |



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

***Assets, Liabilities, and Fund Equity***

**Cash and Cash Equivalents** - The Town pools its cash resources for the governmental and proprietary funds. Cash applicable to a particular fund is reflected as an interfund balance. For the purpose of the Statement of Cash Flows, cash and cash equivalents consist of the following:

|                                                          |                     |
|----------------------------------------------------------|---------------------|
| Cash in money market funds                               | \$ 193,756          |
| Interfund receivable representing equity in pooled cash: |                     |
| Water Enterprise Fund                                    | 524,387             |
| Sewer Enterprise Fund                                    | 645,693             |
| Total Cash and Cash Equivalents, per Exhibit E           | <u>\$ 1,363,836</u> |

**Investments** - Investments are stated at their fair value in all funds. Certificates of deposit with a maturity greater than ninety days from the date of issuance are included as investments.

**Taxes Receivable** - Property taxes levied for 2003 and prior are recorded as receivables, net of a reserve for estimated uncollectibles of \$50,000.

**Inventory** - Inventory of the proprietary funds is valued at cost.

**Property, Plant and Equipment** - Property, plant and equipment are valued at cost. The Town uses the straight line method for charging depreciation in the Enterprise Funds. The following are the estimated useful lives used in determining the annual charge for depreciation.

|                                                                   | <u>Years</u> |
|-------------------------------------------------------------------|--------------|
| Water Department:                                                 |              |
| Pumping Station, Water Storage and Purification System Structures | 10-75        |
| Hydrants and Meters                                               | 10-25        |
| Office and Garage Equipment                                       | 5-10         |
| Transmission and Distribution Mains                               | 75           |
| Vehicles                                                          | 5            |
| Sewer Department:                                                 |              |
| Treatment Facility and Improvements                               | 20-50        |
| Equipment and Furnishings                                         | 10           |
| Vehicles                                                          | 10           |

For the year ended December 31, 2003, depreciation expense for the water and sewer funds was \$154,674 and \$525,365, respectively.

The Town capitalizes interest costs during a project's construction period.

**Due to Other Governments** - At December 31, 2003, the balance of the property tax appropriation due to the Milford School District was \$8,812,651 and \$2,628 was due the State of New Hampshire.

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

Deferred Revenue - The Town has recorded deferred tax revenues of \$348,188 for unredeemed property taxes receivable which are past the statutory time for deeding. These revenues will be recognized as they are received.

***Revenues, Expenditures and Expenses***

**Property Taxes**

The Town's property tax was levied on the assessed value listed as of the prior April 1st \$771,495,950 for all real property located within the Town. Taxes were due in two installments on July 1, and December 1. Taxes paid after the due dates accrue interest at 12% per annum. Current collections for the period ended December 31, 2003 were 94.2 % of the tax levy.

The Town collects taxes for the Milford School District and Hillsborough County, both independent governmental units, which are remitted to them as required by law. The Town also collects State of New Hampshire Education taxes, which are remitted directly to the school district. Taxes appropriated during the year were \$17,812,651 and \$1,354,479 for the Milford School District and Hillsborough County, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes.

As prescribed by State law, the tax collector obtains tax liens on properties which have unpaid taxes in the year after taxes were due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per annum. If the property is not redeemed within a two year period, by State statute, the property is to be tax deeded to the Town.

The net 2003 receivables expected to be collected subsequent to March 1, 2004 of \$1,328,052 have been recognized as tax revenue in the General Fund which is not in accordance with accounting principles generally accepted in the United States of America. Town officials have decided that compliance with accounting principles generally accepted in the United States of America (GASB Interpretation 3), which would reduce the General Fund balance from \$1,842,107 to \$514,055, could make these financial statements misleading, due to the limited sixty day revenue recognition period after year end. This understatement might give the user of these financial statements a misleading impression about the Town's ability to meet its current or future obligations. Under existing State law, the Town will either receive full payment or acquire legal ownership of property in lieu of payment in 2006. Prior history indicates that a substantial portion of overdue taxes is paid before this date.

**Accrued Vacation and Sick Leave**

The Town permits employees to accumulate a limited amount of earned, but unused, vacation and sick leave that will be paid to employees upon retirement or termination. Employees may accumulate vacation and sick time based upon length of service. Employees are entitled to all accumulated vacation time upon termination or retirement. Employees hired prior to December 1, 1997 are entitled to one third of the accumulated sick time to a maximum of thirty days upon termination or retirement, unless they elect to participate in the new sick leave policy.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

All employees hired subsequent to December 1, 1997 and employees hired prior to that date and electing to change their sick leave policy, will receive payment for any unused sick leave hours annually. This payment is based on a sliding percentage of the actual number of sick leave hours used to a maximum of 50% of the unused sick time. Upon retirement after a minimum of 15 years of employment to the Town, employees hired prior to December 31, 1997 are entitled to a payment for 240 hours at their current rate of pay at the time of retirement if they retire prior to December 31, 2004. Employees hired prior to December 31, 1997 and retiring after December 31, 2004 are entitled to a payment for 200 hours.

At December 31, 2003, the total estimated value of accumulated compensated absences is \$197,932. The current portion of \$56,000 has been recognized in the general fund and the long-term portion has been recorded in the General Long-term Debt Account Group and the enterprise funds.

**NOTE 2--CASH AND INVESTMENTS**

The Town's deposit and investment policies are governed by New Hampshire state law (RSA 41:29) and written policies adopted by the Board of Selectmen. The policy for governmental fund types requires that deposits and investments in excess of daily needs be collateralized with United States Government or Agency securities. These securities are held by a third party custodial safekeeping arrangement in the Town of Milford's name. Responsibility for the investments of the Trust Funds is with the Board of Trustees of Trust Funds, who have employed professional banking assistance in accordance with New Hampshire state law (RSA 31:38a).

At year end, the carrying amount of the Town's deposits was \$10,699,273 and the bank balance was \$10,955,828. All of the bank balance was covered by federal depository insurance or collateralized with securities held by an agent in the Town's name.

The Town's investments are categorized to provide an indication of the level of risk assumed by the Town of Milford. Category 1 includes investments that are insured or registered or for which the securities are held by the Town or its agent in the Town's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent but not in the Town's name.

|                                   | Category            |             |             | Carrying             |
|-----------------------------------|---------------------|-------------|-------------|----------------------|
|                                   | 1                   | 2           | 3           | Amount               |
| Certificates of deposit           | \$ -                |             |             | \$ -                 |
| Corporate stock                   | 1,875,153           |             |             | 1,875,153            |
| Bonds                             | 620,762             |             |             | 620,762              |
| U.S. Government obligations       | 625,984             |             |             | 625,984              |
|                                   | <u>\$ 3,121,899</u> | <u>\$ -</u> | <u>\$ -</u> | <u>3,121,899</u>     |
| Investments in mutual funds       |                     |             |             | 93,769               |
| Investments in money market funds |                     |             |             | 348,841              |
| NH Public Deposit Investment Pool |                     |             |             | <u>29,354</u>        |
|                                   |                     |             |             | 3,593,863            |
| Book value of cash and deposits   |                     |             |             | <u>10,699,273</u>    |
| Total Cash and Investments        |                     |             |             | <u>\$ 14,293,136</u> |

**TOWN OF MILFORD, NEW HAMPSHIRE****NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**

December 31, 2003

Investments in money market funds, the NH Public Deposit Investment Pool (NHPDIP), and mutual funds are not investment securities and, as such, are not categorized by for custodial credit risk. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. NHPDIP was created by State law and is administered by a public body of state, local and banking officials.

At year end, \$333,118 of the Town's cash and investment deposits was restricted for the payment of escrow deposits for various projects.

**NOTE 3--PROPERTY, PLANT AND EQUIPMENT - PROPRIETARY FUNDS**

The following is a summary of changes in the Proprietary Fund property, plant and equipment for the year ended December 31, 2003:

|                                | Balance<br>1/1/2003  | Additions         | Reductions       | Balance<br>12/31/2003 |
|--------------------------------|----------------------|-------------------|------------------|-----------------------|
| <u>Water Fund</u>              |                      |                   |                  |                       |
| Land                           | \$ 167,111           |                   |                  | \$ 167,111            |
| Buildings and improvements     | 503,133              |                   | \$ 158,077       | 345,056               |
| Machinery                      | 5,799,276            | \$ 342,411        | 35,883           | 6,105,804             |
|                                | 6,469,520            | 342,411           | 193,960          | 6,617,971             |
| Construction in progress       | 11,608               |                   | 11,608           | -                     |
| Less: Accumulated depreciation | (1,618,061)          | (154,674)         | (193,960)        | (1,578,775)           |
|                                | <u>\$ 4,863,067</u>  | <u>\$ 187,737</u> | <u>\$ 11,608</u> | <u>\$ 5,039,196</u>   |
| <u>Sewer Fund</u>              |                      |                   |                  |                       |
| Land                           | \$ 133,174           |                   |                  | \$ 133,174            |
| Buildings and improvements     | 22,904,159           | \$ 334,457        |                  | 23,238,616            |
| Machinery and equipment        | 476,646              | 54,748            | \$ 6,427         | 524,967               |
|                                | 23,513,979           | 389,205           | 6,427            | 23,896,757            |
| Construction in progress       | 9,077                | 566,901           | 9,077            | 566,901               |
| Less: Accumulated depreciation | (8,530,238)          | (525,365)         | (5,852)          | (9,049,751)           |
|                                | <u>\$ 14,992,818</u> | <u>\$ 430,741</u> | <u>\$ 9,652</u>  | <u>\$ 15,413,907</u>  |
| <u>Totals</u>                  |                      |                   |                  |                       |
| Land                           | \$ 300,285           |                   |                  | \$ 300,285            |
| Buildings and improvements     | 23,407,292           | \$ 334,457        | \$ 158,077       | 23,583,672            |
| Machinery and equipment        | 6,275,922            | 397,159           | 42,310           | 6,630,771             |
|                                | 29,983,499           | 731,616           | 200,387          | 30,514,728            |
| Construction in progress       | 20,685               | 566,901           | 20,685           | 566,901               |
| Less: Accumulated depreciation | (10,148,299)         | (680,039)         | (199,812)        | (10,628,526)          |
|                                | <u>\$ 19,855,885</u> | <u>\$ 618,478</u> | <u>\$ 21,260</u> | <u>\$ 20,453,103</u>  |

The assets acquired through capital leases are as follows:



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

|                                | <u>Water Fund</u> | <u>Sewer Fund</u> |
|--------------------------------|-------------------|-------------------|
| Machinery and equipment        | \$ 13,216         | \$ 230,653        |
| Less: Accumulated depreciation | (1,322)           | (78,458)          |
|                                | <u>\$ 11,894</u>  | <u>\$ 152,195</u> |

**NOTE 4--PENSION PLAN**

**New Hampshire Retirement System**

***Plan Description***

The Town contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 4 Chenell Drive, Concord, New Hampshire 03301.

***Funding Policy***

Covered public safety and general employees are required to contribute 9.3% or 5.0% of their covered salary, respectively, and the Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police, fire, and general employees were 5.33%, 6.60% and 4.14% through June 30, 2003 and 7.87%, 13.44%, and 5.90%, respectively, thereafter. The Town contributes 65% of the employer cost for public safety officers employed by the Town and the State contributes the remaining 35% of the employer cost. The Town contributes 100% of the employer cost for general employees of the Town. On-behalf fringe benefits (GASB #24) contributed by the State of New Hampshire have not been recognized, as amounts are not material to the financial statements.

Under RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the years ending December 31, 2003, 2002, and 2001 were \$240,909, \$179,106, and \$169,050, respectively, equal to the required contributions for each year.

**Deferred Compensation Plan**

The Town sponsors three voluntary deferred compensation plans for all employees in accordance with Section 457 of the Internal Revenue Code. The plans permit participants to defer a portion of their salary that is not available to them until termination, retirement, death or unforeseen emergency.

**NOTE 5--NET WORKING CAPITAL**

The net working capital for the Water Fund and Sewer Fund as of December 31, 2003 is \$697,291 and \$820,803, respectively.

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

**NOTE 6--CHANGES IN LONG-TERM DEBT**

The following is a summary of debt transactions of the Town of Milford for the year ended December 31, 2003:

| <u>Type</u>              | <u>Balance<br/>1/1/2003</u> | <u>Obligations<br/>Issued</u> | <u>Obligations<br/>Retired</u> | <u>Balance<br/>12/31/2003</u> |
|--------------------------|-----------------------------|-------------------------------|--------------------------------|-------------------------------|
| General Obligation Debt: |                             |                               |                                |                               |
| General                  | \$ 3,525,000                |                               | \$ 380,000                     | \$ 3,145,000                  |
| Water                    | 695,000                     |                               | 65,000                         | 630,000                       |
| Sewer                    | 651,000                     |                               | 118,500                        | 532,500                       |
| Capital Leases:          |                             |                               |                                |                               |
| General                  | 596,796                     | \$ 115,142                    | 215,274                        | 496,664                       |
| Water                    |                             | 8,694                         |                                | 8,694                         |
| Sewer                    | 95,689                      | -                             | 35,308                         | 60,381                        |
| <b>Total</b>             | <b>\$ 5,563,485</b>         | <b>\$ 123,836</b>             | <b>\$ 814,082</b>              | <b>\$ 4,873,239</b>           |

Bonds and notes payable at December 31, 2003 are comprised of the following individual issues:

|                                                 | <u>Interest<br/>Rate</u> | <u>Final<br/>Maturity<br/>Date</u> | <u>Annual<br/>Payment</u> | <u>Amount<br/>Issued</u> | <u>Balance<br/>at<br/>12/31/2003</u> |
|-------------------------------------------------|--------------------------|------------------------------------|---------------------------|--------------------------|--------------------------------------|
| <b>General Long-term<br/>Debt Account Group</b> |                          |                                    |                           |                          |                                      |
| Sewer Bond                                      | 5%                       | 10/2009                            | Variable                  | \$ 4,261,000             | \$ 900,000                           |
| Sewer Extension                                 | 5.25%-5.50%              | 8/2010                             | Variable                  | 563,060                  | 245,000                              |
| Town Hall Renovation                            | 6.15%                    | 1/2009                             | Variable                  | 1,260,000                | 360,000                              |
| Water Main Extension                            | 4.7%-5.3%                | 8/2017                             | Variable                  | 764,000                  | 525,000                              |
| Brox Property Purchase                          | 4.7%-5.3%                | 8/2017                             | Variable                  | 1,400,000                | 1,115,000                            |
|                                                 |                          |                                    |                           |                          | <u>3,145,000</u>                     |
| <b>Water Enterprise Fund</b>                    |                          |                                    |                           |                          |                                      |
| Water Main Extension                            | 5.25%-5.50%              | 8/2005                             | Variable                  | 174,452                  | 30,000                               |
| Capital Improvements                            | 6.5%-7.0%                | 8/2011                             | Variable                  | 250,000                  | 80,000                               |
| Water Main Extension                            | 4.125%-4.75%             | 8/2016                             | Variable                  | 600,000                  | 520,000                              |
|                                                 |                          |                                    |                           |                          | <u>630,000</u>                       |
| <b>Sewer Enterprise Fund</b>                    |                          |                                    |                           |                          |                                      |
| Sewer Main Note                                 | 6.7%-6.75%               | 7/2009                             | Variable                  | 1,118,566                | 330,000                              |
| Aeration System                                 | 5.25%-5.50%              | 8/2007                             | Variable                  | 188,000                  | 60,000                               |
| SCADA System Upgrade                            | 4.55%                    | 7/2008                             | Variable                  | 285,000                  | 142,500                              |
|                                                 |                          |                                    |                           |                          | <u>532,500</u>                       |
| <b>Total Long-term Debt</b>                     |                          |                                    |                           |                          | <b>\$ 4,307,500</b>                  |

General Obligation Bonds are direct obligations of the Town, for which its full faith and credit are pledged, and are payable from taxes levied on all taxable property located within the Town.

The State of New Hampshire annually reimburses the Town for a portion of its Sewer related debt service. During 2003, the reimbursed amount was \$161,274.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

Water and Sewer obligations are funded from water and sewer charges. However, the debt is general obligation debt backed by the full faith and credit of the Town.

Capital Lease Obligations - represent lease agreements entered into for the financing of equipment acquisitions. These contracts are subject to cancellation should funds not be appropriated to meet payment obligations. Amounts are annually budgeted in applicable departments. Following are individual capital leases at December 31, 2003.

General Fund

|                                                                                                               |                |
|---------------------------------------------------------------------------------------------------------------|----------------|
| Fire truck lease, due in annual installments of \$79,548 through January 2007; interest at 2.83%              | \$ 225,748     |
| Copier lease, due in monthly installments of \$428 through April 2006; interest at 14.923%                    | 10,057         |
| Equipment lease, due in annual installments of \$66,162 through April 2004; interest at 3.18%                 | 64,122         |
| Ambulance billing software lease, due in annual installments of \$5,212 through July 2004; interest at 5%     | 4,963          |
| Finance computer software lease, due in annual installments of \$65,338 through March 2004; interest at 3.19% | 63,312         |
| 3/4 Ton 4 Wheel Drive Truck, due in annual installments \$9,043 through May 2005; interest at 2.66%           | 8,694          |
| Tri-Axle truck, due in annual installments of \$28,562 through May 2007; interest at 2.89%                    | 106,448        |
| Tractor lease, due in annual installments of \$14,132 through December 2004; interest at 6.1%                 | 13,320         |
|                                                                                                               | <u>496,664</u> |

Water Fund

|                                                                                                     |              |
|-----------------------------------------------------------------------------------------------------|--------------|
| 3/4 Ton 4 Wheel Drive Truck, due in annual installments \$9,043 through May 2005; interest at 2.66% | <u>8,694</u> |
|-----------------------------------------------------------------------------------------------------|--------------|

Sewer Fund

|                                                                                                   |                   |
|---------------------------------------------------------------------------------------------------|-------------------|
| Pickup truck lease, due in annual installments of \$10,539 through April 2006; interest at 3.21%  | 29,662            |
| Tractor/backhoe lease, due in annual installments of \$16,603 through May 2005; interest at 5.35% | 30,719            |
|                                                                                                   | <u>60,381</u>     |
| Total Capital Lease Obligations                                                                   | <u>\$ 565,739</u> |

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

The annual requirements to amortize all debt outstanding as of December 31, 2003, including interest of \$1,184,264 are as follows:

| <u>December 31,</u> | <u>General</u>      | <u>Water</u>      | <u>Sewer</u>      | <u>Lease</u>      | <u>Total</u>        |
|---------------------|---------------------|-------------------|-------------------|-------------------|---------------------|
| 2004                | \$ 546,214          | \$ 95,115         | \$ 130,306        | \$ 300,269        | \$ 1,071,904        |
| 2005                | 525,644             | 91,998            | 124,537           | 149,423           | 891,602             |
| 2006                | 505,045             | 73,870            | 118,768           | 120,359           | 818,042             |
| 2007                | 484,425             | 71,530            | 112,998           | 28,562            | 697,515             |
| 2008                | 463,738             | 69,180            | 150,934           |                   | 683,852             |
| 2009-2013           | 1,120,868           | 289,700           | -                 |                   | 1,410,568           |
| 2014-2017           | 352,610             | 131,410           |                   |                   | 484,020             |
|                     | <u>\$ 3,998,544</u> | <u>\$ 822,803</u> | <u>\$ 637,543</u> | <u>\$ 598,613</u> | <u>\$ 6,057,503</u> |

**NOTE 7--INTERFUND RECEIVABLES/PAYABLES**

Interfund receivables/payables at December 31, 2003 were:

| <u>Fund</u>                | <u>Interfund<br/>Receivables</u> | <u>Interfund<br/>Payables</u> |
|----------------------------|----------------------------------|-------------------------------|
| General Fund               |                                  | \$ 1,549,776                  |
| Special Revenue Funds:     |                                  |                               |
| Wadleigh Memorial Library  |                                  | 29,618                        |
| Fire Alarm Fund            | \$ 54,782                        |                               |
| Recreation Fund            | 38,821                           |                               |
| Special Purpose Funds      | 242,301                          |                               |
| Conservation Commission    | 76,060                           |                               |
| Impact Fees Fund           | 99,734                           | 87,892                        |
| Heritage Commission Fund   | 1,000                            |                               |
| Enterprise Funds:          |                                  |                               |
| Water Fund                 | 524,387                          |                               |
| Sewer Fund                 | 645,693                          |                               |
| Trust Funds:               |                                  |                               |
| Non-expendable Trust Funds |                                  | 15,492                        |
|                            | <u>\$ 1,682,778</u>              | <u>\$ 1,682,778</u>           |

**NOTE 8--CONTRIBUTED CAPITAL - PROPRIETARY FUNDS**

Changes in the contributed capital accounts in the Water and Sewer Funds are summarized as follows:

|                            | <u>Water</u>        | <u>Sewer</u>         | <u>Total</u>         |
|----------------------------|---------------------|----------------------|----------------------|
| Balance, January 1, 2003   | \$ 2,622,577        | \$ 12,352,854        | \$ 14,975,431        |
| Contributions              | 63,250              | 144,276              | 207,526              |
| Less Amortization          | (46,402)            | (403,551)            | (449,953)            |
| Balance, December 31, 2003 | <u>\$ 2,639,425</u> | <u>\$ 12,093,579</u> | <u>\$ 14,733,004</u> |



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

**NOTE 9--APPROPRIATED RETAINED EARNINGS**

At December 31, 2003 there were outstanding contracts in the Water fund of \$53,756.

**NOTE 10--FUND BALANCE - RESERVED**

*Non-Expendable Trust Funds*

The principal of all non-expendable trust funds is restricted by law or specific terms of individual bequests, in that only income earned may be expended. Principal and income balances at December 31, 2003 are:

|                | <u>Principal</u>    | <u>Income</u>     | <u>Total</u>        |
|----------------|---------------------|-------------------|---------------------|
| Cemetery Funds | \$ 476,684          |                   | \$ 476,684          |
| Library Funds  | 277,473             | \$ 4,961          | 282,434             |
| School         | 1,701,363           | 105,652           | 1,807,015           |
| Parks          | 82,620              | 16,227            | 98,847              |
| Town           | 233,954             | 9,271             | 243,225             |
|                | <u>\$ 2,772,094</u> | <u>\$ 136,111</u> | <u>\$ 2,908,205</u> |

**NOTE 11--DESIGNATED FOR FUTURE YEARS' EXPENDITURES**

***General Fund***

Appropriations for certain projects and specific items not fully expended at year end are carried forward as continuing appropriations to the next year in which they supplement the appropriations of that year. Following are continuing appropriations at December 31, 2003:

|                          |                   |
|--------------------------|-------------------|
| Christmas decorations    | \$ 308            |
| Ambulance                | 453               |
| Street light replacement | 130,000           |
|                          | <u>\$ 130,761</u> |

***Special Revenue Funds***

|                           |                   |
|---------------------------|-------------------|
| Conservation Commission   | \$ 74,361         |
| Wadleigh Memorial Library | 1,976             |
| Recreation                | 37,253            |
|                           | <u>\$ 113,590</u> |

***Expendable Trust Funds***

Expendable Trust Funds balances designated for subsequent years' expenditures are as follows:

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

|                                |                   |
|--------------------------------|-------------------|
| Capital Reserve Funds:         |                   |
| Ambulance service              | \$ 507            |
| Fire department                | 795               |
| Road improvement               | 6,359             |
| Osgood Pond                    | 87,150            |
| Total Capital Reserve Funds    | <u>94,811</u>     |
| Other Expendable Trust Funds:  |                   |
| Wadleigh Memorial Library Fund | 529,568           |
| School Funds                   | 20,678            |
| Riverside Cemetery Lot Fund    | 29,153            |
|                                | <u>\$ 674,210</u> |

**NOTE 12--COMMITMENTS AND CONTINGENCIES**

The Town has the following purchase commitments at December 31, 2003:

***Water Supply Contract***

On March 21, 2002, the Town of Milford entered into an agreement with Pennichuck Water Works, Inc. for supplying water. The term of the agreement is for 20 years with minimum payments of \$81,000 per year. Monthly payments commenced April 1, 2002. Each year's appropriation is expected to be made at the Town meeting.

***Sanitation Contract***

On July 1, 1997, the Town of Milford entered into a long-term contract with an independent company for the disposal of solid waste from the transfer station until June 30, 2003. Terms of the agreement include a disposal rate per ton, adjusted annually for CPI and fuel adjustment. The estimated disposal per year is 4,500 tons. For the period January 1, 2003 to June 30, 2003, the Town expended \$220,460 under the terms of the agreement.

On July 1, 2003, the Town entered into a new long-term contract with an independent company for the disposal of solid waste from the transfer station until June 30, 2008. Terms of the agreement include a disposal rate per ton, adjusted annually by an agreed upon percentage. The estimated municipal solid waste disposal is 3,800 tons and the estimated demolition solid waste disposal is 1,600 tons. For the year ended December 31, 2003, the Town expended \$189,032 under the terms of the agreement. Each year's appropriation is expected to be made at the Town meeting.

**NOTE 13--MILFORD AREA COMMUNICATION CENTER**

The Town of Milford is a member of the Milford Area Communication Center. This is a joint venture with five neighboring towns to provide communication dispatch services. The Center is managed by board members representing the participating towns. The Town does not exercise any control over the budgeting and financing of the Center's activities. Financial statements are available from the Milford Area Communication Center.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

The intermunicipal agreement calls for sharing of budgeted expenses in proportion to population. Milford's share for 2003 amounted to 39.93%. The Center rents space in the Milford Town Hall for \$3,000 per year.

**NOTE 14--RECLASSIFICATION OF FUND BALANCE**

During the year, it was determined that two School Trusts, previously reported as non-expendable trust funds, should be accounted for as expendable trust funds. The fund balance of \$9,209 was reclassified from the Non-expendable Trust Funds to the Expendable Trust Funds.

**NOTE 15--RESTATEMENT OF RETAINED EARNINGS**

The January 1, 2003 retained earnings for the Water and Sewer Funds have been restated to correct the accrual of the water and sewer billings to properly record the last quarter's revenues in the proper period. The retained earnings have been restated as follows:

|                                                                | <u>Water<br/>Fund</u> | <u>Sewer<br/>Fund</u> |
|----------------------------------------------------------------|-----------------------|-----------------------|
| Retained Earnings, January 1, 2003<br>(as previously reported) | \$ 2,163,897          | \$ 3,141,337          |
| Amount of restatement due to proper<br>accrual of revenue      | <u>173,424</u>        | <u>231,690</u>        |
| Retained Earnings, January 1, 2003, as restated                | <u>\$ 2,337,321</u>   | <u>\$ 3,373,027</u>   |

**NOTE 16--PERFORMANCE DEPOSITS**

The Town holds letters of credit and performance bonds from developers until projects have been completed in accordance with Town standards. These letters of credit and bonds are not included as part of these financial statements. At December 31, 2003, the Town held performance deposits for \$2,641,561.

**NOTE 17--CONTINGENT LIABILITIES**

*Litigation*

There are various claims and suits pending against the Town that arise out of the normal course of activities. In the opinion of legal counsel and management, any potential claims against the Town, which are not covered by insurance, would not have a material effect on the Town's financial position.

**NOTE 18--GASB STATEMENT NO. 34**

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. For the first time, the financial statements will include a Management Discussion and Analysis (MD&A) section providing an analysis of the Town's overall financial position and results of

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2003

operations. Also, there will be financial statements prepared using full accrual accounting for all of the Town's activities, including infrastructure. The fund financial statements will focus on the major funds.

The general provisions of GASB Statement No. 34 must be implemented by the Town of Milford no later than the year ending December 31, 2004. The retroactive reporting of infrastructure is encouraged, but is not required.

The Town plans to implement the general provisions of the Statement in the year ending December 31, 2004.



## Schedule 1

## TOWN OF MILFORD, NEW HAMPSHIRE

## Combining Balance Sheet - All Special Revenue Funds

December 31, 2003

|                                      | Conservation<br>Commission | Wadleigh<br>Memorial<br>Library | Fire<br>Alarm | Recreation | Heritage<br>Commission | Impact<br>Fees | Special<br>Purpose<br>Funds | Combining<br>Total |
|--------------------------------------|----------------------------|---------------------------------|---------------|------------|------------------------|----------------|-----------------------------|--------------------|
| <b>ASSETS</b>                        |                            |                                 |               |            |                        |                |                             |                    |
| Cash                                 |                            | \$ 97,071                       |               |            |                        |                |                             | \$ 97,071          |
| Investments                          |                            | 29,354                          |               |            |                        |                |                             | 29,354             |
| Accounts receivable                  |                            |                                 | \$ 820        |            |                        |                | \$ 6,335                    | 7,155              |
| Due from other governments           |                            |                                 |               |            |                        |                | 39,582                      | 39,582             |
| Due from other funds                 | \$ 76,060                  |                                 | 54,782        | \$ 38,821  | \$ 1,000               | \$ 99,734      | 242,301                     | 512,698            |
| Total Assets                         | \$ 76,060                  | \$ 126,425                      | \$ 55,602     | \$ 38,821  | \$ 1,000               | \$ 99,734      | \$288,218                   | \$685,860          |
| <b>LIABILITIES AND FUND BALANCES</b> |                            |                                 |               |            |                        |                |                             |                    |
| <b>Liabilities:</b>                  |                            |                                 |               |            |                        |                |                             |                    |
| Accounts payable                     | \$ 177                     |                                 |               | \$ 750     |                        |                | \$ 13,389                   | \$ 14,316          |
| Accrued liabilities                  |                            |                                 | \$ 113        |            |                        |                | 1,459                       | 1,572              |
| Due to other funds                   |                            | \$ 29,618                       |               |            |                        | \$ 87,892      |                             | 117,510            |
| Due to other governments             |                            |                                 |               |            |                        |                | 22,406                      | 22,406             |
| Deferred revenue                     |                            |                                 |               |            |                        |                | 221,924                     | 221,924            |
| Total Liabilities                    | 177                        | 29,618                          | 113           | 750        | \$ -                   | 87,892         | 259,178                     | 377,728            |
| <b>Fund Balances:</b>                |                            |                                 |               |            |                        |                |                             |                    |
| Reserved for encumbrances            |                            |                                 |               |            |                        |                | 29,040                      | 29,040             |
| Unreserved:                          |                            |                                 |               |            |                        |                |                             |                    |
| Designated                           | 74,361                     | 1,976                           |               | 37,253     |                        |                |                             | 113,590            |
| Undesignated                         | 1,522                      | 94,831                          | 55,489        | 818        | 1,000                  | 11,842         |                             | 165,502            |
| Total Fund Balances                  | 75,883                     | 96,807                          | 55,489        | 38,071     | 1,000                  | 11,842         | 29,040                      | 308,132            |
| Total Liabilities and Fund Balances  | \$ 76,060                  | \$ 126,425                      | \$ 55,602     | \$ 38,821  | \$ 1,000               | \$ 99,734      | \$288,218                   | \$685,860          |

## Schedule 2

## TOWN OF MILFORD, NEW HAMPSHIRE

## Combining Statement of Revenues, Expenditures and Changes in Fund Balances

## All Special Revenue Funds

For the Year Ended December 31, 2003

|                                      | Conservation<br>Commission | Wadleigh<br>Memorial<br>Library | Fire<br>Alarm    | Recreation       | Heritage<br>Commission | Impact<br>Fees   | Special<br>Purpose<br>Funds | Combining<br>Total |
|--------------------------------------|----------------------------|---------------------------------|------------------|------------------|------------------------|------------------|-----------------------------|--------------------|
| <b>Revenues:</b>                     |                            |                                 |                  |                  |                        |                  |                             |                    |
| Licenses and permits                 |                            |                                 | \$ 16,465        |                  |                        |                  | \$ 826                      | \$ 17,291          |
| Intergovernmental revenue            |                            |                                 |                  |                  |                        |                  | 212,884                     | 212,884            |
| Charges for service                  |                            |                                 |                  | \$ 50,602        |                        |                  | 98,949                      | 149,551            |
| Miscellaneous revenues               | \$ 2,129                   | \$ 62,625                       | 2,331            | 40,326           |                        | \$ 58,225        | 215,544                     | 381,180            |
| Total Revenues                       | <u>2,129</u>               | <u>62,625</u>                   | <u>18,796</u>    | <u>90,928</u>    | <u>\$ -</u>            | <u>58,225</u>    | <u>528,203</u>              | <u>760,906</u>     |
| <b>Expenditures:</b>                 |                            |                                 |                  |                  |                        |                  |                             |                    |
| Current:                             |                            |                                 |                  |                  |                        |                  |                             |                    |
| General government                   |                            |                                 |                  |                  |                        |                  | 111,721                     | 111,721            |
| Public safety                        |                            |                                 | 5,479            |                  |                        |                  | 301,560                     | 307,039            |
| Highways and streets                 |                            |                                 |                  |                  |                        |                  | 23,669                      | 23,669             |
| Sanitation                           |                            |                                 |                  |                  |                        |                  | 40                          | 40                 |
| Health and welfare                   |                            |                                 |                  |                  |                        |                  | 51,887                      | 51,887             |
| Culture and recreation               | 16,987                     | 563,125                         |                  | 64,013           |                        |                  | 44,088                      | 688,213            |
| Capital Outlay                       | <u>16,987</u>              | <u>24,432</u>                   | <u>5,479</u>     | <u>6,988</u>     | <u>-</u>               | <u>-</u>         | <u>532,965</u>              | <u>31,420</u>      |
| Total Expenditures                   | <u>16,987</u>              | <u>587,557</u>                  | <u>5,479</u>     | <u>71,001</u>    | <u>-</u>               | <u>-</u>         | <u>532,965</u>              | <u>1,213,989</u>   |
| Excess of Revenues Over (Under)      |                            |                                 |                  |                  |                        |                  |                             |                    |
| Expenditures                         | <u>(14,858)</u>            | <u>(524,932)</u>                | <u>13,317</u>    | <u>19,927</u>    | <u>-</u>               | <u>58,225</u>    | <u>(4,762)</u>              | <u>(453,083)</u>   |
| Other Financing Sources:             |                            |                                 |                  |                  |                        |                  |                             |                    |
| Operating transfers in               | 60,844                     | 535,239                         |                  |                  | 1,000                  |                  | 34,029                      | 631,112            |
| Operating transfers out              | <u>60,844</u>              | <u>535,239</u>                  | <u>-</u>         | <u>-</u>         | <u>1,000</u>           | <u>(46,383)</u>  | <u>(227)</u>                | <u>(46,610)</u>    |
| Total Other Financing Sources        | <u>60,844</u>              | <u>535,239</u>                  | <u>-</u>         | <u>-</u>         | <u>1,000</u>           | <u>(46,383)</u>  | <u>33,802</u>               | <u>584,502</u>     |
| Excess of Revenues and Other Sources |                            |                                 |                  |                  |                        |                  |                             |                    |
| Over (Under) Expenditures            | 45,986                     | 10,307                          | 13,317           | 19,927           | 1,000                  | 11,842           | 29,040                      | 131,419            |
| Fund Balances - January 1            | <u>29,897</u>              | <u>86,500</u>                   | <u>42,172</u>    | <u>18,144</u>    | <u>-</u>               | <u>-</u>         | <u>-</u>                    | <u>176,713</u>     |
| Fund Balances - December 31          | <u>\$ 75,883</u>           | <u>\$ 96,807</u>                | <u>\$ 55,489</u> | <u>\$ 38,071</u> | <u>\$ 1,000</u>        | <u>\$ 11,842</u> | <u>\$ 29,040</u>            | <u>\$ 308,132</u>  |



## Schedule 3

## TOWN OF MILFORD, NEW HAMPSHIRE

## Combining Balance Sheet - All Proprietary Fund Types

December 31, 2003

|                                      | <u>Water</u>        | <u>Sewer</u>         | <u>Combining<br/>Total</u> |
|--------------------------------------|---------------------|----------------------|----------------------------|
| <b>ASSETS</b>                        |                     |                      |                            |
| Accounts receivable                  | \$ 40,872           | \$ 62,920            | \$ 103,792                 |
| Unbilled receivable                  | 176,511             | 242,371              | 418,882                    |
| Due from other governments           |                     | 12,648               | 12,648                     |
| Inventory                            | 65,448              | 39,291               | 104,739                    |
| Due from other funds                 | 524,387             | 645,693              | 1,170,080                  |
| Property, plant and equipment, net   | <u>5,039,196</u>    | <u>15,413,907</u>    | <u>20,453,103</u>          |
| Total Assets                         | <u>\$ 5,846,414</u> | <u>\$ 16,416,830</u> | <u>\$ 22,263,244</u>       |
| <b>LIABILITIES AND FUND EQUITY</b>   |                     |                      |                            |
| <b>Liabilities:</b>                  |                     |                      |                            |
| Accounts payable                     | \$ 9,952            | \$ 179,648           | \$ 189,600                 |
| Accrued liabilities                  | 17,585              | 29,336               | 46,921                     |
| Retainage payable                    |                     | 48,901               | 48,901                     |
| Capital lease obligations payable    | 8,694               | 60,381               | 69,075                     |
| General obligation debt payable      | 630,000             | 532,500              | 1,162,500                  |
| Accrued compensated absences payable | <u>13,100</u>       | <u>17,609</u>        | <u>30,709</u>              |
| Total Liabilities                    | <u>679,331</u>      | <u>868,375</u>       | <u>1,547,706</u>           |
| <b>Fund Equity:</b>                  |                     |                      |                            |
| Contributed capital                  | 2,639,425           | 12,093,579           | 14,733,004                 |
| Appropriated retained earnings       | 53,756              |                      | 53,756                     |
| Retained earnings                    | <u>2,473,902</u>    | <u>3,454,876</u>     | <u>5,928,778</u>           |
| Total Fund Equity                    | <u>5,167,083</u>    | <u>15,548,455</u>    | <u>20,715,538</u>          |
| Total Liabilities and Fund Equity    | <u>\$ 5,846,414</u> | <u>\$ 16,416,830</u> | <u>\$ 22,263,244</u>       |

Schedule 4  
**TOWN OF MILFORD, NEW HAMPSHIRE**  
Combining Balance Sheet - All Trust and Agency Funds  
December 31, 2003

|                                      | Non-<br>Expendable<br><u>Trust Funds</u> | Capital<br>Reserve<br><u>Funds</u> | Expendable<br><u>Trust Funds</u> | Combining<br><u>Total</u> |
|--------------------------------------|------------------------------------------|------------------------------------|----------------------------------|---------------------------|
| <b>ASSETS</b>                        |                                          |                                    |                                  |                           |
| Cash                                 | \$ 4,245                                 |                                    | \$ 29,153                        | \$ 33,398                 |
| Investments                          | 2,919,452                                | \$ 94,811                          | 550,246                          | 3,564,509                 |
| Total Assets                         | <u>\$ 2,923,697</u>                      | <u>\$ 94,811</u>                   | <u>\$579,399</u>                 | <u>\$ 3,597,907</u>       |
| <b>LIABILITIES AND FUND BALANCES</b> |                                          |                                    |                                  |                           |
| <b>Liabilities:</b>                  |                                          |                                    |                                  |                           |
| Due to other funds                   | \$ 15,492                                |                                    |                                  | \$ 15,492                 |
| Total Liabilities                    | <u>15,492</u>                            | <u>\$ -</u>                        | <u>\$ -</u>                      | <u>15,492</u>             |
| <b>Fund Balances:</b>                |                                          |                                    |                                  |                           |
| Reserved for endowments              | 2,772,094                                |                                    |                                  | 2,772,094                 |
| Unreserved:                          |                                          |                                    |                                  |                           |
| Designated                           |                                          | 94,811                             | 579,399                          | 674,210                   |
| Undesignated                         | 136,111                                  |                                    |                                  | 136,111                   |
| Total Fund Balances                  | <u>2,908,205</u>                         | <u>94,811</u>                      | <u>579,399</u>                   | <u>3,582,415</u>          |
| Total Liabilities and Fund Balances  | <u>\$ 2,923,697</u>                      | <u>\$ 94,811</u>                   | <u>\$579,399</u>                 | <u>\$ 3,597,907</u>       |



## Schedule 5

**TOWN OF MILFORD, NEW HAMPSHIRE**

## Schedule of Revenues and Other Financing Sources

## Budget and Actual - Budgetary Basis - General Fund

For the Year Ended December 31, 2003

|                                            | <u>Budget</u>       | <u>Actual</u>       | Variance<br>Favorable<br>(Unfavorable) |
|--------------------------------------------|---------------------|---------------------|----------------------------------------|
| <b>REVENUES:</b>                           |                     |                     |                                        |
| <b>Taxes:</b>                              |                     |                     |                                        |
| Property taxes                             | \$ 5,025,111        | \$ 5,091,747        | \$ 66,636                              |
| Land use change taxes                      | 200,000             | 156,500             | (43,500)                               |
| Yield taxes                                | 15,000              | 15,050              | 50                                     |
| Excavation tax                             | 4,000               | 301                 | (3,699)                                |
| Payments in lieu of taxes                  | 12,996              | 14,833              | 1,837                                  |
| Interest and penalties                     | 294,000             | 203,561             | (90,439)                               |
| Total Taxes                                | <u>5,551,107</u>    | <u>5,481,992</u>    | <u>(69,115)</u>                        |
| <b>Licenses and Permits:</b>               |                     |                     |                                        |
| Motor vehicle permit fees                  | 1,950,000           | 1,970,309           | 20,309                                 |
| Dog licenses                               | 7,000               | 5,532               | (1,468)                                |
| Building permits                           | 80,000              | 102,640             | 22,640                                 |
| Other licenses and permits                 | 98,350              | 160,802             | 62,452                                 |
| Total Licenses and Permits                 | <u>2,135,350</u>    | <u>2,239,283</u>    | <u>103,933</u>                         |
| <b>Intergovernmental Revenues:</b>         |                     |                     |                                        |
| State shared revenues                      | 207,746             | 207,746             | -                                      |
| Meals and rooms distribution               | 416,314             | 416,314             | -                                      |
| Highway block grant                        | 243,084             | 243,084             | -                                      |
| State and federal forest land              | 3,151               | 3,151               | -                                      |
| State aid water pollution                  | 219,491             | 161,274             | (58,217)                               |
| Railroad tax                               | 2,548               | 2,548               | -                                      |
| Other state revenue                        | 98,024              | 92,160              | (5,864)                                |
| Total Intergovernmental Revenues           | <u>1,190,358</u>    | <u>1,126,277</u>    | <u>(64,081)</u>                        |
| <b>Charges for Service:</b>                |                     |                     |                                        |
| Income from departments                    | 500,000             | 475,899             | (24,101)                               |
| Total Charges for Service                  | <u>500,000</u>      | <u>475,899</u>      | <u>(24,101)</u>                        |
| <b>Miscellaneous Revenues:</b>             |                     |                     |                                        |
| Interest on deposits                       | 100,000             | 76,126              | (23,874)                               |
| Rent of Town property                      | 5,000               | 13,216              | 8,216                                  |
| Sale of Town property                      | 61,373              | 80,968              | 19,595                                 |
| Fines                                      | 7,600               | 12,279              | 4,679                                  |
| Refunds and reimbursements                 | 13,890              | 50,685              | 36,795                                 |
| Other miscellaneous revenue                |                     | 2,572               | 2,572                                  |
| Trust funds                                | 15,000              | 15,492              | 492                                    |
| Total Miscellaneous Revenues               | <u>202,863</u>      | <u>251,338</u>      | <u>48,475</u>                          |
| Total Revenues                             | <u>9,579,678</u>    | <u>9,574,789</u>    | <u>(4,889)</u>                         |
| <b>OTHER FINANCING SOURCES:</b>            |                     |                     |                                        |
| <b>Operating Transfers In:</b>             |                     |                     |                                        |
| Special Revenue Funds                      |                     | 30,480              | 30,480                                 |
| Capital Reserve Funds                      | 139,000             | 139,000             | -                                      |
| Total Other Financing Sources              | <u>139,000</u>      | <u>169,480</u>      | <u>30,480</u>                          |
| Total Revenues and Other Financing Sources | <u>\$ 9,718,678</u> | <u>\$ 9,744,269</u> | <u>\$ 25,591</u>                       |

## Schedule 6

**TOWN OF MILFORD, NEW HAMPSHIRE**

## Schedule of Expenditures and Other Financing Uses

## Budget and Actual - Budgetary Basis - General Fund

For the Year Ended December 31, 2003

|                                              | <u>Budget</u>    | <u>Actual</u>    | <u>Variance<br/>Favorable<br/>(Unfavorable)</u> |
|----------------------------------------------|------------------|------------------|-------------------------------------------------|
| <b>EXPENDITURES:</b>                         |                  |                  |                                                 |
| <b>Current:</b>                              |                  |                  |                                                 |
| <b>General Government:</b>                   |                  |                  |                                                 |
| Executive                                    | \$ 69,113        | \$ 62,994        | \$ 6,119                                        |
| Administration                               | 148,849          | 138,057          | 10,792                                          |
| Finance                                      | 157,868          | 154,866          | 3,002                                           |
| Human resources                              | 54,206           | 53,422           | 784                                             |
| Legal                                        | 200,000          | 221,994          | (21,994)                                        |
| Information systems                          | 138,880          | 135,260          | 3,620                                           |
| Election, registration, and vital statistics | 37,657           | 28,164           | 9,493                                           |
| Assessing                                    | 134,409          | 126,124          | 8,285                                           |
| Town Clerk/Tax Collector                     | 160,753          | 151,679          | 9,074                                           |
| Employee benefits                            | 1,383,014        | 1,337,888        | 45,126                                          |
| Planning and zoning                          | 158,893          | 157,924          | 969                                             |
| General government building                  | 160,924          | 157,906          | 3,018                                           |
| Cemeteries                                   | 94,517           | 89,586           | 4,931                                           |
| Insurance                                    | 94,453           | 115,965          | (21,512)                                        |
| Total General Government                     | <u>2,993,536</u> | <u>2,931,829</u> | <u>61,707</u>                                   |
| <b>Public Safety:</b>                        |                  |                  |                                                 |
| Police department                            | 1,566,587        | 1,499,591        | 66,996                                          |
| Ambulance                                    | 445,875          | 438,488          | 7,387                                           |
| Fire department                              | 363,346          | 358,924          | 4,422                                           |
| Building inspection                          | 115,141          | 114,120          | 1,021                                           |
| Emergency management                         | 15,000           | 8,113            | 6,887                                           |
| Other public safety                          | 317,823          | 318,018          | (195)                                           |
| Total Public Safety                          | <u>2,823,772</u> | <u>2,737,254</u> | <u>86,518</u>                                   |
| <b>Highways and Streets:</b>                 |                  |                  |                                                 |
| Administration                               | 72,316           | 71,981           | 335                                             |
| Highways and streets                         | 798,428          | 772,647          | 25,781                                          |
| Street lighting                              | 68,600           | 65,710           | 2,890                                           |
| Total Highways and Streets                   | <u>939,344</u>   | <u>910,338</u>   | <u>29,006</u>                                   |
| <b>Health and Welfare:</b>                   |                  |                  |                                                 |
| Health agencies and hospitals                | 21,680           | 21,680           | -                                               |
| Welfare administration                       | 32,465           | 32,769           | (304)                                           |
| General assistance                           | 142,536          | 173,252          | (30,716)                                        |
| Total Health and Welfare                     | <u>196,681</u>   | <u>227,701</u>   | <u>(31,020)</u>                                 |
| <b>Sanitation:</b>                           |                  |                  |                                                 |
| Solid waste disposal                         | <u>816,289</u>   | <u>755,542</u>   | <u>60,747</u>                                   |



## Schedule 6

## TOWN OF MILFORD, NEW HAMPSHIRE

## Schedule of Expenditures and Other Financing Uses

## Budget and Actual - Budgetary Basis - General Fund (Continued)

For the Year Ended December 31, 2003

|                                                  | <u>Budget</u>        | <u>Actual</u>       | Variance<br>Favorable<br>(Unfavorable) |
|--------------------------------------------------|----------------------|---------------------|----------------------------------------|
| <b>EXPENDITURES:</b>                             |                      |                     |                                        |
| Culture and Recreation:                          |                      |                     |                                        |
| Parks and recreation                             | 75,910               | 45,300              | 30,610                                 |
| Parks maintenance                                | 115,176              | 101,895             | 13,281                                 |
| Other culture and recreation                     | 2,820                | 2,820               | -                                      |
| Total Culture and Recreation                     | <u>193,906</u>       | <u>150,015</u>      | <u>43,891</u>                          |
| Capital Outlay:                                  |                      |                     |                                        |
| Police cruisers                                  | 54,382               | 54,382              | -                                      |
| Ambulance                                        | 81,547               | 81,547              | -                                      |
| Fireworks - 4th of July                          | 10,500               | 8,090               | 2,410                                  |
| Paramedic emergency vehicle                      | 25,000               | 25,000              | -                                      |
| West St/Osgood Rd sidewalk                       | 135,000              | 100,305             | 34,695                                 |
| Financial System replacement                     | 5,569                | 5,569               | -                                      |
| Pump truck                                       | 2,943                | -                   | 2,943                                  |
| Fire department radios                           | 60,000               | 59,997              | 3                                      |
| Keyes pool rehab and safety                      | 250,000              | 190,473             | 59,527                                 |
| Parades                                          | 6,600                | 3,556               | 3,044                                  |
| Milford bus service                              | 15,000               | 15,000              | -                                      |
| Pumpkin festival/Christmas decorations/plantings | 19,692               | 18,633              | 1,059                                  |
| Band concerts                                    | 10,500               | 8,839               | 1,661                                  |
| Dump truck with plow                             | 171                  | -                   | 171                                    |
| Union Street drainage                            | 144,000              | 144,000             | -                                      |
| Recycling tri-axle vehicle                       | 31,355               | 29,062              | 2,293                                  |
| Total Capital Outlay                             | <u>852,259</u>       | <u>744,453</u>      | <u>107,806</u>                         |
| Debt Service:                                    |                      |                     |                                        |
| Principal on long-term debt                      | 380,000              | 380,000             | -                                      |
| Interest on long-term debt                       | 186,024              | 186,753             | (729)                                  |
| Lease payments                                   | 238,348              | 234,913             | 3,435                                  |
| Other fiscal charges                             | 15,000               | -                   | 15,000                                 |
| Total Debt Service                               | <u>819,372</u>       | <u>801,666</u>      | <u>17,706</u>                          |
| Total Expenditures                               | <u>9,635,159</u>     | <u>9,258,798</u>    | <u>376,361</u>                         |
| <b>OTHER FINANCING USES:</b>                     |                      |                     |                                        |
| Operating Transfers Out:                         |                      |                     |                                        |
| Special Revenue Funds                            | 614,442              | 631,112             | (16,670)                               |
| Total Other Financing Uses                       | <u>614,442</u>       | <u>631,112</u>      | <u>(16,670)</u>                        |
| Total Expenditures and Other Financing Uses      | <u>\$ 10,249,601</u> | <u>\$ 9,889,910</u> | <u>\$ 359,691</u>                      |

**TREASURER'S REPORT**  
**TOWN OF MILFORD, NEW HAMPSHIRE**  
**For the Year Ended 12/31/2004**  
(unaudited)

**POOLED FUNDS**

(General, Special Revenues, Capital Projects, Recreation Revolving, Fire Alarm, Water and Wastewater)

CASH AND INVESTMENTS AS OF 1/1/2004: \$ 10,234,510.65

**RECEIPTS:**

|                                   |                  |
|-----------------------------------|------------------|
| TAXES AND INTEREST                | \$ 26,139,752.37 |
| LICENSES, PERMITS AND FEES        | 2,416,009.88     |
| WATER & SEWER USER FEES           | 1,951,358.12     |
| INTERGOVERNMENTAL (STATE/FEDERAL) | 1,881,000.29     |
| CHARGES FOR SERVICES              | 817,489.96       |
| MISCELLANEOUS REVENUES            | 272,251.15       |
| INTEREST INCOME                   | 124,952.35       |
| INTERFUND TRANSFERS IN            | 83,619.55        |
| ACCOUNTS RECEIVABLE               | 336,081.22       |
| ESCROW DEPOSITS AND PREPAYMENTS   | 383,557.86       |
| REFUNDS/REIMBURSEMENTS            | 55,133.42        |
| BOND PROCEEDS                     | 2,950,260.00     |

|                 |                  |  |
|-----------------|------------------|--|
| TOTAL RECEIPTS: | \$ 37,411,466.17 |  |
|-----------------|------------------|--|

**DISBURSEMENTS:**

|                           |                  |
|---------------------------|------------------|
| PURCHASES: GOODS/SERVICES | \$ 12,862,777.51 |
| DEBT SERVICE              | 1,073,485.55     |
| MILFORD SCHOOL DISTRICT   | 17,812,651.00    |
| HILLSBOROUGH COUNTY TAX   | 1,368,474.00     |

|                      |                    |  |
|----------------------|--------------------|--|
| TOTAL DISBURSEMENTS: | \$ (33,117,388.06) |  |
|----------------------|--------------------|--|

|                                        |                  |  |
|----------------------------------------|------------------|--|
| CASH AND INVESTMENTS AS OF 12/31/2004: | \$ 14,528,588.76 |  |
|----------------------------------------|------------------|--|

WILFRED A. LEDUC  
TOWN TREASURER



# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2004

## MS-9

| DATE OF CREATION  | NAME OF TRUST FUND                     | PURPOSE OF TRUST FUND | %      | PRINCIPAL              |                   |                        |             | INCOME           |                        |                | BALANCE END YEAR | FEES        | EXPENDED DURING YEAR | BALANCE END YEAR | GRAND TOTAL OF PRINCIPAL & INCOME |
|-------------------|----------------------------------------|-----------------------|--------|------------------------|-------------------|------------------------|-------------|------------------|------------------------|----------------|------------------|-------------|----------------------|------------------|-----------------------------------|
|                   |                                        |                       |        | BALANCE BEGINNING YEAR | NEW FUNDS CREATED | CASH GAINS OR (LOSSES) | WITHDRAWALS | BALANCE END YEAR | BALANCE BEGINNING YEAR | INCOME PERCENT |                  |             |                      |                  |                                   |
| COMMON TRUST FUND |                                        |                       |        |                        |                   |                        |             |                  |                        |                |                  |             |                      |                  |                                   |
| 1957              | Non-Expendable Funds                   | Library Grounds       | 0.70%  | 6,525.11               | 0.00              | (21.87)                | 0.00        | 6,503.24         | 0.00                   | 0.702%         | 246.10           | (47.56)     | (100.00)             | 93.45            | 6,601.69                          |
| 1938              | Kaley, Frank E                         | HS Prizes             | 1.14%  | 10,624.62              | 0.00              | (35.61)                | 0.00        | 10,589.01        | 1,492.20               | 1.143%         | 400.72           | (77.60)     | (475.00)             | 12.68            | 10,586.33                         |
| 1932              | Avenill, Nancy                         | Library               | 0.03%  | 250.93                 | 0.00              | (0.84)                 | 0.00        | 250.08           | 0.00                   | 0.027%         | 9.46             | (1.83)      | (5.00)               | 2.63             | 252.72                            |
| 1945              | Doy, James                             | Library               | 1.34%  | 12,461.36              | 0.00              | (41.76)                | 0.00        | 12,419.60        | 57.01                  | 1.341%         | 489.99           | (91.01)     | (328.00)             | 107.99           | 12,527.59                         |
| 1921              | Dayfoot, Josephine                     | Library               | 0.51%  | 4,696.69               | 0.00              | (15.74)                | 0.00        | 4,680.95         | 21.62                  | 0.505%         | 177.14           | (34.30)     | (124.00)             | 40.46            | 4,721.41                          |
| 1921              | Dayfoot, Josephine                     | Library               | 0.03%  | 304.93                 | 0.00              | (1.02)                 | 0.00        | 303.91           | 1.27                   | 0.033%         | 11.50            | (2.23)      | (7.00)               | 3.55             | 307.45                            |
| 1922              | Dutton, Andrew J. and Elie J           | Library               | 0.13%  | 1,168.72               | 0.00              | (3.92)                 | 0.00        | 1,164.80         | 5.40                   | 0.126%         | 44.08            | (8.54)      | (30.00)              | 10.94            | 1,175.74                          |
| 1922              | Dutton, George and Minnie              | Library               | 1.32%  | 12,260.69              | 0.00              | (41.09)                | 0.00        | 12,219.60        | 56.16                  | 1.326%         | 462.42           | (89.55)     | (323.00)             | 105.04           | 12,325.63                         |
| 1890              | Gay, Ezra                              | Library               | 0.13%  | 1,168.72               | 0.00              | (3.92)                 | 0.00        | 1,164.80         | 5.40                   | 0.126%         | 44.08            | (8.54)      | (30.00)              | 10.94            | 1,175.74                          |
| 1959              | Gilsum, Mary E. and Helen E.           | Library               | 0.11%  | 1,022.33               | 0.00              | (3.43)                 | 0.00        | 1,018.91         | 4.59                   | 0.110%         | 38.55            | (7.47)      | (26.00)              | 9.68             | 1,028.59                          |
| 1913              | Gray, Alice                            | Library               | 0.00%  | 0.00                   | 5,000.00          | 0.00                   | 0.00        | 5,000.00         | 0.00                   | 0.000%         | 0.00             | 0.00        | 0.00                 | 0.00             | 4,968.00                          |
| 2004              | Gross, Danny Educational Endowment     | Library               | 0.00%  | 29,209.10              | 0.00              | (97.89)                | 0.00        | 29,111.21        | 133.95                 | 3.144%         | 1,101.65         | (213.33)    | (771.00)             | 251.27           | 29,362.48                         |
| 1959              | Hawson, James J                        | Library               | 3.14%  | 118,163.47             | 0.00              | (396.01)               | 0.00        | 117,767.46       | 541.68                 | 12.717%        | 4,456.65         | (883.01)    | (3,118.00)           | 1,017.31         | 118,784.77                        |
| 1957              | Hutchinson, Paul H                     | Library               | 12.72% | 13,606.63              | 0.00              | (45.60)                | 0.00        | 13,561.03        | 62.40                  | 1.464%         | 513.19           | (99.38)     | (359.00)             | 117.21           | 13,679.23                         |
| 1955              | Lull, O.W.                             | Library               | 1.46%  | 5,840.72               | 0.00              | (7.06)                 | 0.00        | 5,821.15         | 26.65                  | 0.629%         | 75.41            | (15.38)     | (0.00)               | 50.28            | 5,871.43                          |
| 1956              | Prescott, Benjamin F                   | Library Grounds       | 0.63%  | 2,105.55               | 0.00              | (7.57)                 | 0.00        | 2,098.53         | 95.98                  | 0.227%         | 88.75            | (17.19)     | (0.00)               | 20.37            | 2,366.49                          |
| 1953              | Secombe, Annabel C.                    | HS Prizes             | 0.23%  | 2,353.00               | 0.00              | (7.89)                 | 0.00        | 2,345.12         | 10.81                  | 0.253%         | 88.75            | (62.00)     | (29.00)              | 10.01            | 2,124.20                          |
| 1913              | Smith, Miranda                         | Library               | 0.25%  | 2,353.00               | 0.00              | (3.75)                 | 0.00        | 2,345.12         | 10.81                  | 0.120%         | 42.16            | (8.16)      | (29.00)              | 10.01            | 2,124.20                          |
| 1913              | Tompson, Esther                        | Library               | 0.12%  | 1,117.93               | 0.00              | (3.75)                 | 0.00        | 1,114.19         | 5.01                   | 0.120%         | 42.16            | (8.16)      | (29.00)              | 10.01            | 2,124.20                          |
| 1934              | Webster, Hannah E                      | Library               | 0.11%  | 1,022.33               | 0.00              | (3.43)                 | 0.00        | 1,018.91         | 4.59                   | 0.110%         | 38.56            | (7.47)      | (26.00)              | 9.68             | 1,028.59                          |
| 1942              | Webster, Hannah E                      | Library Books         | 2.82%  | 26,211.68              | 0.00              | (87.85)                | 0.00        | 26,123.83        | 2,625.10               | 2.821%         | 988.60           | (191.44)    | (3,196.00)           | 226.26           | 26,350.09                         |
| 1942              | Epps, Minnie G.                        | Library Books         | 0.63%  | 5,854.42               | 0.00              | (19.62)                | 0.00        | 5,834.80         | 593.53                 | 0.630%         | 220.80           | (42.76)     | (659.00)             | 50.58            | 5,885.38                          |
| 1987              | Nees, Ruth M                           | Library Books         | 0.75%  | 7,000.26               | 0.00              | (23.47)                | 0.00        | 6,976.79         | 709.93                 | 0.754%         | 264.13           | (51.15)     | (659.00)             | 263.91           | 7,243.70                          |
| 1908              | Peabody, Dorcas and Mary               | Library Childrens Rm  | 46.59% | 432,899.85             | 5,212.50          | (1,450.81)             | 0.00        | 436,661.54       | 15,491.83              | 46.589%        | 16,327.23        | (18,302.83) | (3,161.71)           | 10,354.52        | 447,016.00                        |
| various           | Corneliery Funds                       | Perpetual Care        | 7.95%  | 73,826.84              | 0.00              | (247.42)               | 0.00        | 73,579.42        | 16,227.46              | 7.945%         | 2,784.45         | (539.20)    | (16,394.73)          | 2,077.98         | 75,657.40                         |
| 1993              | East Milford Improvement Society       | Shophard Park         | 8.63%  | 80,175.91              | 2,000.00          | (268.70)               | 0.00        | 81,907.21        | 8,770.14               | 8.629%         | 3,023.91         | (585.57)    | (2,500.00)           | 8,708.49         | 90,615.69                         |
| 1995              | John McGroly Memorial                  | Scholarship           | 2.73%  | 25,394.56              | 0.00              | (65.11)                | 0.00        | 25,309.46        | 1,163.58               | 2.735%         | 957.78           | (185.47)    | (1,000.00)           | 955.89           | 26,245.34                         |
| 1995              | Vncaloral Education Fund               | Scholarship           | 8.63%  | 18,410.66              | 0.00              | (53.00)                | 0.00        | 18,357.66        | 4,560.53               | 1.766%         | 618.94           | 0.00        | 0.00                 | 5,059.62         | 21,415.28                         |
| 1995              | Kartesz Music Memorial                 | Scholarship           | 1.77%  | 18,980.15              | 0.00              | (63.61)                | 0.00        | 18,916.54        | 4,142.58               | 2.045%         | 715.85           | 0.00        | 0.00                 | 4,719.81         | 23,636.35                         |
| 1996              | Jamnia Wallace Fund                    | Milford High Sch      | 2.04%  | 0.00                   | 24,235.33         | 0.00                   | 0.00        | 24,235.33        | 0.00                   | 0.000%         | 0.00             | 0.00        | 0.00                 | 0.00             | 24,235.33                         |
| 2004              | Jennett Phillips Bequest               | School                | 0.00%  | 0.00                   | 0.00              | 0.00                   | 0.00        | 0.00             | 0.00                   | 0.000%         | 0.00             | 0.00        | 0.00                 | 0.00             | 0.00                              |
| Expendable Funds  |                                        |                       |        |                        |                   |                        |             |                  |                        |                |                  |             |                      |                  |                                   |
| 2003              | Corey Stoller Mem. Scholarship         | Scholarship           | 1.04%  | 9,691.00               | 19,070.00         | (32.48)                | 0.00        | 28,728.52        | 0.00                   | 1.043%         | 365.51           | (70.78)     | (500.00)             | (205.27)         | 28,523.25                         |
| 2000              | Vivian Barry Memorial Scholarship Fund | Scholarship           | 0.14%  | 1,330.62               | 0.00              | (4.46)                 | 0.00        | 1,326.16         | 0.00                   | 0.143%         | 50.19            | (9.72)      | (500.00)             | (459.53)         | 866.63                            |
| 2000              | Athletic Expendable Trust Fund         | Athletics             | 0.81%  | 7,508.37               | 8,610.86          | (25.16)                | 0.00        | 16,094.07        | 308.36                 | 0.808%         | 283.19           | (54.84)     | 0.00                 | 536.71           | 16,630.78                         |
| 2003              | Picket Memorial Scholarship Fund       | Scholarship           | 0.00%  | 0.00                   | 2,085.00          | 0.00                   | 0.00        | 2,085.00         | 0.00                   | 0.000%         | 0.00             | 0.00        | 0.00                 | 0.00             | 2,085.00                          |
| TOTALS            |                                        |                       |        |                        |                   |                        |             |                  |                        |                |                  |             |                      |                  |                                   |
|                   |                                        |                       | 100%   | 929,190.19             | 66,213.69         | (3,114.07)             | 0.00        | 992,289.81       | 55,774.76              | 100%           | 35,045.30        | (6,786.40)  | (49,772.56)          | 34,261.10        | 1,026,550.91                      |

**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2004**  
**MS-9**

| DATE OF CREATION | NAME OF TRUST FUND                      | PURPOSE OF TRUST FUND | PRINCIPAL              |                   |                        |             | INCOME           |                        |                    | GRAND TOTAL OF PRINCIPAL & INCOME |                      |
|------------------|-----------------------------------------|-----------------------|------------------------|-------------------|------------------------|-------------|------------------|------------------------|--------------------|-----------------------------------|----------------------|
|                  |                                         |                       | BALANCE BEGINNING YEAR | NEW FUNDS CREATED | CASH GAINS OR (LOSSES) | WITHDRAWALS | BALANCE END YEAR | BALANCE BEGINNING YEAR | DURING YEAR AMOUNT |                                   | EXPENDED DURING YEAR |
|                  | <b><u>Marchesi Funds</u></b>            |                       |                        |                   |                        |             |                  |                        |                    |                                   |                      |
|                  | M&L Marchesi 1/6o School                |                       | 224,043.33             |                   | 3,121.34               | 0.00        | 227,164.67       | 28,188.84              | (1,502.85)         | 33,834.84                         | 260,999.51           |
|                  | F&E Marchesi 1/6o Town                  |                       | 218,228.69             |                   | 1,047.07               | 0.00        | 219,273.76       | 9,271.40               | (6,395.22)         | 9,594.49                          | 228,868.25           |
|                  | Total                                   |                       | 442,270.02             |                   | 4,168.41               | 0.00        | 446,438.43       | 37,460.24              | (7,898.07)         | 43,429.33                         | 489,867.76           |
|                  | <b><u>MAA O'Connor Funds</u></b>        |                       |                        |                   |                        |             |                  |                        |                    |                                   |                      |
|                  | MAA O'Connor funds                      |                       | 1,179,496.16           | 0.00              | 4,453.44               | 0.00        | 1,183,949.60     | 58,677.00              | (21,117.22)        | 71,911.50                         | 1,255,861.10         |
|                  | Total                                   |                       | 1,179,496.16           | 0.00              | 4,453.44               | 0.00        | 1,183,949.60     | 58,677.00              | (21,117.22)        | 71,911.50                         | 1,255,861.10         |
|                  |                                         |                       |                        |                   |                        |             |                  |                        |                    |                                   |                      |
|                  | <b><u>Wadleigh Memorial Library</u></b> |                       |                        |                   |                        |             |                  |                        |                    |                                   |                      |
|                  | Wadleigh Memorial Library               |                       | 457,629.68             | 0.00              | (1,154.40)             | 0.00        | 456,475.28       | 18,959.09              | (13,208.10)        | 23,713.19                         | 480,188.47           |
|                  | Total                                   |                       | 457,629.68             | 0.00              | (1,154.40)             | 0.00        | 456,475.28       | 18,959.09              | (13,208.10)        | 23,713.19                         | 480,188.47           |
|                  |                                         |                       |                        |                   |                        |             |                  |                        |                    |                                   |                      |
|                  | <b><u>Capital Reserve Funds</u></b>     |                       |                        |                   |                        |             |                  |                        |                    |                                   |                      |
|                  | Fire Department                         |                       | 0.00                   |                   |                        |             | 0.00             | 794.86                 |                    | 800.64                            | 800.64               |
|                  | Ambulance service                       |                       | 0.00                   |                   |                        |             | 0.00             | 507.20                 |                    | 510.88                            | 510.88               |
|                  | Road Improvement                        |                       | 0.00                   |                   |                        |             | 0.00             | 6,358.58               |                    | 6,404.92                          | 6,404.92             |
|                  | Osgood Pond                             |                       | 78,311.20              |                   |                        |             | 76,311.20        | 10,838.84              |                    | 11,473.74                         | 87,784.94            |
|                  | Total Capital Reserves                  |                       | 78,311.20              | 0.00              | 0.00                   | 0.00        | 76,311.20        | 18,499.48              | 0.00               | 19,190.18                         | 95,501.38            |



# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2004

## MS-10

| NUMBER OF SHARES | DESCRIPTION OF INVESTMENT                                | ***PRINCIPAL***        |                       |                     |            |                  | INCOME                    |                    |                      |                     |                                | GRAND TOTAL |            | UNREALIZED GAIN/LOSS | BEGINNING YEAR FAIR MARKET VALUE | ENDING YEAR FAIR MARKET VALUE |
|------------------|----------------------------------------------------------|------------------------|-----------------------|---------------------|------------|------------------|---------------------------|--------------------|----------------------|---------------------|--------------------------------|-------------|------------|----------------------|----------------------------------|-------------------------------|
|                  |                                                          | BALANCE BEGINNING YEAR | PURCHASES & ADDITIONS | PROCEEDS FROM SALES | GAIN/LOSS  | BALANCE END YEAR | BALANCE BEGINNING OF YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END OF YEAR | PRINCIPAL & INCOME END OF YEAR |             |            |                      |                                  |                               |
|                  | <b>Common Trust Fund (10010001122)</b>                   |                        |                       |                     |            |                  |                           |                    |                      |                     |                                |             |            |                      |                                  |                               |
|                  | Cash & Cash Equivalents (CitizensSelect Prime Money Mkt) |                        |                       |                     |            |                  |                           |                    |                      |                     |                                |             |            |                      |                                  |                               |
| 50,000.00        | US Treasury Note 5.00% 08/15/11                          | 53,022.01              | 13,875.39             |                     |            | 66,897.40        | 3,848.25                  | 21,371.91          | (22,396.09)          | 2,822.07            | 89,519.47                      |             | 0.00       |                      | 56,968.26                        | 69,519.47                     |
| 25,000.00        | US Treasury Note 5.00% 02/15/11                          | 49,880.53              |                       |                     |            | 49,880.53        | 0.00                      | 2,500.00           | (2,500.00)           | 0.00                | 49,880.53                      |             | (287.00)   |                      | 53,515.50                        | 53,228.50                     |
|                  |                                                          | 25,015.62              |                       |                     |            | 25,015.62        | 0.00                      | 1,250.00           | (1,250.00)           | 0.00                | 25,015.62                      |             | (256.75)   |                      | 28,851.50                        | 28,594.75                     |
| 20,000.00        | Federal Home Loan Bank 8.50% 11/13/09                    | 19,334.00              |                       |                     |            | 19,334.00        | 0.00                      | 1,300.00           | (1,300.00)           | 0.00                | 19,334.00                      |             | (475.00)   |                      | 22,806.20                        | 22,331.20                     |
| 50,000.00        | Federal Home Loan Bank 8.50% 11/15/06                    | 48,807.00              |                       |                     |            | 48,807.00        | 0.00                      | 3,250.00           | (3,250.00)           | 0.00                | 48,807.00                      |             | (2,380.50) |                      | 55,328.00                        | 52,947.50                     |
| 20,000.00        | Federal Home Loan Bank 7.25% 02/15/07                    | 19,945.80              |                       |                     |            | 19,945.80        | 0.00                      | 1,450.00           | (1,450.00)           | 0.00                | 19,945.80                      |             | (1,050.00) |                      | 22,655.20                        | 21,605.20                     |
| 23,000.00        | Federal Home Loan Bank 5.38% 02/15/05                    | 25,062.50              |                       |                     |            | 25,062.50        | 0.00                      | 1,343.78           | (1,343.78)           | 0.00                | 25,062.50                      |             | (1,015.50) |                      | 28,053.75                        | 25,078.25                     |
| 0.00             | Federal Home Loan Bank 4.63% 08/13/04                    | 25,578.25              |                       |                     | (576.25)   | 0.00             | 0.00                      | 1,149.83           | (1,149.83)           | 0.00                | 0.00                           |             | (515.75)   |                      | 25,515.75                        | 0.00                          |
| 50,000.00        | Federal Home Loan Bank 4.75% 09/01/11                    | 17,015.68              | 50,000.00             |                     |            | 50,000.00        | 0.00                      | 0.00               | 0.00                 | 0.00                | 50,000.00                      |             | 328.00     |                      | 0.00                             | 50,328.00                     |
| 12,759.33        | FNMA Pass Thru 569279 8.50% 04/01/18                     | 17,015.68              |                       | (4,213.99)          | (34.75)    | 12,763.92        | 0.00                      | 968.38             | (968.38)             | 0.00                | 12,763.92                      |             | (262.45)   |                      | 13,426.67                        | 13,426.67                     |
| 12,482.14        | FNMA Pass Thru 577334 6.00% 04/01/18                     | 23,826.01              |                       | (8,497.90)          | (158.54)   | 8,110.53         | 0.00                      | 600.05             | (600.05)             | 0.00                | 8,110.53                       |             | (336.95)   |                      | 8,269.13                         | 8,269.13                      |
| 17,148.06        | FNMA Pass Thru 609548 5.50% 10/01/18                     | 24,826.01              |                       | (7,863.57)          | (40.23)    | 15,962.21        | 0.00                      | 1,104.06           | (1,104.06)           | 0.00                | 15,962.21                      |             | (330.71)   |                      | 24,593.39                        | 18,459.11                     |
| 11,591.20        | FNMA Pass Thru 575201 6.00% 05/01/18                     | 24,373.32              |                       | (12,289.37)         | 73.02      | 12,146.97        | 0.00                      | 1,024.72           | (1,024.72)           | 0.00                | 12,146.97                      |             | (530.25)   |                      | 25,748.07                        | 12,816.45                     |
| 25,000.00        | BellSouth Corp 5.25% 9/15/14                             | 0.00                   | 25,169.50             |                     | 0.00       | 25,169.50        | 0.00                      | (90.28)            | 90.28                | 0.00                | 25,169.50                      |             | 311.00     |                      | 0.00                             | 25,480.50                     |
| 25,000.00        | Dow Chemical Co 4.25% 2/15/08                            | 25,000.00              |                       |                     |            | 25,000.00        | 0.00                      | 1,652.50           | (1,652.50)           | 0.00                | 25,000.00                      |             | (139.25)   |                      | 24,756.50                        | 24,817.25                     |
| 30,000.00        | E.I. DuPont Nemours 3.75% 11/15/07                       | 25,156.25              |                       |                     |            | 25,156.25        | 0.00                      | 843.78             | (843.78)             | 0.00                | 25,156.25                      |             | (380.00)   |                      | 25,285.00                        | 24,905.00                     |
| 30,000.00        | GTE Northwest 8.30% 06/01/10                             | 28,653.89              |                       |                     |            | 28,653.89        | 0.00                      | 1,890.00           | (1,890.00)           | 0.00                | 28,653.89                      |             | (1,178.10) |                      | 33,092.70                        | 31,914.60                     |
| 0.00             | Household Financial Corp 5.88% 09/25/04                  | 24,837.50              |                       | (25,000.00)         | 62.50      | 0.00             | 0.00                      | 1,468.78           | (1,468.78)           | 0.00                | 0.00                           |             | (813.75)   |                      | 25,813.75                        | 0.00                          |
| 25,000.00        | John Hancock Life Insurance 3.30% 7/15/08                | 25,000.00              |                       | (26,455.09)         | 1,949.25   | 25,000.00        | 0.00                      | 825.00             | (825.00)             | 0.00                | 25,000.00                      |             | (77.75)    |                      | 24,925.50                        | 24,877.75                     |
| 0.00             | Northwest Finl Inc 5.63% 02/02/09                        | 24,505.75              |                       |                     |            | 0.00             | 0.00                      | 1,257.81           | (1,257.81)           | 0.00                | 0.00                           |             | (900.00)   |                      | 27,355.00                        | 0.00                          |
| 25,000.00        | Piney Bowers Inc.                                        | 0.00                   | 24,906.25             |                     |            | 24,906.25        | 0.00                      | 0.00               | 0.00                 | 0.00                | 24,906.25                      |             | 350.75     |                      | 0.00                             | 25,257.00                     |
| 25,000.00        | Toyota Mtr Cr Corp 2.875% 8/1/08                         | 24,548.75              |                       |                     |            | 24,548.75        | 0.00                      | 752.70             | (752.70)             | 0.00                | 24,548.75                      |             | (244.25)   |                      | 24,332.75                        | 24,286.50                     |
| 200.00           | 3M Company                                               | 14,143.00              |                       |                     |            | 14,143.00        | 0.00                      | 268.00             | (268.00)             | 0.00                | 14,143.00                      |             | (592.00)   |                      | 17,006.00                        | 18,414.00                     |
| 250.00           | Adobe Systems Inc.                                       | 10,061.00              |                       |                     |            | 10,061.00        | 0.00                      | 12.52              | (12.52)              | 0.00                | 10,061.00                      |             | 5,915.00   |                      | 8,770.00                         | 15,685.00                     |
| 53.00            | Aetna Inc New                                            | 0.00                   | 5,019.10              |                     |            | 5,019.10         | 0.00                      | 2.12               | (2.12)               | 0.00                | 5,019.10                       |             | 1,582.85   |                      | 0.00                             | 6,611.75                      |
| 75.00            | Air Products & Chemicals                                 | 3,558.22               |                       |                     |            | 3,558.22         | 0.00                      | 78.00              | (78.00)              | 0.00                | 3,558.22                       |             | 385.50     |                      | 3,962.25                         | 4,347.75                      |
| 97.00            | Alberto Culver Class B                                   | 3,417.50               |                       | (20.83)             | 3.33       | 3,395.00         | 0.00                      | 38.85              | (38.85)              | 0.00                | 3,395.00                       |             | 631.92     |                      | 4,100.20                         | 4,711.28                      |
| 150.00           | Ambac Financial Group                                    | 10,434.75              |                       |                     |            | 10,434.75        | 0.00                      | 70.50              | (70.50)              | 0.00                | 10,434.75                      |             | 1,911.00   |                      | 10,408.50                        | 12,319.50                     |
| 175.00           | Angen Inc.                                               | 10,792.25              |                       |                     |            | 10,792.25        | 0.00                      | 0.00               | 0.00                 | 0.00                | 10,792.25                      |             | 413.00     |                      | 10,813.25                        | 11,226.25                     |
| 300.00           | Applied Materials Inc                                    | 5,975.35               |                       |                     |            | 5,975.35         | 0.00                      | 0.00               | 0.00                 | 0.00                | 5,975.35                       |             | (1,602.00) |                      | 8,732.00                         | 5,130.00                      |
| 300.00           | Bank America Corp New                                    | 10,990.50              |                       |                     |            | 10,990.50        | 0.00                      | 510.00             | (510.00)             | 0.00                | 10,990.50                      |             | 2,032.50   |                      | 12,064.50                        | 14,097.00                     |
| 400.00           | Baxter International Inc.                                | 11,096.00              |                       |                     |            | 11,096.00        | 0.00                      | 232.80             | (232.80)             | 0.00                | 11,096.00                      |             | 1,608.00   |                      | 12,208.00                        | 13,818.00                     |
| 136.00           | Biomat Inc                                               | 2,139.64               |                       |                     |            | 2,139.64         | 0.00                      | 26.00              | (26.00)              | 0.00                | 2,139.64                       |             | 932.10     |                      | 4,708.50                         | 5,640.70                      |
| 0.00             | Cardinal Health Group                                    | 11,735.00              |                       | (8,789.87)          | (2,945.13) | 0.00             | 0.00                      | 19.00              | (19.00)              | 0.00                | 0.00                           |             | (3,442.13) |                      | 12,232.00                        | 0.00                          |
| 300.00           | Chevronlexaco Corp                                       | 8,639.48               |                       |                     |            | 8,639.48         | 0.00                      | 459.00             | (459.00)             | 0.00                | 8,639.48                       |             | 2,794.50   |                      | 12,958.50                        | 15,753.00                     |
| 425.00           | Cisco Systems                                            | 10,311.30              |                       |                     |            | 10,311.30        | 0.00                      | 0.00               | 0.00                 | 0.00                | 10,311.30                      |             | (2,086.75) |                      | 12,958.50                        | 8,211.00                      |
| 367.00           | Citigroup Inc                                            | 14,353.83              |                       |                     |            | 14,353.83        | 0.00                      | 587.20             | (587.20)             | 0.00                | 14,353.83                      |             | 80.75      |                      | 17,814.18                        | 17,882.06                     |
| 175.00           | Comcast Corp New Cl A                                    | 9,924.25               |                       |                     |            | 9,924.25         | 0.00                      | 0.00               | 0.00                 | 0.00                | 9,924.25                       |             | 4,551.44   |                      | 5,738.25                         | 20,926.00                     |
| 241.00           | ConocoPhillips                                           | 10,774.86              |                       |                     |            | 10,774.86        | 0.00                      | 346.25             | (346.25)             | 0.00                | 10,774.86                      |             | 1,359.28   |                      | 11,474.75                        | 20,926.00                     |
| 254.00           | Dorion Energy Corp New                                   | 0.00                   | 4,899.64              |                     |            | 4,899.64         | 0.00                      | 29.40              | (29.40)              | 0.00                | 4,899.64                       |             | 4,551.44   |                      | 0.00                             | 5,824.00                      |
| 175.00           | Dominion Res Inc VA New                                  | 10,774.86              |                       |                     |            | 10,774.86        | 0.00                      | 455.02             | (455.02)             | 0.00                | 10,774.86                      |             | 1,359.28   |                      | 11,474.75                        | 20,926.00                     |
| 200.00           | Dow Chemical Co                                          | 7,728.00               |                       |                     |            | 7,728.00         | 0.00                      | 268.00             | (268.00)             | 0.00                | 7,728.00                       |             | 684.25     |                      | 0.00                             | 11,442.48                     |
| 200.00           | Eaton Corp                                               | 9,965.00               |                       |                     |            | 9,965.00         | 0.00                      | 216.00             | (216.00)             | 0.00                | 9,965.00                       |             | 1,588.00   |                      | 11,170.25                        | 11,854.50                     |
| 250.00           | Ecotech, Inc.                                            | 6,002.00               |                       |                     |            | 6,002.00         | 0.00                      | 60.00              | (60.00)              | 0.00                | 6,002.00                       |             | 3,874.00   |                      | 10,798.00                        | 9,902.00                      |
| 75.00            | Entergy Corp                                             | 3,058.50               |                       |                     |            | 3,058.50         | 0.00                      | 141.75             | (141.75)             | 0.00                | 3,058.50                       |             | 1,940.00   |                      | 8,424.50                         | 14,472.00                     |
| 215.00           | Equitable Resources Inc.                                 | 8,163.30               |                       |                     |            | 8,163.30         | 0.00                      | 309.60             | (309.60)             | 0.00                | 8,163.30                       |             | 784.50     |                      | 9,227.80                         | 8,782.50                      |
| 300.00           | Essex Lander Company Inc. CA-A                           | 11,424.00              |                       |                     |            | 11,424.00        | 0.00                      | 210.00             | (210.00)             | 0.00                | 11,424.00                      |             | 3,814.10   |                      | 9,227.80                         | 13,041.90                     |
| 200.00           | Exxon Mobil Corp                                         | 4,188.91               |                       |                     |            | 4,188.91         | 0.00                      | 81.00              | (81.00)              | 0.00                | 4,188.91                       |             | 1,953.00   |                      | 8,200.00                         | 13,731.00                     |
| 35.00            | FPL Group                                                | 1,983.55               |                       |                     |            | 1,983.55         | 0.00                      | 81.00              | (81.00)              | 0.00                | 1,983.55                       |             | 2,052.00   |                      | 2,289.70                         | 10,252.00                     |
|                  |                                                          |                        |                       |                     |            |                  |                           |                    |                      |                     |                                |             | 328.55     |                      | 2,289.70                         | 2,816.25                      |

**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2004**  
**MS-10**

| NUMBER OF SHARES | NAME OF BANKS, STOCKS, BONDS                                                   | ***HOW INVESTED***<br>DESCRIPTION OF INVESTMENT |                       |                     |                   |                     | ***PRINCIPAL***<br>ADDITIONS |                    |                      |                     |                                | INCOME           |             |             |             |             | GRAND TOTAL         |                   | UNREALIZED GAIN/LOSS | BEGINNING YEAR FAIR MARKET VALUE | ENDING YEAR FAIR MARKET VALUE |
|------------------|--------------------------------------------------------------------------------|-------------------------------------------------|-----------------------|---------------------|-------------------|---------------------|------------------------------|--------------------|----------------------|---------------------|--------------------------------|------------------|-------------|-------------|-------------|-------------|---------------------|-------------------|----------------------|----------------------------------|-------------------------------|
|                  |                                                                                | BALANCE BEGINNING YEAR                          | PURCHASES & ADDITIONS | PROCEEDS FROM SALES | GAIN/LOSS         | BALANCE END YEAR    | BALANCE BEGINNING YEAR       | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END OF YEAR | PRINCIPAL & INCOME END OF YEAR |                  |             |             |             |             |                     |                   |                      |                                  |                               |
| 300.00           | Hershey Foods Corp                                                             | 11,337.00                                       |                       |                     |                   | 11,337.00           | 0.00                         | 250.50             | (250.50)             | 0.00                | 11,337.00                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 11,337.00           | 5,113.50          | 16,662.00            | 11,485.00                        | 16,662.00                     |
| 500.00           | Hewlett Packard Co.                                                            | 10,215.00                                       |                       |                     |                   | 10,215.00           | 0.00                         | 180.00             | (180.00)             | 0.00                | 10,215.00                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 10,215.00           | (1,000.00)        | 13,902.00            | 12,586.50                        | 13,902.00                     |
| 150.00           | Illinois Tool Works                                                            | 10,688.50                                       |                       |                     |                   | 10,688.50           | 0.00                         | 150.00             | (150.00)             | 0.00                | 10,688.50                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 10,688.50           | 1,315.50          | 6,432.25             | 8,813.75                         | 6,432.25                      |
| 275.00           | Intel Corp                                                                     | 9,421.50                                        |                       |                     |                   | 9,421.50            | 0.00                         | 44.00              | (44.00)              | 0.00                | 9,421.50                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 9,421.50            | 7,495.80          | 590.00               | 9,268.00                         | 9,268.00                      |
| 100.00           | International Business Machines                                                | 7,455.80                                        |                       |                     |                   | 7,455.80            | 0.00                         | 70.00              | (70.00)              | 0.00                | 7,455.80                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 7,455.80            | 17,418.00         | 1,614.00             | 17,418.00                        | 19,032.00                     |
| 300.00           | Johnson Controls Inc                                                           | 14,946.00                                       |                       |                     |                   | 14,946.00           | 0.00                         | 270.00             | (270.00)             | 0.00                | 14,946.00                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 14,946.00           | 14,623.50         | 2,648.00             | 11,623.50                        | 14,269.50                     |
| 225.00           | Johnson & Johnson                                                              | 10,746.99                                       |                       |                     |                   | 10,746.99           | 0.00                         | 246.39             | (246.39)             | 0.00                | 10,746.99                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 10,746.99           | 15,232.25         | 605.00               | 15,232.25                        | 15,837.25                     |
| 175.00           | Low's Companies Inc                                                            | 14,785.25                                       |                       |                     |                   | 14,785.25           | 0.00                         | 38.64              | (38.64)              | 0.00                | 14,785.25                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 14,785.25           | 3,003.00          | (878.76)             | 10,459.75                        | 10,459.75                     |
| 175.00           | Merck & Co. Inc.                                                               | 10,321.50                                       |                       |                     |                   | 10,321.50           | 0.00                         | 96.85              | (96.85)              | 0.00                | 10,321.50                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 10,321.50           | 10,253.75         | 196.00               | 10,253.75                        | 10,459.75                     |
| 150.00           | Medline                                                                        | 4,629.00                                        |                       |                     |                   | 4,629.00            | 0.00                         | 112.00             | (112.00)             | 0.00                | 4,629.00                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 4,629.00            | 5,050.50          | 1,026.00             | 6,076.50                         | 6,076.50                      |
| 425.00           | Microsoft                                                                      | 6,997.82                                        |                       |                     |                   | 6,997.82            | 0.00                         | 1,343.00           | (1,343.00)           | 0.00                | 6,997.82                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 6,997.82            | 11,632.25         | (127.23)             | 11,632.25                        | 11,632.25                     |
| 175.00           | Moore's Inc.                                                                   | 9,547.60                                        |                       |                     |                   | 9,547.60            | 0.00                         | 52.52              | (52.52)              | 0.00                | 9,547.60                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 9,547.60            | 10,596.25         | 4,184.00             | 15,198.75                        | 15,198.75                     |
| 75.00            | Morgan Stanley Dean Witter                                                     | 4,023.23                                        |                       |                     |                   | 4,023.23            | 0.00                         | 75.00              | (75.00)              | 0.00                | 4,023.23                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 4,023.23            | 4,340.25          | (176.25)             | 4,340.25                         | 4,340.25                      |
| 325.00           | Oracle Systems Corp                                                            | 3,898.18                                        |                       |                     |                   | 3,898.18            | 0.00                         | 0.00               | 0.00                 | 0.00                | 3,898.18                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 3,898.18            | 4,299.75          | 159.25               | 4,299.75                         | 4,299.75                      |
| 100.00           | PepsiCo                                                                        | 1,656.38                                        |                       |                     |                   | 1,656.38            | 0.00                         | 78.00              | (78.00)              | 0.00                | 1,656.38                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 1,656.38            | 4,652.00          | 538.00               | 4,652.00                         | 5,220.00                      |
| 350.00           | Pfizer                                                                         | 8,198.68                                        |                       |                     |                   | 8,198.68            | 0.00                         | 238.00             | (238.00)             | 0.00                | 8,198.68                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 8,198.68            | 12,355.50         | (2,954.00)           | 9,411.50                         | 9,411.50                      |
| 0.00             | Plym. Jaffray Cos                                                              | 0.00                                            | 157.88                | (194.59)            | 36.71             | 0.00                | 0.00                         | 0.00               | 0.00                 | 0.00                | 0.00                           | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 0.00                | 36.71             | 0.00                 | 0.00                             | 0.00                          |
| 275.00           | Southern Co                                                                    | 8,245.50                                        |                       |                     |                   | 8,245.50            | 0.00                         | 389.12             | (389.12)             | 0.00                | 8,245.50                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 8,245.50            | 899.25            | 9,218.00             | 8,318.75                         | 9,218.00                      |
| 110.00           | Southwest Airlines                                                             | 2,334.20                                        |                       |                     |                   | 2,334.20            | 0.00                         | 2.00               | (2.00)               | 0.00                | 2,334.20                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 2,334.20            | 1,775.40          | 15.40                | 1,790.80                         | 1,790.80                      |
| 300.00           | Staples                                                                        | 4,056.36                                        |                       |                     |                   | 4,056.36            | 0.00                         | 60.00              | (60.00)              | 0.00                | 4,056.36                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 4,056.36            | 8,190.00          | 1,923.00             | 10,113.00                        | 10,113.00                     |
| 225.00           | State Street Corp                                                              | 11,731.50                                       |                       |                     |                   | 11,731.50           | 0.00                         | 139.50             | (139.50)             | 0.00                | 11,731.50                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 11,731.50           | 11,718.00         | (666.00)             | 11,052.00                        | 11,052.00                     |
| 175.00           | Sunbank                                                                        | 11,777.25                                       |                       |                     |                   | 11,777.25           | 0.00                         | 350.00             | (350.00)             | 0.00                | 11,777.25                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 11,777.25           | 12,512.50         | 416.50               | 12,929.00                        | 12,929.00                     |
| 600.00           | Symantec                                                                       | 7,169.00                                        |                       |                     |                   | 7,169.00            | 0.00                         | 169.00             | (169.00)             | 0.00                | 7,169.00                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 7,169.00            | 10,484.25         | 5,106.00             | 15,456.00                        | 15,456.00                     |
| 325.00           | Sysco Corp                                                                     | 10,484.25                                       |                       |                     |                   | 10,484.25           | 0.00                         | 124.50             | (124.50)             | 0.00                | 10,484.25                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 10,484.25           | 12,099.75         | 305.50               | 12,405.25                        | 12,405.25                     |
| 415.00           | Target Corp                                                                    | 17,013.15                                       |                       |                     |                   | 17,013.15           | 0.00                         | 35.50              | (35.50)              | 0.00                | 17,013.15                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 17,013.15           | 15,936.00         | 5,614.95             | 21,550.95                        | 21,550.95                     |
| 400.00           | Texas Instruments, Inc.                                                        | 6,142.00                                        |                       |                     |                   | 6,142.00            | 0.00                         | 0.00               | (35.50)              | 0.00                | 6,142.00                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 6,142.00            | 11,752.00         | (1,904.00)           | 9,848.00                         | 9,848.00                      |
| 200.00           | United Health Group                                                            | 4,297.69                                        |                       |                     |                   | 4,297.69            | 0.00                         | 8.00               | (6.00)               | 0.00                | 4,297.69                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 4,297.69            | 11,668.84         | 5,945.16             | 17,614.00                        | 17,614.00                     |
| 125.00           | United Technologies                                                            | 8,686.75                                        |                       |                     |                   | 8,686.75            | 0.00                         | 175.00             | (175.00)             | 0.00                | 8,686.75                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 8,686.75            | 11,848.25         | 1,072.50             | 12,920.75                        | 12,920.75                     |
| 400.00           | US Bancorp Del                                                                 | 11,063.00                                       |                       |                     |                   | 11,063.00           | 0.00                         | 384.00             | (384.00)             | 0.00                | 11,063.00                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 11,063.00           | 10,953.12         | 773.88               | 11,727.00                        | 11,727.00                     |
| 280.00           | Verizon Communications                                                         | 0.00                                            |                       |                     |                   | 0.00                | 0.00                         | 100.10             | (100.10)             | 0.00                | 0.00                           | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 0.00                | 10,186.80         | 0.00                 | 10,186.80                        | 10,186.80                     |
| 465.00           | Vodafone Group PLC                                                             | 1,223.75                                        |                       |                     |                   | 1,223.75            | 0.00                         | 48.00              | (48.00)              | 0.00                | 1,223.75                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 1,223.75            | 5,305.00          | (23.00)              | 5,282.00                         | 5,282.00                      |
| 100.00           | Walmart Stores                                                                 | 2,166.00                                        |                       |                     |                   | 2,166.00            | 0.00                         | 273.20             | (273.20)             | 0.00                | 2,166.00                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 2,166.00            | 7,066.80          | 391.20               | 7,458.00                         | 7,458.00                      |
| 120.00           | Wells Fargo & Co Now                                                           |                                                 |                       |                     |                   |                     | 0.00                         |                    |                      | 0.00                |                                | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        |                     |                   |                      |                                  |                               |
|                  | <b>Total Common Trust Funds</b>                                                | <b>581,176.69</b>                               | <b>164,148.41</b>     | <b>(118,399.36)</b> | <b>(3,138.91)</b> | <b>1,023,728.83</b> | <b>3,848.25</b>              | <b>55,534.78</b>   | <b>(56,558.96)</b>   | <b>2,822.07</b>     | <b>1,026,550.80</b>            | <b>2,822.07</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>1,026,550.80</b> | <b>57,994.80</b>  | <b>1,201,338.35</b>  | <b>1,098,618.68</b>              | <b>1,201,338.35</b>           |
|                  | <b>M&amp;L Marchesi Trust (for Milford School District (3011000138))</b>       |                                                 |                       |                     |                   |                     |                              |                    |                      |                     |                                |                  |             |             |             |             |                     |                   |                      |                                  |                               |
|                  | Cash & Cash Equivalents (Citizensselect Prime Money Mknt.)                     | 7,317.71                                        | (7,067.21)            |                     |                   | 250.50              | 28,189.84                    | 401.20             | 5,244.80             | 33,834.84           | 34,085.34                      | 33,834.84        | 0.00        | 0.00        | 0.00        | 0.00        | 34,085.34           | 35,506.55         | 0.00                 | 35,506.55                        | 34,085.34                     |
|                  | Equity Mutual Funds                                                            |                                                 |                       |                     |                   |                     |                              |                    |                      |                     |                                |                  |             |             |             |             |                     |                   |                      |                                  |                               |
| 320.00           | Midcap Spd Trst Series 1                                                       | 39,049.88                                       |                       |                     |                   | 39,049.88           | 0.00                         | 419.07             | (419.07)             | 0.00                | 39,049.88                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 39,049.88           | 48,273.20         | 5,334.27             | 53,617.47                        | 53,617.47                     |
| 840.00           | Standard & Poors Tr Unit Ser 1                                                 | 75,932.12                                       | 11,954.69             | (14,887.47)         | 3,121.34          | 75,932.12           | 0.00                         | 1,650.53           | (1,650.53)           | 0.00                | 75,932.12                      | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 75,932.12           | 81,878.52         | 7,896.80             | 89,775.32                        | 89,775.32                     |
| 52.00            | Shares S&P Small Cap Index Fund                                                | 8,173.28                                        |                       |                     |                   | 8,173.28            | 0.00                         | 62.07              | (62.07)              | 0.00                | 8,173.28                       | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 8,173.28            | 6,968.00          | 1,482.92             | 8,450.92                         | 8,450.92                      |
|                  | Fixed Income Mutual Funds                                                      |                                                 |                       |                     |                   |                     |                              |                    |                      |                     |                                |                  |             |             |             |             |                     |                   |                      |                                  |                               |
| 19,850.69        | Vanguard Admiral GNMA Fund #536                                                | 95,570.36                                       | 10,000.00             |                     |                   | 105,570.36          | 0.00                         | 4,605.98           | (4,605.98)           | 0.00                | 105,570.36                     | 0.00             | 0.00        | 0.00        | 0.00        | 0.00        | 105,570.36          | 95,753.38         | (575.01)             | 105,178.37                       | 105,178.37                    |
|                  | <b>Total M&amp;L Marchesi Trust (for Milford School District (3011000138))</b> | <b>224,043.33</b>                               | <b>14,887.47</b>      | <b>(14,887.47)</b>  | <b>3,121.34</b>   | <b>227,184.67</b>   | <b>28,189.84</b>             | <b>7,148.85</b>    | <b>(1,302.85)</b>    | <b>33,834.84</b>    | <b>260,999.51</b>              | <b>33,834.84</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>260,999.51</b>   | <b>268,180.65</b> | <b>14,147.99</b>     | <b>282,328.64</b>                | <b>282,328.64</b>             |



# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2004 MS-10

| ***HOW INVESTED*** |                                                              | ***PRINCIPAL*** ADDITIONS |                       |                     |           |                  |                           |                    |                      |                     |                                | INCOME     |            | GRAND TOTAL | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|--------------------|--------------------------------------------------------------|---------------------------|-----------------------|---------------------|-----------|------------------|---------------------------|--------------------|----------------------|---------------------|--------------------------------|------------|------------|-------------|----------------------------------|----------------------|-------------------------------|
| NUMBER OF SHARES   | DESCRIPTION OF INVESTMENT                                    | BALANCE BEGINNING YEAR    | PURCHASES & ADDITIONS | PROCEEDS FROM SALES | GAIN/LOSS | BALANCE END YEAR | BALANCE BEGINNING OF YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END OF YEAR | PRINCIPAL & INCOME END OF YEAR |            |            |             |                                  |                      |                               |
|                    | F&E Marchesi Trust (to be Town of Milford (001000134))       | 6,271.60                  | (5,044.54)            |                     |           | 1,227.06         | 9,271.40                  | 171.46             | 151.63               | 9,594.49            | 10,821.55                      | 15,543.00  | 0.00       |             | 10,821.55                        |                      |                               |
|                    | Money Market Fund (Citizensselect Prime Mktg #462)           |                           |                       |                     |           |                  |                           |                    |                      |                     |                                |            |            |             |                                  |                      |                               |
|                    | Equity Mutual Funds                                          |                           |                       |                     |           |                  |                           |                    |                      |                     |                                |            |            |             |                                  |                      |                               |
| 401.00             | Miccap Spdr Trust Series 1                                   | 37,979.33                 |                       | (4,955.45)          | 1,047.07  | 34,070.94        | 0.00                      | 429.85             | (429.85)             | 0.00                | 34,070.94                      | 47,113.80  | 6,362.66   |             | 48,521.00                        |                      |                               |
| 49.00              | Shares S&P Small Cap Index Fund                              | 5,803.23                  |                       |                     |           | 5,803.23         | 0.00                      | 58.50              | (58.50)              | 0.00                | 5,803.23                       | 6,565.00   | 1,405.79   |             | 7,972.79                         |                      |                               |
| 721.00             | Standard & poors Tr Unit Ser 1                               | 74,581.42                 |                       |                     |           | 74,581.42        | 0.00                      | 1,545.76           | (1,545.76)           | 0.00                | 74,581.42                      | 80,232.83  | 6,914.39   |             | 87,147.27                        |                      |                               |
|                    | Fixed Income Mutual Funds                                    |                           |                       |                     |           |                  |                           |                    |                      |                     |                                |            |            |             |                                  |                      |                               |
| 9,885.50           | Vanguard Admiral GNMA Fund #536                              | 93,591.11                 | 10,000.00             |                     |           | 103,591.11       | 0.00                      | 4,512.74           | (4,512.74)           | 0.00                | 103,591.11                     | 93,769.11  | (564.48)   |             | 103,204.63                       |                      |                               |
|                    | Total F&E Marchesi Trust (to be Town of Milford (001000134)) | 218,226.69                | 4,955.46              | (4,955.46)          | 1,047.07  | 219,273.76       | 9,271.40                  | 6,718.31           | (6,395.22)           | 9,594.49            | 225,968.25                     | 243,224.79 | 14,119.36  |             | 257,667.24                       |                      |                               |
|                    | MAA O'Connor Funds                                           |                           |                       |                     |           |                  |                           |                    |                      |                     |                                |            |            |             |                                  |                      |                               |
|                    | Cash & Cash Equivalents                                      |                           |                       |                     |           |                  |                           |                    |                      |                     |                                |            |            |             |                                  |                      |                               |
|                    | US Treasuries                                                | 28,864.28                 | (9,357.28)            |                     |           | 17,507.00        | 58,677.00                 | 1,148.85           | 12,085.65            | 71,911.50           | 89,418.50                      | 85,541.28  | 0.00       |             | 89,418.50                        |                      |                               |
| 40,000.00          | US Treasury Note: 6.13% 08/15/07                             | 43,143.60                 |                       |                     |           | 43,143.60        | 0.00                      | 2,450.00           | (2,450.00)           | 0.00                | 43,143.60                      | 44,762.40  | (1,634.40) |             | 42,929.20                        |                      |                               |
| 40,000.00          | US Treasury Note 6.00% 08/15/09                              | 42,887.50                 |                       |                     |           | 42,887.50        | 0.00                      | 2,400.00           | (2,400.00)           | 0.00                | 42,887.50                      | 45,312.40  | (1,196.80) |             | 44,115.60                        |                      |                               |
|                    | Government/Agency                                            |                           |                       |                     |           |                  |                           |                    |                      |                     |                                |            |            |             |                                  |                      |                               |
| 50,000.00          | Federal Home Loan Bank 5.38% 02/15/05                        | 50,125.00                 |                       |                     |           | 50,125.00        | 0.00                      | 2,887.50           | (2,887.50)           | 0.00                | 50,125.00                      | 52,187.50  | (2,031.00) |             | 50,156.50                        |                      |                               |
| 40,000.00          | Federal Home Loan Bank 4.875% 11/15/06                       | 40,588.80                 |                       |                     |           | 40,588.80        | 0.00                      | 1,950.00           | (1,950.00)           | 0.00                | 40,588.80                      | 42,512.40  | (1,337.20) |             | 41,175.20                        |                      |                               |
| 40,000.00          | Federal Home Loan Bank 4.75% 09/01/11                        | 0.00                      |                       |                     |           | 0.00             | 0.00                      | 0.00               | 0.00                 | 0.00                | 0.00                           | 0.00       | 262.40     |             | 40,262.40                        |                      |                               |
| 19,661.32          | Fed Natl Mtg Assoc Pass thru Pool #0569179                   | 17,125.35                 |                       | (4,213.99)          | (62.90)   | 12,848.46        | 0.00                      | 956.28             | (956.28)             | 0.00                | 12,848.46                      | 17,903.10  | (262.45)   |             | 13,425.66                        |                      |                               |
|                    | Corporate Bonds                                              |                           |                       |                     |           |                  |                           |                    |                      |                     |                                |            |            |             |                                  |                      |                               |
| 25,000.00          | BP CDA Fin 3.375% 10/31/07                                   | 25,468.75                 |                       |                     |           | 25,468.75        | 0.00                      | 843.76             | (843.76)             | 0.00                | 25,468.75                      | 25,169.50  | (294.00)   |             | 24,885.50                        |                      |                               |
| 25,000.00          | Calcellular Finl 3.5% 7/15/09                                | 25,000.00                 |                       |                     |           | 25,000.00        | 0.00                      | 875.00             | (875.00)             | 0.00                | 25,000.00                      | 25,167.00  | (167.00)   |             | 24,671.00                        |                      |                               |
| 50,000.00          | House Hold Finance Corp 6.50% 01/24/06                       | 50,487.00                 |                       |                     |           | 50,487.00        | 0.00                      | 3,250.00           | (3,250.00)           | 0.00                | 50,487.00                      | 54,074.00  | (2,386.50) |             | 51,888.50                        |                      |                               |
| 25,000.00          | John Hancock Life Ins 3.3% 7/15/08                           | 25,000.00                 |                       |                     |           | 25,000.00        | 0.00                      | 825.00             | (825.00)             | 0.00                | 25,000.00                      | 24,955.50  | (77.75)    |             | 24,877.75                        |                      |                               |
| 25,000.00          | Marshall & Isley 4% 4/15/10                                  | 0.00                      |                       |                     |           | 0.00             | 0.00                      | 0.00               | 0.00                 | 0.00                | 0.00                           | 0.00       | 0.00       |             | 24,511.25                        |                      |                               |
| 0.00               | Novest Finl Inc. 5.63% 02/03/09                              | 53,912.65                 |                       | (58,201.00)         | 4,288.35  | 0.00             | 0.00                      | 2,767.17           | (2,767.17)           | 0.00                | 0.00                           | 60,181.00  | (1,980.00) |             | 0.00                             |                      |                               |
| 25,000.00          | Toyota Mtr Corp 2.875% 8/1/08                                | 24,546.75                 |                       |                     |           | 24,546.75        | 0.00                      | 752.70             | (752.70)             | 0.00                | 24,546.75                      | 24,532.75  | (244.25)   |             | 24,288.50                        |                      |                               |
| 25,000.00          | Wal Mart Stores Inc 4.55% 5/1/13                             | 0.00                      | 25,327.50             |                     |           | 25,327.50        | 0.00                      | 101.11             | (101.11)             | 0.00                | 25,327.50                      | 0.00       | (93.00)    |             | 25,234.50                        |                      |                               |
|                    | Equities                                                     |                           |                       |                     |           |                  |                           |                    |                      |                     |                                |            |            |             |                                  |                      |                               |
| 150.00             | 3M Co.                                                       | 9,480.10                  |                       |                     |           | 9,480.10         | 0.00                      | 216.00             | (216.00)             | 0.00                | 9,480.10                       | 12,754.50  | (444.00)   |             | 12,310.50                        |                      |                               |
| 250.00             | Abbott Laboratories                                          | 11,730.00                 | (729.72)              |                     |           | 11,000.28        | 0.00                      | 256.25             | (256.25)             | 0.00                | 11,000.28                      | 11,662.50  | 742.22     |             | 11,662.50                        |                      |                               |
| 250.00             | Adobe Sys Inc.                                               | 9,005.00                  |                       |                     |           | 9,005.00         | 0.00                      | 12.52              | (12.52)              | 0.00                | 9,005.00                       | 9,770.00   | 5,915.00   |             | 15,685.00                        |                      |                               |
| 175.00             | Air Products & Chemicals                                     | 8,302.53                  |                       |                     |           | 8,302.53         | 0.00                      | 182.00             | (182.00)             | 0.00                | 8,302.53                       | 9,245.25   | 899.50     |             | 10,144.75                        |                      |                               |
| 187.00             | Alberio Culver Class B                                       | 6,562.50                  |                       |                     |           | 6,562.50         | 0.00                      | 74.85              | (74.85)              | 0.00                | 6,562.50                       | 7,885.00   | 1,218.42   |             | 9,082.59                         |                      |                               |
| 160.00             | AMBAC Financial Group Inc.                                   | 10,137.86                 |                       | (20.83)             | 3.33      | 10,137.86        | 0.00                      | 75.20              | (75.20)              | 0.00                | 10,137.86                      | 11,102.40  | 2,038.40   |             | 13,140.80                        |                      |                               |
| 350.00             | Applied Materials                                            | 14,420.25                 |                       |                     |           | 14,420.25        | 0.00                      | 0.00               | 0.00                 | 0.00                | 14,420.25                      | 13,015.20  | (3,097.20) |             | 9,918.00                         |                      |                               |
| 250.00             | Bank America Corp New                                        | 7,823.75                  |                       |                     |           | 7,823.75         | 0.00                      | 425.00             | (425.00)             | 0.00                | 7,823.75                       | 10,653.75  | 1,893.75   |             | 11,747.50                        |                      |                               |
| 125.00             | Biomet                                                       | 10,103.12                 |                       |                     |           | 10,103.12        | 0.00                      | 75.00              | (75.00)              | 0.00                | 10,103.12                      | 13,582.50  | 2,688.75   |             | 16,271.25                        |                      |                               |
| 650.00             | Cisco systems                                                | 11,625.50                 |                       |                     |           | 11,625.50        | 0.00                      | 0.00               | 0.00                 | 0.00                | 11,625.50                      | 15,749.50  | (3,191.50) |             | 12,558.00                        |                      |                               |
| 370.00             | Clagroup                                                     | 17,351.50                 |                       |                     |           | 17,351.50        | 0.00                      | 592.00             | (592.00)             | 0.00                | 17,351.50                      | 17,959.80  | (133.20)   |             | 17,826.60                        |                      |                               |
| 300.00             | Comcast Corp                                                 | 9,436.00                  |                       |                     |           | 9,436.00         | 0.00                      | 0.00               | 0.00                 | 0.00                | 9,436.00                       | 9,837.00   | 147.00     |             | 9,984.00                         |                      |                               |
| 147.00             | Devon Energy Corp New                                        | 0.00                      | 10,084.20             |                     |           | 10,084.20        | 0.00                      | 29.40              | (29.40)              | 0.00                | 10,084.20                      | 0.00       | 0.00       |             | 11,442.48                        |                      |                               |
| 125.00             | Dominion Res Inc. VA New                                     | 7,857.94                  |                       |                     |           | 7,857.94         | 0.00                      | 325.02             | (325.02)             | 0.00                | 7,857.94                       | 7,976.75   | 1,358.28   |             | 8,467.50                         |                      |                               |
| 350.00             | Ecolab Inc.                                                  | 8,078.25                  |                       |                     |           | 8,078.25         | 0.00                      | 112.00             | (112.00)             | 0.00                | 8,078.25                       | 9,579.50   | 2,716.00   |             | 12,295.50                        |                      |                               |

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2004

## MS-10

| ***HOW INVESTED***  |                              |                     | ***PRINCIPAL*** |  |                     |  |           | INCOME              |                                 |                          | GRAND TOTAL                |                        | BEGINNING YEAR<br>FAIR MARKET<br>VALUE | UNREALIZED<br>GAIN/LOSS | ENDING YEAR<br>FAIR MARKET<br>VALUE |
|---------------------|------------------------------|---------------------|-----------------|--|---------------------|--|-----------|---------------------|---------------------------------|--------------------------|----------------------------|------------------------|----------------------------------------|-------------------------|-------------------------------------|
| NUMBER OF<br>SHARES | NAME OF BANKS, STOCKS, BONDS |                     | ADDITIONS       |  | PROCEEDS FROM SALES |  | GAIN/LOSS | BALANCE<br>END YEAR | BALANCE<br>BEGINNING<br>OF YEAR | INCOME<br>DURING<br>YEAR | EXPENDED<br>DURING<br>YEAR | BALANCE END OF<br>YEAR |                                        |                         |                                     |
| 175.00              | Energy Corp Com New          |                     |                 |  |                     |  |           | 7,379.75            | 0.00                            | 330.75                   | (330.75)                   | 0.00                   | 7,379.75                               | 1,830.50                | 11,828.25                           |
| 125.00              | Equitable Resources Inc      |                     |                 |  |                     |  |           | 4,387.62            | 0.00                            | 180.00                   | (180.00)                   | 0.00                   | 4,387.62                               | 2,217.50                | 7,582.50                            |
| 400.00              | Exxonmobil Corp              |                     |                 |  |                     |  |           | 18,788.00           | 0.00                            | 424.00                   | (424.00)                   | 0.00                   | 18,788.00                              | 4,104.00                | 20,504.00                           |
| 125.00              | FPL Group                    |                     |                 |  |                     |  |           | 7,084.10            | 0.00                            | 325.00                   | (325.00)                   | 0.00                   | 7,084.10                               | 1,166.25                | 9,343.75                            |
| 25.00               | Hospira Inc.                 |                     | 729.72          |  |                     |  |           | 729.72              | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 729.72                                 | 167.78                  | 837.50                              |
| 150.00              | IBM                          |                     |                 |  |                     |  |           | 18,180.50           | 0.00                            | 105.00                   | (105.00)                   | 0.00                   | 18,180.50                              | 685.00                  | 14,787.00                           |
| 125.00              | Illinois Tool Works          |                     |                 |  |                     |  |           | 8,443.75            | 0.00                            | 125.00                   | (125.00)                   | 0.00                   | 8,443.75                               | 1,086.25                | 11,585.00                           |
| 0.00                | John Hancock Fin Svcs Inc.   | Merger Mandalie     |                 |  |                     |  |           | 0.00                | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 0.00                                   | 108.00                  | 0.00                                |
| 120.00              | Johnson & Johnson            |                     |                 |  |                     |  |           | 11,389.20           | 0.00                            | 262.80                   | (262.80)                   | 0.00                   | 11,389.20                              | 1,088.75                | 15,270.80                           |
| 230.00              | Johnson Controls             | 2 For 1 Stock Split |                 |  |                     |  |           | 10,181.40           | 0.00                            | 207.00                   | (207.00)                   | 0.00                   | 10,181.40                              | 2,822.40                | 14,591.20                           |
| 250.00              | Johnson Companies Inc        |                     |                 |  |                     |  |           | 11,877.50           | 0.00                            | 35.13                    | (35.13)                    | 0.00                   | 11,877.50                              | 550.00                  | 14,397.50                           |
| 0.00                | Manulife Financial Corp      | Merger John Hancock |                 |  |                     |  |           | 0.00                | 0.00                            | 83.74                    | (83.74)                    | 0.00                   | 0.00                                   | 3,032.95                | 0.00                                |
| 0.00                | Marsh & McLennan             |                     |                 |  |                     |  |           | 0.00                | 0.00                            | 250.00                   | (250.00)                   | 0.00                   | 0.00                                   | (3,657.54)              | 0.00                                |
| 21.00               | Medco Health Solutions       |                     |                 |  |                     |  |           | 548.62              | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 548.62                                 | 159.81                  | 873.60                              |
| 122.00              | Mercantile Bankshares Corp   |                     |                 |  |                     |  |           | 5,911.89            | 0.00                            | 42.70                    | (42.70)                    | 0.00                   | 5,911.89                               | 456.51                  | 8,368.40                            |
| 0.00                | Merck & Co. Inc              |                     | 5,911.89        |  |                     |  |           | 0.00                | 0.00                            | 260.75                   | (260.75)                   | 0.00                   | 0.00                                   | (2,385.98)              | 0.00                                |
| 325.00              | Micrite Inc.                 |                     |                 |  |                     |  |           | 8,183.50            | 0.00                            | 149.50                   | (149.50)                   | 0.00                   | 8,183.50                               | 2,223.00                | 13,185.75                           |
| 480.00              | Microsoft                    |                     |                 |  |                     |  |           | 14,589.00           | 0.00                            | 1,516.80                 | (1,516.80)                 | 0.00                   | 14,589.00                              | (312.00)                | 12,825.60                           |
| 150.00              | Moody's                      |                     |                 |  |                     |  |           | 7,485.00            | 0.00                            | 45.00                    | (45.00)                    | 0.00                   | 7,485.00                               | 3,945.00                | 13,027.50                           |
| 175.00              | Morgan Stanley Dean Witter   |                     |                 |  |                     |  |           | 9,387.53            | 0.00                            | 175.00                   | (175.00)                   | 0.00                   | 9,387.53                               | (411.25)                | 9,716.00                            |
| 0.00                | Oracle Systems Corp          |                     |                 |  |                     |  |           | 0.00                | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 0.00                                   | (792.85)                | 0.00                                |
| 280.00              | Preps                        |                     |                 |  |                     |  |           | 11,973.00           | 0.00                            | 202.60                   | (202.60)                   | 0.00                   | 11,973.00                              | 1,450.80                | 13,572.00                           |
| 350.00              | Pfizer                       |                     |                 |  |                     |  |           | 14,683.00           | 0.00                            | 238.00                   | (238.00)                   | 0.00                   | 14,683.00                              | (2,984.00)              | 9,411.50                            |
| 310.00              | Schlumberger                 |                     |                 |  |                     |  |           | 21,328.00           | 0.00                            | 232.52                   | (232.52)                   | 0.00                   | 21,328.00                              | 3,791.30                | 20,754.50                           |
| 150.00              | Southern Co                  |                     |                 |  |                     |  |           | 4,455.00            | 0.00                            | 212.26                   | (212.26)                   | 0.00                   | 4,455.00                               | 490.50                  | 5,028.00                            |
| 225.00              | Southeast Airlines           |                     |                 |  |                     |  |           | 4,774.50            | 0.00                            | 4.04                     | (4.04)                     | 0.00                   | 4,774.50                               | 31.50                   | 3,663.00                            |
| 810.00              | Staples                      |                     |                 |  |                     |  |           | 13,496.63           | 0.00                            | 182.00                   | (182.00)                   | 0.00                   | 13,496.63                              | 5,192.10                | 27,305.10                           |
| 150.00              | Suntrust Banks Inc.          |                     |                 |  |                     |  |           | 9,345.00            | 0.00                            | 300.00                   | (300.00)                   | 0.00                   | 9,345.00                               | 357.00                  | 11,082.00                           |
| 700.00              | Symantec                     |                     |                 |  |                     |  |           | 8,261.25            | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 8,261.25                               | 8,101.86                | 18,032.00                           |
| 275.00              | Sysco Corp                   | 2 For 1 Stock Split |                 |  |                     |  |           | 6,718.25            | 0.00                            | 143.00                   | (143.00)                   | 0.00                   | 6,718.25                               | 258.50                  | 10,498.75                           |
| 225.00              | Target Corp                  |                     |                 |  |                     |  |           | 10,037.25           | 0.00                            | 67.50                    | (67.50)                    | 0.00                   | 10,037.25                              | 3,044.25                | 11,684.25                           |
| 400.00              | Texas Instruments            |                     |                 |  |                     |  |           | 13,787.08           | 0.00                            | 35.50                    | (35.50)                    | 0.00                   | 13,787.08                              | (1,904.00)              | 9,849.00                            |
| 389.00              | Tyco Int Ltd                 |                     | 12,062.70       |  |                     |  |           | 0.00                | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 0.00                                   | 1,840.18                | 13,902.86                           |
| 300.00              | United Health Group          |                     |                 |  |                     |  |           | 9,087.00            | 0.00                            | 9.00                     | (9.00)                     | 0.00                   | 9,087.00                               | 8,955.00                | 26,409.00                           |
| 250.00              | United Technologies          |                     |                 |  |                     |  |           | 18,351.25           | 0.00                            | 350.00                   | (350.00)                   | 0.00                   | 18,351.25                              | 2,145.00                | 25,837.50                           |
| 405.00              | Vodafone Group PLC           |                     |                 |  |                     |  |           | 10,081.10           | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 10,081.10                              | 1,007.80                | 11,088.90                           |
| 250.00              | Wal Mart                     |                     | 10,081.10       |  |                     |  |           | 12,597.50           | 0.00                            | 120.00                   | (120.00)                   | 0.00                   | 12,597.50                              | (57.50)                 | 13,205.00                           |
| 200.00              | Wells Fargo                  |                     |                 |  |                     |  |           | 10,210.00           | 0.00                            | 372.00                   | (372.00)                   | 0.00                   | 10,210.00                              | 652.00                  | 12,430.00                           |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 |                          |                            |                        |                                        |                         |                                     |
|                     |                              |                     |                 |  |                     |  |           |                     |                                 | </                       |                            |                        |                                        |                         |                                     |



# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2004 MS-10

| NUMBER OF SHARES | DESCRIPTION OF INVESTMENT                            | ***PRINCIPAL***        |                       |                     |           | INCOME           |                    |                      | GRAND TOTAL         |                                |                                  | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|------------------|------------------------------------------------------|------------------------|-----------------------|---------------------|-----------|------------------|--------------------|----------------------|---------------------|--------------------------------|----------------------------------|----------------------|-------------------------------|
|                  |                                                      | BALANCE BEGINNING YEAR | PURCHASES & ADDITIONS | PROCEEDS FROM SALES | GAIN/LOSS | BALANCE END YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END OF YEAR | PRINCIPAL & INCOME END OF YEAR | BEGINNING YEAR FAIR MARKET VALUE |                      |                               |
| 30,000.00        | Cash and Cash Equivalents                            | 45,832.14              | (45,296.56)           |                     |           | 535.58           | 18,959.09          | 4,220.65             | 23,713.19           | 21,248.77                      | 64,791.23                        | 0.00                 | 21,248.77                     |
| 30,000.00        | US Treasury Note 6% 09/15/09                         | 29,850.00              |                       |                     |           | 29,850.00        | 0.00               | (1,800.00)           | 0.00                | 28,850.00                      | 33,984.30                        | (897.50)             | 33,086.70                     |
| 30,000.00        | Federal Home Loan Bank 6.87% 07/27/05                | 30,099.90              |                       |                     |           | 30,099.90        | 0.00               | (2,001.00)           | 0.00                | 30,098.90                      | 32,334.30                        | (1,659.30)           | 30,675.00                     |
| 30,000.00        | Federal Home Loan Bank 6.19% 05/06/08                | 28,923.30              |                       |                     |           | 28,923.30        | 0.00               | (1,855.50)           | 0.00                | 28,923.30                      | 33,459.30                        | (975.00)             | 32,484.30                     |
| 25,000.00        | Federal Home Loan Bank 4.75% 09/01/11                | 0.00                   | 25,000.00             |                     |           | 25,000.00        | 0.00               | 0.00                 | 0.00                | 25,000.00                      | 0.00                             | 164.00               | 25,164.00                     |
| 10,000.00        | Federal National Mortgage Association 6.64% 06/29/12 | 28,874.10              |                       | (22,416.20)         | 3,166.80  | 9,624.70         | 0.00               | (1,521.69)           | 0.00                | 9,624.70                       | 34,113.60                        | (857.70)             | 11,339.70                     |
| 30,000.00        | Comcast Corp 5.3% 1/15/14                            | 0.00                   | 30,398.40             |                     |           | 30,398.40        | 0.00               | 424.00               | 0.00                | 30,398.40                      | 0.00                             | 540.80               | 30,939.30                     |
| 0.00             | Electric Data System 6.85% 10/15/04                  | 30,039.90              |                       | (30,000.00)         | (39.90)   | 0.00             | 0.00               | (2,055.00)           | 0.00                | 0.00                           | 31,045.80                        | (1,045.80)           | 0.00                          |
| 30,000.00        | Household Finance 7.20% 07/15/05                     | 30,150.00              |                       |                     |           | 30,150.00        | 0.00               | (2,160.00)           | 0.00                | 30,150.00                      | 33,366.00                        | (1,606.00)           | 31,680.00                     |
| 30,000.00        | GMAC 7.75% 01/18/10                                  | 30,039.60              |                       |                     |           | 30,039.60        | 0.00               | (2,325.00)           | 0.00                | 30,039.60                      | 34,006.60                        | (1,807.20)           | 32,199.60                     |
| 100.00           | 3M Co.                                               | 6,314.00               |                       |                     |           | 6,314.00         | 0.00               | (144.00)             | 0.00                | 6,314.00                       | 6,503.00                         | (296.00)             | 8,207.00                      |
| 135.00           | Adobe Sys Inc.                                       | 4,862.70               |                       |                     |           | 4,862.70         | 0.00               | (6.76)               | 0.00                | 4,862.70                       | 5,275.80                         | 3,194.10             | 6,469.90                      |
| 41.00            | Aetna Inc New                                        | 1,640.00               |                       |                     |           | 1,640.00         | 0.00               | (1.64)               | 0.00                | 1,640.00                       | 0.00                             | 1,032.00             | 5,114.75                      |
| 75.00            | Air Products & Chemicals Co.                         | 3,558.22               |                       |                     |           | 3,558.22         | 0.00               | (76.00)              | 0.00                | 3,558.22                       | 3,962.25                         | 385.50               | 4,347.75                      |
| 112.00           | Altogether Culver Class B                            | 3,913.50               |                       | (20.83)             | 3.44      | 3,896.11         | 0.00               | (44.85)              | 0.00                | 3,896.11                       | 4,721.00                         | 729.67               | 5,439.84                      |
| 80.00            | AMBA Financial Group Inc                             | 4,957.19               |                       |                     |           | 4,957.19         | 0.00               | (37.60)              | 0.00                | 4,957.19                       | 5,551.20                         | 1,019.20             | 6,570.40                      |
| 0.00             | Amgen Inc                                            | 0.00                   |                       |                     |           | 0.00             | 0.00               | 0.00                 | 0.00                | 0.00                           | 0.00                             | (375.70)             | 0.00                          |
| 200.00           | Applied Materials                                    | 4,187.63               |                       | (4,483.52)          | (375.73)  | 0.00             | 0.00               | 0.00                 | 0.00                | 0.00                           | 4,488.00                         | (1,068.00)           | 3,420.00                      |
| 160.00           | Bank of America Corp New                             | 5,007.20               |                       |                     |           | 5,007.20         | 0.00               | (272.00)             | 0.00                | 5,007.20                       | 6,434.40                         | 1,084.00             | 7,587.85                      |
| 135.00           | Blomtek                                              | 2,221.83               |                       |                     |           | 2,221.83         | 0.00               | (27.00)              | 0.00                | 2,221.83                       | 4,869.70                         | 967.85               | 5,837.55                      |
| 0.00             | Cardinal Health Inc.                                 | 3,757.00               |                       |                     |           | 3,757.00         | 0.00               | 5.65                 | 0.00                | 3,757.00                       | 3,975.40                         | (1,118.69)           | 0.00                          |
| 135.00           | Cisco                                                | 4,370.50               |                       |                     |           | 4,370.50         | 0.00               | (194.60)             | 0.00                | 4,370.50                       | 4,319.50                         | 1,211.78             | 7,981.52                      |
| 100.00           | Cal Group                                            | 4,676.80               |                       |                     |           | 4,676.80         | 0.00               | 0.00                 | 0.00                | 4,676.80                       | 4,817.25                         | (368.25)             | 1,448.00                      |
| 50.00            | Comcast Corp Cl A                                    | 1,571.00               |                       |                     |           | 1,571.00         | 0.00               | (160.00)             | 0.00                | 1,571.00                       | 1,839.50                         | 24.50                | 1,664.00                      |
| 73.00            | ConocoPhillips                                       | 0.00                   |                       |                     |           | 0.00             | 0.00               | 0.00                 | 0.00                | 0.00                           | 1,639.50                         | 1,190.27             | 6,338.59                      |
| 25.00            | Domestic Real Estate Inc. Va New                     | 1,571.53               |                       |                     |           | 1,571.53         | 0.00               | (70.90)              | 0.00                | 1,571.53                       | 1,585.75                         | 97.75                | 1,683.50                      |
| 150.00           | Ecobank Inc.                                         | 3,366.00               |                       |                     |           | 3,366.00         | 0.00               | (43.00)              | 0.00                | 3,366.00                       | 4,105.50                         | 1,164.00             | 5,269.50                      |
| 75.00            | Energy Corp Com New                                  | 3,162.75               |                       |                     |           | 3,162.75         | 0.00               | (41.75)              | 0.00                | 3,162.75                       | 4,284.75                         | 5,069.25             | 5,156.10                      |
| 85.00            | Equitable Resources Inc.                             | 2,878.81               |                       |                     |           | 2,878.81         | 0.00               | (122.40)             | 0.00                | 2,878.81                       | 3,648.20                         | 1,507.80             | 13,252.00                     |
| 330.00           | Exxonmobil                                           | 7,471.88               |                       |                     |           | 7,471.88         | 0.00               | (212.00)             | 0.00                | 7,471.88                       | 8,200.00                         | 2,052.00             | 9,252.00                      |
| 50.00            | FPL Group                                            | 2,833.64               |                       |                     |           | 2,833.64         | 0.00               | (130.00)             | 0.00                | 2,833.64                       | 3,271.00                         | 466.50               | 3,737.50                      |
| 270.00           | General Electric Company                             | 0.00                   |                       |                     |           | 0.00             | 0.00               | (108.00)             | 0.00                | 0.00                           | 0.00                             | 1,622.70             | 9,855.00                      |
| 50.00            | Illinois Tool Works                                  | 3,377.50               |                       |                     |           | 3,377.50         | 0.00               | (59.50)              | 0.00                | 3,377.50                       | 4,185.50                         | 438.50               | 4,624.00                      |
| 85.00            | IBM                                                  | 6,296.00               |                       |                     |           | 6,296.00         | 0.00               | (59.50)              | 0.00                | 6,296.00                       | 7,877.80                         | 501.50               | 8,379.30                      |
| 0.00             | John Hancock Financial                               | 4,945.20               |                       |                     |           | 4,945.20         | 0.00               | 0.00                 | 0.00                | 4,945.20                       | 4,675.00                         | 70.20                | 0.00                          |
| 50.00            | Johnson Controls Inc.                                | 2,208.00               |                       |                     |           | 2,208.00         | 0.00               | (45.00)              | 0.00                | 2,208.00                       | 2,903.00                         | 269.00               | 3,172.00                      |
| 75.00            | Johnson & Johnson                                    | 7,245.00               |                       |                     |           | 7,245.00         | 0.00               | (164.25)             | 0.00                | 7,245.00                       | 7,749.00                         | 1,764.00             | 9,513.00                      |
| 125.00           | Lowes Companies                                      | 5,638.75               |                       |                     |           | 5,638.75         | 0.00               | (17.56)              | 0.00                | 5,638.75                       | 6,923.75                         | 275.00               | 7,198.75                      |
| 144.00           | Manulife Financial Corp                              | 0.00                   |                       |                     |           | 0.00             | 0.00               | (56.94)              | 0.00                | 0.00                           | 0.00                             | 2,172.96             | 7,114.80                      |
| 12.00            | Medco Health Solutions                               | 0.00                   |                       | (3.38)              | 0.50      | 5,021.28         | 0.00               | (20.16)              | 0.00                | 5,021.28                       | 0.00                             | 537.12               | 5,558.40                      |
| 0.00             | Merck & Co. Inc.                                     | 313.49                 |                       |                     |           | 313.49           | 0.00               | 0.00                 | 0.00                | 313.49                         | 407.83                           | 91.32                | 499.20                        |
| 80.00            | Merrill Lynch & Co. Inc.                             | 5,573.94               |                       |                     |           | 5,573.94         | 0.00               | (149.00)             | 0.00                | 5,573.94                       | 4,620.00                         | (1,351.94)           | 0.00                          |
| 125.00           | Mettlin Inc.                                         | 0.00                   |                       |                     |           | 0.00             | 0.00               | (38.40)              | 0.00                | 0.00                           | 0.00                             | 4.80                 | 4,761.60                      |
| 140.00           | Microsoft                                            | 3,857.50               |                       |                     |           | 3,857.50         | 0.00               | (57.50)              | 0.00                | 3,857.50                       | 4,208.75                         | 855.00               | 5,063.75                      |
| 80.00            | Monrovia                                             | 4,049.50               |                       |                     |           | 4,049.50         | 0.00               | (442.40)             | 0.00                | 4,049.50                       | 3,831.80                         | (91.00)              | 3,740.80                      |
| 75.00            | Morgan Stanley Dean Witter                           | 3,982.00               |                       |                     |           | 3,982.00         | 0.00               | (24.00)              | 0.00                | 3,982.00                       | 4,844.00                         | 2,104.00             | 6,948.00                      |
| 325.00           | Oracle Systems                                       | 4,023.23               |                       |                     |           | 4,023.23         | 0.00               | (75.00)              | 0.00                | 4,023.23                       | 4,340.25                         | (176.25)             | 4,164.00                      |
|                  |                                                      | 3,898.16               |                       |                     |           | 3,898.16         | 0.00               | 0.00                 | 0.00                | 3,898.16                       | 4,299.75                         | 159.25               | 4,459.00                      |

**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2004**  
**MS-10**

| "HOW INVESTED"              |                                          |                              |                          | "PRINCIPAL"            |            |                     | INCOME                          |                          | GRAND TOTAL                |                        | UNREALIZED<br>GAIN/LOSS | BEGINNING YEAR<br>FAIR MARKET<br>VALUE | ENDING YEAR<br>FAIR MARKET<br>VALUE |
|-----------------------------|------------------------------------------|------------------------------|--------------------------|------------------------|------------|---------------------|---------------------------------|--------------------------|----------------------------|------------------------|-------------------------|----------------------------------------|-------------------------------------|
| NUMBER<br>OF<br>SHARES      | NAME OF BANKS STOCKS, BONDS              | BALANCE<br>BEGINNING<br>YEAR | PURCHASES &<br>ADDITIONS | PROCEEDS<br>FROM SALES | GAIN/LOSS  | BALANCE<br>END YEAR | BALANCE<br>BEGINNING<br>OF YEAR | INCOME<br>DURING<br>YEAR | EXPENDED<br>DURING<br>YEAR | BALANCE END<br>OF YEAR |                         |                                        |                                     |
| 143.00                      | Pfizer                                   | 4,972.21                     |                          |                        |            | 4,972.21            | 0.00                            | 75.00                    | (78.00)                    | 0.00                   | 538.00                  | 5,220.00                               |                                     |
| 125.00                      | Pfizer                                   | 3,200.28                     |                          |                        |            | 3,200.28            | 0.00                            | 85.00                    | (85.00)                    | 0.00                   | (1,055.00)              | 3,351.25                               |                                     |
| 100.00                      | Procter & Gamble Co                      | 0.00                         | 5,207.50                 |                        |            | 5,207.50            | 0.00                            | 75.00                    | (75.00)                    | 0.00                   | 0.00                    | 5,508.00                               |                                     |
| 125.00                      | Southern Co                              | 3,737.50                     |                          |                        |            | 3,737.50            | 0.00                            | 176.88                   | (176.88)                   | 0.00                   | 409.75                  | 4,190.00                               |                                     |
| 100.00                      | Southern Airlines                        | 2,122.00                     |                          |                        |            | 2,122.00            | 0.00                            | 1.80                     | (1.80)                     | 0.00                   | 14.00                   | 1,628.00                               |                                     |
| 430.00                      | Suzuki                                   | 5,953.67                     |                          |                        |            | 5,953.67            | 0.00                            | 86.00                    | (86.00)                    | 0.00                   | 2,756.30                | 14,455.30                              |                                     |
| 50.00                       | Sunwest Banks Inc.                       | 3,363.50                     |                          |                        |            | 3,363.50            | 0.00                            | 100.00                   | (100.00)                   | 0.00                   | 119.00                  | 3,884.00                               |                                     |
| 400.00                      | Symantec                                 | 3,839.00                     |                          |                        |            | 3,839.00            | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 3,404.00                | 10,304.00                              |                                     |
| 125.00                      | Sysco Corp                               | 3,841.25                     |                          |                        |            | 3,841.25            | 0.00                            | 65.00                    | (65.00)                    | 0.00                   | 117.50                  | 4,771.25                               |                                     |
| 45.00                       | Target Corp                              | 2,007.45                     |                          |                        |            | 2,007.45            | 0.00                            | 13.50                    | (13.50)                    | 0.00                   | 608.85                  | 2,336.85                               |                                     |
| 225.00                      | Texas Instruments                        | 11,182.13                    |                          |                        |            | 11,182.13           | 0.00                            | 19.97                    | (19.97)                    | 0.00                   | (1,071.00)              | 5,533.50                               |                                     |
| 144.00                      | Tyco Int'l Ltd                           | 0.00                         | 35,226.79                |                        |            | 35,226.79           | 0.00                            | 0.00                     | 0.00                       | 0.00                   | (448.90)                | 5,145.58                               |                                     |
| 150.00                      | UnitedHealth Group Inc                   | 5,593.50                     |                          |                        |            | 5,593.50            | 0.00                            | 4.50                     | (4.50)                     | 0.00                   | 8,771.00                | 13,204.50                              |                                     |
| 50.00                       | United Technologies Corp                 | 3,110.00                     |                          |                        |            | 3,110.00            | 0.00                            | 70.00                    | (70.00)                    | 0.00                   | 4,736.50                | 5,167.50                               |                                     |
| 65.00                       | Vencor Communications                    | 0.00                         | 2,546.70                 |                        |            | 2,546.70            | 0.00                            | 25.03                    | (25.03)                    | 0.00                   | 0.00                    | 2,633.15                               |                                     |
| 216.00                      | Vodafone Group Plc                       | 0.00                         | 5,026.32                 |                        |            | 5,026.32            | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 88.45                   | 5,914.08                               |                                     |
| 100.00                      | Wal-Mart                                 | 5,428.75                     |                          |                        |            | 5,428.75            | 0.00                            | 48.00                    | (48.00)                    | 0.00                   | (23.00)                 | 5,882.00                               |                                     |
| 100.00                      | Weiss Furgu                              | 4,950.00                     |                          |                        |            | 4,950.00            | 0.00                            | 196.00                   | (196.00)                   | 0.00                   | 326.00                  | 6,215.00                               |                                     |
| 119.73                      | T Rowe Mid Cap Growth                    | 4,544.61                     |                          |                        | 165.84     | 4,849.85            | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 527.78                  | 5,972.73                               |                                     |
| 238.11                      | T Rowe Small Cap Stock Fd                | 5,269.94                     |                          |                        | 320.91     | 5,610.85            | 0.00                            | 0.00                     | 0.00                       | 0.00                   | 1,212.56                | 7,872.22                               |                                     |
| TOTAL WADSWORTH LIBRARY:    |                                          | 457,630.36                   | 92,680.01                | (92,680.01)            | (1,154.40) | 456,475.96          | 18,955.09                       | 17,562.20                | (13,208.10)                | 23,713.19              | 28,207.64               | 563,529.51                             |                                     |
| CAPITAL RESERVE FUNDS       |                                          |                              |                          |                        |            |                     |                                 |                          |                            |                        |                         |                                        |                                     |
|                             | Government Select Fund/Fire Department   | (5,238.21)                   |                          |                        |            | (5,238.21)          | 6,031.07                        | 5.78                     |                            | 6,036.85               | 0.00                    | 800.64                                 |                                     |
|                             | Cash & Cash Equivalents                  | 12,025.81                    |                          |                        |            | (2,025.81)          | 2,533.01                        | 3.68                     |                            | 2,536.69               | 0.00                    | 510.88                                 |                                     |
|                             | Government Select Fund/Ambulance Service | 0.00                         |                          |                        |            | 0.00                | 6,368.58                        | 46.34                    |                            | 6,404.92               | 0.00                    | 5,404.92                               |                                     |
|                             | Cash & Cash Equivalents                  | 0.00                         |                          |                        |            | 0.00                | 10,633.84                       | 634.90                   |                            | 11,475.74              | 0.00                    | 87,784.94                              |                                     |
|                             | Government Select Fund/Road Improvement  | 76,311.20                    |                          |                        |            | 76,311.20           | 25,763.50                       | 650.70                   | 0.00                       | 26,543.20              | 0.00                    | 95,567.38                              |                                     |
|                             | Cash & Cash Equivalents                  |                              |                          |                        |            |                     | 69,047.18                       |                          |                            | 69,047.18              | 0.00                    |                                        |                                     |
| TOTAL CAPITAL RESERVE FUNDS |                                          | 69,047.18                    | 0.00                     | 0.00                   | 0.00       | 69,047.18           | 25,763.50                       | 650.70                   | 0.00                       | 26,543.20              | 0.00                    | 95,567.38                              |                                     |



**Excerpts from the Minutes of the**

**211<sup>TH</sup> MEETING OF THE**

**TOWN OF MILFORD**

**January 31<sup>st</sup> 2004 – Deliberative Session**

**March 9 2004 – Elective Session**

**Date: March 19 2004**

**Total Registered Voters: 8616**

**Number of voters at the Deliberative Session: 146**

**Total Votes Cast: 2768**

The Deliberative Session of the Annual Town Meeting opened at 9 o'clock in the forenoon in the Auditorium in the Milford Town Hall in said Milford.

The Moderator, Stephen Martin, opened the Meeting by reading of the Warrant and advised that the inhabitants qualified to vote were called upon to act upon the Warrant in accordance with Senate Bill #2, more precisely known as New Hampshire RSA 40:13, officially known as the "Official Ballot Referendum Form of Meeting". This was the eighth Town Meeting under this law.

The inhabitants were called upon to transact all business other than voting, and were advised by the Moderator that on March 9 2004, the Second Session, voting by official ballot, would take place with the polls opening at 6a.m. and closing at 8 p.m., to be held at the Milford Middle School Gymnasium, to act upon all matters of the Warrant as well as officers and other matters to be voted upon.

Election Officers present: Supervisors of the Checklist: Ernest Barrett, Chairman, Herbert Harding and Elaine Farrington, Town Clerk, Margaret Langell.

The Moderator called to order the 211<sup>th</sup> Town Meeting in the Auditorium of the Milford Town Hall at 9a.m. Present for the meeting were: Board of Selectmen: Nancy Amato, Chairman, Cynthia Herman, Vice Chairman, Noreen O'Connell, Gary Daniels and Leonard Mannino; Town Clerk/Tax Collector, Margaret Langell; Town Administrator, Katherine Chambers; Director of Public Works, William Ruoff; Superintendent of the Wastewater Treatment Plant, Tom Neforas; Fire Chief, Richard Pauley; Planning Director, William Parker; Finance Director,

Rosemarie Evans; Assessor, Greg Heyn; Police Chief, Fred Douglas; Building Inspector\Health Official, Kevin Lynch; Library Director, Arthur Bryan; Director of Welfare, Maria Brown; Ambulance Director, Eric Schelberg; Leen In't Veld, Data Operations Technician; Kevin Tyska, Recreation Director; Ruth Bolduc, Director of Human Resources; Town Counsel, William R. Drescher; Budget Advisory Committee: Charles Sweeney, Chairman, Ryan Hansen, Joseph Stella, Therese Oriani-Muller; Lawrence Pickett, Dee Dee Carter, David Quigley, Terry Norstrand and Terry Parker.

The Minutes were prepared by Lorraine Carson.

The invocation was delivered by The Reverend Dana Miller of the First Baptist Church of Milford. The presentation of the colors was given by Erica Benson, D.J. Girard, Sarah Stroehlein and Jennifer Staretorp, members of the Milford High School Band. Sarah Stroehlein lead the assembly in the Pledge of Allegiance.

The Moderator announced Wilfred Leduc was the Assistant Moderator for this meeting, and thanked him for his willingness to serve.



The Moderator thanked the Board of Selectmen, Town Administrator Katherine Chambers, and Town Clerk, Margaret Langell, for their assistance in preparing for this Town Meeting.

The Moderator also thanked the Budget Advisory Committee for their work on the Budget for the Town, for their recommendations, and the many long hours devoted to this service.

The Chairman of the Board of Selectmen, Nancy Amato, introduced the members of that Board: Cynthia Herman, Noreen O'Connell, Gary Daniels and Leonard Mannino.

The Chairman of the Budget Advisory Committee, Charles Sweeney, introduced the members of that Committee: Ryan Hansen, Joseph Stella, Therese Oriani-Muller, Lawrence Pickett, Dee Dee Carter, David Quigley, Terry Norstrand and Terry Parker.

The Moderator advised the assembly that there was a need for individuals willing to work on the Budget Advisory Committee, and he would be pleased to accept any volunteers so willing.

The Moderator explained to the inhabitants that this session of Town Meeting was to put the articles on the Warrant into the form of questions which would then be placed on the Ballot. This ballot would then be voted upon at the second session of this Town Meeting on March 9 2004. He added that this official ballot would include all the usual ballot issues such as voting for officers and zoning issues, together with the Warrant Articles before this session, but in the form of questions. The complete School Warrant would also be part of the official ballot to be voted on at the second session on March 9 2004.

The Moderator advised the assembly that the Annual School District Deliberative Session would take place on Thursday, February 6 2004 at 7 p.m. in the Milford Middle School Gymnasium.

The Moderator advised that this meeting would be conducted from the Voters Guide. He stated he would present each article in a brief synopsis form because the articles were in total agreement with the ballot questions; it would be assumed that the Board of Selectmen has moved the article and that the Budget Advisory Committee has seconded it unless otherwise stated. Should the Budget Committee not support an article, then the Moderator will assume it is seconded by the Chairman of the Board of Selectmen. After discussion is completed he would instruct the Town Clerk to place the question pertaining to each article on the ballot. He announced he would read each question in full.

The Moderator stated he would read the question and then accept any comments by the Board of Selectmen; then he would accept those of the Budget Committee, if any.

He advised that adequate time for discussion would be allowed. He would not accept a motion to call the question unless there had been adequate discussion. The Moderator stated the questions would be open for discussion as well as any amendments presented. He added that only amendments would be brought to a vote. Other than that, the Moderator would instruct the Town Clerk to put the question on the ballot because under the State law, every warrant article must be put into the form of a question and be placed upon the ballot.

The Moderator announced some of the usual housekeeping rules. Each voter must wear a pink sticker and only those wearing the pink sticker would be permitted to speak and/or vote. The sticker indicates the person as being a registered voter of the Town of Milford. He stated that unless objections were raised, all non-resident Department heads and other individuals present to provide details on various warrant articles, would be allowed to address the assembly as needed in matters of the Warrant. Anyone wishing to speak should proceed to the microphone, be recognized, and state his/her name and address. Relative to calling the question, the Moderator requested that those speaking refrain from this act, instead permitting another to do so. Once the Question has been called, those already standing at the microphone would be permitted to speak. Presentations would be limited to four minutes from the floor. Department heads and others required to speak would be given fifteen minutes for the presentations. There shall be no voice votes. Instead pink cards provided, shall be raised in the process of voting. The Moderator stated he would ask for the cards to be raised by those wishing to vote in the affirmative, then he would ask for them to be lowered; then he would ask for those wishing to vote in the negative to raise their cards. The Moderator stated he would accept only one amendment at a time, and this would then be cleared back to the main motion before he would accept another amendment. No amendments would be accepted on ballot votes.

The Moderator explained that all votes at this first session require a majority vote only. He would not accept any motion to pass over, take no action or table any article on the Warrant because New Hampshire RSA 40: 13 requires every article before the first session to appear on the ballot for the second session of



this Town Meeting. He asked that should he receive a vote from the first session on a particular article indicating that the voters do not wish this article, for any reason, to appear on the ballot, he would not be able to accept this because of the law under which this Town Meeting is being conducted, and would regardless, instruct the Town Clerk to put that particular question on the ballot as it was originally proposed on the floor at the Meeting of this first session. The Moderator added he would not accept a motion to divide a warrant article into more than one question.

On the subject of amendments, the Moderator stated that all amendments must be submitted in writing and only those affecting figures would be accepted by voice. He stated that if a member of the assembly felt an amendment should be by secret ballot, he/she was to raise his/her hand. The Moderator would then accept a written petition bearing five signatures and requesting a secret ballot. The petition must be present in the hall in order for it to be discussed and the petitioners must also be present in the hall.

The Moderator stated that the only question on the Warrant that has any restrictions is Article #10, the Budget for the Town. The default amount in the Budget cannot be amended nor can the language of this article be altered in any fashion. The only issue in this article that can be amended is the dollar amount for which the Board of Selectmen is asking to operate the Town for the year 2004.

In the matter of reconsideration of an article, the Moderator announced such reconsideration would only be accepted immediately following the original vote. He explained that the law requires that if a citizen moves to restrict reconsideration of an article, and it passes, that will prohibit any further action on that restricted article until the voting at the second session on March 9 2004.

Further in the matter of reconsideration of an article, the Moderator stated he can be overruled. He explained that should there be a vote that a voter wishes to ensure cannot be reconsidered at the end of this Meeting, then prevention of a challenge to the Moderator's ruling needs to be brought to the floor by moving to restrict reconsideration of the article and ballot question immediately after consideration as required by Senate Bill #2. Whenever a legal vote to restrict reconsideration has passed all prior votes are legally protected from being brought back to the floor for reconsiderations.

Before commencing discussion, the Moderator announced there would be presentations made.

Chairman of the Board of Selectmen, Nancy Amato, announced that Mary Beth Quinn had been chosen to receive the Safety Award for 2003 for her outstanding work as Park Ranger. Ms. Quinn was the recipient of a \$100 US Savings Bond.

Chairman Amato announced that Town Treasurer, Allen White, would not be running again for this position. She thanked him for his time and dedication during the twelve years he had served in this position. Mr. White was honored with a clock commemorating his service.

Selectman Noreen O'Connell and Bill Parker, Director of Planning, announced that Walter Murray would be stepping down as chairman and member of the Planning Board. Mr. Parker thanked Mr. Murray for ten years of dedication to the Board, and the untold hours spent in that endeavor. He added that Mr. Murray's departure would leave a considerable void. Mr. Murray was presented with a clock commemorating his service.

Vice Chairman of the Board of Selectmen, Cynthia Herman, announced that Selectman Nancy Amato would not be running for another term as selectman, needing time instead to dedicate to the Souhegan Boys and Girls Club project. Ms. Herman thanked Nancy Amato for her dedication and leadership during her time as a selectman, and presented her with a clock commemorating her service.

## **ARTICLE 1 – ELECTION OF OFFICERS**

The results of the voting for Town Officers and School Officers is as follows:

**TOWN OFFICERS:****Selectmen for 3 years:**

|                     |        |
|---------------------|--------|
| Paul Gilbert        | 259    |
| Peter R. Leishman   | 995    |
| Lawrence D. Pickett | 1284 * |

**Cemetery Trustee for 3 years:**

|                   |        |
|-------------------|--------|
| Richard A. Medlyn | 2343 * |
|-------------------|--------|

**Supervisor of the Checklist for 6 Years:**

|                      |        |
|----------------------|--------|
| Herb "Butch" Harding | 2275 * |
|----------------------|--------|

**Library Trustee for 3 years:**

|                  |        |
|------------------|--------|
| Mary Burdett     | 1931 * |
| Chris Costantino | 1553 * |

**Town Clerk for 3 Years:**

|               |        |
|---------------|--------|
| Peggy Langell | 2304 * |
|---------------|--------|

**Town Moderator for 2 Years:**

|                   |        |
|-------------------|--------|
| Nancy A. Amato    | 1559 * |
| Stephen F. Martin | 924    |

**Town Treasurer for 3 Years:**

|                           |        |
|---------------------------|--------|
| Wilfred A. "Willie" Leduc | 1594 * |
| Kevin R. Taylor           | 802    |

\*Deemed appointed by the Moderator

**ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

To vote on Planning Board proposed zoning changes and amendments.

**Ballot Vote No. 1**

1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #1: Replace in its entirety, ARTICLE VI - OVERLAY DISTRICTS, Section 6.040 OPEN SPACE AND CONSERVATION ZONING DISTRICT with a revised Section 6.040 OPEN SPACE AND CONSERVATION DISTRICT.

**SECTION 6.040 OPEN SPACE AND CONSERVATION ZONING DISTRICT (Revised 2004)****6.041 PURPOSE**

- A. To create permanently protected open space without decreasing the allowable density of the site;
- B. To promote the preservation of and to minimize the negative impact on environmental resources, including but not limited to: streams, ponds, floodplains, wetlands, steep slopes, scenic views, open fields, farmland, wildlife habitat, habitat of rare and endangered species, and historic sites and features;
- C. To enhance the quality of life with the provision of space for walking, passive recreation, and aesthetic enjoyment;
- D. To provide for low impact active recreational opportunities, where appropriate. Low impact, for the purpose of this ordinance, shall preclude formal recreation fields or structures intended for year round use;
- E. To provide greater flexibility and efficiency in the siting and design of roads and services;

**Trustee of Trust Funds for 3 Years:**

|                |        |
|----------------|--------|
| Janet Spalding | 2193 * |
|----------------|--------|

**SCHOOL OFFICERS:****School District Moderator for 2 Years:**

|            |        |
|------------|--------|
| Kevin Drew | 2209 * |
|------------|--------|

**School District Treasurer for 2 Years:**

|                 |        |
|-----------------|--------|
| Jeanne M. Walsh | 2175 * |
|-----------------|--------|

**School District Clerk for 2 Years:**

|                 |        |
|-----------------|--------|
| Joan Dargie     | 1526 * |
| Kevin R. Taylor | 819    |

**School Board for 1 years:**

|                       |        |
|-----------------------|--------|
| Dennis M. Shepard     | 634    |
| Robert "Bob" Willette | 1610 * |

**School Board for 3 Years:**

|                 |        |
|-----------------|--------|
| Cara Barlow     | 1681 * |
| Gary L. Daniels | 1631 * |



- F. To discourage sprawling, land consuming forms of development.

#### **6.042 GENERAL REGULATIONS**

- A. Any plan submitted under the Open Space and Conservation Zoning District section of the Town of Milford's Zoning Ordinance (hereinafter Open Space Preservation Design or OSPD) shall mean a development in which the provisions of this Section are met.
- B. All open space shall be dedicated as permanently preserved from future development.
- C. The overall density shall not exceed that which would be allowed in the underlying district
- D. Open space set asides are ineligible as contributing land area in any subsequent development.
- E. Permitted uses are the same as those allowed in the underlying district.

#### **6.043 LOCATION AND SCOPE OF AUTHORITY**

- A. The Open Space and Conservation Zoning District is an overlay district which imposes additional requirements and restrictions to those of the underlying base district established under the powers granted under NH RSA 674:21. In cases of conflict between the requirements of this district and the requirements presented elsewhere in the Town of Milford's Zoning Ordinance, the provisions of this District shall apply.
- B. All subdivisions of land into five (5) or more residential lots, or developments of five (5) or more dwelling units, must incorporate the criteria in OSPD, except as set forth below. The Planning Board will examine the subdivision proposal using the list of resources desirable for preservation (see Open Space Design 6.044:D.1) to ensure that the proposed open space is consistent with the criteria set forth and the purpose of the District. At the discretion of the Planning Board, and if the proposed development does not meet the criteria, the development may be required to incorporate the criteria of a conventional subdivision as permitted by the underlying zoning district.
- C. Properties with subdivision proposals of four (4) or fewer residential lots or for development of four (4) or fewer dwelling units, will be examined by the Planning Board using the list of resources desirable for preservation (see Open Space Design 6.044:D.1). At the discretion of the Planning Board, these developments may be required to incorporate the criteria in OSPD.
- D. Developments of four (4) or fewer lots, or four (4) or fewer dwelling units, that have not been identified by the Planning Board as needing to comply with OSPD, are exempt from the OSPD requirement, provided there is no potential for further subdivision or development of any lots or dwelling units therein or of the parcel from which the four (4) or fewer lots or dwelling units have been subdivided.
- E. Residential subdivisions of land in any District, where each lot is at least 5 times the size required in the underlying district, shall be exempt from OSPD requirements, provided the deed and the subdivision plan for each lot(s) contains a restriction prohibiting the further subdivision of the lot(s).
- F. When a subdivision or development is proposed which includes a lot(s) which may be capable of further subdivision or development, the Planning Board may require that a conceptual, long range plan for the entire parent parcel be presented so that the Board may consider the entirety of a parcel and its impacts. This long-range plan is non-binding. Any future development of the lot or lots will be reviewed by the Planning Board with reference to this long-range plan.

#### **6.044 OPEN SPACE DESIGN**

- A. Every OSPD shall avoid or minimize adverse impacts on the town's natural, cultural and historic resources by incorporating permanently protected open space into the design.
- B. The minimum required open space for all OSPD's is thirty (30) percent of the gross tract area.
- C. Of the minimum required open space one hundred (100) percent must consist of non-wetland soils and soils with slopes less than twenty-five (25) percent. Open space dedicated in excess of the minimum required area may contain any percentage of wetland soils or steep slopes. If the OSPD is a Senior Housing Development, as defined in Section



7.070 of the Zoning Ordinance, the green space requirements of Section 7.074.E shall apply.

**D. Design Standards:**

**1. List of Resources to Consider for Preservation:**

- a. Open water, waterways, stream channels, floodplains and very poorly drained soils, including adjacent buffer areas as defined in 6.020 Wetland Protection District;
- b. The habitat of species listed as endangered, threatened, or of special concern by the NH Natural Heritage Inventory and/or by the NH Fish & Game Department's Non-game & Endangered Wildlife Program;
- c. Moderate slopes, fifteen to twenty-five (15-25) percent, and steep slopes, greater than twenty-five (25) percent, particularly those adjoining water courses and ponds.
- d. Prime (Federal designation) and Important (State designation) Agricultural Soils, as shown on the Agricultural Soils Map in the current Milford Conservation Plan;
- e. Historic sites and features;
- f. Existing or planned trails connecting the tract to other locations, including, but not limited to, the trails on the Town Wide Trails Map maintained by the Milford Conservation Commission of formal and informal trails;
- g. Other space or resources as required by the Planning Board for recreational use consistent with Section 6.041.

**2. Design and Use considerations for preserved Open Space:**

- a. The preserved open space shall include as many of the resources listed in Section 6.044.C.1 (Resources to Consider for Preservation) as practical;
- a. The preserved open space shall be free of all structures except historic sites, features, and structures related to permitted open space uses;
- b. Subsurface disposal systems may not be placed in the preserved open space;
- c. Water supplies may be placed in the preserved open space;
- d. Stormwater management systems may, at the discretion of the Planning Board, be placed in the preserved open space;
- e. Preserved open space shall, unless privately owned, be accessible to the lots or units within the development, and to the general public if publicly owned;
- f. Narrow open space strips shall not be permitted unless the incorporation of the open space strips provides a logical and practical link to, or expansion of, either existing or known planned adjacent preserved open space;
- g. Preserved open spaces shall be interconnected wherever possible to provide a continuous network of open space lands within and adjoining the development;
- h. Public access, regardless of ownership, shall be provided to trails if they are linked to other publicly accessible pathway systems.

**E. Protection and Ownership:**

1. All open space shall be permanently protected by a conservation easement or by covenants and restrictions in perpetuity, approved by the Planning Board after review by the Conservation Commission. The Planning Board may require further legal review of any documents submitted, the cost of which shall be borne by the applicant. Ownership of the open space may be held by:

- a. A homeowners association or other legal entity under New Hampshire State Statutes, or
  - a. Private ownership, protected by a conservation easement and limited to not-for-profit parks, and not-for-profit recreation areas or commercial agriculture and forestry; or
  - b. A non-profit organization, the principal purpose of which is the conservation of open space; or
  - c. The Town of Milford, through the deeding process, subject to approval of the Planning Board and Board of Selectmen, with a trust clause insuring that it be maintained as open space in perpetuity.



2. Open space ownership shall be at the discretion of the Board of Selectmen, in consultation with the Planning Board, Conservation Commission and other Town Boards and Departments as deemed necessary. The Planning Board will be responsible to provide a recommendation on ownership of the preserved open space to the Board of Selectmen for its consideration and acceptance.

#### **6.045 DENSITY AND DIMENSIONAL STANDARDS**

- A. Density:
  1. The density of the proposed development shall be equal to or less than the density allowed in a conventional development;
  2. The maximum density of the proposed development shall be established by a preliminary plan showing the number of lots or units which could be constructed in a conventional subdivision without any special exceptions and/or waivers for lot frontage, area, road and driveway grades, dead-end road length, and soil types suitable for subsurface disposal systems (if used).
- B. Dimensional Standards:
  1. Lot size, frontage, and setbacks will be project specific and are subject to the approval of the Planning Board. Individual lot size, frontage, building envelopes, and setbacks shall be tabulated on the plan. At its discretion, the Planning Board may waive Sections 6.045.B.2, 3, and 4 relative to frontage and setback requirements.
  2. The minimum lot frontage shall be fifty (50) feet.
  3. The minimum lot width with the building envelope shall be seventy-five (75) feet. For the purpose of this section of the Zoning Ordinance, the building envelope shall be defined as the building area to fifteen (15) feet outside of the proposed building footprint, including attached walkways, porches, decks, retaining walls, and other such appurtenances that are necessary or desired for construction of the building.
  4. The building shall be setback at least thirty (30) feet from the front and rear property lines. The building shall be at least fifteen (15) feet from the side property lines.
  5. Village Plan alternatives as outlined in RSA 674:21.VI shall be permitted. No increase in density will be permitted.
  6. All lots and/or structures within the OSPD, built adjacent to a perimeter boundary of the development or with frontage on or adjacent to an existing public road shall conform to all building setbacks and lot frontages as required in the underlying zoning district.
  7. The Planning Board may require site plans for individual lots containing slopes greater than fifteen (15) percent, soils rated as having "severe" limitations for septic systems if not on municipal sewer (as determined by the USDA), and very poorly drained soils.

Voting on this amendment is as follows:

YES: 2234 NO: 412

Article #2 was voted in the affirmative.

#### **ARTICLE 3 – Police Facility - \$2,950,260**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$2,950,260 (Two Million Nine Hundred Fifty Thousand Two Hundred Sixty Dollars) for the demolition of the Garden Street School, and the construction and equipping of a Milford Police Facility on that site, Map 25 Lot 67, which the School District has agreed to give to the Town for this purpose, and to authorize the Selectmen to raise this appropriation by borrowing not more than \$2,950,260 under the Municipal Finance Act, (RSA 33) and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project and to authorize the Selectmen to take all other necessary action to carry out this project. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32.



Note: It is estimated that the town will receive \$640,000 in Impact Fees over the 20 year life of the bond.

Note: As this is a bond issue, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 20-year bond issue and this Article does not impact the tax rate until 2005 and will then have an **estimated tax impact of 37 cents (\$37 on a home valued at \$100,000).**

The Moderator read Ballot Question #3 as follows:

**BALLOT QUESTION 3 – Police Facility - \$2,950,260**

**Shall the Town vote to raise and appropriate the sum of \$2,950,260 for the demolition of the Garden Street School and the construction and equipping of a Milford Police Facility on that site, Map 25 Lot 67, which the School District has agreed to give to the Town for this purpose, and to authorize the Selectmen to raise this appropriation by borrowing not more than \$2,950,260 under the Municipal Finance Act, (RSA 33) and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project, and to authorize the Selectmen to take all other necessary action to carry out this project, as more particularly described in Article 3? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #3 are as follows:

YES: 1649 NO: 1077

This Article required a 60% majority to pass. The total number of votes cast was 2726. Sixty percent of the total is 1636.

Article #3 was voted in the affirmative.

**ARTICLE 4 - Revaluation of Town Property - \$225,900**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$225,900 (Two Hundred Twenty Five Thousand, Nine Hundred Dollars), for the complete revaluation of property in Milford, or take any other action relative thereto. (This revaluation has been ordered by the State of New Hampshire Board of Tax and Land Appeals (BTLA) and we have no choice but to comply.) This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the revaluation is completed or by 31 December 2008, whichever is sooner. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 29 cents (\$29 on a home valued at \$100,000).** .

The Moderator read Ballot Question #4 as follows:

**BALLOT QUESTION 4 - Revaluation of Town Property - \$225,900**

**Shall the Town vote to raise and appropriate the sum of \$225,900 for the complete revaluation of property in Milford, as more particularly described in Article 4? (This revaluation has been ordered by the State of New Hampshire Board of Tax and Land Appeals (BTLA) and we have no choice but to comply.) The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #4:

YES: 1820 NO: 840

Article #4 was voted in the affirmative.

**ARTICLE 5 – Milford Area Communication Center Equipment - \$45,990**



The Moderator presented a summary of this article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to authorize the Board of Selectmen to enter into a five (5) year lease-purchase agreement, subject to a fiscal funding clause which will protect the town in the event of non-appropriation, for the purpose of lease-purchasing equipment (Communications Control System, Dispatch Communications Console, Digital Call Recorder, Signal-to-Noise Voter), required to operate the Milford Area Communication Center (MACC) and to raise and appropriate the sum of \$45,990 (Forty Five Thousand Nine Hundred Ninety Dollars) for the first year's payment for this purpose, or take any other action relative thereto. This equipment will remain the property to the Town of Milford and will be on loan to MACC so long as the Town of Milford remains a member of MACC. The purchase price of this equipment is \$219,000 (Communications Control System - \$135,000; Dispatch Communications Console - \$29,000; Digital Call Recorder - \$25,000; Signal-to-Noise Voter - \$30,000). If this Article passes, subsequent year's payments will be included in the Operating Budget. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This article has an **estimated tax impact of 6 cents (\$6 on a home valued at \$100,000).**

The Moderator read Ballot Question #5 as follows

**BALLOT QUESTION 5 – Milford Area Communication Center Equipment - \$45,990**

**Shall the Town vote to authorize the Board of Selectmen to enter into a five (5) year lease-purchase agreement, subject to a fiscal funding clause which will protect the town in the event of non-appropriation, for the purpose of lease-purchasing equipment (Communications Control System, Dispatch Communications Console, Digital Call Recorder, Signal-to-Noise Voter), required to operate the Milford Area Communication Center (MACC) and to raise and appropriate the sum of \$45,990 for the first year's payment for this purpose, as more particularly set forth in Article 5? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #5

YES: 1869 NO: 777

Article #5 was voted in the affirmative.

**ARTICLE 6– Conservation Easement – Osgood Pond Dredging - \$0**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to authorize the Selectmen to grant a conservation easement on approximately 29 acres of the "Brox Property" (of which approximately 26 acres are wetlands, parts of Map 38 Lot 9, Map 38 Lot 14 and Map 38 Lot 58), for the purpose of providing an in-kind match valued at approximately \$227,383 for the dredging and clean-up of Osgood Pond by the United States Army Corps of Engineers, and to authorize the Selectmen to execute any and all documents to cause this easement to be established and imposed on the subject property, or take any other action relative thereto. The funding for this project will be 65% federal funds and 35% local funds (previously appropriated plus in-kind contributions). The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This article has **NO tax impact.**

The Moderator read Ballot Question #6 as follows:

**BALLOT QUESTION 6 – Conservation Easement – Osgood Pond Dredging - \$0**

**Shall the Town vote to authorize the Selectmen to grant a conservation easement on approximately 29 acres of the "Brox Property" (of which approximately 26 acres are wetlands, parts of Map 38 Lot 9, Map 38 Lot 14 and Map 38 Lot 58), the purpose of providing an in-kind match valued at approximately \$227,383 for the dredging and clean-up of Osgood Pond by the United States Army Corps of Engineers, and to authorize the Selectmen to execute any and all documents to cause this easement to be established and imposed on**



**the subject property, as more particularly described in Article 6? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #6 are as follows:

YES: 2221 NO: 428

Article #6 was voted in the affirmative.

**ARTICLE 7 - Conservation Commission Land Fund - \$50,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand Dollars) to be added to the established "Conservation Land Fund" created in accordance with RSA 36-A, said fund together with any future additions thereto, the sum to be allowed to accumulate from year to year and be available for the acquisition of property and other conservation purposes pursuant to RSA 36-A), and to authorize the Selectmen to take all other necessary action to carry out this project. By request of the Conservation Commission. (FYI - Money in the Land Fund can only be expended by the Conservation Commission after a public hearing (RSA 36-A:5 II) & approval of the Board of Selectmen (RSA 36-A:4). The Land Fund has an estimated balance of \$47,000. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an estimated tax impact of 6 cents (\$6 on a home valued at \$100,000).

The Moderator read Ballot Question #7 as follows:

**BALLOT QUESTION 7 - Conservation Commission Land Fund - \$50,000**

**Shall the Town vote to raise and appropriate the sum of \$50,000 to be added to the established "Conservation Land Fund", as more particularly described in Article 7? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #7 are as follows:

YES: 1662 NO: 972

Article #7 was voted in the affirmative.

**ARTICLE 8 - Wastewater Treatment Operating Budget - \$1,565,025**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$1,565,025 (One Million, Five Hundred Sixty Five Thousand, Twenty Five Dollars) to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from sewer users charges of an equal amount, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32 and is **paid for by the sewer user fees.**

The Moderator read Ballot Question #8 as follows:

**BALLOT QUESTION 8 - Wastewater Treatment Operating Budget - \$1,565,025**

**Shall the Town vote to raise and appropriate the sum of \$1,565,025 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from sewer users charges of an equal amount, as more particularly described in Article 8? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #8 are as follows:



YES: 2004 NO: 622

Article #8 was voted in the affirmative.

**ARTICLE 9 - Water Department Operating Budget - \$1,018,339**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$1,018,339 (One Million Eighteen Thousand, Three Hundred Thirty Nine Dollars) to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32 and is **paid for by the water user fees.**

The Moderator read Ballot Question #9 as follows:

**BALLOT QUESTION 9 - Water Department Operating Budget - \$1,018,339**

**Shall the Town vote to raise and appropriate the sum of \$1,018,339 to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, as more particularly described in Article 9? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #9 are as follows:

YES: 1972 NO: 638

Article #9 was voted in the affirmative.

**ARTICLE 10 - Operating Budget - \$10,108,627**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

Shall the Town of Milford raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,108,627 (Ten Million, One Hundred Eight Thousand Six Hundred Twenty Seven Dollars)? Should this Article be defeated, the operating budget shall be \$9,825,241 (Nine Million Eight Hundred Twenty Five Thousand Two Hundred Forty One Dollars) which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen supports this 2004 Operating Budget Article. The Budget Advisory Committee supports this Operating Budget Article. This Article has an **estimated tax impact 75 cents (\$75 on a home valued at \$100,000).**

Note: As part of a reorganization of the Department of Public Works (including Water and Wastewater), the budget contains the following additions to staff: Assistant Public Works Director (Water/Wastewater/Environmental)(20%); Superintendent of Highways, Drains and Developments; Superintendent of Cemeteries and Parks; Truck Driver.

Note: The proposed operating budget contains a one-ton 4 wheel-drive dump truck (\$28,000) to replace a 1991 one-ton 2 wheel-drive dump truck (we will be able to use the new truck to plow which we cannot do with the old truck); and one police cruiser to replace one of the existing cruisers with high mileage.

The Moderator read Ballot Question #10 as follows:

**BALLOT QUESTION 10 - Operating Budget - \$10,108,627**

**Shall the Town of Milford raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the**

amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth herein, totaling \$ 10,108,627? Should this Article be defeated, the operating budget shall be \$9,825,241 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only, as more particularly described in Article 10. The Board of Selectmen and the Budget Advisory Committee support this Article.

(The listing below is for your budget review process. It is depicted in the Town Warrant and Report for your information but will not be on the March Ballot.)

Please Note: For convenience, the entire Budget as proposed, is depicted on the next page.

| DEPARTMENT                  | <u>2003</u><br><u>APPROP.</u> | <u>2003</u><br><u>EXP</u> | <u>2004</u><br><u>REQ</u> | <u>2004</u><br><u>BAC</u> |
|-----------------------------|-------------------------------|---------------------------|---------------------------|---------------------------|
| Board of Selectmen          | \$69,113                      | \$62,994                  | \$50,118                  |                           |
| Administration              | 148,849                       | 137,480                   | 153,676                   |                           |
| Moderator                   | 575                           | 500                       | 575                       |                           |
| Boards & Commissions        | 25,300                        | 18,754                    | 5,600                     |                           |
| Town Clerk                  | 78,592                        | 72,980                    | 91,718                    |                           |
| Voter Registration          | 11,782                        | 8,910                     | 15,426                    |                           |
| Finance                     | 157,868                       | 141,342                   | 141,436                   |                           |
| Assessing                   | 134,409                       | 129,591                   | 139,472                   |                           |
| Tax Collector               | 82,161                        | 77,967                    | 85,994                    |                           |
| Information Systems         | 138,880                       | 138,454                   | 164,719                   |                           |
| Legal Services              | 200,000                       | 176,291                   | 143,151                   |                           |
| Human Resources             | 54,206                        | 53,183                    | 56,741                    |                           |
| Employee Benefits           | 1,383,014                     | 1,320,516                 | 1,635,007                 |                           |
| Planning                    | 156,093                       | 152,855                   | 177,405                   |                           |
| Zoning                      | 2,800                         | 2,584                     | 4,208                     |                           |
| General Gov Buildings       | 160,924                       | 152,187                   | 166,012                   |                           |
| Cemeteries                  | 94,517                        | 88,782                    | 146,285                   |                           |
| Insurance                   | 94,453                        | 115,965                   | 98,860                    |                           |
| Police                      | 1,574,651                     | 1,500,185                 | 1,627,299                 |                           |
| Ambulance                   | 445,875                       | 437,886                   | 495,886                   |                           |
| Fire                        | 363,346                       | 349,048                   | 365,736                   |                           |
| Building and Health         | 115,141                       | 113,617                   | 136,313                   |                           |
| Emergency Management        | 15,000                        | 17,157                    | 20,000                    |                           |
| Other Public Safety         | 317,823                       | 318,018                   | 368,616                   |                           |
| Highway Administration      | 72,316                        | 71,640                    | 116,950                   |                           |
| Highways & Streets          | 798,428                       | 788,100                   | 859,140                   |                           |
| Street Lighting             | 68,600                        | 65,710                    | 60,400                    |                           |
| Solid Waste Disposal        | 816,289                       | 740,099                   | 720,357                   |                           |
| Welfare - Administration    | 32,465                        | 32,638                    | 33,423                    |                           |
| Welfare - Direct Assistance | 142,536                       | 174,851                   | 176,500                   |                           |
| Other Health & Welfare      | 9,295                         | 9,295                     | 9,899                     |                           |
| Parks Maintenance           | 115,176                       | 97,635                    | 125,290                   |                           |
| Recreation                  | 75,910                        | 44,613                    | 64,576                    |                           |
| Library                     | 535,239                       | 535,239                   | 564,588                   |                           |
| Conservation                | 10,844                        | 10,844                    | 14,130                    |                           |



|                            |                    |                    |                     |
|----------------------------|--------------------|--------------------|---------------------|
| Other Culture & Recreation | 2,820              | 2,820              | 23,000              |
| Debt Service               | 1,074,710          | 1,057,004          | 1,050,121           |
| <b>TOTAL</b>               | <b>\$9,580,000</b> | <b>\$9,217,734</b> | <b>\$10,108,627</b> |

(UNAUDITED)

The results of the official ballot voting at the Elective Session on Article #10 are as follows:

YES: 1668 NO: 964

Article #10 was voted in the affirmative.

#### **ARTICLE 11 – AFSCME Union Collective Bargaining Agreement - \$98,727**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to approve the cost items included in the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the American Federation of State, County and Municipal Employees (AFSCME) for contract years 2002, 2003, 2004 (1 April – 31 March) which calls for increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of \$98,727 (Ninety Eight Thousand Seven Hundred Twenty Seven Dollars) for fiscal years 2002, 2003 and 2004. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement, and upon approval of this Article, said cost allocation is to be transferred to the general operating budget, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 13 cents (\$13 on a home valued at \$100,000).**

|               | <u><b>COST ITEMS</b></u> |                    |                    |                    |
|---------------|--------------------------|--------------------|--------------------|--------------------|
|               | <u><b>2002</b></u>       | <u><b>2003</b></u> | <u><b>2004</b></u> | <u><b>2005</b></u> |
| Wages         | \$ 12,403                | \$32,293           | \$42,703           | \$10,795           |
| Benefits      | 1,452                    | 3,779              | 4,997              | 1,263              |
| Other Costs   |                          |                    | 1,100              | 1,100              |
| <b>Totals</b> | <b>\$ 13,855</b>         | <b>\$36,072</b>    | <b>\$48,800</b>    | <b>\$13,158</b>    |

The Moderator read Ballot Question #11 as follows

#### **BALLOT QUESTION 11 – AFSCME Union Collective Bargaining Agreement -\$98,727**

**Shall the Town vote to approve the cost items included in the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the American Federation of State, County and Municipal Employees (AFSCME) for contract years 2002, 2003, 2004 (1 April – 31 March) which calls for increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of \$98,727 for fiscal years 2002, 2003 and 2004, as more particularly described in Article 11? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #11 are as follows:

YES: 1721 NO: 907

Article #11 was voted in the affirmative.

#### **ARTICLE 12 – One Ton Dump Truck with Plow - \$32,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:



To see if the Town will vote to raise and appropriate the sum of \$32,000 (Thirty Two Thousand Dollars) to purchase and equip a one-ton, four-wheel drive dump truck with plow assembly for the Highway Department which will replace the 1993 Ford one-ton dump truck, and further to authorize the disposal of the 1993 Ford dump truck by sale or other means as the Selectmen determine, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This Article has an **estimated tax impact of 4 cents (\$4 on a home valued at \$100,000).**

The Moderator read Ballot Question #12 as follows:

**BALLOT QUESTION 12 – One Ton Dump Truck with Plow - \$32,000**

**Shall the Town vote to raise and appropriate the sum of \$32,000 to purchase and equip a one-ton, four-wheel drive dump truck with plow assembly for the Highway Department which will replace the 1993 Ford one-ton dump truck, and further to authorize the disposal of the 1993 Ford dump truck by sale or other means as the Selectmen determine, as more particularly set forth in Article 12? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #12 are as follows:

YES: 1749 NO: 902

Article #12 was voted in the affirmative.

**ARTICLE 13 – 2002 Caterpillar Loader with Bucket and Forks - \$22,295**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to authorize the Board of Selectmen to enter into a three (3) year lease-purchase agreement, subject to a fiscal funding clause which will protect the town in the event of non-appropriation, for the purpose of lease-purchasing a used (low hours) 2002 Caterpillar Wheel Loader with bucket and forks for the Highway Department, replacing the 1988 Trojan loader (removed from service due to engine failure), and to raise and appropriate the sum of \$22,295 (Twenty Two Thousand Two Hundred Ninety Five Dollars) for the first years' payment for this purpose, and further to authorize the disposition of the 1988 Trojan loader by sale or other means as the Selectmen may determine, or take any other action relative thereto. The purchase price of this vehicle is \$83,500, with a trade-in on the Trojan loader of \$3,000, and credit for the existing 6 month lease payments of \$16,800 (the net amount to finance will be \$63,700). If this Article passes, subsequent year's payments will be included in the Operating Budget. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This Article has an estimated tax impact of 3 cents (\$3 on a home valued at \$100,000).

The Moderator read Ballot Question #13 as follows:

**BALLOT QUESTION 13 – 2002 Caterpillar Loader with Bucket and Forks - \$22,295**

**Shall the Town vote to authorize the Board of Selectmen to enter into a three (3) year lease-purchase agreement, subject to a fiscal funding clause which will protect the town in the event of non-appropriation, for the purpose of lease-purchasing a used (low hours) 2002 Caterpillar Wheel Loader with bucket and forks for the Highway Department, replacing the 1988 Trojan loader (removed from service due to engine failure) and to raise and appropriate the sum of \$22,295 for the first year's payment for this purpose, and further to authorize the disposition of the 1988 Trojan loader by sale or other means as the Selectmen may determine, as more particularly described in Article 13? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #13 are as follows:

YES: 1747 NO: 909



Article #13 was voted in the affirmative.

**ARTICLE 14 - Keyes Pool House Renovation & Expansion - \$59,527**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$59,527 (Fifty Nine Thousand Five Hundred Twenty Seven Dollars), to renovate the existing Keyes Pool House building and construct a 320 sq. ft. addition and a 320 sq. ft. storage building in order to provide a separate First Aid Room, locker and lunch room space for the staff, concession area, and storage space for equipment, said funds to come from the 2003 unreserved fund balance which represents the money left over from the 2003 Pool Filter System Replacement warrant article, or take any other action relative thereto. By request of the Recreation Commission. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has **NO tax impact**.

The Moderator read Ballot Question #14 as follows:

**BALLOT QUESTION 14 - Keyes Pool House Renovation & Expansion - \$59,527**

**Shall the Town vote to raise and appropriate the sum of \$59,527, to renovate the existing Keyes Pool House building and construct a 320 sq. ft. addition and a 320 sq. ft. storage building in order to provide a separate First Aid Room, locker and lunch room space for the staff, concession area, and storage space for equipment, said funds to come from the 2003 unreserved fund balance which represents the money left over from the 2003 Pool Filter System Replacement warrant article, as more particularly described in Article 14. The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #14 are as follows:

YES: 1783 NO: 907

Article #14 was voted in the affirmative.

**ARTICLE 15 - Brox Residential Property Master Plan Consultant - \$22,900**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$22,900 (Twenty Two Thousand Nine Hundred Dollars) for the purpose of hiring a professional consultant to develop a master plan for the approximately 145 acres of the "Brox Property" zoned Residential "R" to properly accommodate a mix of community uses (schools, recreation, fire, ambulance, cemetery, transfer station, etc.), or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Warrant

Article in accordance with RSA 32. This article has an **estimated tax impact of 3 cents (\$3 on a home valued at \$100,000).**

The Moderator read Ballot Question #15 as follows:

**BALLOT QUESTION 15 - Brox Residential Property Master Plan Consultant - \$22,900**

**Shall the Town vote to raise and appropriate the sum of \$22,900 for the purpose of hiring a professional consultant to develop a master plan for the approximately 145 acres of the "Brox Property" zoned Residential "R" to properly accommodate a mix of community uses (schools, recreation, fire, ambulance, cemetery, transfer station, etc.), as more particularly described in Article 15? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #15 are as follows:

YES: 1402 NO: 1236



Article #15 was voted in the affirmative.

#### **ARTICLE 16 - Establishing Additional Town Forests - \$0**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to establish as Town Forest, pursuant to RSA 31:110 – 31:114, the following town-owned conservation lands: Rotch Wildlife Preserve, Map 52, Lot 18, and Dadoly Conservation Land, Map 53, Lot 72, to be managed by the Conservation Commission pursuant to RSA 31:112, (II), or take any other action relative thereto. By request of the Conservation Commission. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This article has **NO tax impact**.

The Moderator read Ballot Question #16 as follows:

#### **BALLOT QUESTION 16 - Establishing Additional Town Forests - \$0**

**Shall the Town vote to establish as Town Forest, pursuant to RSA 31:110 – 31:114, the following town-owned conservation lands: Rotch Wildlife Preserve, Map 52, Lot 18, and Dadoly Conservation Land, Map 53, Lot 72, to be managed by the Conservation Commission pursuant to RSA 31:112, (II), as more particularly described in Article 16? By request of the Conservation Commission. The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #16 are as follows:

YES: 2322 NO: 342

Article #16 was voted in the affirmative.

#### **ARTICLE 17 - Rail-Trail Parking - \$0**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to authorize the Board of Selectmen to transfer, with restrictions, 4815 square feet (0.11 acres) of Map 42 Lot 77, Town owned land to Map 47 Lot 15 (162 Armory Road), in exchange for a permanent easement on 40,412 square feet (0.93 acres) of Map 47 Lot 15 for parking and access to the Rail-Trail in the vicinity of Armory Road, on such terms and conditions as the Selectmen deem appropriate. By request of the Conservation Commission. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This article has **NO tax impact**.

The Moderator read Ballot Question #17 as follows:

#### **BALLOT QUESTION 17 - Rail-Trail Parking - \$0**

**To see if the Town will vote to authorize the Board of Selectmen to transfer, with restrictions, 4815 square feet (0.11 acres) of Map 42 Lot 77, Town owned land to Map 47 Lot 15 (162 Armory Road), in exchange for a permanent easement on 40,412 square feet (0.93 acres) of Map 47 Lot 15 for parking and access to the Rail-Trail in the vicinity of Armory Road, as more particularly described in Article 17. By request of the Conservation Commission. The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #17 are as follows:

YES: 2258 NO: 389

Article #17 was voted in the affirmative.

#### **ARTICLE 18 – School Resource Officer - \$39,732**



The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$39,732 (Thirty Nine Thousand, Seven Hundred Thirty Two Dollars) for the purpose of hiring (beginning in April) a full-time School Resource Officer for the Police Department to be assigned to the schools, and to authorize placement of the costs associated with this position into the general operating budget as an annual expenditure, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 5 cents (\$5 on a home valued at \$100,000)**. ( Note: the annual salary and benefits of \$54,289 plus other below-cited costs has an estimated 2005 tax impact of 7 cents.)

|                                                       |          |
|-------------------------------------------------------|----------|
| 9 months (35 weeks) salary based on \$41,735 annually | \$28,091 |
| Fringe Benefits                                       | 11,641   |

The Moderator read Ballot Question #17 as follows:

**BALLOT QUESTION 18 – School Resource Officer - \$39,732**

**Shall the Town vote to raise and appropriate the sum of \$39,732 for the purpose of hiring (beginning in April) a full-time School Resource Officer for the Police Department to be assigned to the schools, and to authorize placement of the costs associated with this position into the general operating budget as an annual expenditure, as more particularly described in Article 18? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #18 are as follows:

YES: 1610 NO: 1065

Article #18 was voted in the affirmative.

**ARTICLE 19 - DO-IT Operating Budget Support - \$15,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Main Street Program Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto. By request of DO-IT. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This article has an **estimated tax impact of 2 cents (\$2 on a home valued at \$100,000)**.

The Moderator read Ballot Question #19 as follows:

**BALLOT QUESTION 19 - DO-IT Operating Budget Support - \$15,000**

**Shall the Town vote to raise and appropriate the sum of \$15,000 for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Main Street Program Downtown Ongoing Improvement Team (DO-IT), as more particularly described in Article 19? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #19 are as follows:

YES: 1567 NO: 1093

Article #19 was voted in the affirmative.



## **ARTICLE 20 - Pumpkin Festival, Holiday Decorations and Plantings - \$20,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) for Pumpkin Festival support (\$15,500) by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas (\$1,500); purchase of lights, garland, etc. for holiday decorations (\$3,000); or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 3 cents (\$3 on a home valued at \$100,000).**

The Moderator read Ballot Question #20 as follows:

### **BALLOT QUESTION 20 - Pumpkin Festival, Holiday Decorations and Plantings - \$20,000**

**Shall the Town vote to raise and appropriate the sum of \$20,000 for Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decoration, as more particularly described in Article 20? The Board of Selectmen and the Budget Advisory Committee support this Article**

The results of the official ballot voting at the Elective Session on Article #20 are as follows:

YES: 1685 NO: 1015

Article #20 was voted in the affirmative.

## **ARTICLE 21 – Land Lease or Sale for Recreation - \$0**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to authorize the Selectmen to lease or sell, for recreation purposes, to the Milford Community Athletic Association (MCAA) up to seventeen (17) acres of the Town-owned "Brox Property" currently zoned Residential "R", so long as any of that land remains available, said lease or sale to be at such time and on such terms and conditions as the Selectmen deem appropriate, *but not before the finalization and acceptance of the Brox Residential Master Plan*, and shall contain a reverter clause stating that should the land not continue to be used for recreational purposed, all rights of ownership shall revert back to the Town, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has **NO tax impact.**

The Moderator read Ballot Question #21 as follows:

### **BALLOT QUESTION 21 – Land Lease or Sale for Recreation - \$0**

**Shall the Town vote to authorize the Selectmen to lease or sell, for recreation purposes, to the Milford Community Athletic Association (MCAA) up to seventeen (17) acres of the Town-owned "Brox Property" currently zoned Residential "R", so long as any of that land remains available, said lease or sale to be at such time and on such terms and conditions as the Selectmen deem appropriate, *but not before the finalization and acceptance of the Brox Residential Master Plan*, and shall contain a reverter clause stating that should the land not continue to be used for recreational purposed, all rights of ownership shall revert back to the Town, as more particularly described in Article 21? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.**

The Moderator stated this Article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

Selectman Chairman, Nancy Amato, put a motion on the floor and it was seconded, to amend this article to read as follows:



“To see if the Town will vote to authorize the Selectmen to lease or sell, for recreation purposes, to the Milford Community Athletic Association (MACC) up to seventeen (17) acres of the Town-owned “Brox Property” currently zoned Residential ‘R’ so long as any of that land remains available, but not before the finalization and acceptance **by the Board of Selectmen after a public hearing**, of the Brox Residential Master Plan, and shall contain a reverter clause stating that should the land not continue to be used for recreational purposes, all rights of ownership shall revert back to the Town, or take any other action relative thereto.”

There being no discussion or questions on the amendment as proposed, the Moderator called for a vote on the amendment. The amendment passed.

The Moderator announced he had received a second amendment to this article provided by the Budget Committee.

Mr. Terry Parker of the Budget Committee placed the following amendment on the floor, and it was seconded. The amendment is as follows:

In the Article, immediately following the amendment made by the Board of Selectmen, i.e. to add by the Board of Selectmen after a public hearing, that the following be added: “followed by a warrant article for approval by a positive vote of the Town”.

For purposes of clarification, the Moderator stated the Ballot Question is now proposed as follows:

“Shall the Town vote to authorize the Selectmen to lease or sell, for recreation purposes, to the Milford Community Athletic Association (MCAA) up to seventeen (17) acres of the Town-owned “Brox Property” currently zoned Residential ‘R’, so long as any of that land remains available, said lease or sale to be at such time and on such terms and conditions as the Selectmen deem appropriate, but not before the finalization and acceptance by the Board of Selectmen after a public hearing, followed by a warrant article for approval by a positive vote of the Town, of the Brox Residential Master Plan, and shall contain a reverter clause stating that should the land not continue to be used for recreational purposes, all rights of ownership shall revert back to the Town, as more particularly described in Article 21?”

Mr. Parker explained that the Budget Committee wished to have a survey done of the whole property for the best possible uses to be made thereof, and then this survey be approved by a majority. He stated that before the Town agreed to give away any part of the property, the survey of the entire property should be done.

Russell Monbleau of the Milford Community Athletic Association addressed the assembly and stated that a similar article was approved at the last town meeting, and he did not support the proposed amendment.

After considerable further discussion, a motion was placed on the floor, and seconded to call the question. The motion passed.

There being no further discussion on the second amendment, the Moderator called for a vote. The amendment failed.

The Moderator advised the assembly that the original article plus the Selectmen’s amendment was now in effect.

With no further comments, the Moderator ordered the Town Clerk to place the question on the Ballot as amended.

The results of the official ballot voting at the Elective Session on Article #21 are as follows:

YES: 1800 NO: 784

Article #21 was voted in the affirmative.

## **ARTICLE 22 – Social Services - \$20,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:



To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) for the purpose of providing social service funding for Milford residents by the following agencies, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 3 cents (\$3 on a home valued at \$100,000)**.

- Milford Regional Counseling Services, Inc. - \$2,077
- St. Joseph Community Services, Inc. - \$2,789
- Nashua Soup Kitchen and Shelter, Inc. – 2,076
- Community Council - \$1,986
- Keystone Hall - \$1,384
- American Red Cross – Greater Nashua and Souhegan Valley Chapter - \$1,038
- Souhegan Valley Boys & Girls Club- \$2,076
- Souhegan Valley Resources - \$1,730
- Bridges - \$692
- Nashua Area Health Center - \$1,730
- Souhegan Home & Hospice Care - \$1,730
- Home Health & Hospice Care - \$692

The Moderator read Ballot Question #22 as presented in the Voters' Guide as follows:

**BALLOT QUESTION 22 – Social Services - \$20,000**

**Shall the Town vote to raise and appropriate the sum of \$20,000 for the purpose of providing social service funding for Milford residents by the following agencies: Milford Regional Counseling Services, Inc.; St. Joseph Community Services, Inc.; Nashua Soup Kitchen and Shelter, Inc.; Community Council; Keystone Hall, American Red Cross-Greater Nashua and Souhegan Valley Chapter; Souhegan Valley Boys & Girls Club; Souhegan Valley Resources; Bridges; Nashua Area Health Center; Souhegan Home & Hospice Care; Home Health & Hospice Care, as more particularly described in Article 22? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #22 are as follows:

YES: 2021 NO: 603

Article #22 was voted in the affirmative.

**ARTICLE 23 – Summer Band Concerts - \$9,000 (\$6000 bands, \$2000 sound system, \$1000 crossing detail)**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$9,000 (Nine Thousand Dollars) for the purpose of holding the traditional summer evening Band Concerts, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 1 cent (\$1 on a home valued at \$100,000)**.

The Moderator read Ballot Question #23 as printed in the Voters' Guide, as follows:

**BALLOT QUESTION 23 – Summer Band Concerts - \$9,000**

**Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the traditional summer evening Band Concerts, as more particularly described in Article 23? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #23 are as follows:

YES: 1762 NO: 866



Article #23 was voted in the affirmative.

#### **ARTICLE 24 – Fire Works - \$10,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) for the purpose of providing a 4<sup>th</sup> of July type fireworks display at a time and location to be determined by the Board of Selectmen. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. **This Article has an estimated tax impact of 1 cent (\$1 on a home valued at \$100,000).**

The Moderator read Ballot Question #24 as printed in the Voters' Guide, as follows:

#### **BALLOT QUESTION 24 – Fire Works - \$10,000**

**Shall the Town vote to raise and appropriate the sum of \$10,000 for the purpose of providing a 4<sup>th</sup> of July type fireworks display at a time and location to be determined by the Board of Selectmen, as more particularly described in Article 24? The Board of Selectmen and the Budget Advisory Committee support this Article.**

The results of the official ballot voting at the Elective Session on Article #24 are as follows:

YES: 1673 NO: 958

Article #24 was voted in the affirmative.

#### **ARTICLE 25 – Memorial, Veterans & Labor Day Parade Town Support - \$5,000**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) for town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments with only the aforementioned departmental support costs associated with the provision of these services to be charged against this appropriation, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. **This Article has an estimated tax impact of less than 1 cent (less than \$1 on a home valued at \$100,000).**

The Moderator read Ballot Question #25 as printed in the Voters' Guide, as follows:

#### **BALLOT QUESTION 25 – Memorial, Veterans & Labor Day Parade Town Support - \$5,000**

**Shall the Town vote to raise and appropriate the sum of \$5,000 for town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments with only the aforementioned departmental support costs associated with the provision of these services to be charged against this appropriation, as more particularly described in Article 25? The Board of Selectmen does and the Budget Advisory Committee support this Article.**

The results of the official voting at the Elective Session on Article #25 are as follows:

YES: 2134 NO: 490

Article #25 was voted in the affirmative.

#### **ARTICLE 26 –Modification of Existing Elderly Exemptions**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:



Shall we, pursuant to RSA 72:39-(a) and (b), modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$40,000, to a person 75 years of age up to 80 years, \$60,000, and to a person 80 years of age or older, \$80,000? To qualify, the person must satisfy all the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including, without limitation, that they demonstrate that they have been a New Hampshire resident for at least 5 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 years. In addition, the taxpayer must have a net income in each applicable age group of not more than \$19,500, or, if married, a combined net income of not more than \$37,000; and own net assets, whether married or not, not in excess of \$70,000, excluding the value of the person's residence. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article. This Article has an **estimated tax impact of 4 cents (\$4 on a home valued at \$100,000)**.

The Moderator read Ballot Question #26 as printed in the Voters' Guide, as follows

**BALLOT QUESTION 26 –Modification of Existing Elderly Exemptions**

**Shall we, pursuant to RSA 72:39-(a) and (b), modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$40,000, to a person 75 years of age up to 80 years, \$60,000, and to a person 80 years of age or older, \$80,000? To qualify, the person must satisfy all the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including, without limitation, that they demonstrate that they have been a New Hampshire resident for at least 5 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 years. In addition, the taxpayer must have a net income in each applicable age group of not more than \$19,500, or, if married, a combined net income of not more than \$37,000; and own net assets, whether married or not, not in excess of \$70,000, excluding the value of the person's residence. The Board of Selectmen and the Budget Advisory Committee support this Article.**

The Moderator stated this article was moved by the Board of Selectmen and seconded by the Budget Advisory Committee.

Selectman Daniels put a motion on the floor and it was seconded to amend the amount of \$19,500.00 in this Article to \$23,700.00.

Mr. Daniels explained that at the Selectmen's meeting of the Monday before this Town Meeting, three of the petitioners of Article 27 came before that Board and stated they supported this Article 26 but were of the opinion that the Selectmen had not increased the single net income as much as they had increased the married combined income. After discussion at that Selectmen's meeting, the Board agreed to increase the single figure to \$23,700 and this met with the agreement of the three petitioners present at that meeting.

Chairman Sweeney of the Budget Committee stated there would be no change in the tax impact of this amendment.

There being no further discussion or comments, the Moderator called for a vote on the amendment. The amendment passed.

The Moderator ordered the Town Clerk to place the amended question on the Ballot in appropriate form.

The amended Ballot Question is as follows:

Shall we, pursuant to RSA 72:39-(a) and (b), modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$40,000, to a person 75 years of age up to 80 years, \$60,000, and to a person 80 years of age or older, \$80,000? To qualify, the person must satisfy all the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including, without limitation, that they demonstrate that they have been a



New Hampshire resident for at least 5 consecutive years, own the real estate individual or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 years. In addition, the tax payer must have a net income in each applicable age group of not more than \$23,700, or if married, a combined net income of not more than \$37,000; and own net assets, whether married or not, not in excess of \$70,000, excluding the value of the person's residence. The Board of Selectmen and the Budget Advisory Committee support this Article.

The results of the official ballot voting at the Elective Session on Article #26:

YES: 2060 NO: 545

Article #26 was voted in the affirmative.

#### **ARTICLE 27 – Petition Article, Modification of Existing Elderly Exemptions**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

Shall we modify the elderly exemptions from property tax in the Town of Milford, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$68,000; for a person 75 years of age up to 80 years, \$83,000; for a person 80 years of age or older \$120,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$35,000 or, if married a combined net income of less than \$45,000 and own net assets not in excess of \$100,000 excluding the value of the person's residence. Article by petition. The Board of Selectmen does not support this Article. The Budget Advisory Committee does not support this Article. (Petition received and verified 6 November 2003)

The Moderator read Ballot Question #27 as presented in the Voters' Guide as follows:

#### **BALLOT QUESTION 27 – Petition Article, Modification of Existing Elderly Exemptions**

**Shall the Town vote to modify the elderly exemptions from property tax in the Town of Milford, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$68,000; for a person 75 years of age up to 80 years, \$83,000; for a person 80 years of age or older \$120,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$35,000 or, if married a combined net income of less than \$45,000 and own net assets not in excess of \$100,000 excluding the value of the person's residence. The Board of Selectmen and the Budget Advisory Committee do not support this Article.**

The Moderator stated this Article is a petition article, and is moved by the petitioners. The article was seconded.

Selectman Daniels put a motion on the floor to amend this Article; it was seconded.

The amended Article is as follows:

**Shall we direct the Selectmen, as a sense of the meeting vote, to consider for the 2005 Warrant, modification of the elderly exemptions from property tax in the Town of Milford, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$68,000; for a person 75 years of age up to 80 years, \$83,000; for a person 80 years of age or older \$120,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$35,000 or, if married a combined net income of less than \$45,000 and own net assets not in excess of \$100,000 excluding the value of the person's residence. Article by petition. The Board of Selectmen does not support this Article. The Budget Advisory Committee does not support this Article. (Petition received and verified 6 November 2003).**

In response to discussions on this amendment, Town Counsel advised the assembly that the RSA governing this article was recently changed to allow for this modification as proposed.



There being no further comments or discussions, the Moderator ordered the Town Clerk to place this question on the Ballot as amended, in appropriate form.

The amended Ballot Question #27 is as follows:

**Shall we direct the Selectmen, as a sense of the meeting vote, to consider for the 2005 Warrant, modifications of the elderly exemptions from property tax in the Town of Milford, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$68,000; for a person 75 years of age up to 80 years, \$83,000; for a person 80 years of age or older \$120,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$35,000 or, if married a combined net income of less than \$45,000 and own net assets not in excess of \$100,000 excluding the value of the person's residence. Article by petition. The Board of Selectmen does not support this Article. The Budget Advisory Committee does not support this Article. (petition received and verified 6 November 2003).**

The results of the official ballot voting at the Elective Session on Article #27 is as follows:

YES: 1719 NO: 849

Article #27 was voted in the affirmative.

PLEASE NOTE: Subsequent to the adjournment of this Town Meeting, the Budget Advisory Committee and the Board of Selectmen met to review the issue of support/non-support of this Article as amended. The result of this meeting was that the Budget Advisory Committee withdrew its support of this Article as amended.

#### **ARTICLE 28 – Petition Article – Study Committee for Water and Sewer Village District**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to authorize the selectman to form a study committee for the purpose of researching the establishment of a water and sewer village district in the Town of Milford in accordance with RSA 52:1, said committee to report their findings and make a recommendation to the 2005 Town Meeting, or take any other action relative thereto. The petitioners are making this petition to 1) better protect Milford's natural water resource, 2) improve the quality of the resource and to 3) bring more effective and cost effective management of Milford's water and sewer utilities. . The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The Moderator read Ballot Question #28 as follows:

#### **BALLOT QUESTION 28 – Petition Article – Study Committee for Water and Sewer Village District**

**Shall the Town vote to authorize the selectman to form a study committee for the purpose of researching the establishment of a water and sewer village district in the Town of Milford in accordance with RSA 52:1, said committee to report their findings and make a recommendation to the 2005 Town Meeting, or take any other action relative thereto? The petitioners are making this petition to 1) better protect Milford's natural water resource, 2) improve the quality of the resource and to 3) bring more effective and cost effective management of Milford's water and sewer utilities. The Board of Selectmen and the Budget Advisory Committee support this Article.**

The Moderator advised that this article was moved by the petitioners; it was seconded.

Mr. Quigley of the Budget Advisory Committee placed the following amendment on the floor; it was seconded.

The amended Ballot Question #28 is as follows:

**Shall the Town vote to authorize the Selectmen to form a stand alone study committee, separate of any other selectmen study committee, for the purpose of researching the establishment of a water and sewer village district in the Town of Milford in accordance with RSA 52:1, said committee to report their findings and make a recommendation to the 2005 Town Meeting, or take any other action relative thereto? The**



petitioners are making this petition to 1) better protect Milford's natural water resource, 2) improve the quality of the resource and to 3) bring more effective and cost effective management of Milford's water and sewer utilities. The Board of Selectmen and the Budget Advisory Committee support this Article.

It was noted that the Water and Sewer Departments of the Town support this committee being formed.

There being no further discussion or comments, the Moderator ordered the Town Clerk to place question #28 as amended on the Ballot in appropriate form.

The amended Ballot Question #28 is as follows:

Shall the Town vote to authorize the Selectmen to form a **stand alone** study committee, **separate of any other selectmen s tudy committee**, for the purpose of researching the establishment of a water and sewer village district in the Town of Milford in accordance with RSA 52:1, said committee to report their findings and make a recommendation to the 2005 Town Meeting, or take any other action relative thereto? The petitioners are making this petition to 1) better protect Milford's natural water resource, 2) improve the quality of the resource and to 3) bring more effective and cost effective management of Milford's water and sewer utilities. The Board of Selectmen and the Budget Advisory Committee support this Article.

The results of the official ballot voting at the Elective Session on Article #28 is as follows:

YES: 1904 NO: 674

Article #28, as amended was voted in the affirmative.

#### **ARTICLE 29 - End of Meeting**

To transact any other business that may legally come before this meeting.

There being no further business to legally come before this Meeting, the Moderator declared the Meeting closed at 3.15p.m.

**NOTE:** *The approximate total tax impact of these Warrant Articles, when you take into account the aggregate of appropriations, revenue and taxable land and building value increases, equals **59 Cents**.*

Margaret Langell

Town Clerk



# Births

| <u>Date</u> | <u>Place</u>     | <u>Name</u>                       | <u>Father</u>         | <u>Mother</u>          |
|-------------|------------------|-----------------------------------|-----------------------|------------------------|
| 1/5/2004    | Nashua, NH       | Skoric, Goran Junior              | Skoric, Goran         | Skoric, Fikreta        |
| 1/6/2004    | Derry, NH        | Marchand, Zachary Paul            | Marchand, Christopher | Claar, Laura           |
| 1/18/2004   | Nashua, NH       | Debruhl, Meadow Marie             | Debruhl, Denard       | Letourneau, Kelley     |
| 1/20/2004   | Nashua, NH       | Arehart, Jacob Ethan              | Arehart, Kurt         | Arehart, Deborah       |
| 1/21/2004   | Nashua, NH       | Curtis, Anthea Irene              | Curtis, Christopher   | Amato, Melissa         |
| 1/22/2004   | Nashua, NH       | Dionne, Mackenzie Lillian Lee     | Dionne, Albert        | Gross, Paula           |
| 1/22/2004   | Manchester, NH   | Nguyen, Adam Pham                 | Nguyen, Bruce         | Nguyen, Kelly          |
| 1/23/2004   | Nashua, NH       | Chemi, Michael Ryan               | Chemi, Louis          | Chemi, Kathryn         |
| 1/30/2004   | Peterborough, NH | Guida, Juliana Zofia              | Guida, Christopher    | Guida, Lynn            |
| 1/31/2004   | Nashua, NH       | Laplante, Arthur Christian        | Laplante, Arthur      | Laplante, Sheri        |
| 2/1/2004    | Nashua, NH       | Sawyer, Sarah Elizabeth           | Sawyer, George        | Sawyer, Jolene         |
| 2/2/2004    | Nashua, NH       | Dennehy, Breanna Marie            | Dennehy, James        | Dennehy, Karen         |
| 2/3/2004    | Manchester, NH   | Magay, Amelia Jade                | Magay, Christopher    | Magay, Linda           |
| 2/5/2004    | Manchester, NH   | Yuksel, Tucker Bennett Swiezynski | Yuksel, Boris         | Swiezynski, Beverly    |
| 2/7/2004    | Manchester, NH   | Carey, Maya Corinne               | Carey, Neal           | Carey, Corinne         |
| 2/7/2004    | Manchester, NH   | Ducharme, Chloe Elizabeth         | Ducharme, Joseph      | Kenyon-Ducharme, Carey |
| 2/9/2004    | Nashua, NH       | Tyrrell, Jeremiah Ryan            | Tyrrell, Brian        | Tyrrell, Lanaanne      |
| 2/10/2004   | Nashua, NH       | Panetta, Salvatore                | Panetta, Salvatore    | Parslow, Samantha      |
| 2/14/2004   | Nashua, NH       | Torres, Dominic Robert            | Torres, Jonathan      | Swift, Elizabeth       |
| 2/18/2004   | Manchester, NH   | Wyman, Nicholas Arthur            | Wyman, Jake           | Wyman, Amy             |
| 3/2/2004    | Boston, MA       | Espinoza, Victoria Adriana        | Espinoza, Miguel      | Arotoma, Irma          |
| 3/4/2004    | Nashua, NH       | Abbott, Trey Nathaniel            | Abbott, James         | Abbott, Bambi-Jean     |
| 3/4/2004    | Nashua, NH       | Harambasic, Dzenana               | Harambasic, Mirsad    | Harambasic, Nirmela    |
| 3/4/2004    | Milford, NH      | Susalka, Nicholas Christopher     | Susalka, Christopher  | Stearns, Melissa       |
| 3/4/2004    | Milford, NH      | Tokarz, Monica Lucille            | Tokarz, Brian         | Tokarz, Christine      |
| 3/10/2004   | Manchester, NH   | Fortin, Alice Quinn               | Fortin, Randy         | Fortin, Heather        |
| 3/11/2004   | Nashua, NH       | Murphy, Madison Elaine            | Murphy, Bart          | Murphy, Amanda         |
| 3/11/2004   | Nashua, NH       | Wolfe, Connor Lee                 | Wolfe, Michael        | Wolfe, Charly          |
| 3/12/2004   | Manchester, NH   | Mahony, James Denis               | Mahony, James         | Mahony, Melissa        |
| 3/12/2004   | Nashua, NH       | Hutton, Aidan Demery              | Hutton, Chad          | Peterson-Hutton, Erica |
| 3/13/2004   | Nashua, NH       | Glusac, Bernad                    | Glusac, Dzevad        | Glusac, Elvedina       |
| 3/13/2004   | Nashua, NH       | Kanwal, Ishan Gyan                | Kanwal, Sandeep       | Taneja, Arti           |
| 3/15/2004   | Nashua, NH       | Constable, Ryon Joshua            | Constable, Joshua     | Constable, Emily       |



# Births

| <u>Date</u> | <u>Place</u>     | <u>Name</u>                     | <u>Father</u>          | <u>Mother</u>            |
|-------------|------------------|---------------------------------|------------------------|--------------------------|
| 3/15/2004   | Nashua, NH       | Dixon, Angel Marie              | Dixon, Robert          | Anderson, Morgan         |
| 3/18/2004   | Manchester, NH   | Nieuwenhuizen, Owen Daniel      | Nieuwenhuizen, Raymond | Nieuwenhuizen, Elizabeth |
| 3/19/2004   | Boston, MA       | Silverman, Cara Jade Malia      | Silverman, Rick        | Silverman, Judith        |
| 3/22/2004   | Manchester, NH   | Cross, Matthew Ronald           | Cross, Erich           | Cross, Katrina           |
| 3/23/2004   | Nashua, NH       | McMahon, Hailey Rose            | McMahon, Shawn         | McMahon, Julie           |
| 3/25/2004   | Nashua, NH       | Roberge, Lily Bee               | Roberge, Christopher   | Roberge, Cheryl          |
| 3/25/2004   | Nashua, NH       | Carter, Bristol Carlton         | Carter, Daniel         | Carter, Anna             |
| 3/30/2004   | Nashua, NH       | Ronzio, Richard Peter           | Ronzio, Richard        | Ronzio, Kelly            |
| 3/31/2004   | Nashua, NH       | Kincaid, Lily Beth              | Kincaid, William       | Kincaid, Jodi            |
| 4/6/2004    | Manchester, NH   | Merryman, Ethan Emory           | Merryman, Matthew      | Merryman, Holly          |
| 4/8/2004    | Peterborough, NH | Willette, Kamryn Elizabeth      | Willette, Thomas       | Willette, Katelin        |
| 4/12/2004   | Nashua, NH       | Sullivan, Conor Macleod         | Sullivan, Francis      | Sullivan, Lynn           |
| 4/12/2004   | Manchester, NH   | Ouellette, Liam Christopher     | Ouellette, Allen       | Ouellette, Kelly         |
| 4/13/2004   | Manchester, NH   | Girouard, Kayla Ann             | Girouard, Robert       | Girouard, Suzanne        |
| 4/15/2004   | Nashua, NH       | Burgess, Garrett Justice Andrew | Burgess, Ronald        | Burgess, Susan           |
| 4/20/2004   | Nashua, NH       | Cooley, Kacey Lee               | Cooley, Richard        | Webster, Amy             |
| 4/22/2004   | Nashua, NH       | Torrey, Reuben Peter            | Torrey, Reuben         | Torrey, Rosaleen         |
| 4/23/2004   | Nashua, NH       | Poisson, Julie Renee            | Poisson, Brian         | Poisson, Shana           |
| 4/24/2004   | Nashua, NH       | Poblenz, Eric Franz             | Poblenz, Eric          | Poblenz, Karen           |
| 4/24/2004   | Nashua, NH       | Pendleton, Jack Daniel          | Pendleton, David       | Pendleton, Sally         |
| 4/25/2004   | Manchester, NH   | Coy, Nicholas Ray               | Coy, Randy             | Coy, Maria               |
| 4/25/2004   | Nashua, NH       | Adhikari, Stuti                 | Adhikari, Suman        | Adhikari, Sandhya        |
| 4/26/2004   | Nashua, NH       | Cavanaugh, Ryan Patrick         | Cavanaugh, Kevin       | Cavanaugh, Wendy         |
| 4/27/2004   | Peterborough, NH | Vallier, Shailee Glenice        | Vallier, Lionel        | Vallier, Tina            |
| 4/29/2004   | Nashua, NH       | Gross, Danielle Elizabeth       | Gross, Robert          | Gross, Sandra            |
| 5/2/2004    | Nashua, NH       | Hassell, Mitchell Lee           | Hassell, Mitchell      | Belonga, Monique         |
| 5/5/2004    | Nashua, NH       | Curley, Jessica Kate            | Curley, Jeremy         | Curley, Marlena          |
| 5/10/2004   | Nashua, NH       | Moul, Paeton Rebecca            | Pritchard, Brandon     | Moul, Johanna            |
| 5/15/2004   | Manchester, NH   | Kasyjanski, Emma Rose           | Kasyjanski, Peter      | Kasyjanski, Amanda       |
| 5/16/2004   | Nashua, NH       | Robie, Aidan Lloyd              | Robie, Jason           | Robie, Tammie            |
| 5/16/2004   | Nashua, NH       | Harvey, Taryn Grace             | Harvey, Kevin          | Harvey, Jessica          |
| 5/18/2004   | Nashua, NH       | Thibault, Kameron Michael       | Thibault, Kris         | Thibault, Kristine       |
| 5/21/2004   | Milford, NH      | Damron, Austin Richard          | Damron, Richard        | Kohler-Damron, Carolin   |
| 5/22/2004   | Nashua, NH       | Guevara, Tatyana Marie          | Guevara, Daniel        | Burt-Castro, Keara       |

# Births

| <u>Date</u> | <u>Place</u>     | <u>Name</u>                 | <u>Father</u>           | <u>Mother</u>      |
|-------------|------------------|-----------------------------|-------------------------|--------------------|
| 5/23/2004   | Nashua, NH       | Rice-Frades, Ailiea Jeanne  | Frades, Andrew          | Rice, Meghan       |
| 5/29/2004   | Peterborough, NH | Keene, Kaden Michael Hunter | Keene, David            | Ward, Christie     |
| 5/30/2004   | Manchester, NH   | Overy, Ryan Michael         | Overy, Michael          | Overy, Stacey      |
| 6/1/2004    | Nashua, NH       | Atli, Esma                  | Atli, Yusuf             | Atli, Guler        |
| 6/6/2004    | Manchester, NH   | Rakiey, Connor James        | Rakiey, Christopher     | Rakiey, Melissa    |
| 6/6/2004    | Peterborough, NH | Parker, Dylan Charles       | Parker, Robert          | Bennett, April     |
| 6/7/2004    | Nashua, NH       | Moore, Carter Tracy         | Moore, Robert           | Moore, Tracy       |
| 6/8/2004    | Nashua, NH       | Graham, Paul Emerson        | Graham, Eric            | Graham, Ruth       |
| 6/11/2004   | Nashua, NH       | Kipp, Delaney Grace         | Kipp, Jeremy            | Kipp, Lyn          |
| 6/13/2004   | Manchester, NH   | Gilcreast, Khloe Louise     | Gilcreast, Brandon      | Jennings, Sheena   |
| 6/13/2004   | Peterborough, NH | Bartlett, Camron Michael    | Bartlett, Adam          | Bartlett, Jessica  |
| 6/14/2004   | Manchester, NH   | Leach, Hunter Michael       | Leach, Timothy          | Leach, Heather     |
| 6/15/2004   | Manchester, NH   | Saucier, Sierra Lynne       | Saucier, Adam           | Saucier, Rebecca   |
| 6/16/2004   | Nashua, NH       | Nelson, Mia-Marie           | Nelson, Robert          | Nelson, Jill-Marie |
| 6/17/2004   | Nashua, NH       | Mitchell, Brady Paul        | Mitchell, James         | Mitchell, Karen    |
| 6/18/2004   | Nashua, NH       | Van Zilen, Casey Marion     | Van Zilen, Dennis       | Van Zilen, Deirdre |
| 6/27/2004   | Nashua, NH       | Pettus, Maxwell Dylan       | Pettus, Craig           | Pettus, Brandie    |
| 6/28/2004   | Nashua, NH       | Santos, Nathan Samuel       | Santos, John            | Santos, Carrie     |
| 6/29/2004   | Nashua, NH       | Tourlitis, Christian Tyler  | Tourlitis, Konstantinos | Tourlitis, Nadine  |
| 6/29/2004   | Nashua, NH       | Hall, Madeline Brooke       | Hall, Daniel            | Hall, Stephanie    |
| 7/2/2004    | Nashua, NH       | Kolipara, Sriya             | Kolipara, Chandrashekar | Kolipara, Srujana  |
| 7/2/2004    | Nashua, NH       | Carl, Emily Pereira         | Carl, Jason             | Pereira, Claudete  |
| 7/2/2004    | Nashua, NH       | Carl, Alice Pereira         | Carl, Jason             | Pereira, Claudete  |
| 7/4/2004    | Manchester, NH   | Seale, Jack Harold          | Seale, Andrew           | Seale, Laura       |
| 7/4/2004    | Nashua, NH       | Kolesar, Hailey Barbara     | Kolesar, Craig          | Kolesar, Jeanine   |
| 7/6/2004    | Nashua, NH       | Wright, Karah Marie         | Wright, Chad            | Wright, Maria      |
| 7/7/2004    | Nashua, NH       | Cappel, Abigail Johanna     | Cappel, Jorg            | Cappel, Tammie     |
| 7/9/2004    | Nashua, NH       | Mcginley, Raymond Robert    | Mcginley, Brian         | Mcginley, Teresa   |
| 7/10/2004   | Nashua, NH       | Kanuru, Aarya Raj Kodali    | Kanuru, Raja            | Kanuru, Rajita     |
| 7/11/2004   | Peterborough, NH | Saller, Rebekah Lyn         | Saller, Nathan          | Saller, Catherine  |
| 7/13/2004   | Nashua, NH       | Duval, Angel Marie          | Duval, Anthony          | Snover, Kendra     |
| 7/13/2004   | Nashua, NH       | Ledoux, Victoria Catherine  | Ledoux, Michael         | Ledoux, Tricia     |
| 7/16/2004   | Nashua, NH       | Watson, Devan Elizabeth     | Watson, William         | Bullard, Rebecca   |
| 7/19/2004   | Nashua, NH       | Cote, Kylie Paige           | Cote, Jason             | Cote, Lauri        |
| 7/19/2004   | Nashua, NH       | Jackson, Ian Murray         | Jackson, Brandon        | Jackson, Sarah     |



# Births

| <u>Date</u> | <u>Place</u>     | <u>Name</u>                   | <u>Mother</u>       | <u>Father</u>         |
|-------------|------------------|-------------------------------|---------------------|-----------------------|
| 7/20/2004   | Nashua, NH       | Pintal, Jennifer Elaine       | Pintal, Gerard      | Dawicki, Elaine       |
| 7/21/2004   | Nashua, NH       | Mason, Brady James            | Mason, Thomas       | Mason, Shannon        |
| 7/21/2004   | Peterborough, NH | Elliott, Brianna Jennifer     | Elliott, Richard    | Elliott, Laura        |
| 7/22/2004   | Nashua, NH       | Howard, Jaylin Devine         | Howard, John        | Howard, Markalyn      |
| 7/23/2004   | Manchester, NH   | Tewksbury, Zachary Richard    | Tewksbury, Shawn    | Tewksbury, Michele    |
| 7/23/2004   | Nashua, NH       | Godlewski, Alyssa Jean        | Godlewski, David    | Godlewski, Jean       |
| 7/25/2004   | Nashua, NH       | Coleman, Brianna Marie        | Coleman, Bradley    | Larose, Marissa       |
| 7/30/2004   | Nashua, NH       | Dunn, Spencer Pattison        | Dunn, Travis        | Pattison, Camille     |
| 7/30/2004   | Nashua, NH       | Sours, Senja Rae              | Sours, William      | Sours, Rebeckah       |
| 7/31/2004   | Nashua, NH       | Hitt, Keagan Jeremy           | Hitt, Jeremy        | Hitt, Corinne         |
| 8/1/2004    | Nashua, NH       | Ellis, Ruth Athalia           | Ellis, Carl         | Ellis, Amber          |
| 8/5/2004    | Nashua, NH       | Allan, Justice Leigh          | Allan, Brittany     |                       |
| 8/8/2004    | Nashua, NH       | Hughes, William Holland       | Hughes, James       | Hughes, Kristen       |
| 8/9/2004    | Nashua, NH       | Raymond, Madison Leigh        | Raymond, Adam       | Desmarais, Sarah      |
| 8/9/2004    | Nashua, NH       | George, Adrianna Kate         | George, James       | George, Janell        |
| 8/10/2004   | Peterborough, NH | Wescott, Saige Marie          | Wescott, Keith      | Fitzpatrick, Brenna   |
| 8/12/2004   | Nashua, NH       | O'Brien, Brady Patrick        | O'Brien, Patrick    | O'Brien, Jacqueline   |
| 8/12/2004   | Peterborough, NH | Nutting, Alexandra May        | Nutting, James      | Pontonio, Crystal     |
| 8/12/2004   | Manchester, NH   | Dodge, Philip William         | Dodge, Michael      | Dean-Dodge, Catherine |
| 8/13/2004   | Manchester, NH   | McLaughlin, Cole Timothy      | McLaughlin, Timothy | McLaughlin, Erica     |
| 8/15/2004   | Nashua, NH       | Neill, Mabry Rose             | Neill, Stephen      | Neill, Elisabeth      |
| 8/19/2004   | Nashua, NH       | Dodier, Maddox Richard        | Dodier, Maxime      | Dodier, Mandy         |
| 8/19/2004   | Nashua, NH       | Dodier, Mason Conrad          | Dodier, Maxime      | Dodier, Mandy         |
| 8/19/2004   | Nashua, NH       | Henderson, Skye Eve           | Henderson, Gary     | Braz, Melissa         |
| 8/19/2004   | Nashua, NH       | Rogers, Duncan Matthew        | Rogers, Duncan      | Medina-Rogers, Samia  |
| 8/20/2004   | Manchester, NH   | Mooney, Julia Marie           | Mooney, John        | Mooney, Joanne        |
| 8/21/2004   | Nashua, NH       | Walter, Aliza Bethany         | Walter, John        | Walter, Bilerca       |
| 8/21/2004   | Nashua, NH       | Makara, Morgan Rose           | Makara, David       | Ehmann, Kristin       |
| 8/21/2004   | Nashua, NH       | O'Donnell, Jennifer Katherine | O'Donnell, Paul     | O'Donnell, Barbara    |
| 8/23/2004   | Nashua, NH       | Bagby, Carter Marshall        | Bagby, Christopher  | Bagby, Amy            |
| 8/25/2004   | Portsmouth, NH   | Williams, Josiah Daniel       | Williams, David     | Williams, Elisabeth   |
| 8/26/2004   | Manchester, NH   | Washburn, Gabriella Marie     | Washburn, Shawn     | Washburn, Jennifer    |
| 8/30/2004   | Nashua, NH       | Butler, Elizabeth Catherine   | Butler, Robert      | Butler, Kelly         |
| 9/1/2004    | Nashua, NH       | Salisbury, Christian Wyatte   | Salisbury, Shawn    | Burkett, Sheila       |
| 9/5/2004    | Nashua, NH       | Lochun, Megan Violette        | Lochun, Darren      | Lochun, Amanda        |

# Births

| <u>Date</u> | <u>Place</u>     | <u>Name</u>                      | <u>Father</u>              | <u>Mother</u>          |
|-------------|------------------|----------------------------------|----------------------------|------------------------|
| 9/6/2004    | Nashua, NH       | Garcia Reyes, Fernanda Mauree    | Garcia, Juan               | Garcia, Astrid         |
| 9/6/2004    | Nashua, NH       | Garcia Reyes, Fernanda Marie     | Garcia, Juan               | Garcia, Astrid         |
| 9/8/2004    | Nashua, NH       | Wilson, Kaleigh Marie            | Wilson, David              | Wilson, Kathleen       |
| 9/10/2004   | Nashua, NH       | Freeman, Sofia Kathryn           | Freeman, Kevin             | Freeman, Jennifer      |
| 9/11/2004   | Nashua, NH       | Ketola, Ashton Travis            | Ketola, Abraham            | Ketola, Bethany        |
| 9/11/2004   | Nashua, NH       | Broderick, Aiyanna Leone         | Broderick, Kenneth         | Broderick, Jenny       |
| 9/11/2004   | Peterborough, NH | Ciardelli-Zaryckyj, Troy Allan   | Zaryckyj, Bodhan           | Ciardelli, Pamela      |
| 9/14/2004   | Manchester, NH   | Strickland, Avery Elizabeth      | Strickland, Jason          | Strickland, Tobie-Ann  |
| 9/17/2004   | Nashua, NH       | Ebert, Melissa Ann               | Ebert, Geoff               | Ebert, Tammy           |
| 9/17/2004   | Nashua, NH       | Ebert, Matthew Alan              | Ebert, Geoff               | Ebert, Tammy           |
| 9/20/2004   | Nashua, NH       | Vanetti, Victoria Isabella       | Vanetti, James             | Loehr, Julie           |
| 9/22/2004   | Nashua, NH       | Brooks, Calvin Michael           | Brooks, Katherine          |                        |
| 9/24/2004   | Nashua, NH       | Raiano, Caroline Marie           | Raiano, Luke               | Raiano, Kari           |
| 9/29/2004   | Nashua, NH       | Linn, Jacob Riley                | Linn, Paul                 | Linn, Jennifer         |
| 10/2/2004   | Peterborough, NH | Nickerson, Zoie Ann              | Nickerson, Keith           | Shattuck, Sheree       |
| 10/5/2004   | Nashua, NH       | Cremonini, Aden Lewis            | Cremonini, John            | Cremonini, Ann         |
| 10/6/2004   | Nashua, NH       | Monahan, Gavin Willard           | Monahan, Ryan              | Monahan, Suzanne       |
| 10/10/2004  | Nashua, NH       | Cote, Trice Andrew               | Cote, Travis               | Cote, Shannon          |
| 10/11/2004  | Nashua, NH       | Prangle, Cameron Douglas         | Prangle, Douglas           | Prangle, Julie         |
| 10/11/2004  | Nashua, NH       | Prangle, Christopher Whalen      | Prangle, Douglas           | Prangle, Julie         |
| 10/12/2004  | Manchester, NH   | Hoell, Sarah Elizabeth           | Hoell, Joseph              | Hoell, Charlene        |
| 10/14/2004  | Nashua, NH       | Toom, Stephen Jeffrey            | Toom, Stephen              | Toom, Robin            |
| 10/16/2004  | Nashua, NH       | Grant, Paige Elizabeth           | Grant, Joshua              | Finley, Jennifer       |
| 10/16/2004  | Nashua, NH       | Pericas-Geertsen, Martin Patrick | Pericas-Geertsen, Santiago | Aguirre-Saravia, Maria |
| 10/17/2004  | Nashua, NH       | Aycaner, Selim Merrill           | Aycaner, Nedim             | Aycaner, Bethany       |
| 10/18/2004  | Nashua, NH       | Brede, Erin Laurie               | Brede, Todd                | Brede, Jennifer        |
| 10/22/2004  | Nashua, NH       | Gonzalez, Marley Niklaus         | Gonzalez, Jose             | Gonzalez, Freya        |
| 10/25/2004  | Nashua, NH       | Hurttgam, Payton Paula           | Hurttgam, Joshua           | Farrington, Beth       |
| 10/25/2004  | Nashua, NH       | Schroeder, Jack Butler           | Schroeder, Robert          | Schroeder, Helen       |
| 10/26/2004  | Nashua, NH       | Maya, Analise Evita              | Maya, Gamaliel             | Torres, Eva            |
| 10/29/2004  | Nashua, NH       | Linton, Hunter Thomas            | Linton, Mark               | Linton, Nicole         |
| 11/1/2004   | Nashua, NH       | Nickerson, Thomas Freeman        | Nickerson, Peter           | Nickerson, Jennifer    |
| 11/3/2004   | Nashua, NH       | Wiggin, Kyra Michelle            | Wiggin, Luke               | Wiggin, Jessica        |
| 11/10/2004  | Nashua, NH       | Purington, Brittany Elizabeth    | Purington, Jonathon        | Lorman, Patricia       |
| 11/13/2004  | Nashua, NH       | Southward, Hannah Faith          | Southward, Timothy         | Southward, Selena      |



# Births

| <u>Date</u> | <u>Place</u>     | <u>Name</u>                  | <u>Father</u>       | <u>Mother</u>      |
|-------------|------------------|------------------------------|---------------------|--------------------|
| 11/15/2004  | Nashua, NH       | Crow, Cailin Emiline         | Crow, James         | Gaulden, Kristan   |
| 11/15/2004  | Nashua, NH       | Crow, Aiden James            | Crow, James         | Gaulden, Kristan   |
| 11/15/2004  | Nashua, NH       | Lacasse, Jacob Renald        | Lacasse, Renald     | Lacasse, Kelly     |
| 11/16/2004  | Manchester, NH   | Chappell, Miranda Josephine  | Chappell, Joel      | Chappell, Dawn     |
| 11/17/2004  | Nashua, NH       | Groblewski, Raven Skye       | Groblewski, George  | Lemire, Tara       |
| 11/20/2004  | Nashua, NH       | Maurice, Breeana Arlene      | Blaylock, Graham    | Maurice, Sara      |
| 11/24/2004  | Nashua, NH       | Legault, William Daniel      | Legault, William    | Legault, Karen     |
| 11/24/2004  | Nashua, NH       | Bailey, Natasha Faith        | Bailey, Raymond     | Bailey, Domitilla  |
| 11/26/2004  | Nashua, NH       | Perry, Jade Marie            | Perry, Virginia     |                    |
| 11/27/2004  | Manchester, NH   | Hutcheons, Ava Michelle      | Hutcheons, Brian    | Hutcheons, Kim     |
| 11/27/2004  | Nashua, NH       | Dowd, Grace Taylor           | Dowd, Kyla          |                    |
| 11/29/2004  | Nashua, NH       | Kinnunen, Hannah Marie       | Kinnunen, Ben       | Kinnunen, Amy      |
| 11/30/2004  | Nashua, NH       | Costa, Brooke Meredith       | Costa, Ronald       | Costa, Donna       |
| 11/30/2004  | Manchester, NH   | Manha, Nathaniel Christian   | Manha, Peter        | Manha, Suzanne     |
| 11/30/2004  | Nashua, NH       | Lacroix, Evan Lionel         | Lacroix, Roland     | Day, Elizabeth     |
| 11/30/2004  | Nashua, NH       | Cote, Parker Bridges         | Cote, Bryan         | Cote, Jennifer     |
| 12/1/2004   | Nashua, NH       | Petroules, Samantha Rae      | Petroules, Nicholas | Barnes, Joy        |
| 12/2/2004   | Nashua, NH       | Duchesne, Colby Thomas       | Duchesne, Matthew   | Duchesne, Michelle |
| 12/3/2004   | Nashua, NH       | Trombly, Hailey Rebecca      | Trombly, Sean       | Trombly, Rachel    |
| 12/4/2004   | Manchester, NH   | Kapoor, Garv                 | Kapoor, Manish      | Kapoor, Ekta       |
| 12/4/2004   | Manchester, NH   | Kapoor, Romir                | Kapoor, Manish      | Kapoor, Ekta       |
| 12/6/2004   | Nashua, NH       | Pacheco, Diana Rachel        | Pacheco, Jose       | Castillon, Yesenia |
| 12/8/2004   | Nashua, NH       | Stec, Hannah Juliet          | Stec, Mark          | Stec, April        |
| 12/9/2004   | Nashua, NH       | Whittier, Heather Marie      | Whittier, Scott     | Whittier, Carole   |
| 12/10/2004  | Peterborough, NH | Hopkins, Travis Aaron        | Hopkins, Kenneth    | Hopkins, Melissa   |
| 12/14/2004  | Nashua, NH       | Deihle, Christopher Douglas  | Deihle, Travis      | Deihle, Stefanie   |
| 12/15/2004  | Nashua, NH       | Guccione, Caitlin Marie      | Guccione, Richard   | Guccione, Jennifer |
| 12/16/2004  | Nashua, NH       | Gillespie, Jocelyn Mary      | Gillespie, Michael  | Gillespie, Melissa |
| 12/20/2004  | Nashua, NH       | Zoukis-Phillips, Paige Marie | Phillips, Joshua    | Zoukis, Melissa    |
| 12/20/2004  | Nashua, NH       | Gonio, Lilly Mae             | Gonio, Aaron        | Gonio, Theresa     |
| 12/21/2004  | Nashua, NH       | Daniels, Nicolette Elizabeth | Daniels, Peter      | Daniels, Tammy     |
| 12/25/2004  | Nashua, NH       | Lang, Emily Paige            | Lang, Christopher   | Lang, Jennifer     |
| 12/26/2004  | Manchester, NH   | Falcetti, Delaney Diana      | Falcetti, James     | Falcetti, Patricia |
| 12/30/2004  | Manchester, NH   | Ughu, Alphonso Ighodaro      | Ughu, Emmanuel      | Ughu, Charita      |
| 12/30/2004  | Nashua, NH       | Brogan, Emilee Adria         | Brogan, David       | Brogan, Lisa       |

# Marriages

| <u>Date Of Marriage</u> | <u>Bride's Name</u>      | <u>Groom's Name</u>       | <u>Place Of Marriage</u> |
|-------------------------|--------------------------|---------------------------|--------------------------|
| 1/1/2004                | Garrish, Linda L         | Thomas, Joseph E          | Milford                  |
| 1/2/2004                | Blight, Dorothy A        | Greene, Curtis L          | Rochester                |
| 1/4/2004                | Austin, Laura G          | O'leary, Brian D          | Brookline                |
| 1/18/2004               | Lawton, Dollicita        | Voniderstine, William E   | Milford                  |
| 1/24/2004               | Douglas, Michele L       | Foreman, Kyle W           | Milford                  |
| 1/29/2004               | Liska, Sarah G           | Dickerson, Robert L       | Milford                  |
| 1/29/2004               | Richards, Grace C        | Stanhope, Lawrence J      | Nashua                   |
| 1/30/2004               | Kohagura, Ayano          | Shaw, Cory J              | Milford                  |
| 1/31/2004               | Walch, Jennifer L        | Lang, Christopher M       | Milford                  |
| 2/6/2004                | Monteith, Dawn K         | Vaz, Vanderlei F          | Nashua                   |
| 2/14/2004               | Mcintosh, Rachel M       | Paguette, Ronald P        | Claremont                |
| 2/14/2004               | Lord, Tamara J           | Goding, Bruce M           | Milford                  |
| 2/14/2004               | Breault, Linda M         | Breault, Michael A        | Brookline                |
| 2/26/2004               | Hier, Erica              | Latour, Kevin A           | Milford                  |
| 3/6/2004                | Vanasse, Diane D         | Cheney, Kenneth E         | Milford                  |
| 3/6/2004                | Dutrisac, Amy L          | Munson, Jason A           | Milford                  |
| 3/31/2004               | Sikora, Courtney B       | Glines, Jeremy I          | Milford                  |
| 4/3/2004                | Golec, Kari M            | Oldach, Jeffrey J         | Atkinson                 |
| 4/17/2004               | Brown, Kaleen M          | Fortunato, James A        | Milford                  |
| 4/17/2004               | Hartley, Jennifer J      | Curtis, Seth T            | Rindge                   |
| 4/24/2004               | Chapman, Maria N         | Schweizer, Alfred B       | Amherst                  |
| 4/24/2004               | Messenger, Kelley A      | Howard, Shane S           | Nashua                   |
| 4/24/2004               | Giggey, Nicole E         | Wells, Christopher L      | Amherst                  |
| 5/1/2004                | Stone, Christine A       | Feehan, Thomas A          | Milford                  |
| 5/1/2004                | Mckee, Katherine C       | Devereaux, John C         | Wilton                   |
| 5/1/2004                | Ross, Kylee B            | Keating, Morgan H         | Milford                  |
| 5/21/2004               | Sylvester, Kellie J      | Rubin, Jonathan M         | Hampstead                |
| 5/21/2004               | Sheldon, Jolene C        | Fraser, John L            | Wilton                   |
| 5/22/2004               | Yohe, Christine E        | Dobens, William L         | Nashua                   |
| 5/22/2004               | Mirante, Sandra J        | Smith, Scott B            | Milford                  |
| 5/22/2004               | Terrio, Donna M          | Wasserback, Christopher J | Milford                  |
| 5/23/2004               | Testa, Michele A         | Popham, Kevin S           | Hudson                   |
| 5/24/2004               | Souza Ameno, Seviary     | Costa, Emerson R          | Nashua                   |
| 5/28/2004               | Lovejoy, Madolyn M       | Moore, Charles E          | Nashua                   |
| 5/29/2004               | Webb, Stacy B            | Merrill, Bruce A          | Milford                  |
| 5/29/2004               | Martin, Maria A          | Hall, Norman H            | Laconia                  |
| 6/5/2004                | Castano Velez, Claudia I | Spezzaferri, John R       | Milford                  |
| 6/5/2004                | Gagnon, Jody R           | Antos, James M            | Bedford                  |
| 6/6/2004                | Iozzo, Jessica M         | Cornwell, Daniel M        | Bedford                  |
| 6/12/2004               | Dobens, Michele A        | Russell, Ivan E           | Milford                  |
| 6/12/2004               | Farr, Melinda B          | Degan, JR                 | Wilton                   |



# Marriages

| <u>Date Of Marriage</u> | <u>Bride's Name</u>    | <u>Groom's Name</u>    | <u>Place Of Marriage</u> |
|-------------------------|------------------------|------------------------|--------------------------|
| 6/12/2004               | Murphy, Katelyn A      | Hunt, Timothy J        | Merrimack                |
| 6/18/2004               | Bourgeois, Cheryl L    | Marceline, John M      | Amherst                  |
| 6/19/2004               | Arel, Brenda M         | Nickerson, Dean E      | Groton                   |
| 6/19/2004               | Wojdak, Jennifer M     | Kocsis, John J         | Merrimack                |
| 6/19/2004               | Lessard, Michelle A    | Karr, Michael A        | Candia                   |
| 6/24/2004               | Salles, Maria N        | Da Silva, Jose F       | Nashua                   |
| 6/25/2004               | Taneja, Shilpy         | Punjabi, Rajesh        | Milford                  |
| 6/26/2004               | Smith, Sheila M        | Asselin, Christopher J | Wilton                   |
| 6/26/2004               | Wilson, Aliza B        | Holloway, Robert E     | Hampton                  |
| 6/27/2004               | Farrington, Emily J    | Morley, Deryl B        | Hollis                   |
| 7/9/2004                | Barton, Karen T        | Markham, Stephen A     | Alton                    |
| 7/10/2004               | Ingram, Stacy M        | Bohan, Bradley P       | Milford                  |
| 7/10/2004               | Barnes, Carol A        | Rasmussen, Brian H     | Nashua                   |
| 7/10/2004               | Colburn, Shannon M     | Canter, Michael A      | Manchester               |
| 7/17/2004               | Galyon, Sonja A        | Kamonika, Eugide Y     | Nashua                   |
| 7/17/2004               | Gunter, Elizabeth A    | Dunham, Kristopher K   | Atkinson                 |
| 7/17/2004               | Stokes, Kelly M        | Lacasse, Renald A      | Nashua                   |
| 7/17/2004               | Bishop, Kimberly A     | Pierce, Jason L        | Candia                   |
| 7/24/2004               | Lidman, Jeanne M       | Martin, Steven F       | Nashua                   |
| 7/24/2004               | Grow, Kathryn E        | Heider, Christopher    | Moultonborough           |
| 8/7/2004                | Wood, Heather L        | Calderara, Darold A    | Milford                  |
| 8/8/2004                | Peary, Alexandria J    | Miller, Michael J      | Milford                  |
| 8/12/2004               | Pereira Pinto, Carla E | White, George H        | Nashua                   |
| 8/14/2004               | Rega, Marsha A         | Vander Mey, David A    | Bedford                  |
| 8/14/2004               | Cole, Jaime T          | Richardson, Norman L   | Hollis                   |
| 8/14/2004               | Hudon, Angela C        | Varney, Scott T        | Nashua                   |
| 8/15/2004               | Menard, Theodora O     | Kamolnick, Paul        | Bedford                  |
| 8/21/2004               | King, Danyal J         | Lindgren, Ryan D       | Milford                  |
| 8/28/2004               | Regan, Cynthia A       | Desimone, Francis A    | Nashua                   |
| 8/28/2004               | Mazzarella, Kimberly A | Trombly, Michael A     | Manchester               |
| 8/28/2004               | Horan, Bridget E       | Jasper, Philip J       | Hollis                   |
| 9/4/2004                | Chanserey, Ou          | Warner, Christopher C  | Milford                  |
| 9/4/2004                | Mindass, Jaclyn N      | Piecuch, Christopher L | Meredith                 |
| 9/4/2004                | Swift, Elizabeth A     | Torres, Jonathan A     | Manchester               |
| 9/9/2004                | Wendzel, Antje C       | Warren, David M        | Hudson                   |
| 9/10/2004               | Vincent, Judi          | Gioioso, Scott         | Hollis                   |
| 9/11/2004               | Brochu, Toni L         | Ojala, Jeffrey A       | Rye                      |
| 9/12/2004               | Adams, Debra A         | Whorton, Bryan L       | Lincoln                  |
| 9/12/2004               | Brooks, Pamela S       | Brooks, Ralph H        | Hollis                   |
| 9/14/2004               | Thompson, Brandi L     | Kilbane, Eric T        | Dixville Notch           |

# Marriages

| <u>Date Of Marriage</u> | <u>Bride's Name</u>  | <u>Groom's Name</u>   | <u>Place Of Marriage</u> |
|-------------------------|----------------------|-----------------------|--------------------------|
| 9/17/2004               | Lenihan, Karen E     | Cooper, Brian J       | Nashua                   |
| 9/18/2004               | Fraser, Michelle A   | Grogan, Robert W      | Milford                  |
| 9/18/2004               | Latour, Janet A      | Dewitz, Eric W        | Milford                  |
| 9/18/2004               | Zaremba, Jennifer L  | Cabral, Gonsalo V     | Milford                  |
| 9/18/2004               | Somero, Heather A    | Kucharski, Ty G       | New Ipswich              |
| 9/20/2004               | Ryan, Amy B          | Kinnunen, Ben C       | Hollis                   |
| 9/25/2004               | Burk, Christine L    | Armstrong, Harold F   | Milford                  |
| 9/25/2004               | Wischerth, Jo-Ann    | Wisniewski, Jon R     | Milford                  |
| 9/25/2004               | Lajoie, Brandy L     | Villeneuve, Derek J   | Nashua                   |
| 9/25/2004               | Rioux, Karen J       | Robbins, Michael A    | Milford                  |
| 9/27/2004               | Risdon, Gale S       | Gardner, Daniel C     | Milford                  |
| 10/1/2004               | Kipp, Jacqueline     | Goonan, Kenneth D     | Milford                  |
| 10/2/2004               | Bilodeau, Cecily L   | Gruce, Joseph M       | Nashua                   |
| 10/2/2004               | Dillow, Dianne M     | Chin, Qum Y           | Nashua                   |
| 10/2/2004               | Florence, Rebekah L  | Krawiecki, Timothy S  | Milford                  |
| 10/2/2004               | Collins, Rynne R     | Crawford, Andrew S    | Nashua                   |
| 10/3/2004               | Comtois, Shelley L   | Young, John P         | Milford                  |
| 10/4/2004               | Connor, Barbara      | Orben, Raymond H      | Brookline                |
| 10/8/2004               | Digrezio, Alicia M   | Brown, Christopher C  | Nashua                   |
| 10/9/2004               | Maynard, Debra A     | Jacques, Jack D       | Bedford                  |
| 10/15/2004              | Jones, Angelia J     | Mackie, William C     | Plymouth                 |
| 10/16/2004              | Travers, Kimberly A  | Rhault, Phillip M     | Hollis                   |
| 10/17/2004              | Sosnowski, Janet L   | Shirey, Nathan E      | Amherst                  |
| 10/22/2004              | Carnahan, Christie L | Corey, Aaron J        | Milford                  |
| 10/23/2004              | Seckinger, Karla S   | Duesing, Kenneth P    | Amherst                  |
| 10/27/2004              | Kelly, April L       | Freeman, Jason M      | Nashua                   |
| 10/30/2004              | Crowley, Sandra      | Bonczar, Michael P    | Milford                  |
| 10/31/2004              | Gamboa, Daniela P    | Vanderspurt, Max H    | Nashua                   |
| 11/5/2004               | Gerrish, Tory A      | Killam, Edwin K       | Jackson                  |
| 11/10/2004              | Hargis, Tina M       | Abbot, Dennis W       | Milford                  |
| 11/13/2004              | Kuria, Domitilla W   | Bailey, Raymond I     | Milford                  |
| 11/13/2004              | White, Jennifer L    | Hillsgrove, Jeff W    | Mont Vernon              |
| 11/27/2004              | Weathersby, Frankie  | Wong, Anthony P       | Milford                  |
| 12/3/2004               | Brophy, Sara M       | Do Monte, Alexandre P | Nashua                   |
| 12/16/2004              | Gibbons, Susan B     | Paradise, Scott D     | Milford                  |
| 12/18/2004              | Cernuda, Glenda      | Hernandez, Peter      | Merrimack                |
| 12/20/2004              | Serra, Gwendolyn A   | Reed, Hans P          | Hollis                   |
| 12/24/2004              | Paule, Corina D      | Bracani, Michael A    | Goffstown                |
| 12/27/2004              | Lizotte, Holly A     | King, Jon J           | Amherst                  |
| 12/31/2004              | Nortu, Victoria L    | Breunich, Albert T    | Milford                  |



# Deaths

| <u>Decedent's Name</u> | <u>Date Of Death</u> | <u>Place Of Death</u> | <u>Father's Name</u> | <u>Mother's Maiden Name</u> |
|------------------------|----------------------|-----------------------|----------------------|-----------------------------|
| Palmetto, Anthony      | 1/1/2004             | Amherst, NH           | Palmetto, Joseph     | Camby, Jacqueline           |
| Fitts, Claire          | 1/5/2004             | Milford, NH           | Rood, William        | Martel, Beatrice            |
| Pratt, Mary            | 1/5/2004             | Nashua, NH            | Crisafulli, Antonio  | Ippolito, Carmella          |
| Gregor, Norma          | 1/9/2004             | Manchester, NH        | Cordero, Alberto     | Martinez, Dora              |
| Works, Louis           | 1/9/2004             | Milford, NH           | Works, Louis         | Noftal, Marion              |
| Connor, Constance      | 1/11/2004            | Nashua, NH            | Shepherd, Alfred     | Reid, Mabel                 |
| Willette, Charles      | 1/14/2004            | Peterborough, NH      | Willett, Robert      | Hanscomb, Edna              |
| Ruonala, Helen         | 2/16/2004            | Milford, NH           | Clark, John          | West, Helen                 |
| Thomas, Barbera        | 2/26/2004            | Milford, NH           | Whitmore, Albert     | Cornelia, Alice             |
| Degouveia, Elvira      | 2/28/2004            | Milford, NH           | Degouveia, Joquim    | Degouveia, Maria            |
| Phillips, Jenness      | 3/12/2004            | Milford, NH           | Carlton, Mark        | Dodge, Sadie                |
| Mooney, Dorothy        | 3/12/2004            | Milford, NH           | Figenbaum, Ernest    | Koch, Edith                 |
| Major, Roland          | 3/15/2004            | Nashua, NH            | Major, Louis         | Gelinas, Rachel             |
| Crisafulli, Virginia   | 3/16/2004            | Nashua, NH            | Grella, Pasquale     | Dimarco, Angelina           |
| Amadio, Joseph         | 3/18/2004            | Milford, NH           | Amadio, Antonio      | D'andrea, Anna              |
| Lafortune, Jeannine    | 3/19/2004            | Nashua, NH            | Morrisette, Emile    | Lemay, Germaine             |
| Corbert, Florence      | 3/25/2004            | Milford, NH           | Freedman, David      | Taymor, Gertrude            |
| Slaney, Greta          | 3/27/2004            | Milford, NH           | Pelletier, Unknown   | Levasseur, Laurie           |
| Dahl, Richard          | 3/29/2004            | Merrimack, NH         | Dahl, Lee            | Lingenfelter, Laura         |
| Mansolilli, Rene       | 3/29/2004            | Milford, NH           | Mansolilli, James    | Lofty, Sarah                |
| Gensler, Frances       | 3/30/2004            | Nashua, NH            | Maguire, James       | Justice, Lillian            |
| Forsyth, Emma          | 3/31/2004            | Milford, NH           | Provasoli, Augustino | Puricelli, Ambrogina        |
| Shay, Scott            | 4/1/2004             | Merrimack, NH         | Shay, Sylvester      | Lord, Sharon                |
| Caouette, Arthur       | 4/2/2004             | Bedford, NH           | Caouette, Arthur     | Michaud, Leda               |
| Barbagallo, Cindy      | 4/12/2004            | Milford, NH           | Porter, Willard      | Mcguire, Marie              |
| Caldwell, Ida          | 4/14/2004            | Milford, NH           | Adams, Ernest        | Polk, Mary                  |
| Colcord, Martha        | 4/15/2004            | Milford, NH           | Baker, Herbert       | Greigue, Ethel              |
| Doucet, Anna           | 4/15/2004            | Nashua, NH            | Voniderstine, Martin | Mccready, Mary              |
| Mcdonough, Mary        | 4/21/2004            | Nashua, NH            | Bonfanti, James      | Godfrey, Mary               |
| Pugh, Mary             | 4/25/2004            | Milford, NH           | Conway, Timothy      | Bondie, Cordelia            |
| Hollins, Robert        | 4/27/2004            | Nashua, NH            | Hollins, Robert      | Bashaw, Rita                |
| Paige, Mabel           | 4/28/2004            | Milford, NH           | Paige, William       | Caron, Leona                |
| Carr, Mary             | 5/3/2004             | Milford, NH           | Weber, George        | Redmond, Elizabeth          |
| Breton, Blanche        | 5/3/2004             | Milford, NH           | Caron, Odilon        | Ouellette, Maryanna         |

# Deaths

| <u>Decedent's Name</u> | <u>Date Of Death</u> | <u>Place Of Death</u> | <u>Father's Name</u> | <u>Mother's Maiden Name</u> |
|------------------------|----------------------|-----------------------|----------------------|-----------------------------|
| Cooper, Marvin         | 5/3/2004             | Nashua, NH            | Cooper, Melvin       | Barnes, Margaret            |
| Stimson, Mary          | 5/6/2004             | Milford, NH           | Caccivio, John       | Donchi, Luigia              |
| Williams, Patience     | 5/6/2004             | Nashua, NH            | Williams, Haskell    | Walmsley, Marguerita        |
| Bergh, Gladys          | 5/11/2004            | Milford, NH           | Corey, Walter        | Lawrence, Helen             |
| Mullen, Jessie         | 5/13/2004            | Milford, NH           | Hartshorn, Levi      | Ingerson, Emma              |
| Rockus, Hazel          | 5/13/2004            | Milford, NH           | Gangloff, William    | Wheeler, Hazel              |
| McLean, Betty          | 5/18/2004            | Milford, NH           | Blanchard, Clifford  | Gregory, Rose               |
| St. Cyr, Jacqueline    | 5/24/2004            | Milford, NH           | Lambert, Chauncey    | Foster, Virginia            |
| Phillips, Florence     | 5/24/2004            | Nashua, NH            | Maciver, John        | Price, Rosanna              |
| Sanford, Gordon        | 5/26/2004            | Nashua, NH            | Sanford, Harry       | Lake, Bertha                |
| Rossiter, Harriet      | 5/27/2004            | Milford, NH           | Lynch, Edwin         | O'hannon, Catherine         |
| Gray, Marion           | 5/27/2004            | Nashua, NH            | Dusseault, Gerard    | Torrey, Arlene              |
| Stover, Jack           | 5/29/2004            | Merrimack, NH         | Stover, John         | Forringer, Catherine        |
| Nicol, Emma            | 6/5/2004             | Nashua, NH            | Nicol, J             | Nicol, Emma                 |
| Hutchinson, Leah       | 6/10/2004            | Milford, NH           | Blanchette, Emile    | Martin, Marian              |
| Salisbury, George      | 6/17/2004            | Nashua, NH            | Salisbury, Herman    | Tracy, Vesta                |
| Quinn, Brian           | 6/18/2004            | Merrimack, NH         | Quinn, Kevin         | Pare, Lorraine              |
| Holcombe, Harry        | 6/23/2004            | Milford, NH.          | Holcombe, Harry      | Lockman, Florence           |
| Godbout, Joan          | 7/1/2004             | Milford, NH           | Bergstedt, Carl      | Ehn, Ruth                   |
| Vigneault, Mary        | 7/1/2004             | Nashua, NH            | Noon, Frederick      | Hodgson, Mary               |
| Booth, Clarice         | 7/8/2004             | Milford, NH           | Lam, John            | Chung Kam Sou, Annie        |
| Nadeau, Mary           | 7/15/2004            | Manchester, NH        | Boucher, John        | Laperle, Maria              |
| Morton, Phyllis        | 7/19/2004            | Nashua, NH            | Morton, Stanley      | Tatro, Roberta              |
| Conant, Catherine      | 7/22/2004            | Milford, NH           | Morgan, Ralph        | Dodge, Abbie                |
| Labelle, Jean          | 7/26/2004            | Nashua, NH            | Taylor, Rupert       | Pigeon, Anita               |
| Stow, Hilda            | 7/29/2004            | Merrimack, NH         | Chapman, John        | Mackinnon, Mildred          |
| Aldrich, Harold        | 7/29/2004            | Milford, NH           | Aldrich, Loren       | Bazinet, Delia              |
| Slingsby, Roger        | 8/1/2004             | Nashua, NH            | Slingsby, Phillip    | Norwood, Irma               |
| Schult, Dana           | 8/6/2004             | Nashua, NH            | Schult, Ralph        | Stow, Betty                 |
| Puglisi, Emanuel       | 8/9/2004             | Nashua, NH            | Puglisi, Emanuel     | Duym, Elizabeth             |
| Aveni, Louie           | 8/10/2004            | Nashua, NH            | Aveni, Vincenzo      | Locicero, Domenica          |
| Sullivan, Reita        | 8/11/2004            | Nashua, NH            | Bills, Irving        | Allen, Augusta              |
| Jones, Ada             | 8/12/2004            | Nashua, NH            | Gould, Edwin         | Hubbard, Mabel              |
| Dugan, Francis         | 8/16/2004            | Milford, NH           | Dugan, John          | Harrigan, Cecelia           |
| Thibault, Cecile       | 8/17/2004            | Milford, NH           | Duclos, Louis        | Lapree, Georgianna          |



# Deaths

| <u>Decedent's Name</u> | <u>Date Of Death</u> | <u>Place Of Death</u> | <u>Father's Name</u>  | <u>Mother's Maiden Name</u> |
|------------------------|----------------------|-----------------------|-----------------------|-----------------------------|
| Charron, Arthur        | 8/22/2004            | Peterborough, NH      | Charron, Arthur       | Bleau, Julia                |
| Von Iderstine, James   | 8/23/2004            | Nashua, NH            | Von Iderstine, Martin | Mccready, Mary              |
| Toomey, Mary           | 8/29/2004            | Merrimack, NH         | Graham, John          | Sawey, Alice                |
| Johnson, Mary          | 8/31/2004            | Nashua, NH            | Johnson, Andrew       | Sankala, Mary               |
| Fulgoni, Lena          | 9/9/2004             | Milford, NH           | Frye, Charles         | Osbourne, Bertha            |
| O'donnell, Jennifer    | 9/16/2004            | Lebanon, NH           | O'donnell, Paul       | Allen, Barbara              |
| Philbrick, Russell     | 9/22/2004            | Milford, NH           | Philbrick, Russell    | Chase, Gladys               |
| Saraceno, Leonardo     | 9/30/2004            | Nashua, NH            | Saraceno, Charles     | Passinisi, Maria            |
| Lamers, Eleanor        | 10/5/2004            | Milford, NH           | Immergut, Paul        | Matula, Mary                |
| Leaor, Harold          | 10/9/2004            | Milford, NH           | Leaor, Harry          | Perusse, Marilda            |
| Brochu, Philip         | 10/9/2004            | Temple, NH            | Brochu, Andre         | Martel, Sue                 |
| Richelli, Lena         | 10/15/2004           | Milford, NH           | Romeo, Salvatore      | Amenta, Rosaria             |
| Gardner, Sheryl        | 10/17/2004           | Milford, NH           | Buttrick, Ronald      | Carbone, Lois               |
| Sullivan, Charles      | 10/18/2004           | Milford, NH           | Sullivan, Charles     | Sears, Margaret             |
| Forbes, William        | 11/1/2004            | Milford, NH           | Forbes, William       | Smith, Lena                 |
| Prunier, Charles       | 11/1/2004            | Nashua, NH            | Prunier, Roland       | Urbsis, Helen               |
| Putnam, Shirley        | 11/2/2004            | Milford, NH           | Long, Edward          | Tower, Dorothy              |
| Fraser, Victor         | 11/2/2004            | Nashua, NH            | Fraser, Leo           | Christian, Wilma            |
| Carter, David          | 11/3/2004            | Milford, NH           | Carter, Malcolm       | Jennison, Dorothy           |
| Flanders, Arlene       | 11/9/2004            | Manchester, NH        | Strout, Stephen       | Hesseltine, Laura           |
| Blackie, Nathalie      | 11/12/2004           | Milford, NH           | Castonguay, Orlando   | Haynes, Beatrice            |
| Poulin, Armand         | 11/22/2004           | Milford, NH           | Poulin, Joseph        | Drouin, Marie               |
| Bednarz, Mildred       | 11/28/2004           | Nashua, NH            | Heaps, Joseph         | Marchetti, Rose             |
| Bergeron, Normand      | 12/1/2004            | Manchester, NH        | Bergeron, Elphege     | Pellerin, Yvonne            |
| Quinn, James           | 12/1/2004            | Milford, NH           | Quinn, James          | Walsh, Ruth                 |
| Mccrossen, Alyce       | 12/8/2004            | Concord, NH           | Hengstler, Harry      | Brunner, Mary               |
| Willette, Maxine       | 12/8/2004            | Nashua, NH            | Wilkesman, Charles    | Stewart, Pauline            |
| Cloutier, Jeanne       | 12/12/2004           | Milford, NH           | Marquis, Emile        | Lemieux, Esther             |
| Browne, Anna           | 12/15/2004           | Milford, NH           | Sweeney, Richard      | Smith, Susan                |
| Covill, Clesson        | 12/18/2004           | Milford, NH           | Covill, Grant         | Merrill, Maude              |
| Hagar, Dorothy         | 12/18/2004           | Peterborough, NH      | Fiske, Clarence       | Evans, Alice                |
| Desrosiers, Robert     | 12/24/2004           | Milford, NH           | Desrosiers, Alfred    | Bergeron, Anna              |
| Falcetti, Delaney      | 12/26/2004           | Manchester, NH        | Falcetti, James       | Farrow, Patricia            |
| Kip, Jean              | 12/31/2004           | Nashua, NH            | Schmolze, Peter       | Hirschfield, Othelia        |

# *Deaths Form Away - Brought to Milford for Burial*

| <u>Date</u> | <u>Name</u>               | <u>Place of Death</u> | <u>Buried</u>       |
|-------------|---------------------------|-----------------------|---------------------|
| 1/5/2004    | Pratt, Mary Eva           | Nashua                | Riverside Cemetery  |
| 1/23/2004   | Macchi, Italo             | Nashua                | Riverside Cemetery  |
| 1/25/2004   | Provencal, Hazel E.       | Maine                 | Riverside Cemetery  |
| 1/27/2004   | Palmer, Samuel Lord       | Peterborough          | Riverside Cemetery  |
| 1/28/2004   | Sullivan, Roger Thomas    | Nashua                | Riverside Cemetery  |
| 2/13/2004   | Goodwill, Michael R       | California            |                     |
| 3/6/2004    | Glover, Avis Roberta      | Merrimack             | Riverside Cemetery  |
| 3/15/2004   | Mezota, Clifton           | Florida               |                     |
| 3/16/2004   | Crisafulli, Virginia Anna | Nashua                | Riverside Cemetery  |
| 3/23/2004   | Pickett, Dale Meredith    | Nashua                | Riverside Cemetery  |
| 3/27/2004   | Carlson, Roger Merrill    | Concord               | North Yard Cemetery |
| 3/29/2004   | Dahl, Richard Louis       | Merrimack             | Riverside Cemetery  |
| 3/31/2004   | Merrill, Eleanor Mae      | Bedford               | Riverside Cemetery  |
| 5/3/2004    | Grasso, Muriel Hazel      | Franklin              | Riverside Cemetery  |
| 6/6/2004    | Thompson, Doris H.        | Nashua                | Riverside Cemetery  |
| 6/12/2004   | Beals, Dora M.            | Nashua                | Riverside Cemetery  |
| 6/17/2004   | Provasoli, Elizabeth M    | Florida               |                     |
| 6/22/2004   | Duerschmidt, Herbert H    | Peterborough          | Riverside Cemetery  |
| 7/1/2004    | Vigneault, Mary           | Nashua                | Riverside Cemetery  |
| 7/9/2004    | Hayward, Fredricka        | Peterborough          | Riverside Cemetery  |
| 7/31/2004   | Frost, James Stillman     | California            | Riverside Cemetery  |
| 8/1/2004    | Slingsby, Roger John      | Nashua                | Riverside Cemetery  |
| 8/6/2004    | Schult, Dana Ralph        | Nashua                | Riverside Cemetery  |
| 8/18/2004   | Rohleder, Daniel R Sr     | Nashua                | Riverside Cemetery  |
| 8/22/2004   | Charron, Arthur G Sr      | Peterborough          | Riverside Cemetery  |
| 8/28/2004   | Kirby, Christopher R      | Nashua                | Riverside Cemetery  |
| 9/23/2004   | Clough, Gilda O           | Massachusetts         | Riverside Cemetery  |
| 9/25/2004   | Comire, Margaret T        | North Carolina        | Riverside Cemetery  |
| 9/30/2004   | Saraceno, Leonardo P      | Nashua                | Riverside Cemetery  |
| 10/18/2004  | Camp, Hazel Josephine     | Nashua                | Riverside Cemetery  |
| 11/2/2004   | Fraser, Victor Joseph     | Nashua                | Riverside Cemetery  |
| 12/19/2004  | Crooker, Frances Ellen    | Florida               |                     |
| 12/24/2004  | Gavin, Richard J. Sr      | Maine                 | Riverside Cemetery  |
| 1/5/2004    | Pratt, Mary Eva           | Nashua                | Riverside Cemetery  |
| 1/23/2004   | Macchi, Italo             | Nashua                | Riverside Cemetery  |



# NOTES

# NOTES



# NOTES

# NOTES



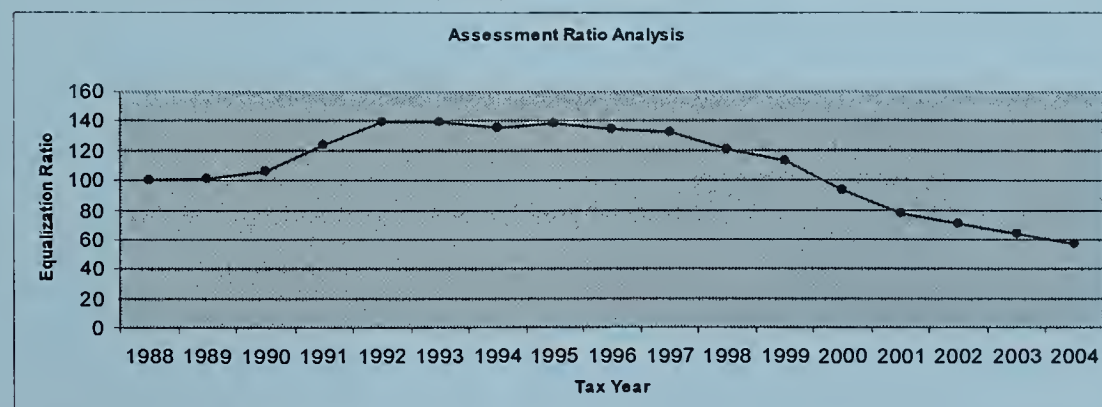
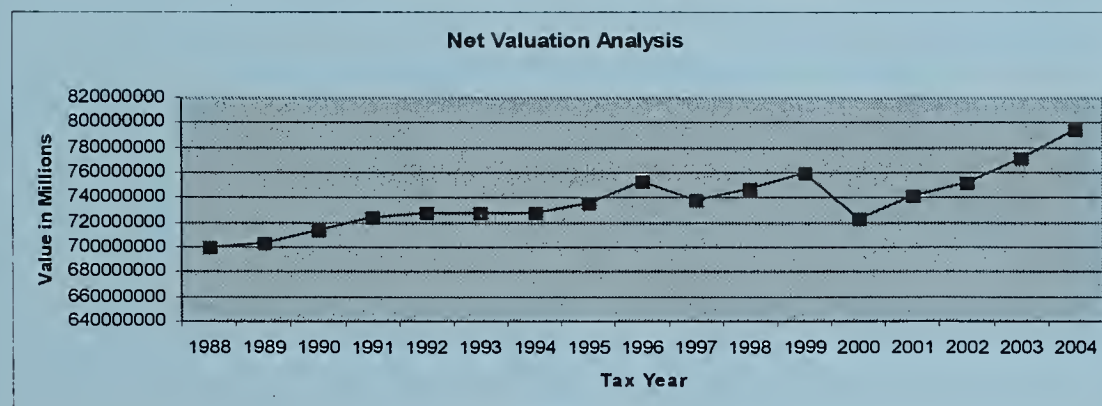
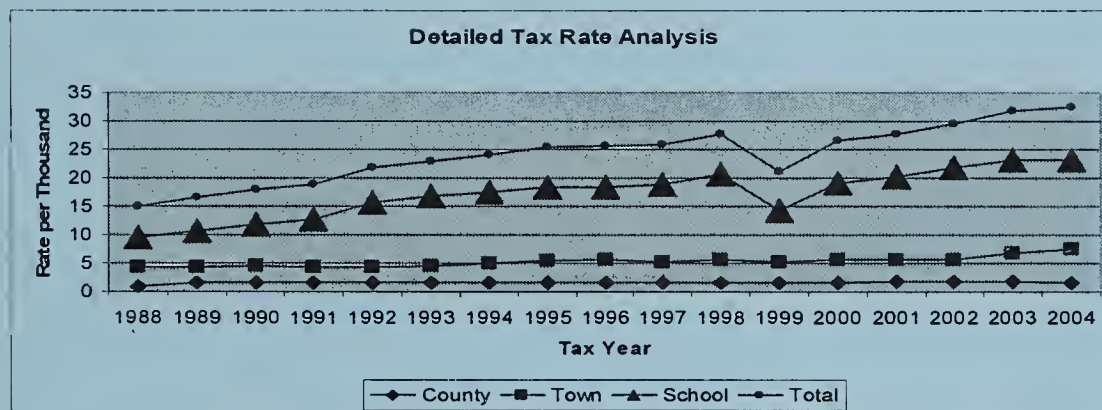
# NOTES

# NOTES



## 2004 Tax Rate Analysis

|                  | <u>Year</u> | <u>County</u> | <u>Town</u> | <u>School</u> | <u>Total</u> | <u>Ratio</u> | <u>Net Valuation</u> |
|------------------|-------------|---------------|-------------|---------------|--------------|--------------|----------------------|
| Revaluation Year | 1988        | 0.92          | 4.39        | 9.59          | 14.90        | 100%         | 700,317,395          |
|                  | 1989        | 1.49          | 4.35        | 10.64         | 16.48        | 101%         | 703,568,300          |
|                  | 1990        | 1.51          | 4.56        | 11.80         | 17.87        | 106%         | 714,255,800          |
|                  | 1991        | 1.56          | 4.41        | 12.84         | 18.81        | 124%         | 723,802,100          |
|                  | 1992        | 1.60          | 4.41        | 15.70         | 21.71        | 139%         | 727,412,200          |
|                  | 1993        | 1.60          | 4.62        | 16.77         | 22.99        | 139%         | 727,818,500          |
|                  | 1994        | 1.57          | 5.05        | 17.40         | 24.02        | 135%         | 728,171,450          |
|                  | 1995        | 1.65          | 5.44        | 18.37         | 25.46        | 138%         | 736,045,550          |
|                  | 1996        | 1.63          | 5.68        | 18.39         | 25.70        | 134%         | 752,987,100          |
|                  | 1997        | 1.66          | 5.22        | 18.95         | 25.83        | 133%         | 737,969,900          |
| Revaluation Year | 1998        | 1.51          | 5.67        | 20.62         | 27.80        | 121%         | 747,473,380          |
|                  | 1999        | 1.54          | 5.33        | 14.34         | 21.21        | 113%         | 759,530,580          |
|                  | 2000        | 1.69          | 5.75        | 19.06         | 26.50        | 93%          | 722,691,530          |
|                  | 2001        | 1.77          | 5.78        | 20.17         | 27.72        | 78%          | 741,439,670          |
|                  | 2002        | 1.82          | 5.78        | 21.88         | 29.48        | 70.6%        | 752,293,850          |
|                  | 2003        | 1.73          | 6.89        | 23.20         | 31.82        | 64.1         | 771,495,950          |
|                  | 2004        | 1.69          | 7.47        | 23.23         | 32.39        | 57%          | 794,609,350          |



Prepared by: Assessing Department

## **Milford Capital Improvements Plan (CIP) Report for 2005 – 2010**

Introduction - The Milford Capital Improvements Plan, or CIP, is a critical component of the Town's short-term and long-range community planning process. As authorized in NH RSA 674:5, in a municipality that has an adopted master plan, the local legislative body may authorize the Planning Board to prepare and amend a recommended program of municipal capital improvement projects over a period of at least six years. The CIP may encompass major projects currently underway, and/or future projects to be undertaken with public funds. Tailoring the CIP to the needs of the community allows projects to be classified according to urgency and the need to see them realized to support Town services. Included in the CIP are estimated costs for each project, probable operating costs when known, eligibility for impact fee assessment, and anticipated funding sources.

Definition - The Capital Improvements Plan (CIP) contains the capital improvement projects recommended by the CIP Committee, as approved by the Planning Board and the Board of Selectmen. CIP projects were requested from all Town Departments and Commissions and the Milford School. Project requests/plans were submitted by the following:

- Town Administrator
- Town Department Heads (Ambulance, Department of Public Works (Highway, Water, WWTF), Fire, Library, Parks and Recreation, Planning,)
- Milford School Board

A project is eligible for consideration if the total cost is over \$75,000 and the project is reasonably expected to have a useful life of at least five (5) years. Replacement vehicles, although often acquired in groups, are not eligible unless the single unit value is equal to or greater than \$75,000.

Purpose - The Milford CIP attempts to link, within a rational framework, the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the master plan with fiscal realities. A well-supported and thoughtfully prepared Plan should provide the following benefits to the community:

- Provides a plan which anticipates the investments necessary to address the demands of growth or non-growth situations;
- Establishes a format for improved communication and coordination between the Planning Board,
- Town departments, Administrator, the Selectmen, the School Board, and various other boards, committees, and commissions;
- Projects the distribution of the tax burden across the Plan years;
- Develops a fair distribution of capital costs through the use of capital reserves, bonding, user fees, and other funding mechanisms;
- Establishes a foundation for impact fees and growth management techniques;
- Supports economic development by indicating where and how the Town plans to invest in its infrastructure.



**Recommended Projects Listed by Year Recommended for Warrant Article and Project Start**

| PROJECT<br>Dept/Seq/<br>Intro Yr | DEPARTMENT         | PROPOSED PROJECTS<br>& SOURCE OF FUNDING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Impact<br>Fee | Vote<br>Year | Fund<br>Year | TOTAL<br>COST | 2005<br>AMOUNT                                                          | 2006<br>AMOUNT                       | 2007<br>AMOUNT                       | 2008<br>AMOUNT                       | 2009<br>AMOUNT                       | 2010<br>AMOUNT                       |
|----------------------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|--------------|---------------|-------------------------------------------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|
| ADMN01-01                        | Administration     | Osgood Pond Maintenance - This project will result in the dredging of Osgood Pond, the removal and storage of the dredged material to the Brox property, the reclamation of wetlands on the Brox property with the dredged material and the reclamation of Adams Field and Park after the dredging is complete. Pd by Fed Grant, Cap Res. In Kind. Background: Originally in CIP in 2001.<br><br>Federal Grant<br><br>In-Kind Contribution of Town Mtrl and Svcs<br><br>Capital Reserve Funds                                                                                                                                                                                                                                                                                                                                                                                 | No            | 2005         | 2005         | \$2,067,000   | \$2,067,000<br><br><br><br><br>(1,331,550)<br>(648,450)<br><br>(87,000) | -<br><br><br><br><br>-<br>-<br><br>- | -<br><br><br><br><br>-<br>-<br><br>- | -<br><br><br><br><br>-<br>-<br><br>- | -<br><br><br><br><br>-<br>-<br><br>- | -<br><br><br><br><br>-<br>-<br><br>- |
| DPWH01-01                        | Public Works       | Dump Truck w/Plow & Sander Assembly - To replace a 1987 Ford dump truck with plow and sander. Background: Proposed in 2001 as one of three trucks w/three year lease purchase. Same funding start date.<br><br>5 Year Lease Purchase                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | No            | 2005         | 2005         | \$120,000     | -<br><br><br><br><br>25,200                                             | -<br><br><br><br><br>28,488          | -<br><br><br><br><br>27,120          | -<br><br><br><br><br>26,952          | -<br><br><br><br><br>26,712          | -<br><br><br><br><br>-               |
| DPWH03-02                        | Public Works       | Johnson Street Sweeper & Steel Hopper - Our current 1992 Johnson sweeper is ready to be replaced. The maintenance costs continue to increase each year and the hopper will need to be replaced within the next year at a cost of app \$20,000. Background: Proposed in 2002 for same cost w/\$10K trade in. Same funding start date. Note payment in 2002 was \$32,328/yr<br><br>5 Year Lease Purchase                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | No            | 2005         | 2005         | \$110,000     | -<br><br><br><br><br>23,100                                             | -<br><br><br><br><br>26,114          | -<br><br><br><br><br>24,860          | -<br><br><br><br><br>24,706          | -<br><br><br><br><br>24,486          | -<br><br><br><br><br>-               |
| DPWH04-02                        | Public Works       | Sicard Model 2200 Detachable Snow Blower - Description: The existing 1984 self-contained snow blower is 18 years old and tired. We keep it going with spare parts from gift blower. Loss of this snow blower it will make it very difficult to clean up snow downtown and along sidewalks. Background: Proposed in 2002 for same cost w/three year lease purchase. Same funding start date. Price increase by \$10K 03 - 04.<br><br>5 Year Lease Purchase                                                                                                                                                                                                                                                                                                                                                                                                                     | No            | 2005         | 2005         | \$85,000      | -<br><br><br><br><br>17,850                                             | -<br><br><br><br><br>20,179          | -<br><br><br><br><br>19,210          | -<br><br><br><br><br>19,091          | -<br><br><br><br><br>18,921          | -<br><br><br><br><br>-               |
| PREC04-01                        | Parks & Recreation | Kaley Park - Kaley Park is a planned community recreation facility that will provide regulation soccer/lacrosse/field hockey and recreation fields, a canoe launch, conservation and hiking areas, horseshoe pits, necessary appurtenances (parking areas, utilities, maint. bldg.). The facility is a recommended Town-wide recreation enhancement (1999 Master Plan Update, Recreation Facilities Committee) intended to alleviate overuse of existing Town playing fields and the shortage of facilities for current and future demand, and will be especially critical when Keyes and Adams Fields are out of use due to Superfund clean-up and dredging of Osgood Pond. Construction costs include Nashua Street and St. Joe's access improvements. 2004 - proposed as two phases. Background: First proposed to CIP Comm in 2001 for 2002-2007 CIP.<br><br>10 Year Bond | Yes           | 2005         | 2006         | \$500,000     | -<br><br><br><br><br>-                                                  | -<br><br><br><br><br>80,000          | -<br><br><br><br><br>77,000          | -<br><br><br><br><br>74,000          | -<br><br><br><br><br>71,000          | -<br><br><br><br><br>68,000          |

| PROJECT<br>Dept/Seq/<br>Intro Yr | DEPARTMENT       | PROPOSED PROJECTS<br>& SOURCE OF FUNDING                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Impact<br>Fee | Vote<br>Year | Fund<br>Year | TOTAL<br>COST                    | 2005<br>AMOUNT | 2006<br>AMOUNT | 2007<br>AMOUNT | 2008<br>AMOUNT | 2009<br>AMOUNT | 2010<br>AMOUNT |
|----------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|--------------|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| SCHL04-04                        | Milford Schools  | Schools Expansion Option 6 - The School Board developed a list of 10 options for alleviating the overcrowding and imbalance in facilities use. The CIP selected Option 6 as the most efficient since this option kept current facilities viable for the longest period of time. Background: Proposed first in 2004.<br>Insurance Proceeds - Garden Street School<br>20 Year Bond<br><br>State Grant - (30%)                                                                               | Yes           | 2005         | 2006         | \$5,400,000<br><br>\$(2,500,000) | -              | -              | -              | -              | -              | -              |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  |                | 319,000        | 310,300        | 301,600        | 292,900        | 284,200        |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  | -              | -              | -              | -              | -              | -              |
| WATR08-02                        | Water Department | Curtis Well House Upgrade - Curtis Well Pump House upgrades to include electrical, mechanical, chemical treatment, electronics, standby generator, softstarts, and building addition and modification. Background: Evolving project. Began as electrical upgrade in 2002 for \$70K<br>Water Fund Capital Outlay<br><br>Water Reserve Fund                                                                                                                                                 | No            | 2005         | 2005         | \$250,000                        | -              | -              | -              | -              | -              | -              |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  | 100,000        | 150,000        | -              | -              | -              | -              |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  | (100,000)      | (150,000)      | -              | -              | -              | -              |
| WATR03-02                        | Water Department | Holland Water Tank and 12" Water Main - Proposed water storage tank is a 1.35 million gallon tank and associated 12" water main replacements and connections. Adds domestic and fire flow in the community. Consistent with recommendations put forth in the 1992 and 2001 10 yr Water System Master Plans. Background: First proposed in 2002 as rebuild Prospect Hill Water Tank. Changed when land was not available on Prospect Hill.<br><br>20 Year Bond<br><br>Water Fund User Fees | No            | 2005         | 2006         | \$1,800,000                      | -              | -              | -              | -              | -              | -              |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  | -              | 198,000        | 192,600        | 187,200        | 181,800        | 176,400        |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  | -              | (198,000)      | (192,600)      | (187,200)      | (181,800)      | (176,400)      |
| WATR07-02                        | Water Department | Elm Street Area Water Main Replacement - Upgrades to the existing water system at Union St and Lincoln St. Necessary system improvements to increase capacity in the water distribution system. Project was identified in the '92 and '01 10 yr Water System Master Plans. Background: First proposed for CIP this year - 2003.<br><br>15 Year Bond<br><br>Water Fund User Fees                                                                                                           | No            | 2005         | 2006         | \$320,000                        | -              | -              | -              | -              | -              | -              |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  | -              | 40,533         | 39,253         | 37,973         | 36,693         | 35,413         |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  | -              | (40,533)       | (39,253)       | (37,973)       | (36,693)       | (35,413)       |
| FIRE01-01                        | Fire             | Replacement of Engine 3 - To replace 1982 Mack pumper. High maintenance - \$10K in repairs to pump and body in 2003. 2004 - Req earlier year. Price down \$25K. Background: Proposed in 2001 as a 5-year lease purchase for \$465k to start in 2006. Updated in 2002 to \$485K w/5-year lease purchase. 2002 plan assumed \$50k in Cap Res contributions for 2003 - 2006 (\$200k).<br><br>5 Year Lease Purchase                                                                           | No            | 2006         | 2006         | \$425,000                        | -              | -              | -              | -              | -              | -              |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  | -              | 89,250         | 100,895        | 96,050         | 95,455         | 94,605         |
| WATR01-01                        | Water Department | Elm Street Water Main Replacement - App 3,746 lineal feet of 12" water main on Elm St. from Granite Town Plaza towards the Oval. Necessary system improvements to the water distribution system identified in the 10 yr Water System Master Plan. Background: Proposed for CIP in 2001 for \$572,951 to fund in 2007. Proposed in 2002 for \$1,130,000 to fund in 2007. Both funded by Users Fees.<br><br>15 Year Bond<br><br>Water Fund User Fees                                        | No            | 2006         | 2007         | \$810,000                        | -              | -              | -              | -              | -              | -              |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  | -              | -              | 102,600        | 99,360         | 96,120         | 92,880         |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |              |              |                                  | -              | -              | (102,600)      | (99,360)       | (96,120)       | (92,880)       |



| PROJECT<br>Dept/Seq/<br>Intro Yr | DEPARTMENT       | PROPOSED PROJECTS<br>& SOURCE OF FUNDING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Impact<br>Fee | Vote<br>Year | Fund<br>Year | TOTAL<br>COST | 2005<br>AMOUNT | 2006<br>AMOUNT | 2007<br>AMOUNT | 2008<br>AMOUNT | 2009<br>AMOUNT | 2010<br>AMOUNT |
|----------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|--------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|
| WATR02-01                        | Water Department | Paint Mayflower Water Tank -<br>Description: Sandblast and repaint<br>steel tank. Background: Proposed for<br>CIP in 2001 for \$248,613 and to be<br>done in 2007.<br>10 Year Bond<br><br>Water Fund User Fees                                                                                                                                                                                                                                                                                                                                                                                          | No            | 2006         | 2007         | \$250,000     |                |                | 40,000         | 38,500         | 37,000         | 35,500         |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |               |              |              |               |                |                | (40,000)       | (38,500)       | (37,000)       | (35,500)       |
| WWTF01-01                        | Waste Water      | Aeration Sludge/Solids Handl Holding<br>Tanks - The addition of aerator sludge<br>holding tanks and associated sludge<br>lines and pumps to improve overall<br>solids handling will reduce the<br>potential of copper entering the<br>treatment process, reduce co-<br>thickening and reduce the level of odor<br>generated during the solids handling<br>process. Background: Proposed for CIP<br>in 2001 as "Solids Handling<br>Alternative" for \$912K. In 2002<br>\$832K for "Aerated Sludge Holding<br>Tanks". \$\$ increase in 04.<br>20 Year Bond<br>State Grant - (20%)<br>Sewer Fund User Fees | No            | 2006         | 2007         | \$1,000,000   |                |                | 110,000        | 107,000        | 104,000        | 101,000        |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |               |              |              |               |                |                | (22,000)       | (21,400)       | (20,800)       | (20,200)       |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |               |              |              |               |                |                | (88,000)       | (85,600)       | (83,200)       | (80,800)       |
| WWTF04-02                        | Waste Water      | Septage Receiving Facility - The<br>septage receiving modification would<br>more efficiently treat septage that is<br>high in solids content and<br>BOD. Background: Proposed for CIP<br>in 2002 with funding to begin in 2005<br>- users fees.<br>Sewer Fund Capital Outlay<br><br>State Grant - (20%)<br><br>Sewer Capital Reserve Fund<br><br>Sewer Fund Septage Fees                                                                                                                                                                                                                                | No            | 2006         | 2006         | \$560,000     |                | 560,000        |                |                |                |                |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |               |              |              |               |                | (112,000)      |                |                |                |                |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |               |              |              |               |                | (328,000)      |                |                |                |                |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |               |              |              |               |                | (120,000)      |                |                |                |                |
| WWTF12-04                        | Waste Water      | Trailer mounted drain and sewer<br>vacuum - Vacuum unit for sewer<br>maintenance.<br>Background: First proposed in 2004.<br>5 Year Lease purchase<br><br>Sewer Capital Reserve Fund                                                                                                                                                                                                                                                                                                                                                                                                                     | No            | 2006         | 2006         | \$90,000      |                | 18,900         | 21,366         | 20,340         | 20,214         | 20,034         |
|                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |               |              |              |               |                | (18,900)       | (21,366)       | (20,340)       | (20,214)       | (20,034)       |
| AMBS02-01                        | Ambulance        | Replace 1999 Ambulance - Purchase<br>of a new ambulance to replace the<br>1999 ambulance in 2005. A six (6)<br>year replacement cycle is<br>recommended. This is due in part to<br>electrical system use, rust, and clock<br>hours on vehicle systems. App<br>mileage on '99 at end of six years is<br>75K mi. 2004 - req. moved to<br>'06 Background: Proposed in CIP of<br>2001 at \$97K total (\$77k net).<br><br>3 Year Lease Purchase                                                                                                                                                              | No            | 2007         | 2007         | \$82,000      |                |                | 28,700         | 29,438         | 28,684         |                |
| AMBS03-03                        | Ambulance        | New Ambulance Facility - New<br>facility for three (3) ambulance and<br>paramedic response vehicle w/exhaust<br>system. Dorm space for eight (8).<br>Office space, storage space, training<br>room, lab room. Will need emergency<br>generator, base station radio, and<br>furnishings.<br>Background: 2004 entry to CIP<br>although Ambulance Facility need was<br>considered in the Safety Complex<br>study in 2000.<br>20 Year Bond                                                                                                                                                                  | Yes           | 2007         | 2008         | \$1,730,000   |                |                |                | 190,300        | 185,110        | 179,920        |
| DPWH02-01                        | Public Works     | Dump Truck w/Plow & Sander<br>Assembly - To replace a 1991 dump<br>truck with plow and sander.<br>Background: Proposed in 2001 as one<br>of three trucks w/three year lease<br>purchase. Same funding start date.<br>5 Year Lease Purchase                                                                                                                                                                                                                                                                                                                                                              | No            | 2007         | 2007         | \$120,000     |                |                | 25,200         | 28,488         | 27,120         | 26,952         |

| PROJECT<br>Dept/Seq/<br>Intro Yr | DEPARTMENT         | PROPOSED PROJECTS<br>& SOURCE OF FUNDING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Impact<br>Fee | Vote<br>Year | Fund<br>Year | TOTAL<br>COST | 2005<br>AMOUNT | 2006<br>AMOUNT | 2007<br>AMOUNT | 2008<br>AMOUNT | 2009<br>AMOUNT | 2010<br>AMOUNT |
|----------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|--------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|
| FIRE03-02                        | Fire               | <p>Fire Station Expansion (School Street)</p> <p>- Expansion is needed to properly house the required Fire Dept equipment and provide appropriate workspace for the full and part time Dept employees. The expansion would provide two more apparatus bays, and a two-story addition for offices, storage, training, and "dorm" space. This would require the acquisition of a small "slice" of land next to the current station.</p> <p>Background: Proposed in 2002 CIP for expansion costing \$2.5M to be funded in 2006 and \$500k for land to be funded in 2005. Previous expansion proposal in 2001 was a much larger "Safety Complex" for Fire and Ambulance with \$865K for land and \$4.75M for building. 2004 - No Changes</p> <p>20 Year Bond</p> | Yes           | 2007         | 2008         | \$1,800,000   |                |                |                |                |                |                |
|                                  |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |              |              |               |                |                |                | 198,000        | 192,600        | 187,200        |
| PREC02-02                        | Parks & Recreation | <p>Adams Field Improvements - Project involves field refurbishing, field irrigation, parking lot improvements, and fencing. Timing of project is subject to Osgood Pond dredging. Final cost of improvements and degree of improvements also dependent upon arrangements and agreements with Army Corps of Engineers. 2004 - Move out year requested. Background: Project has been included in previous CIP plans. Moved from 2005 to 2007 in 2004 request.</p> <p>Capital Outlay - General Fund Warrant Article</p>                                                                                                                                                                                                                                         | Yes           | 2007         | 2007         | \$89,900      |                |                |                |                |                |                |
|                                  |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |              |              |               |                |                | 89,900         |                |                |                |
| WATR04-02                        | Water Department   | <p>Union Street Water Main Replacement</p> <p>- App. 951 lineal feet from Orange St towards Lincoln St. Necessary system improvements to increase capacity in water distribution system. Project was identified in the current 10 yr Water system Master Plan. Background: First proposed for CIP in 2002 for \$150K with \$150K from Users Fees and to start in 2004. Moved fm '06 to '07 in 2004</p> <p>10 Year Bond</p> <p>Water Fund User Fees</p>                                                                                                                                                                                                                                                                                                       | No            | 2007         | 2008         | \$250,000     |                |                |                |                |                |                |
|                                  |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |              |              |               |                |                |                | 40,000         | 38,500         | 37,000         |
|                                  |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |              |              |               |                |                |                | (40,000)       | (38,500)       | (37,000)       |
| WWTF05-02                        | Waste Water        | <p>Main Influent Pump Upgrade - Influent pump upgrade may be necessary to allow projected peak flows to be adequately handled. Background: Proposed for CIP in 2002 with funding to begin in 2005 - users fees. Moved fm '06 to '07 in 2004</p> <p>Sewer Fund Capital Outlay</p> <p>State Grant - (20%)</p> <p>Sewer Capital Reserve Fund</p>                                                                                                                                                                                                                                                                                                                                                                                                                | No            | 2007         | 2007         | \$350,000     |                |                |                |                |                |                |
|                                  |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |              |              |               |                |                | 350,000        |                |                |                |
|                                  |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |              |              |               |                |                | (70,000)       |                |                |                |
|                                  |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |              |              |               |                |                | (280,000)      |                |                |                |
| WWTF08-02                        | Waste Water        | <p>Mechanical Screen at Main Pump Station - Screening removes objects that could damage process equipment as well as material that would eventually appear in the final product biosolids. Background: Proposed for CIP in 2002 with funding to begin in 2007 - users fees. No grant in 2002, in 2003 - \$168K.</p> <p>Sewer Fund Capital Outlay</p> <p>State Grant - (20%)</p>                                                                                                                                                                                                                                                                                                                                                                              | No            | 2007         | 2007         | \$900,000     |                |                |                |                |                |                |
|                                  |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |              |              |               |                |                | 900,000        |                |                |                |
|                                  |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |              |              |               |                |                | (180,000)      |                |                |                |



| PROJECT<br>Dept/Seq/<br>Intro Yr | DEPARTMENT            | PROPOSED PROJECTS<br>& SOURCE OF FUNDING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Impact<br>Fee | Vote<br>Year | Fund<br>Year | TOTAL<br>COST | 2005<br>AMOUNT | 2006<br>AMOUNT | 2007<br>AMOUNT | 2008<br>AMOUNT                         | 2009<br>AMOUNT           | 2010<br>AMOUNT         |
|----------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|--------------|---------------|----------------|----------------|----------------|----------------------------------------|--------------------------|------------------------|
| LIBR01-01                        | Wadleigh Library      | Library Renovation and Expansion -<br>Expand and renovate the Library<br>facility to provide needed space and<br>improvements to accommodate<br>Milford's needs for the next 20 years.<br>Background: Proposed in 1995 CIP for<br>\$1.76M, in 2002 CIP for \$2.06M.<br>Price increase by \$90k in 2004<br><br>20 Year Bond<br><br>Webster Trust Funds<br><br>Impact Fee In Effect/per sq. ft.                                                                                                                                                                                                                                                                                                 | 0.13          | 2008         | 2009         | \$2,540,000   | -              | -              | -              | -                                      | 279,400<br><br>(150,000) | 271,780                |
| PREC08-01                        | Parks &<br>Recreation | Keyes Field Expansion & Upgrade<br>Phase I - This project is a long-range<br>proposal to combine various Keyes<br>Field improvements that have been<br>separate requests in previous CIP<br>plans. The project includes field<br>reconstruction, field irrigation, tennis<br>court resurfacing, tennis backboard<br>replacement, access drive and parking<br>lot resurfacing, expansion of<br>swimming pool facility to<br>accommodate population growth and<br>increased usage of the Keyes<br>recreation complex. 2004 - Two<br>phases - \$400K in '07; \$700K in '10<br>Background: Various aspects of this<br>project were included in the 2001 and<br>2002 CIP requests.<br>10 Year Bond | Yes           | 2008         | 2009         | \$400,000     | -              | -              | -              | -                                      | 64,000                   | 61,600                 |
| WATR05-02                        | Water Department      | South Loop Water Main (Phase II) -<br>Armory Rd to South St/Emerson Rd,<br>South St to Ponemah Hill Rd.<br>Ponemah Hill Rd to existing mains.<br>Improve fire protection flow and<br>service to industrial area as well as<br>service to West Milford in the event of<br>a water main break.<br>Background: Proposed for CIP in 2002<br>for \$651K to be paid by Users Fees.<br>Moved from 2006 to 2008 in 2004.<br>15 Year Bond<br><br>Water Fund User Fees                                                                                                                                                                                                                                  | No            | 2008         | 2009         | \$651,000     | -              | -              | -              | -                                      | 82,460<br><br>(82,460)   | 79,856<br><br>(79,856) |
| WWTF06-02                        | Waste Water           | Full Surface Skimmers & Baffles for<br>Clarifiers - Full surface skimmers and<br>baffles added to the existing secondary<br>clarifiers would minimize scum solids<br>in the final effluent.<br>Background: Proposed for CIP in 2002<br>with funding to begin in 2006 - users<br>fees. Moved from 2006 to 2008 in<br>2004. \$8K increase in 2004.<br><br>Sewer Fund Capital Outlay<br><br>State Grant - (20%)<br><br>Sewer Capital Reserve Fund                                                                                                                                                                                                                                                | No            | 2008         | 2008         | \$90,000      | -              | -              | -              | 90,000<br><br>(18,000)<br><br>(72,000) | -                        | -                      |
| WWTF11-04                        | Waste Water           | 3.5 Yard Wheel Loader - Replace a<br>1999 Hyundai 2.5 Yard Wheel<br>LoaderBackground: First proposed in<br>2004<br><br>5 Year Lease purchase<br><br>Sewer Capital Reserve Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No            | 2009         | 2009         | \$100,000     | -              | -              | -              | -                                      | 21,000<br><br>(21,000)   | 23,740<br><br>(23,740) |
| DPWH05-04                        | Public Works          | Dump Truck w/Plow & Sander<br>Assembly - To replace a 1995 dump<br>truck with plow and sander.<br>Background: Proposed in 2004.<br><br>5 Year Lease Purchase                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | No            | 2010         | 2010         | \$120,000     | -              | -              | -              | -                                      | -                        | 25,200                 |

| PROJECT<br>Dept/Seq/<br>Intro Yr | DEPARTMENT         | PROPOSED PROJECTS<br>& SOURCE OF FUNDING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Impact<br>Fee | Vote<br>Year | Fund<br>Year | TOTAL<br>COST | 2005<br>AMOUNT | 2006<br>AMOUNT | 2007<br>AMOUNT | 2008<br>AMOUNT | 2009<br>AMOUNT | 2010<br>AMOUNT |
|----------------------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|--------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|
| FIRE02-02                        | Fire               | West End Fire Substation - Milford's continuous growth, especially to the west, requires a plan for a Fire Substation in the western section of town. Appropriate town owned land is available on the Brox property near Heron Pond School. The Dept is unable to meet required response times to the distant residences on Mason & Mile Slip Roads from the School St location. 2004 - No changesBackground: Proposed in 2002 CIP for \$1.15M to be funded in 2008.<br><br>20 Year Bond                                                                                                                                                                                                                                                                                                    | Yes           | 2010         | 2011         | \$1,200,000   |                |                |                |                |                |                |
| PREC09-01                        | Parks & Recreation | Keyes Field Expansion & Upgrade Phase II - This project is a long-range proposal to combine various Keyes Field improvements that have been separate requests in previous CIP plans., expansion of swimming pool facility to accommodate population growth and increased usage of the Keyes recreation complex. 2004 - Two phases - \$400K in '07; \$700K in '10 Background: Various aspects of this project were included in the 2001 and 2002 CIP requests.<br><br>10 Year Bond                                                                                                                                                                                                                                                                                                           | Yes           | 2010         | 2011         | \$700,000     |                |                |                |                |                |                |
| PREC06-02                        | Parks & Recreation | Heron Pond Recreation Complex - The proposed project has been redefined to be developed off Heron Pond Road in two phases, with Phase I to begin in 2007. The recreation complex will consist primarily of sports fields to meet the demand of increased population growth. The recreation complex, although proposed at this time at a different location on the BROX property than the Heron Pond School addition, can be coordinated with the construction and development of school facilities on the BROX property. The project supports long-range needs of Town recreation, the MCAA, and the Schools. 2004 - Increase \$\$ by \$150KBackground: This project was first included in the 2003 - 2008 CIP and proposed to be funded by a 20-year \$1,000,000 bond.<br><br>10 Year Bond | Yes           | 2010         | 2011         | \$650,000     |                |                |                |                |                |                |
| WATR06-02                        | Water Department   | Brox Property Industrial Area - Perry Rd/West Milford Water Main. Brox property industrial area infrastructure (phase I), install water and sewer main on Perry Rd to the Brox property. Background: Proposed in combination with Sewer for same area in 2002 for \$1.2M to fund in 2006.<br><br>(Extension of Water and Sewer on Perry Road)<br><br>15 Year Bond                                                                                                                                                                                                                                                                                                                                                                                                                           | No            | 2010         | 2011         | \$1,200,000   |                |                |                |                |                |                |
| WWTF10-04                        | Waste Water        | Effluent Filter - As discharge permit limitations become more stringent, the addition of an Effluent Filter may become necessary to meet permit requirementsBackground: First proposed in 2004<br><br>20 Year Bond<br><br>State Grant - (20%)<br><br>Sewer Fund User Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | No            | 2010         | 2011         | \$2,500,000   |                |                |                |                |                |                |



| PROJECT<br>Dept/Seq/<br>Intro Yr                      | DEPARTMENT  | PROPOSED PROJECTS<br>& SOURCE OF FUNDING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Impact<br>Fee | Vote<br>Year | Fund<br>Year | TOTAL<br>COST | 2005<br>AMOUNT | 2006<br>AMOUNT | 2007<br>AMOUNT | 2008<br>AMOUNT | 2009<br>AMOUNT | 2010<br>AMOUNT |
|-------------------------------------------------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|--------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|
| WWTF03-02                                             | Waste Water | Chemical Feed System Phosphorous Removal - Upon disc w/the NHDES it is likely the Milford WWTF will have a phosphorous limitation in its 2005 NPDES permit. If Phosphorus removal does not become a requirement in the 2005 NPDES permit the next permit issue date is 2010. Background: Proposed for CIP in 2002 - same total but Grant has changed from \$182K to \$60K. Moved from 2006 to 2010 in 2004<br><br>15 Year Bond<br><br>State Grant - (20%)<br><br>Sewer Fund User Fees                                                                                                                                           | No            | 2010         | 2011         | \$300,000     |                |                |                |                |                |                |
| WWTF07-02                                             | Waste Water | Construct New Secondary Clarifier - Description: Benefits of adding a third secondary clarifier include reducing final suspended solids concentration, enabling permit limits to be met with greater reliability and increasing flexibility in situations including routine as well as emergency operation/maintenance of two existing secondary clarifiers. Background: Proposed for CIP in 2002 with funding to begin in 2007 - users fees. Grant changed from \$182K to \$266K. moved from 2007 to 2010 in 2004<br><br>20 Year Bond<br><br>State Grant - (20%)<br><br>Sewer Fund User Fees<br><br>Sewer Capital Reserve Fund | No            | 2010         | 2011         | \$1,400,000   |                |                |                |                |                |                |
| Total of New Projects - paid by General Taxation:     |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               |              |              |               | \$66,150       | \$563,031      | \$1,423,185    | \$988,625      | \$1,156,388    | \$1,199,457    |
| Estimated Tax Rate per Thousand - New Projects        |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               |              |              |               | \$0.08         | \$0.68         | \$1.69         | \$1.15         | \$1.32         | \$1.34         |
| Total of Existing Projects - paid by General Taxation |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               |              |              |               | \$2,257,364    | \$2,112,495    | \$1,853,819    | \$1,754,001    | \$1,638,288    | \$1,473,641    |
| Estimated Tax Rate per Thousand - Existing Projects   |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               |              |              |               | \$2.79         | \$2.56         | \$2.20         | \$2.04         | \$1.87         | \$1.65         |
| TOTAL OF ALL PROJECTS                                 |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               |              |              |               | \$2,323,514    | \$2,675,526    | \$3,277,004    | \$2,742,626    | \$2,794,676    | \$2,673,098    |
| ESTIMATED TAX RATE PER THOUSAND                       |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               |              |              |               | \$2.87         | \$3.24         | \$3.89         | \$3.19         | \$3.19         | \$2.99         |
| ESTIMATED ASSESSED VALUATION (\$\$)                   |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               |              |              |               | \$810,501,537  | \$826,711,568  | \$843,245,799  | \$860,110,715  | \$877,312,929  | \$894,859,188  |

# **~2005 TOWN MEETING WARRANT & BUDGET~**

**2005**

## **TOWN MEETING**

### **WARRANT & FINANCIALS**

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with "Senate Bill 2"(RSA 40:13), in said Milford, with the first (deliberative) session at the Town Hall Auditorium on Saturday, the Fifth (5<sup>th</sup>) day of February, 2005, at nine in the morning (9:00 a.m.), to transact all business other than voting, and on the Eighth (8<sup>th</sup>) day of March 2005, at the Milford Middle School Gymnasium, for the second session for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on the Eighth (8<sup>th</sup>) of March at 6:00 a.m. and will not close earlier than 8:00 p.m.

#### **ARTICLE 1 – ELECTION OF OFFICERS**

To choose all necessary officers for the following year.

#### **ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

To vote on Planning Board proposed zoning changes and amendments.

##### **Ballot Vote No. 1**

- 1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #1: Amend ARTICLE III: ZONING MAP – ZONING DISTRICT CHANGES, Section 3.010, DISTRICTS, by inserting the following text:*

#### **ARTICLE III: ZONING MAP - ZONING DISTRICT CHANGES**

##### **3.010 DISTRICTS**

##### **REZONING OF THE FOLLOWING LOTS:**

8. Rezone the following parcels of land on: Bear Court, Bobbys Lane, Colburn Road, Dear Lane, Federal Hill Road, Foster Road, Fox Run Road, Heritage Way, Mountain View Court, Ponemah Hill Road, Settlement Way, Stone Court, Tarry Lane, Wallingford Road, and Wildflower Way from Residence "A" to Residence "R":

Map 48, Lot 15-1 (that portion zoned "A" only), Lots 20, 20-1, 21, 22, 23, 23-1, 24, 25, 26, 27, 28, 29, 30, 46, 47, 48, 51;

Map 53, Lots 1, 2, 2-1, 2-2, 2-3, 3, 3-1, 4, 5, 6, 6-1, 6-2, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 21-1, 21-2, 21-3, 21-4, 22, 22-A, 23, 23-1, 24, 25, 29, 30, 30-1, 30-2, 31, 32, 33, 33-1, 34, 34-1, 34-2, 34-3, 34-4, 34-5, 34-6, 35, 35-1, 35-2, 35-3, 35-4, 35-5, 35-6, 35-7, 35-8, 35-9, 35-10, 35-11, 35-12, 35-13, 35-14, 35-15, 35-16, 35-17, 35-18, 35-19, 35-20, 35-21, 35-22, 35-23, 35-24, 35-25, 35-26, 35-27, 35-28, 35-29, 35-30, 35-31, 35-32, 35-33, 35-34, 35-35, 35-36, 35-37, 35-38, 35-39, 35-40, 35-41, 35-42, 35-43, 35-44, 35-45, 35-46, 35-47, 35-48, 35-49, 36, 37, 37-1, 37-2, 38, 38-1, 38-2, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 67-1, 67-2, 68, 69, 70, 70-1, 71, 72, 79-1, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, PSNH R.O.W., 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106;

Map 56, Lots: 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, PSNH R.O.W. , 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43.



## **Ballot Vote No. 2**

### **2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #2: Add a new definition to ARTICLE IV – DEFINITIONS as follows:*

*Height – the height of a building or structure shall mean the vertical distance from the average elevation of the finished grade within five feet of the building or structure to the highest point of the building or structure.*

*And:*

*Add the following new sections to ARTICLE V: ZONING DISTRICTS AND REGULATIONS:*

#### **In Sec. 5.020 RESIDENCE “A” DISTRICT:**

##### **5.022 ACCEPTABLE USES AND YARD REQUIREMENTS BY SPECIAL EXCEPTION**

- K. Building and structure height greater than allowed in 5.026.A and B.

##### **5.026 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Residence “A” District shall be thirty-five (35) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Residence “A” District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

#### **In Sec. 5.030 RESIDENCE “B” DISTRICT:**

##### **5.032 ACCEPTABLE USES AND YARD REQUIREMENTS BY SPECIAL EXCEPTION**

- L. Building and structure height greater than allowed in 5.038.A and B.

##### **5.038 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Residence “B” District shall be thirty-five (35) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Residence “B” District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

#### **In Sec. 5.040 RESIDENCE “R” DISTRICT:**

##### **5.042 ACCEPTABLE USES BY SPECIAL EXCEPTION**

- N. Building and structure height greater than allowed in 5.047.A and B.

##### **5.047 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Residence “R” District shall be thirty-five (35) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Residence “R” District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

#### **In Sec. 5.050 COMMERCIAL DISTRICT:**

##### **5.052 ACCEPTABLE USES AND YARD REQUIREMENTS BY SPECIAL EXCEPTION**

- E. Building and structure height greater than allowed in 5.058.A and B.

##### **5.058 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Commercial District shall be forty (40) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Commercial District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

**In Sec. 5.060 INDUSTRIAL DISTRICT: (Note- there is no separate special exception section for this district.)**

**5.066 HEIGHT REQUIREMENTS**

- A. The maximum height of a building in the Industrial District shall be forty (40) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Industrial District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

**In Sec. 5.070 LIMITED COMMERCIAL-BUSINESS DISTRICT:**

**5.072 ACCEPTABLE USES AND YARD REQUIREMENTS BY SPECIAL EXCEPTION**

- E. Building and structure height greater than allowed in 5.077.A and B.

**5.077 Height Requirements**

- A. The maximum height of a building or structure in the Limited Commercial-Business District shall be thirty-five (35) feet, except as noted in B. below.
- B. The maximum height of school and municipal buildings or structures in the Limited-Commercial-Business District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

**In Sec. 5.080 INTEGRATED COMMERCIAL-INDUSTRIAL DISTRICT:**

**5.082 ACCEPTABLE USES BY SPECIAL EXCEPTION**

- E. Building and structure height greater than allowed in 5.087.A and B.

**5.087 HEIGHT REQUIREMENTS**

- A. The maximum height of a building or structure in the Integrated Commercial-Industrial District shall be forty (40) feet, except as noted in B.
- B. The maximum height of school and municipal buildings or structures in the Integrated Commercial-Industrial District shall be forty-five (45) feet.
- C. A Special Exception shall be required for heights greater than allowed in either A. or B. above.

**Ballot Vote No. 3**

- 3. Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #3: Replace current SECTION 8.024 with section as stated:*

*Delete the following: 8.024 (DELETED 3/12/91)*

*And replace with:*

**8.024 INTERNATIONAL RESIDENTIAL CODE**

The International Residential Code, 2003 Edition, including Appendix Chapters, shall govern and regulate the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one and two family dwellings and multiple single family dwellings (townhouses) not



more than three stories in height with separate means of egress in the Town of Milford; said Code also provides for the issuance of permits and collection of fees.

#### **Ballot Vote No. 4**

#### **4. Are you in favor of the adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

*AMENDMENT #4: Add ARTICLE XII INTERIM GROWTH MANAGEMENT*

#### **ARTICLE XII INTERIM GROWTH MANAGEMENT**

##### **12.001 AUTHORITY**

This Interim Growth Management Regulation is enacted as a section of the Town of Milford's Zoning Ordinance pursuant to the authority granted by RSA 674:23.

##### **12.002 FINDINGS**

The Planning Board has determined that, and the Town hereby finds that, this interim regulation on residential development in Milford is necessary on the basis of unusual circumstances requiring prompt attention, including the following:

A. **The Town of Milford is facing severe residential development pressure.** From January 1, 2000 through January 1, 2004, the Town's annual growth rate for single family homes was 3.1%, compared to an average of 2.6% for the other 12 Nashua Regional Planning Commission (NRPC) communities. For the same period, the Town's multi-family housing grew at an annual rate of 2.2%. Milford's percentage of multi-family housing units of its total housing units continued to far exceed the NRPC average (44.1% of total vs. 15.7% for the other 12 communities). Only Nashua has a greater percentage of multi-family housing units. From January 1, 2000 through October 1, 2004, the Milford Planning Board received development applications and/or informal approaches relating to the proposed development of more than 1,000 additional housing units (single-family, multi-family, and senior housing).

B. **Unless there is a substantial downturn in the overall housing market, Milford's unusually high rate of residential development is likely to continue.** Improvements to the main traffic arteries linking Southern New Hampshire to Massachusetts (Route 3 and Route 93) will likely speed up regional integration, making Milford more accessible as a residential "commuter" community. There is a commonly held perception that much of the population growth in southern New Hampshire is due to a lesser tax burden than neighboring Massachusetts, causing in-migration into the southern New Hampshire tier. Milford, in comparison to many communities in the region, has lower land costs, high-density zoning districts served by town water and sewer (which can accommodate multi-family housing) and a more streamlined development process, which results in lower-cost housing. Milford has increased its attractiveness for residential development by seeking to maintain a traditional small-town feel while at the same time offering a full complement of stores, restaurants, health care and other services. The preliminary findings of an ongoing buildout study for the Town indicate that there is a very substantial supply of land to accommodate the continued demand for residential development, with up to 6000+ new housing units able to be built under current zoning. This maximum buildout would more than double the current number of housing units in Milford.

C. **Milford increasingly stands out as a target for unusual residential development within the region because, in contrast to the majority of surrounding communities, Milford has not yet adopted a growth management policy.** In New Hampshire, 40 towns, most of them in the Southern tier and including eight towns in Hillsborough County, have adopted growth management measures. Six of the twelve towns in the NRPC region have implemented growth management ordinances. Of the seven towns directly abutting Milford, four have adopted growth management ordinances and another recently proposed a growth management measure. Milford will likely come under even greater development pressure unless the Town also takes steps to catch up with its neighbors and address the issues of growth.

D. **Rapid and unmanaged residential development threatens the balance of community interests reflected in the Master Plan.** The 1999 Master Plan update set the Town's planning philosophy



as “a pro-active, organized and deliberate approach to enhance and protect the character and resources of the Town and Community for both present and future”. Rapid and unmanaged residential development is inconsistent with this philosophy and threatens adverse effects on the Town’s character and sense of community as well as increased burdens on already overstretched facilities, increased congestion, adverse effects to the tax base and increased taxes, and a decrease in the quality of life. Such growth may also threaten the balance between development and the preservation of open space, wetlands, agriculture, historical features and scenic vistas that form an important part of Milford’s character. The draft buildout study indicates that approximately 8800 acres (approximately 62% of the Town’s residentially-zoned land) remains available for residential development. Development of this land in accordance with current projections would create up to 6800 new residential units and would more than double the Milford’s population to more than 30,000 residents. This huge scale of development, if left unmanaged, will almost certainly result in fundamental and unplanned changes to the character of Milford. Outlying undeveloped areas, even without the necessary infrastructure (roads and utilities) in place, are nonetheless under increased development pressure.

**E. There are several very large undeveloped parcels of residentially-zoned land in Milford that, if developed, could result in “shocks” to the Town with extreme pressure on facilities, services and quality of life.** These parcels, particularly if two or more of them are linked together, could support developments of up to several hundred new homes or residential units. Such massive developments could put an immediate and unworkable strain on community facilities. For example, the preliminary findings of an ongoing cost of services study indicate that a single large development of 300 new residential units would likely, by itself, cause an increase of 10% or more in the enrollment in the Milford schools, which would require a crisis program to increase school facilities.

**F. Development pressures in Milford threaten public facilities and services that are already strained.** A comprehensive facilities assessment and development plan for the Town has yet to be prepared, but there are important areas where public facilities are clearly inadequate to meet current demand let alone demand generated by future residential growth. For example, based on Fall 2004 enrollment Milford’s Middle School is operating at 25% over-capacity. There is an extreme shortage of classroom space. The Milford School Board has been struggling for the last five years to present an acceptable solution to Town voters to alleviate overcrowding at the Middle School. This has not been successful even though the pressures from enrollments and program needs continue to increase. The School Board has stated that a plan to resolve the space problems at the Middle School must be in place no later than the 2006-2007 school year.

**G. Unmanaged residential development may add to Milford’s disproportionately high property tax burden.** The 1999 Master Plan update identified that growth in residential development in Milford can be substantially tax-negative (i.e., the taxes paid by owners of new homes do not, on average, cover the cost of town and school services the residents in these homes consume). Milford’s property taxes are high on an absolute basis, high in comparison to the surrounding towns and have grown rapidly. From 2000 to 2004, property taxes increased 22%, with the town services component of the tax bill up 30%. The overall increase in property taxes is almost double the rate at which New Hampshire personal incomes grew during the same period, which means the “tax bite” (taxes as a percent of income) has likely worsened substantially for the average Milford resident. For a family living in a home assessed at \$175,000 at the start of the period, taxes jumped more than \$1,000 over the four years and are now approximately 2% of current market value (i.e., in a single year a family must pay 2% of the current market value of their home in property taxes). Residential growth can have an important impact on property taxes, and the Town has launched, but not completed, a study to measure and assess the extent to which new residential development may create an additional tax burden for Milford residents.

**H. The Planning Board needs “breathing room” to develop and propose to the Town a carefully considered and well-designed growth management policy that will balance community interests and take regional interests into account.** Because of the large number of subdivision and site plan applications that the Planning Board must consider each month, there has been little time left for the Planning Board to focus pro-actively on developing a growth management policy for the Town. During 2003 and 2004, the Planning Board, assisted by the Town’s Planning Department, began the process of assembling the data necessary to analyze the Town’s growth trends in detail, make comparisons with the



surrounding communities, and help define the directions a growth management policy for the Town might take. During 2004 the Planning Board launched a comprehensive buildout study for the Town and commissioned a cost of services study to determine the extent to which new residential development may increase the tax burden on residents. Good progress has been made, but an additional year is needed for the Planning Board to complete this work (data development, analysis, buildout study, cost of services study, and potentially Master Plan update) and develop a growth management policy that can be presented to the Town in the form of specific proposed zoning amendments that appropriately take into account and balance community interests and regional interests and preserve the character and natural resources of the Town.

I. **This Interim Growth Management Regulation is necessary to address the unusual development pressure and other circumstances facing the Town and to give the Planning Board a temporary period, defined below, to develop a growth management policy.** Because the Town continues to face unusual development pressure in the circumstances described above, this Interim Growth Management Regulation is necessary to maintain a level of management of new residential growth during the period the Planning Board is completing its work on an overall growth management policy.

### **12.003 PURPOSES**

The purposes of this Regulation are:

- a. To promote the orderly development of land within the Town and to promote the public health, safety and welfare of the residents of the Town.
- b. To allow time to complete the development and analysis of data and the major studies relating to the Town's growth that were launched by the Planning Board in 2004, including the cost of services study and the buildout study.
- c. If necessary or appropriate in the judgment of the Planning Board, to allow time to complete an update of the key portions of the Town's Master Plan that relate to issues arising from growth and the timing of development, including the sections on vision, land use, community character and facilities
- d. If necessary or appropriate in the judgment of the Planning Board, to allow time to complete the necessary schedules and analyses so that additional categories of impact fees may be collected from new developments to help offset the cost of new facilities that accommodate the Town's growth, such as additions or improvements to the schools.
- e. To allow time for the Planning Board, on the basis of the items referred to above and additional data, information and analyses, to develop a growth management policy that will be set forth in specific proposed zoning amendments that are intended to assess and balance community development needs, consider regional development needs and regulate and control the timing of development in the Town of Milford.

### **12.004 RESIDENTIAL SUBDIVISIONS AND RESIDENTIAL SITE PLAN REVIEW**

A. During the period when this Interim Growth Management Regulation is in effect, the Planning Board shall not entertain or accept preliminary discussions or applications for any residential subdivision or for any residential site plan review, except as provided in paragraph B. below.

B. The provisions of paragraph A. above shall not apply to:

1. Lot line adjustments as defined in Section 3.011 of the Town's Subdivision Regulations (i.e., exchange or transfer of land between existing lots without the creation of a new lot).
8. Minor subdivisions as defined in Section 3.012 of the Town's Subdivision Regulations (i.e., the creation of not more than two new lots in addition to an existing lot from which the subdivision is made), provided that (1) the applicant has owned the lot being subdivided for at least one year and (2) the applicant makes a binding commitment not to further subdivide any of the lots involved in the subdivision during the effective period of this Interim Growth Management Regulation.
3. Developments which have been presented to the Planning Board after December 1, 2003 and prior to December 1, 2004, during a regular meeting and with notification of abutters, as part of

preliminary subdivision review or preliminary site plan review prior to the formal acceptance of the subdivision or site plan application.

C. For the avoidance of doubt, the provisions of paragraph A. above shall not apply to non residential-commercial or industrial development.

#### **12.005 BUILDING PERMITS NOT LIMITED**

A. This Interim Growth Management Regulation shall affect the issuance of building permits only for those lots or sites that are subject to paragraph A. of Section 12.004 (i.e., lots or sites that require subdivision or site plan approval, are not exempted by paragraph B. of Section 12.004 and are not grandfathered as described in paragraph B. below).

B. For the avoidance of doubt, this Regulation will not affect the issuance of building permits for (1) lots of record shown by deed prior to the effective date of this Regulation, (2) lots included on subdivision plans recorded prior to the effective date of this Regulation, (3) lots or sites on any subdivision or site plan application which has been accepted by the Planning Board prior to the effective date of this Regulation, and (4) lots or sites on any subdivision or site plan that has been approved by the Planning Board prior to the effective date of this Regulation and remains in compliance with RSA 674:39.

#### **12.006 ADMINISTRATIVE PROCEDURES**

The Planning Board is hereby authorized to establish such administrative procedures, if any, as the Planning Board may deem necessary or appropriate to implement this ordinance. All such procedures shall be posted.

#### **12.007 APPEALS AND VARIANCES**

Appeals and variances shall be handled in accordance with the Town of Milford Zoning Ordinance.

#### **12.008 CONFLICTS**

Where the provisions of this Regulation may conflict with the provisions of any other ordinance or regulation, the more restrictive provisions which impose the higher standard shall control.

#### **12.009 SEVERABILITY**

Should any part of this Regulation be held invalid or unconstitutional by a court, such holding shall not affect, impair or invalidate any other part of this Regulation, and to such end, all articles, sections and provisions of this Regulation are declared to be severable.

#### **12.010 ADOPTION AND AMENDMENT**

This Interim Growth Management Regulation may be adopted or amended in accordance with the procedures set forth in RSA 674:23.

#### **12.011 EFFECTIVE DATE**

This Interim Growth Management Regulation shall be effective from the date of posting of this Regulation (December 8, 2004) and, if adopted by the Town, shall remain in effect until 11:59 p.m. on March 7, 2006.

#### **APPENDIX**

##### **RSA 674:23 Growth Management; Interim Regulation**

I. In unusual circumstances requiring prompt attention and for the purpose of developing or altering a growth management process under RSA 674:22, or a master plan or capital improvements program, a ... town ... may adopt an ordinance imposing interim regulations upon development as provided in this section.

a. An interim regulation may be proposed by the planning board if it determines that the requirements of paragraph I exist and makes findings of fact so indicating. Any such proposal shall be submitted to the local legislative body as a zoning ordinance and shall be



subject to all procedures and provisions relative to the enactment of zoning ordinances except that:

- b. There shall be at least one hearing on the interim regulation held by the planning board at which parties in interest and citizens shall have an opportunity to be heard. At least 10 days' notice of the time and place of the hearing shall be published in a paper of general circulation in the municipality, and a legal notice of the hearing shall also be given in accordance with RSA 675:7. ...
- II. The local legislative body shall act upon the proposed interim regulation not later than 90 days after the posting of the notice for the public hearing under subparagraph (a).
- III. An interim regulation adopted under this section shall expire at the earliest of the following occurrences: one year after its adoption by the local legislative body; such earlier time as specified in the ordinance; or upon the effective date of an ordinance adopted under RSA 674:22 which addresses the unusual circumstances.

### **Article 3 - Mile Slip Road Land Purchase - \$0**

To see if the Town will vote to raise and appropriate the sum of Two Million Three Hundred Thousand Dollars (\$2,300,000) to purchase four hundred fifty-two (452) acres, more or less, of undeveloped land at the southern end of Mile Slip Road, Map 50, Lot 9 and Map 55 Lots 1-5, and to authorize the Selectmen to raise this appropriation by borrowing not more than Two Million Three Hundred Thousand Dollars (\$2,300,000) under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal and/or State aid that may be available for this purchase, or take any other action relative thereto. This is a twenty (20) year bond issue. The Conservation Commission supports this Article. The Board of Selectmen supports this Article (4/1). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32.

Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 20-year bond issue and this Article does not impact the tax rate until 2006 and will then have an **estimated tax impact of 28 cents in the first year (2006) and a decreasing tax impact in successive years.**

### **ARTICLE 4 – Holland Water Tank - \$0**

To see if the Town will vote to raise and appropriate the sum of One Million Six Hundred Thousand Dollars (\$1,600,000) for the installation of a 1.35 million gallon pre-stressed concrete water storage tank and associated 4500 linear feet of 12 inch water main extension, replacements and connections to be located on Town-owned land near Osgood Road, on Map 41, Lot 32, and to allow the Selectmen to raise this appropriation by borrowing One Million Six Hundred Thousand Dollars (\$1,600,000) under the Municipal Finance Act, (RSA 33) and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be *repaid from the water users* provided that such bonds or notes shall be the general obligation of the Town, and to authorize the Selectmen to contract for and expend any Federal and/or State aid that may be available for this project and to authorize the Selectmen to take all other necessary action to carry out this project. The Board of Selectmen support this Article (3/2). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32.

Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 20-year bond issue and this Article will have an **estimated tax impact of NO cents because it will be paid by the water users.**

### **Article 5 - Development of Kaley Park - \$47,955**

To see if the Town will vote to raise and appropriate Two Hundred Fifty Thousand Dollars (\$250,000) for Phase I construction of the General Frank E. Kaley Park community park and recreation facility (work associated with Phase I includes construction of one recreation field) and necessary appurtenances (including but not limited to fencing, utilities and parking areas) and park access including construction of a road from the St. Joseph's Medical Center property into the field area of the facility, and to authorize the Selectmen to raise this appropriation by borrowing not more



than Two Hundred Eighteen Thousand Dollars (\$218,000) under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, or take any other action relative thereto. Approximately Thirty-Two Thousand Dollars (\$32,000) of developer donations will be used to offset the cost of the project and reduce the amount to be borrowed to Two Hundred Eighteen Thousand Dollars (\$218,000). Further, to see if the Town will raise and appropriate the sum of Forty-Seven Thousand Nine Hundred Fifty-Five Dollars (\$47,955) for the first year payment, or take any other action relative thereto. The Recreation Commission supports this article. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32.

Note: As part of this Article is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 5-year note and this Article will have an **estimated tax impact of 6 cents each year for five years.**

#### **ARTICLE 6 – Privatization of the Ambulance Service - \$0**

To see if the Town will vote to enter into a multi-year agreement with Rockingham Regional Ambulance Inc. to provide emergency ambulance services to the Town of Milford beginning in 2005, to disband the Milford Ambulance Service and to dispose of the assets of the Milford Ambulance Service (two ambulances and associated emergency response equipment), on such terms and conditions as are acceptable to the Board of Selectmen, or take any other action relative thereto. Rockingham Regional Ambulance Service Inc. has proposed to enter into a five (5) year agreement with three five-year extensions for a total of twenty (20) years, with the Town of Milford to provide two full-time paramedic-level ambulances which would be located in Milford and staffed by two full-time Emergency Medical Technician paramedics and two full-time Emergency Medical Technicians intermediates (EMT-I's) twenty-four hours per day, seven days per week. The cost would be \$195,000 for the first year, \$165,000 for the second year, \$125,000 for the third year, \$75,000 for the fourth year and \$0 for the fifth year, plus the Town would be required to give the ambulances and the equipment of the Milford Ambulance Service to Rockingham Regional Ambulance Inc. and the Town would be required to annually bear the cost of the performance and payment bonds which Rockingham Regional Ambulance Inc. would be required to provide to the Town (at a cost of approximately \$12,000). The agreement would provide for three additional five-year renewal options, for a total of twenty years, each at zero (\$0) subsidy, each requiring the Town to annually bear the cost of the performance and payment bonds which Rockingham Regional Ambulance Inc. would be required to provide to the Town. The cost for the subsidy and performance and payment bonds incurred in 2005 will be expended from the General Fund Operating Budget from which amount the Milford Ambulance Service had been funded, but which will not be required for that purpose upon passage of this article. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee vote on this Article was a tie. This is a Special Warrant Article in accordance with RSA 32. This article has an **estimated tax impact of NO cents** and recognizes a savings over the first five years of approximately \$1,682,000 and of approximately \$320,000 each year thereafter.

#### **Article 7 – Water and Wastewater Commissioners - \$0**

To see if the Town will vote to establish a Board of Water and Wastewater Commissioners in accordance with RSA 38-C which shall consist of three (3) elected commissioners each having a term of three (3) years in accordance with RSA 38-C:2, and to vest in the Commissioners the authority and responsibility of construction, management, control and direction of the water works and wastewater works as more particularly described in RSA 38 and RSA 149-I, with all funds being handled in accordance with applicable law, and, further, to set the compensation of each of the commissioners at Five Hundred Dollars (\$500) annually, half to be paid from the Water Fund and half to be paid from the Wastewater Fund, such amounts as raised in this article to be incorporated into the Water Fund and Wastewater Fund Operating Budgets, or take any other action relative thereto. This article is recommended by the Water and Sewer Study Committee established by a vote of the 2004 Town Meeting. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports the Article. This is a Special Warrant Article in



accordance with RSA 32. This article has an **estimated tax impact of NO cents because it is paid for by the water and wastewater users.**

#### **ARTICLE 8 - Wastewater Treatment Operating Budget - \$1,602,587**

To see if the Town will vote to raise and appropriate the sum of \$1,602,587 (One Million, Six Hundred Two Thousand, Five Hundred Eighty-Seven Dollars) to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater users charges of an equal amount, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32 and is **paid for by the wastewater user fees.**

#### **ARTICLE 9 - Water Department Operating Budget - \$1,082,595**

To see if the Town will vote to raise and appropriate the sum of \$1,082,595 (One Million Eighty-Two Thousand, Five Hundred Ninety-Five Dollars) to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32 and is **paid for by the water user fees.**

#### **ARTICLE 10 - Operating Budget - \$10,659,647**

Shall the Town of Milford raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Ten Million, Six Hundred Fifty-Nine Thousand Six Hundred Forty-Seven Dollars (\$10,659,647)? Should this Article be defeated, the operating budget shall be Ten Million Three Hundred Thirty-Six Thousand Nine Hundred Forty-Six Dollars (\$10,336,946) which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen supports this 2005 Operating Budget Article (5/0). The Budget Advisory Committee supports this Operating Budget Article.

#### **Note:**

- The budget reflects a 2 ½ % increase in salary lines for non-union staff.
- There is a increase of approximately \$30,000 in the legal budget for the legal action the Town is pursuing against CLT on the 2000 revaluation, union issues, and debt issuance fees,
- There is \$50,000 in the Police Department Budget for the purchase of two new cruisers to replace two high-mileage cruisers in accordance with the cruiser replacement policy.
- The cost of dispatch services from Milford Area Communication Center (MACC) went up approximately \$100,000 due to the fact that Amherst and Lyndeborough are no longer members and the remaining members must absorb the full costs of operating the Center.
- The Information Systems budget includes the addition of \$55,000 for a contract to provide technical and operational support to the one-man IS department which is exceedingly over-taxed at present.
- The budget reflects a new line item for PEG access operations funded at \$27,000 – for the management and operation of cable television channel(s) for P(ublic) E(ducation) and G(overnment) programming. These programs will be available to all Adelphia cable television rate payers as part of the basic rate plan.

(The listing below is for your budget review process. It is depicted in the Town Warrant and Report for your information but will not be on the March Ballot.)

| DEPARTMENT                  | 2004<br>BUDGET      | 2004<br>EXP/ENC    | 2005<br>REQUESTED   | 2005<br>BAC         |
|-----------------------------|---------------------|--------------------|---------------------|---------------------|
| Board of Selectmen          | \$50,118            | \$52,060           | \$54,217            |                     |
| Administration              | 153,676             | 146,863            | \$179,708           |                     |
| Moderator                   | 575                 | 546                | \$575               |                     |
| Boards & Commissions        | 5,600               | 1,341              | \$32,600            |                     |
| Town Clerk                  | 91,718              | 77,721             | \$90,417            |                     |
| Voter Registration          | 15,426              | 15,545             | \$9,706             |                     |
| Finance                     | 141,436             | 137,588            | \$154,992           |                     |
| Assessing                   | 139,472             | 133,111            | \$133,158           |                     |
| Tax Collector               | 85,994              | 74,786             | \$64,804            |                     |
| Information Systems         | 226,150             | 208,373            | \$252,636           |                     |
| Legal Services              | 143,151             | 133,027            | \$179,300           |                     |
| Human Resources             | 56,741              | 55,475             | \$55,079            |                     |
| Employee Benefits           | 1,578,397           | 1,499,756          | \$1,772,522         |                     |
| Planning                    | 177,405             | 174,609            | \$170,113           |                     |
| Zoning                      | 4,208               | 3,324              | \$4,276             |                     |
| General Gov Buildings       | 170,338             | 173,533            | \$203,707           |                     |
| Cemeteries                  | 146,285             | 128,621            | \$99,962            |                     |
| Insurance                   | 98,860              | 95,151             | \$111,819           |                     |
| Police                      | 1,703,010           | 1,587,759          | \$1,739,356         |                     |
| Ambulance                   | 495,886             | 480,115            | \$472,455           |                     |
| Fire                        | 365,736             | 368,921            | \$392,021           |                     |
| Building and Health         | 136,313             | 134,445            | \$134,187           |                     |
| Emergency Management        | 20,000              | 21,160             | \$13,644            |                     |
| Other Public Safety         | 368,616             | 371,521            | \$471,563           |                     |
| Highway Administration      | 82,624              | 77,610             | \$110,693           |                     |
| Highways & Streets          | 897,140             | 822,741            | \$834,147           |                     |
| Street Lighting             | 60,400              | 68,773             | \$50,400            |                     |
| Solid Waste Disposal        | 713,435             | 685,423            | \$678,769           |                     |
| Welfare - Administration    | 33,423              | 32,327             | \$33,686            |                     |
| Welfare - Direct Assistance | 176,500             | 201,590            | \$186,000           |                     |
| Other Health & Welfare      | 9,899               | 9,899              | \$10,048            |                     |
| Parks Maintenance           | 132,212             | 115,271            | \$114,517           |                     |
| Recreation                  | 64,576              | 52,015             | \$93,388            |                     |
| Library                     | 564,588             | 564,588            | \$558,225           |                     |
| Conservation                | 14,130              | 14,130             | \$14,228            |                     |
| Other Culture & Recreation  | 23,000              | 23,000             | 3,000               |                     |
| Debt Service                | 1,050,121           | 1,045,413          | 1,179,729           |                     |
| <b>TOTAL</b>                | <b>\$10,197,159</b> | <b>\$9,788,131</b> | <b>\$10,659,647</b> | <b>\$10,659,647</b> |

(UNAUDITED)

#### ARTICLE 11 – Interest on Police Facility Bond - \$0

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) for the new police facility project, the said funds to come from 12/31/04 Capital Project Fund unreserved fund balance (approximately Twenty Thousand Dollars (\$20,000) from interest earned in 2004 on the bond proceeds from the new police facility project), and from the interest to be earned in 2005 on the bond proceeds from the new police facility project (approximately Forty Thousand Dollars (\$40,000) ), or take any other action relative thereto. Voting yes on this Article will allow the interest on the bond to be used on the police facility. The Police Facility Design and Building Committee supports this article. The Board of Selectmen supports this Article (5/0). The



Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This article has an **estimated tax impact of NO cents**.

#### **ARTICLE 12 – 2005 Dump Truck with Plow and Sander - \$24,000**

To see if the Town will vote to authorize the Board of Selectmen to enter into a five (5) year lease-purchase agreement, subject to a fiscal funding clause which will protect the town in the event of non-appropriation, for the purpose of lease-purchasing a 2005 dump truck with plow and sander assembly for the Highway Department which will replace a 1987 Ford dump truck with plow and sander, and to raise and appropriate the sum of (Twenty-Four Thousand Dollars (\$24,000) for the first years' payment for this purpose, and further to authorize the disposition of the 1987 Ford dump truck by sale or other means as the Selectmen may determine, or take any other action relative thereto. The approximate purchase price of this vehicle is One Hundred Twenty Thousand Dollars (\$120,000). The approximate financed price of this vehicle is One Hundred Thirty-Two Thousand Dollars (\$132,000). If this Article passes, subsequent year's payments will be included in the Operating Budget. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This Article has an **estimated tax impact of 3 cents**.

#### **ARTICLE 13 – South Street Railroad Crossing - \$40,000**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for the purpose of replacing the South Street railroad crossing, including drainage, road, sidewalk and curbing improvements to South Street, and furthermore to accept Federal and/or State funding of One Hundred Sixty Thousand Dollars (\$160,000), with the balance of Forty Thousand Dollars (\$40,000) to be raised by general taxation, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This will be a non-lapsing appropriation in accordance with RSA 32:7, VI and will not lapse until the improvements are completed or by December 31, 2009, whichever is sooner. This Article has an **estimated tax impact of 5 cents**.

#### **ARTICLE 14 - Reinstatement of Library Hours - \$9,810**

To see if the Town will vote to raise and appropriate the sum of Nine Thousand Eight Hundred Ten Dollars (\$9,810) for wages and benefits for the purpose of reinstating four (4 ) hours per week of regular public library service for a period of thirty-nine (39) weeks, or take any other action relative thereto. This represents an annual estimated cost of Twelve Thousand Dollars (\$12,000) in the subsequent year. Upon approval of this Article, said cost allocation is to be transferred to the general operating budget. By request of the Library Trustees. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This Article has an **estimated tax impact of 1 cent**.

#### **ARTICLE 15 – Teamsters Union Collective Bargaining Agreement (2004-2005) - \$52,074**

To see if the Town will vote to approve the cost items included in the Teamsters' Union Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 633 of the International Brotherhood of Teamsters for contract year 2004-2005 ( 1 April – 31 March) which calls for the following increases in wages, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Fifty-Two Thousand Seventy-Four Dollars (\$52,074). Said sum represents the additional costs over those of the current appropriation at staffing levels paid in the expired Agreement, and upon approval of this Article, said cost allocation is to be transferred to the operating budgets of the appropriate funds, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 5 cents**.

## COST ITEMS

| <u>General Fund</u> | <u>2004</u> | <u>2005</u> | <u>Totals</u> |
|---------------------|-------------|-------------|---------------|
| Wages               | \$ 14,814   | \$19,076    | \$33,890      |
| Benefits            | 2,822       | 3,633       | 6,455         |
| Other Costs         | -           | -           | -             |
|                     | =====       | =====       | =====         |
| Totals              | \$ 17,636   | \$22,709    | \$40,345      |

| <u>Water Fund</u> | <u>2004</u> | <u>2005</u> | <u>Totals</u> |
|-------------------|-------------|-------------|---------------|
| Wages             | \$ 2,915    | \$ 4,948    | \$ 7,863      |
| Benefits          | 555         | 943         | 1,498         |
| Other Costs       | -           | -           | -             |
|                   | =====       | =====       | =====         |
| Totals            | \$ 3,470    | \$ 5,891    | \$ 9,361      |

| <u>Sewer Fund</u> | <u>2004</u> | <u>2005</u> | <u>Totals</u> |
|-------------------|-------------|-------------|---------------|
| Wages             | \$ 926      | \$ 1,063    | \$ 1,989      |
| Benefits          | 176         | 203         | 379           |
| Other Costs       | -           | -           | -             |
|                   | =====       | =====       | =====         |
| Totals            | \$ 1,102    | \$ 1,266    | \$ 2,368      |

|              |           |          |          |
|--------------|-----------|----------|----------|
| Grand Totals | \$ 22,208 | \$29,866 | \$52,074 |
|--------------|-----------|----------|----------|

### ARTICLE 16 - Recreation Revolving Fund -\$0

To see whether the Town will vote to amend the terms of the Recreation Revolving Fund, created by passage of Article 12 at the Annual Town Meeting of March 1996, and to authorize the Recreation Director, subject to the approval of the Board of Selectmen, to expend said monies for any purpose consistent with the purpose and intent of RSA 35-B. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee does not support this Article. The Recreation Commission does not support this article. This is a Special Article in accordance with RSA 32. This article has an **estimated tax impact of NO cents**.

### ARTICLE 17 – Social Services - \$25,000

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) for the purpose of providing social service funding for Milford residents by the following agencies, or take any other action relative thereto. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 3 cents**.

- American Red Cross – Greater Nashua and Souhegan Valley Chapter - \$2,000
- Bridges - \$1,000
- Community Council - \$2,000
- Home Health & Hospice Care - \$1,500
- Keystone Hall - \$2,000
- Milford Regional Counseling Services, Inc. - \$2,230
- Nashua Area Health Center - \$2,230
- Nashua Children's Home - \$1,500
- Nashua Soup Kitchen and Shelter, Inc. – 2,230
- Souhegan Valley Boys & Girls Club- \$2,125
- Souhegan Home & Hospice Care - \$2,085
- Souhegan Valley Resources - \$2,000
- St. Joseph Community Services, Inc. - \$2,100

### ARTICLE 18 - DO-IT Operating Budget Support - \$15,000



To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Main Street Program Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto. By request of DO-IT. The Board of Selectmen supports this Article (3/2). The Budget Advisory Committee supports this Article. This is a Special Warrant Article in accordance with RSA 32. This article has an **estimated tax impact of 2 cents**.

#### **ARTICLE 19 - Pumpkin Festival, Plantings, and Holiday Decorations - \$20,000**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for Pumpkin Festival support: \$15,500 by Public Works, Police, Fire, and Ambulance Departments; \$1,500 for the purchase and planting of flowers for the Oval and Stone Bridge areas; \$3,000 for the purchase of lights, garland, etc. for holiday decorations, or take any other action relative thereto. The Board of Selectmen supports this Article (4/0/1). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 2 cents**.

#### **ARTICLE 20 – Summer Band Concerts - \$9,000**

To see if the Town will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) for the purpose of holding the traditional summer evening Band Concerts (\$6000 bands, \$2000 sound system, \$1000 crossing detail), or take any other action relative thereto. The Board of Selectmen supports this Article (4/1). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 1 cent**.

#### **ARTICLE 21 – Memorial, Veterans & Labor Day Parade Town Support - \$5,000**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments with only the aforementioned departmental support costs associated with the provision of these services to be charged against this appropriation, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of less than 1 cent**.

#### **ARTICLE 22 – Fire Works - \$10,000**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of providing a 4<sup>th</sup> of July type fireworks display at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of 1 cent**.

#### **ARTICLE 23 – Scout House Lease - \$0**

To see if the Town will vote to authorize the Selectmen to enter into a seven-year lease with the Ricciardi Hartshorne Post 23 of the American Legion to utilize the small wooden structure at Shepard Park as a meeting house for scouting activities, on such terms and conditions as are acceptable to the Selectmen, or take any other action relative thereto. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This is a Special Article in accordance with RSA 32. This Article has an **estimated tax impact of NO cents**.

#### **ARTICLE 24 – Town Forest Land – Lee An Drive - \$0**

To see if the Town will vote to establish as town forest land, in accordance with RSA 31:110, Town-owned Parcels A, B and C as identified on the "Open Space Subdivision Plan, Tax Map Parcels 8-70-6 to 8-79-15 and 9-20 to 9-25, Lawrence Benjamin, Milford, NH" dated September 25, 2000, revised November 20, 2003, Plan #33147, and to consolidate said parcels with Map 8 Lot 92 which is part of the Mayflower Hill Town Forest. The Conservation Commission supports this article. The Board of Selectmen supports this Article (5/0). The Budget Advisory Committee supports this Article. This article has an **estimated tax impact of NO cents**.

#### **ARTICLE 25 – Veterans’ Exemption – By Petition**

To see if the Town of Milford will increase the veterans’ exemption from \$100 to \$500. The Board of Selectmen does not support this Article (3/2). The Budget Advisory Committee does not support this Article. This article has an **estimated tax impact of 23 cents** (this equates to an appropriation of approximately \$187,900).

#### **ARTICLE 27 – End of Meeting**

To transact any other business that may legally come before this meeting.

**NOTE:** The approximate total impact of these Warrant Articles, when you take into account the aggregate of appropriations, revenues, overlay, credits and changes in assessments, equals approximately 25 cents.





# BUDGET OF THE TOWN/CITY

OF: MILFORD

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2005 to December 31, 2005

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) \_\_\_\_\_.

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

*[Signature]*  
Ray F. Daniels  
Noreen A. O'Connell

*[Signature]*  
*[Signature]*

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 COMMUNITY SERVICES DIVISION  
 MUNICIPAL FINANCE BUREAU  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

| 1                              | 2                                 | 3     | 4               | 5            | 6              | 7                 |
|--------------------------------|-----------------------------------|-------|-----------------|--------------|----------------|-------------------|
|                                | PURPOSE OF APPROPRIATIONS         | Warr. | Prior Year As   | Actual       | Appropriations | Appropriations    |
| Acct. #                        | (RSA 32:3,V)                      | Art.# | Approved by DRA | Expenditures | Ensuing FY     | Ensuing FY        |
|                                |                                   |       |                 | Prior Year   | (RECOMMENDED)  | (NOT RECOMMENDED) |
| <b>GENERAL GOVERNMENT</b>      |                                   |       |                 |              |                |                   |
| 4130-4139                      | Executive                         |       | 209,969         | 201,009      | 267,100        |                   |
| 4140-4149                      | Election, Reg. & Vital Statistics |       | 107,144         | 93,344       | 100,123        |                   |
| 4150-4151                      | Financial Administration          |       | 593,052         | 554,594      | 605,590        |                   |
| 4152                           | Revaluation of Property           |       | 225,900         | 57,228       |                |                   |
| 4153                           | Legal Expense                     |       | 143,151         | 133,027      | 179,300        |                   |
| 4155-4159                      | Personnel Administration          |       | 1,635,138       | 1,555,231    | 1,827,601      |                   |
| 4191-4193                      | Planning & Zoning                 |       | 204,513         | 200,011      | 174,389        |                   |
| 4194                           | General Government Buildings      |       | 170,338         | 177,859      | 203,707        |                   |
| 4195                           | Cemeteries                        |       | 146,285         | 128,678      | 99,962         |                   |
| 4196                           | Insurance                         |       | 98,860          | 95,151       | 111,819        |                   |
| 4197                           | Advertising & Regional Assoc.     |       |                 |              |                |                   |
| 4199                           | Other General Government          |       |                 |              |                |                   |
| <b>PUBLIC SAFETY</b>           |                                   |       |                 |              |                |                   |
| 4210-4214                      | Police                            |       | 1,752,937       | 1,631,288    | 1,739,356      |                   |
| 4215-4219                      | Ambulance                         |       | 495,886         | 480,115      | 472,455        |                   |
| 4220-4229                      | Fire                              |       | 365,736         | 368,921      | 392,021        |                   |
| 4240-4249                      | Building Inspection               |       | 136,313         | 134,529      | 134,187        |                   |
| 4290-4298                      | Emergency Management              |       | 20,000          | 21,160       | 13,644         |                   |
| 4299                           | Other (Incl. Communications)      |       | 368,616         | 371,521      | 471,563        |                   |
| <b>AIRPORT/AVIATION CENTER</b> |                                   |       |                 |              |                |                   |
| 4301-4309                      | Airport Operations                |       |                 |              |                |                   |
| <b>HIGHWAYS &amp; STREETS</b>  |                                   |       |                 |              |                |                   |
| 4311                           | Administration                    |       | 82,624          | 77,610       | 110,693        |                   |
| 4312                           | Highways & Streets                |       | 897,140         | 826,110      | 834,147        |                   |
| 4313                           | Bridges                           |       |                 |              |                |                   |
| 4316                           | Street Lighting                   |       | 60,400          | 68,773       | 50,400         |                   |
| 4319                           | Other                             |       |                 |              |                |                   |
| <b>SANITATION</b>              |                                   |       |                 |              |                |                   |
| 4321                           | Administration                    |       |                 |              |                |                   |
| 4323                           | Solid Waste Collection            |       |                 |              |                |                   |
| 4324                           | Solid Waste Disposal              |       | 713,435         | 685,858      | 678,769        |                   |
| 4325                           | Solid Waste Clean-up              |       |                 |              |                |                   |
| 4326-4329                      | Sewage Coll. & Disposal & Other   |       |                 |              |                |                   |



| 1                                         | 2                                  | 3     | 4                                | 5                          | 6                           | 7                               |
|-------------------------------------------|------------------------------------|-------|----------------------------------|----------------------------|-----------------------------|---------------------------------|
|                                           | PURPOSE OF APPROPRIATIONS          | Warr. | Appropriations                   | Actual                     | Appropriations              | Appropriations                  |
| Acct. #                                   | (RSA 32:3,V)                       | Art.# | Prior Year As<br>Approved by DRA | Expenditures<br>Prior Year | Ensuing FY<br>(RECOMMENDED) | Ensuing FY<br>(NOT RECOMMENDED) |
| <b>WATER DISTRIBUTION &amp; TREATMENT</b> |                                    |       |                                  |                            |                             |                                 |
| 4331                                      | Administration                     |       |                                  |                            |                             |                                 |
| 4332                                      | Water Services                     |       |                                  |                            |                             |                                 |
| 4335-4339                                 | Water Treatment, Conserv. & Other  |       |                                  |                            |                             |                                 |
| <b>ELECTRIC</b>                           |                                    |       |                                  |                            |                             |                                 |
| 4351-4352                                 | Admin. and Generation              |       |                                  |                            |                             |                                 |
| 4353                                      | Purchase Costs                     |       |                                  |                            |                             |                                 |
| 4354                                      | Electric Equipment Maintenance     |       |                                  |                            |                             |                                 |
| 4359                                      | Other Electric Costs               |       |                                  |                            |                             |                                 |
| <b>HEALTH</b>                             |                                    |       |                                  |                            |                             |                                 |
| 4411                                      | Administration                     |       |                                  |                            |                             |                                 |
| 4414                                      | Pest Control                       |       |                                  |                            |                             |                                 |
| 4415-4419                                 | Health Agencies & Hosp. & Other    |       | 9,899                            | 9,899                      | 10,048                      |                                 |
| <b>WELFARE</b>                            |                                    |       |                                  |                            |                             |                                 |
| 4441-4442                                 | Administration & Direct Assist.    |       | 209,923                          | 233,918                    | 219,686                     |                                 |
| 4444                                      | Intergovernmental Welfare Payments |       |                                  |                            |                             |                                 |
| 4445-4449                                 | Vendor Payments & Other            |       | 22,875                           | 22,875                     |                             |                                 |
| <b>CULTURE &amp; RECREATION</b>           |                                    |       |                                  |                            |                             |                                 |
| 4520-4529                                 | Parks & Recreation                 |       | 196,788                          | 167,497                    | 207,905                     |                                 |
| 4550-4559                                 | Library                            |       | 564,588                          | 564,588                    | 558,225                     |                                 |
| 4583                                      | Patriotic Purposes                 |       | 15,000                           | 11,940                     |                             |                                 |
| 4589                                      | Other Culture & Recreation         |       | 67,000                           | 65,171                     | 3,000                       |                                 |
| <b>CONSERVATION</b>                       |                                    |       |                                  |                            |                             |                                 |
| 4611-4612                                 | Admin. & Purch. of Nat. Resources  |       | 14,130                           | 14,130                     | 14,228                      |                                 |
| 4619                                      | Other Conservation                 |       |                                  |                            |                             |                                 |
| 4631-4632                                 | REDEVELOPMENT & HOUSING            |       |                                  |                            |                             |                                 |
| 4651-4659                                 | ECONOMIC DEVELOPMENT               |       |                                  |                            |                             |                                 |
| <b>DEBT SERVICE</b>                       |                                    |       |                                  |                            |                             |                                 |
| 4711                                      | Princ.- Long Term Bonds & Notes    |       | 792,159                          | 792,156                    | 835,675                     |                                 |
| 4721                                      | Interest-Long Term Bonds & Notes   |       | 242,962                          | 242,957                    | 325,254                     |                                 |
| 4723                                      | Int. on Tax Anticipation Notes     |       |                                  |                            |                             |                                 |
| 4790-4799                                 | Other Debt Service                 |       | 15,000                           | 10,300                     | 18,800                      |                                 |

MS-6

Budget - Town/City of : MILFORDFY 2005

| 1       | 2                         | 3     | 4               | 5            | 6              | 7                 |
|---------|---------------------------|-------|-----------------|--------------|----------------|-------------------|
|         | PURPOSE OF APPROPRIATIONS | Warr. | Prior Year As   | Actual       | Appropriations | Appropriations    |
| Acct. # | (RSA 32:3,V)              | Art.# | Approved by DRA | Expenditures | Ensuing FY     | Ensuing FY        |
|         |                           |       |                 | Prior Year   | (RECOMMENDED)  | (NOT RECOMMENDED) |

**CAPITAL OUTLAY**

|      |                                 |  |         |        |  |  |
|------|---------------------------------|--|---------|--------|--|--|
| 4901 | Land                            |  |         |        |  |  |
| 4902 | Machinery, Vehicles & Equipment |  | 100,285 | 95,385 |  |  |
| 4903 | Buildings                       |  | 59,527  | 23,146 |  |  |
| 4909 | Improvements Other Than Bldgs.  |  |         |        |  |  |

**OPERATING TRANSFERS OUT.**

|                   |                              |  |                      |                      |                      |           |
|-------------------|------------------------------|--|----------------------|----------------------|----------------------|-----------|
| 4912              | To Special Revenue Fund      |  | 50,000               | 50,000               |                      |           |
| 4913              | To Capital Projects Fund     |  | 2,950,260            | 2,950,260            |                      |           |
| 4914              | To Enterprise Fund           |  |                      |                      |                      |           |
|                   | Sewer-                       |  | 1,565,025            | 1,427,824            |                      |           |
|                   | Water-                       |  | 1,018,339            | 838,372              |                      |           |
|                   | Electric-                    |  |                      |                      |                      |           |
|                   | Airport-                     |  |                      |                      |                      |           |
| 4915              | To Capital Reserve Fund      |  |                      |                      |                      |           |
| 4916              | To Exp.Tr.Fund-except #4917  |  |                      |                      |                      |           |
| 4917              | To Health Maint. Trust Funds |  |                      |                      |                      |           |
| 4918              | To Nonexpendable Trust Funds |  |                      |                      |                      |           |
| 4919              | To Agency Funds              |  |                      |                      |                      |           |
| <b>SUBTOTAL 1</b> |                              |  | <b>\$ 16,321,197</b> | <b>\$ 15,382,434</b> | <b>\$ 10,659,647</b> | <b>\$</b> |

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

| Acct # | Warrant Article # | Amount |
|--------|-------------------|--------|
|        |                   |        |
|        |                   |        |
|        |                   |        |
|        |                   |        |
|        |                   |        |



**\*\*SPECIAL WARRANT ARTICLES\*\***

| 1                      | 2                                         | 3              | 4                                                  | 5                                    | 6                                             | 7                                                 |
|------------------------|-------------------------------------------|----------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------|---------------------------------------------------|
| Acct. #                | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | Appropriations<br>Ensuing FY<br>(RECOMMENDED) | Appropriations<br>Ensuing FY<br>(NOT RECOMMENDED) |
| 4901                   | MILE SLIP ROAD LAND PURCHASE              | 3              |                                                    |                                      | 2,300,000                                     |                                                   |
| 4914                   | HOLLAND WATER TANK                        | 4              |                                                    |                                      | 1,600,000                                     |                                                   |
| 4909                   | DEVELOPMENT OF KALEY PARK                 | 5              |                                                    |                                      | 297,955                                       |                                                   |
| 4914                   | WASTEWATER OPERATING BUDGET               | 8              |                                                    |                                      | 1,602,587                                     |                                                   |
| 4914                   | WATER OPERATING BUDGET                    | 9              |                                                    |                                      | 1,082,595                                     |                                                   |
| 4913                   | INTEREST ON POLICE FACILITY BOND          | 11             |                                                    |                                      | 60,000                                        |                                                   |
| 4902                   | 2005 DUMP TRUCK WITH PLOW & SANDER        | 12             |                                                    |                                      | 24,000                                        |                                                   |
| 4909                   | SOUTH STREET RAILROAD CROSSING            | 13             |                                                    |                                      | 200,000                                       |                                                   |
| 4550                   | REINSTATEMENT OF LIBRARY HOURS            | 14             |                                                    |                                      | 9,810                                         |                                                   |
| VARIOUS                | TRANSISTERS UNION CBA (2004-2005)         | 15             |                                                    |                                      | 52,074                                        |                                                   |
| 4445                   | SOCIAL SERVICES                           | 17             |                                                    |                                      | 25,000                                        |                                                   |
| 4589                   | DO-IT OPERATING BUDGET SUPPORT            | 18             |                                                    |                                      | 15,000                                        |                                                   |
| 4589                   | PUMPKIN FESTIVAL, DECORATIONS & PLANTINGS | 19             |                                                    |                                      | 20,000                                        |                                                   |
| 4589                   | BAND CONCERTS                             | 20             |                                                    |                                      | 9,000                                         |                                                   |
| 4583                   | MEMORIAL, VETERANS & LABOR DAY PARADE     | 21             |                                                    |                                      | 5,000                                         |                                                   |
| 4583                   | FIRE WORKS                                | 22             |                                                    |                                      | 10,000                                        |                                                   |
|                        |                                           |                |                                                    |                                      |                                               |                                                   |
|                        |                                           |                |                                                    |                                      |                                               |                                                   |
|                        |                                           |                |                                                    |                                      |                                               |                                                   |
|                        |                                           |                |                                                    |                                      |                                               |                                                   |
|                        |                                           |                |                                                    |                                      |                                               |                                                   |
| SUBTOTAL 2 RECOMMENDED |                                           |                | \$ -                                               | \$ -                                 | \$ 7,313,021                                  | \$ -                                              |

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

| 1       | 2                                         | 3              | 4                                                  | 5                                    | 6                                             | 7                                                 |
|---------|-------------------------------------------|----------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------|---------------------------------------------------|
| Acct. # | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | Appropriations<br>Ensuing FY<br>(RECOMMENDED) | Appropriations<br>Ensuing FY<br>(NOT RECOMMENDED) |
|         |                                           |                |                                                    |                                      |                                               |                                                   |
|         |                                           |                |                                                    |                                      |                                               |                                                   |
| 4       | SUBTOTAL 3 RECOMMENDED                    |                | \$ -                                               | \$ -                                 | \$ -                                          | \$ -                                              |

Budget - Town/City of : MILFORDFY 2005

| 1                                   | 2                                         | 3           | 4                             | 5                          | 6                               |
|-------------------------------------|-------------------------------------------|-------------|-------------------------------|----------------------------|---------------------------------|
| Acct. #                             | SOURCE OF REVENUE                         | Warr. Art.# | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |
| <b>TAXES</b>                        |                                           |             |                               |                            |                                 |
| 3120                                | Land Use Change Taxes                     |             | 175,000                       | 221,456                    | 160,000                         |
| 3180                                | Resident Taxes                            |             |                               |                            |                                 |
| 3185                                | Timber Taxes                              |             | 16,000                        | 19,798                     | 15,000                          |
| 3186                                | Payment in Lieu of Taxes                  |             | 14,833                        | 15,763                     | 15,763                          |
| 3189                                | Other Taxes                               |             |                               |                            |                                 |
| 3190                                | Interest & Penalties on Delinquent Taxes  |             | 226,800                       | 245,759                    | 217,800                         |
|                                     | Inventory Penalties                       |             |                               |                            |                                 |
| 3187                                | Excavation Tax (\$.02 cents per cu yd)    |             | 500                           | 386                        | 500                             |
| <b>LICENSES, PERMITS &amp; FEES</b> |                                           |             |                               |                            |                                 |
| 3210                                | Business Licenses & Permits               |             | 495                           | 445                        | 445                             |
| 3220                                | Motor Vehicle Permit Fees                 |             | 2,131,500                     | 2,131,849                  | 2,132,500                       |
| 3230                                | Building Permits                          |             | 100,000                       | 101,915                    | 100,000                         |
| 3290                                | Other Licenses, Permits & Fees            |             | 133,235                       | 139,089                    | 134,045                         |
| 3311-3319                           | FROM FEDERAL GOVERNMENT                   |             | 16,300                        | 16,306                     | -                               |
| <b>FROM STATE</b>                   |                                           |             |                               |                            |                                 |
| 3351                                | Shared Revenues                           |             | 229,462                       | 229,462                    | 229,462                         |
| 3352                                | Meals & Rooms Tax Distribution            |             | 476,438                       | 476,438                    | 476,438                         |
| 3353                                | Highway Block Grant                       |             | 245,906                       | 245,906                    | 245,906                         |
| 3354                                | Water Pollution Grant                     |             | 162,762                       | 155,058                    | 155,058                         |
| 3355                                | Housing & Community Development           |             |                               |                            |                                 |
| 3356                                | State & Federal Forest Land Reimbursement |             | 5,168                         | 5,168                      | 5,168                           |
| 3357                                | Flood Control Reimbursement               |             |                               |                            |                                 |
| 3359                                | Other (Including Railroad Tax)            |             | 1,522                         | 1,522                      | 1,522                           |
| 3379                                | FROM OTHER GOVERNMENTS                    | 13          |                               |                            | 160,000                         |
| <b>CHARGES FOR SERVICES</b>         |                                           |             |                               |                            |                                 |
| 3401-3406                           | Income from Departments                   |             | 482,105                       | 522,876                    | 471,265                         |
| 3409                                | Other Charges                             |             |                               |                            |                                 |
| <b>MISCELLANEOUS REVENUES</b>       |                                           |             |                               |                            |                                 |
| 3501                                | Sale of Municipal Property                |             |                               |                            | -                               |
| 3502                                | Interest on Investments                   |             | 75,000                        | 124,952                    | 80,000                          |
| 3503-3509                           | Other                                     |             | 53,582                        | 52,662                     | 95,652                          |

MS-6

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Rev. 07/02



| 1                                            | 2                                        | 3           | 4                             | 5                          | 6                               |
|----------------------------------------------|------------------------------------------|-------------|-------------------------------|----------------------------|---------------------------------|
| Acct. #                                      | SOURCE OF REVENUE                        | Warr. Art.# | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |
| <b>INTERFUND OPERATING TRANSFERS IN</b>      |                                          |             |                               |                            |                                 |
| 3912                                         | From Special Revenue Funds               |             | 40,000                        |                            | 31,941                          |
| 3912                                         | From Special Revenue Funds - (Offset)    | 5           |                               |                            | 32,000                          |
| 3913                                         | From Capital Projects Funds - (Offset)   | 11          |                               |                            | 60,000                          |
| 3914                                         | From Enterprise Funds                    |             | 225,422                       | 225,422                    | 216,535                         |
|                                              | Sewer - (Offset)                         | 8,15        | 1,565,025                     | 1,427,824                  | 1,604,955                       |
|                                              | Water - (Offset)                         | 9,15        | 1,018,339                     | 838,372                    | 1,091,956                       |
|                                              | Electric - (Offset)                      |             |                               |                            |                                 |
|                                              | Airport - (Offset)                       |             |                               |                            |                                 |
| 3915                                         | From Capital Reserve Funds               |             |                               |                            | -                               |
| 3916                                         | From Trust & Agency Funds                |             | 15,000                        | -                          | 15,000                          |
| <b>OTHER FINANCING SOURCES</b>               |                                          |             |                               |                            |                                 |
| 3934                                         | Proc. from Long Term Bonds & Notes       | 3,4,5       | 2,950,260                     | 2,950,260                  | 4,118,000                       |
|                                              | Amount VOTED From F/B ("Surplus")        |             | 59,527                        | 59,527                     | -                               |
|                                              | Fund Balance ("Surplus") to Reduce Taxes |             | 125,000                       | 125,000                    | 225,000                         |
| <b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b> |                                          |             | <b>\$ 10,545,181</b>          | <b>\$ 10,333,214</b>       | <b>\$ 12,091,911</b>            |

**\*\*BUDGET SUMMARY\*\***

|                                                                    | Prior Year    | Ensuing Year  |
|--------------------------------------------------------------------|---------------|---------------|
| SUBTOTAL 1 Appropriations Recommended (from page 4)                | \$ 16,321,197 | \$ 10,659,647 |
| SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)      | \$ -          | \$ 7,313,021  |
| SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5) |               | \$ -          |
| TOTAL Appropriations Recommended                                   | \$ 16,321,197 | \$ 17,972,668 |
| Less: Amount of Estimated Revenues & Credits (from above)          | \$ 10,545,181 | \$ 12,091,911 |
| Estimated Amount of Taxes to be Raised                             | \$ 5,776,016  | \$ 5,880,757  |

# DEFAULT BUDGET OF THE TOWN

OF: MILFORD

For the Ensuing Year January 1, 2005 to December 31, 2005

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

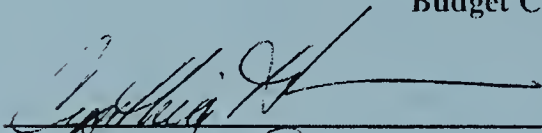


RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

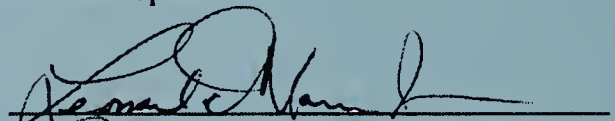

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI. (a), the default budget shall be disclosed at the first budget hearing.

## GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

  
\_\_\_\_\_  
  
\_\_\_\_\_

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

07/04



Default Budget - Town of \_\_\_\_Milford, New Hampshire \_\_\_\_ FY \_\_2005\_\_

| 1                              | 2                                         | 3                                         | 4                         | 5                                 | 6              |
|--------------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct. #                        | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| <b>GENERAL GOVERNMENT</b>      |                                           |                                           |                           |                                   |                |
|                                |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4130-4139                      | Executive                                 | 209,969                                   | 1,422                     |                                   | 211,391        |
| 4140-4149                      | Election,Reg.& Vital Statistics           | 107,144                                   | (7,626)                   |                                   | 99,518         |
| 4150-4151                      | Financial Administration                  | 531,621                                   | (3,083)                   | (24,460)                          | 504,078        |
| 4152                           | Revaluation of Property                   |                                           |                           |                                   | -              |
| 4153                           | Legal Expense                             | 143,151                                   |                           |                                   | 143,151        |
| 4155-4159                      | Personnel Administration                  | 1,691,748                                 | 69,478                    |                                   | 1,761,226      |
| 4191-4193                      | Planning & Zoning                         | 181,613                                   | (2,783)                   |                                   | 178,830        |
| 4194                           | General Government Buildings              | 166,012                                   | 23,227                    |                                   | 189,239        |
| 4195                           | Cemeteries                                | 146,285                                   | (1,541)                   | (32,300)                          | 112,444        |
| 4196                           | Insurance                                 | 98,860                                    | 12,981                    |                                   | 111,841        |
| 4197                           | Advertising & Regional Assoc.             |                                           |                           |                                   | -              |
| 4199                           | Other General Government                  |                                           |                           |                                   | -              |
| <b>PUBLIC SAFETY</b>           |                                           |                                           |                           |                                   |                |
|                                |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4210-4214                      | Police                                    | 1,627,299                                 | 84,697                    | (45,507)                          | 1,666,489      |
| 4215-4219                      | Ambulance                                 | 495,886                                   | (6,805)                   | (4,415)                           | 484,666        |
| 4220-4229                      | Fire                                      | 365,736                                   | (3,254)                   | (12,500)                          | 349,982        |
| 4240-4249                      | Building Inspection                       | 136,313                                   | (2,159)                   | (12,000)                          | 122,154        |
| 4290-4298                      | Emergency Management                      | 20,000                                    |                           | (6,954)                           | 13,046         |
| 4299                           | Other (Incl. Communications)              | 368,616                                   | 102,947                   |                                   | 471,563        |
| <b>AIRPORT/AVIATION CENTER</b> |                                           |                                           |                           |                                   |                |
|                                |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4301-4309                      | Airport Operations                        | -                                         |                           |                                   |                |
| <b>HIGHWAYS &amp; STREETS</b>  |                                           |                                           |                           |                                   |                |
|                                |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4311                           | Administration                            | 116,950                                   | 25,286                    | (1,000)                           | 141,236        |
| 4312                           | Highways & Streets                        | 859,140                                   | 2,247                     | (35,000)                          | 826,387        |
| 4313                           | Bridges                                   | -                                         |                           |                                   | -              |
| 4316                           | Street Lighting                           | 60,400                                    |                           |                                   | 60,400         |
| 4319                           | Other                                     | -                                         |                           |                                   | -              |
| <b>SANITATION</b>              |                                           |                                           |                           |                                   |                |
|                                |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4321                           | Administration                            | -                                         |                           |                                   | -              |
| 4323                           | Solid Waste Collection                    | -                                         |                           |                                   | -              |
| 4324                           | Solid Waste Disposal                      | 720,357                                   | (3,328)                   |                                   | 717,029        |
| 4325                           | Solid Waste Clean-up                      | -                                         |                           |                                   | -              |
| 4326-4329                      | Sewage Coll. & Disposal & Other           | -                                         |                           |                                   | -              |

Default Budget - Town of \_\_\_\_Milford, New Hampshire \_\_\_\_ FY \_\_2005\_\_

| 1                              | 2                                         | 3                                         | 4                         | 5                                 | 6              |
|--------------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct. #                        | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| WATER DISTRIBUTION & TREATMENT |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4331                           | Administration                            |                                           |                           |                                   | -              |
| 4332                           | Water Services                            |                                           |                           |                                   | -              |
| 4335-4339                      | Water Treatment, Conserv.& Other          |                                           |                           |                                   | -              |
| ELECTRIC                       |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4351-4352                      | Admin. and Generation                     |                                           |                           |                                   | -              |
| 4353                           | Purchase Costs                            |                                           |                           |                                   | -              |
| 4354                           | Electric Equipment Maintenance            |                                           |                           |                                   | -              |
| 4359                           | Other Electric Costs                      |                                           |                           |                                   | -              |
| HEALTH                         |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4411                           | Administration                            |                                           |                           |                                   | -              |
| 4414                           | Pest Control                              |                                           |                           |                                   | -              |
| 4415-4419                      | Health Agencies & Hosp. & Other           | 9,899                                     |                           |                                   | 9,899          |
| WELFARE                        |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4441-4442                      | Administration & Direct Assist.           | 209,923                                   | 8,920                     |                                   | 218,843        |
| 4444                           | Intergovernmental Welfare Pymnts          |                                           |                           |                                   | -              |
| 4445-4449                      | Vendor Payments & Other                   |                                           |                           |                                   | -              |
| CULTURE & RECREATION           |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4520-4529                      | Parks & Recreation                        | 209,866                                   | (2,273)                   | (7,000)                           | 200,593        |
| 4550-4559                      | Library                                   | 564,588                                   | (6,007)                   | (8,500)                           | 550,081        |
| 4583                           | Patriotic Purposes                        |                                           |                           |                                   | -              |
| 4589                           | Other Culture & Recreation                | 3,000                                     |                           |                                   | 3,000          |
| CONSERVATION                   |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4611-4612                      | Admin.& Purch. of Nat. Resources          | 14,130                                    | (198)                     |                                   | 13,932         |
| 4619                           | Other Conservation                        |                                           |                           |                                   | -              |
| 4631-4632                      | REDEVELOPMENT & HOUSING                   |                                           |                           |                                   | -              |
| 4651-4659                      | ECONOMIC DEVELOPMENT                      |                                           |                           |                                   | -              |
| DEBT SERVICE                   |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4711                           | Princ.- Long Term Bonds & Notes           | 792,159                                   | 43,515                    |                                   | 835,674        |
| 4721                           | Interest-Long Term Bonds & Notes          | 242,962                                   | 82,292                    |                                   | 325,254        |
| 4723                           | Int. on Tax Anticipation Notes            |                                           |                           |                                   | -              |
| 4790-4799                      | Other Debt Service                        | 15,000                                    |                           |                                   | 15,000         |

07/04



**Default Budget - Town of \_\_\_\_\_Milford, New Hampshire \_\_\_\_\_ FY \_\_2005\_\_**

| 1                       | 2                                         | 3                                         | 4                         | 5                                 | 6              |
|-------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Aect. #                 | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| CAPITAL OUTLAY          |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4901                    | Land                                      |                                           |                           |                                   | -              |
| 4902                    | Machinery, Vehicles & Equipment           |                                           |                           |                                   | -              |
| 4903                    | Buildings                                 |                                           |                           |                                   | -              |
| 4909                    | Improvements Other Than Bldgs.            |                                           |                           |                                   | -              |
| OPERATING TRANSFERS OUT |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4912                    | To Special Revenue Fund                   |                                           |                           |                                   | -              |
| 4913                    | To Capital Projects Fund                  |                                           |                           |                                   | -              |
| 4914                    | To Enterprise Fund                        |                                           |                           |                                   | -              |
|                         | Sewer-                                    |                                           |                           |                                   | -              |
|                         | Water-                                    |                                           |                           |                                   | -              |
|                         | Electric-                                 |                                           |                           |                                   | -              |
|                         | Airport-                                  |                                           |                           |                                   | -              |
| 4915                    | To Capital Reserve Fund                   |                                           |                           |                                   | -              |
| 4916                    | To Exp.Tr.Fund-except #4917               |                                           |                           |                                   | -              |
| 4917                    | To Health Maint. Trust Funds              |                                           |                           |                                   | -              |
| 4918                    | To Nonexpendable Trust Funds              |                                           |                           |                                   | -              |
| 4919                    | To Fiduciary Funds                        |                                           |                           |                                   | -              |
| TOTAL                   |                                           | 10,108,627                                | 417,955                   | (189,636)                         | 10,336,946     |

**Please use the box below to explain increases or reductions in columns 4 & 5.**

[illegible]

| TOWN OF MILFORD                             |                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                         |
|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2005 DEFAULT BUDGET - SUPPLEMENTAL SCHEDULE |                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                         |
| EXPLANATION OF INCREASES AND REDUCTIONS     |                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                         |
| ACCT                                        | EXPLANATION FOR INCREASES                                                                                                                                                                       | ACCT | EXPLANATION FOR REDUCTIONS                                                                                                                                                                                                              |
| 4130                                        | 1 Additional Quarter for BOS Wages (3 Quarters Budgeted in 2004 - 4 Quarters required for 2005) and Contractual Postage Meter Lease Agreement for Town Hall Postage Meter.                      | 4130 | Removal of 2004 Cost of Additional Payroll Week                                                                                                                                                                                         |
| 4140                                        |                                                                                                                                                                                                 | 4140 | Removal of costs associated with 3 additional elections in 2004. Removal of 2004 Cost of Additional Payroll Week                                                                                                                        |
| 4150                                        | Software Support Contracts - Contractual Increases                                                                                                                                              | 4150 | Removal of One Time Capital Outlay - Equipment & Computers, Removal of 2004 Cost of Additional Payroll Week.                                                                                                                            |
| 4155                                        | 2004/2005 AFSCME Police Union Costs - Wage Driven Benefits relating to Contract, 2.3% Increase in Health Ins. Premiums, NH Retirement System Employer Contribution increases effective 07/01/05 | 4155 | Reductions in Workers Compensation & Dental Insurance Premiums, Removal of 2004 Cost of Wages and Wage Driven Benefits associated with Additional Payroll Week                                                                          |
| 4191                                        |                                                                                                                                                                                                 | 4191 | Removal of 2004 Cost of Additional Payroll Week                                                                                                                                                                                         |
| 4194                                        | DES Requirement - Cost to Upgrade existing Underground Fuel Tank on Middle Street per DES Specifications.                                                                                       | 4194 | Removal of 2004 Cost of Additional Payroll Week                                                                                                                                                                                         |
| 4195                                        |                                                                                                                                                                                                 | 4195 | Removal of One Time Capital Outlay - One Ton Truck with Plow, Lawn Mower and Engines, Removal of 2004 Cost of Additional Payroll Week                                                                                                   |
| 4196                                        | Change in Property & Liability Insurance Premiums                                                                                                                                               |      |                                                                                                                                                                                                                                         |
| 4210                                        | 2004/2005 AFSCME Police Union Wages, Merit Based Contractual Obligations, Contractual Obligations for Uniforms and Vests, Funding of wages for School Resource Officer                          | 4210 | Removal of Traffic Security Costs associated with 3 Elections, Removal of One Time Capital Outlay - Equipment & 1 Vehicle, Removal of Federal Grant Match for School Resource Officer, Removal of 2004 Cost of Additional Payroll Week. |
| 4215                                        |                                                                                                                                                                                                 | 4215 | Removal of One Time Capital Outlay - Opti-Conn Emergency Lighting and Minter IV Pagers, Removal of 2004 Cost of Additional Payroll Week.                                                                                                |
| 4220                                        |                                                                                                                                                                                                 | 4220 | Removal of One Time Capital Outlay - Fire Hose Replacement and Removal of 2004 FEMA Grant Match, Removal of 2004 Cost of Additional Payroll Week.                                                                                       |
| 4240                                        |                                                                                                                                                                                                 | 4240 | Removal of One Time Capital Outlay - MUNIS Building & Permits Module, Removal of 2004 Cost of Additional Payroll Week.                                                                                                                  |
| 4290                                        |                                                                                                                                                                                                 | 4290 | Removal of One Time Capital Outlay - Equipment & Software                                                                                                                                                                               |
| 4299                                        | MACC Base Contract for 2005 and increase in Hydrant Rental Fees due to additional Hydrants.                                                                                                     | 4299 | Reduction of 2 Master Fire Alarm Boxes                                                                                                                                                                                                  |
| 4311                                        | Reallocation of Salaries/Wages from Water & Sewer Funds due to DPW Reorganization                                                                                                               | 4311 | Removal of One Time Expenditure - Window Shades/Blinds, Removal of 2004 Cost of Additional Payroll Week                                                                                                                                 |
| 4312                                        | Full Year Funding of Position - Truck Driver Hwy & Streets (13 Weeks)                                                                                                                           | 4312 | Removal of One Time Capital Outlay - Shelter for Mixed Sand and Salt, Chain Link Fence, Steam Cleaner and Compactor, Removal of 2004 Cost of Additional Payroll Week.                                                                   |
|                                             |                                                                                                                                                                                                 | 4324 | Removal of 2004 Cost of Additional Payroll Week                                                                                                                                                                                         |
| 4441                                        | Welfare Direct Relief - Statutory Requirement - (based on a 3 year average of actual expenses)                                                                                                  | 4441 | Removal of 2004 Cost of Additional Payroll Week                                                                                                                                                                                         |
|                                             |                                                                                                                                                                                                 | 4520 | Removal of One Time Capital Outlay - Swipe ID System, Removal of 2004 Cost of Additional Payroll Week                                                                                                                                   |
| 4550                                        | GMILCS Services Contract - 2005 Contract                                                                                                                                                        | 4550 | Removal of Capital Outlay - Computers and Carpet Replacement, Removal of 2004 Cost of Additional Payroll Week.                                                                                                                          |
| 4611                                        |                                                                                                                                                                                                 | 4611 | Removal of 2004 Cost of Additional Payroll Week                                                                                                                                                                                         |
| 4711                                        | Principal Payments on Police Station Bond, Caterpillar Loader & Communications Equipment Lease Payments (2004 Special Articles)                                                                 | 4711 | Reductions and Retirements of Debt Service Principal Payments                                                                                                                                                                           |
| 4711                                        | Interest Payments on Police Station Bond, Caterpillar Loader & Communications Equipment Lease Payments (2004 Special Articles)                                                                  | 4712 | Reductions and Retirements of Debt Service Interest Payments                                                                                                                                                                            |



## ~VOLUNTEER APPLICATION~



NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on / with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

### Boards, Commissions, & Committees

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee – School / Town (circle one)
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ Planning Board – Regular / Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular / Alternate (circle)

### Other Opportunities

- \_\_\_\_\_ Any other opportunity (please specify)
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ Volunteer Coordination
- \_\_\_\_\_ Web Site

Attach a brief statement as to why you feel qualified to serve as indicated above.

EMAIL TO: **rbolduc@milford.nh.gov**

or

MAIL TO: **Human Resources  
Town Hall  
1 Union Square  
Milford. NH 03055-4240**















